

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
November 16, 2023**

CALL TO ORDER: Chair Art Bishop called the meeting to order at 7:33 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

TOWN OF APPLE VALLEY	Art Bishop, Chair
CITY OF VICTORVILLE	Debra Jones, Vice-Chair
CITY OF HESPERIA	Larry Bird, Secretary
ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)	Dakota Higgins , Treasurer

VWRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
David Wylie, Safety & Communications Officer
Hillary Chavez, Administrative Aide
Robert Coromina, Director of Administration
Mike Medina, It Technician
Latif Laari, EC Manager
Mauricio Marin, Technology Lead

Guests

Jenelle Davidson, City of Victorville
Rodger Martinez , Vasquez CPA
Emer Fabro, Vasquez CPA

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA NONE

Moved: Commissioner Jones	Second: Commissioner Bird
Motion to enter into Closed Session	

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Bishop called the meeting to order at 8:00 AM.

REPORT FROM CLOSED SESSION NONE

PUBLIC COMMENTS- REGULAR SESSION AGENDA NONE

POSSIBLE CONFLICT OF INTEREST NONE

CONSENT CALENDAR:

- 2. Receive, Approve and File Minutes, October 19, 2023 Regular Meeting**
- 3. Receive, Approve and File October 2023 Disbursement**

Moved: Commissioner Bird Second: Commissioner Jones
Approval of the Consent Calendar Items 2 and 3.

Chair Bishop- Yes

Commissioner Jones – Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

- 4. Recommendation to Authorize the General Manager to Award a Professional Service Agreement to Steeno Design Studio in the Amount of \$187,000 to Develop Construction Drawings, Pending Legal Review and Approval of the Agreement**

The Board will consider approval to authorize the General Manager to award a Professional Service Agreement to Steeno Design Studio in the Amount of \$187,000 to Develop Construction Drawings, Pending Legal Review and Approval of the Agreement

Moved: Commissioner Jones Second: Commissioner Higgins

Approval to authorize the General Manager to Award a Professional Service Agreement to Steeno Design Studio in the Amount of \$187,000 to Develop Construction Drawings, Pending Legal Review and Approval of the Agreement

Chair Bishop- Yes

Commissioner Jones – Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

5. Recommendation to Authorize the General Manager Authorize to Approve the Purchase of Ultraviolet Disinfection System Replacement Parts in the Amount of \$151,376.25 from Xylem Water Solutions, Our Sole Source Provider

The Board will consider approval to authorize the General Manager to approve the purchase of ultraviolet disinfection system replacement parts in the amount of \$151,376.25 (Quoted amount plus related taxed) from Xylem Water Solutions, our sole source provider

Moved: Commissioner Higgins

Second: Commissioner Bird

Approval to authorize the General Manager to approve the purchase of ultraviolet disinfection system replacement parts in the amount of \$151,376.25 (Quoted amount plus related taxed) from Xylem Water Solutions, our sole source provider

Chair Bishop- Yes

Commissioner Jones – Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

6. Recommendation to Adopt Resolution 2023-15 to Receive and File the Annual Comprehensive Financial Report for the Year Ending June 30, 2023

The Board will consider approval to adopt Resolution 2023-15 to receive and file the Annual Comprehensive Financial Report (ACFR) for the Year Ending June 30, 2023

Moved: Commissioner Jones

Second: Commissioner Higgins

Approval to authorize the General Manager to adopt Resolution 2023-15 to receive and file the Annual Comprehensive Financial Report (ACFR) for the Year Ending June 30, 2023

Chair Bishop- Yes

Commissioner Jones – Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

7. Recommendation to Authorize the General Manager to Approve the Purchase of a New Screenings Washing Compactor for the Headworks at the Regional Plant from Saddleback Environmental, the Sole Source Provider for Kusters Water Products in Southern California, for an Amount not to Exceed \$90,000

The Board will consider approval to Authorize the General Manager to Approve the Purchase of a New Screenings Washing Compactor for the Headworks at the Regional Plant from Saddleback Environmental, the Sole Source Provider for Kusters Water Products in Southern California, for an Amount not to Exceed \$90,000

Moved: Commissioner Bird

Second: Commissioner Higgins

Approval to Authorize the General Manager to Approve the Purchase of a New Screenings Washing Compactor for the Headworks at the Regional Plant from Saddleback Environmental, the Sole Source Provider for Kusters Water Products in Southern California, for an Amount not to Exceed \$90,000

Chair Bishop- Yes

Commissioner Jones – Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

8. General Manager's Report

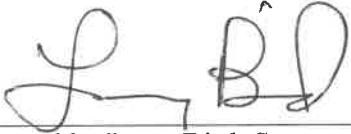
A presentation was given regarding VVWRA's New Security & Operations Updates

ADJOURNMENT

The board will adjourn to a regular board meeting on January 18, 2024 at 7:30 a.m.

APPROVAL:

DATE: 1/18/24 **BY:**


Approved by Larry Bird, Secretary
VVWRA Board of Commissioners