

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
January 18, 2024**

CALL TO ORDER: Chair Scott Nassif called the meeting to order at 7:37 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

TOWN OF APPLE VALLEY	Scott Nassif, Chair
CITY OF VICTORVILLE	Debra Jones, Vice-Chair
CITY OF HESPERIA	Larry Bird, Secretary
ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)	Dakota Higgins , Treasurer

VWRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
David Wylie, Safety & Communications Officer
Hillary Chavez, Administrative Aide
Robert Coromina, Director of Administration

Guests

Keith Metzler, City of Victorville
Freddy Bonilla, City of Victorville
Thurston Smith, Resident
Doug Robertson, Town of Apple Valley

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

NONE

Moved: Commissioner Jones

Second: Commissioner Bird

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Nassif called the meeting to order at 8:00 AM.

REPORT FROM CLOSED SESSION

NONE

PUBLIC COMMENTS- REGULAR SESSION AGENDA

NONE

POSSIBLE CONFLICT OF INTEREST

Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 3

CONSENT CALENDAR:

2. **Receive, Approve, and File Minutes, November 16, 2023 Regular Meeting**
3. **Receive, Approve and File November 2023 Disbursement**

Moved: Commissioner Higgins

Second: Commissioner Jones

Approval of the Consent Calendar Items 2 and 3 with Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 3

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

4. **Recommendation to Authorize the General Manager to Approve two Change Orders to the Existing Contract for the Side Stream Electrical and Integration Project in the Amount of \$38,005.00 to Pro-Automation Inc**

The Board will consider approval to authorize the General Manager to approve two change orders to the existing Pro-Automation Inc. for the Side Stream Electrical and Integration Project in the amount of \$38,005.00

Moved: Commissioner Higgins

Second: Commissioner Jones

Approval to authorize the General Manager to approve two change orders to the existing Pro-Automation Inc. for the Side Stream Electrical and Integration Project in the amount of \$38,005.00

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

- 4. Recommendation to Authorize the General Manager Authorize to Approve the Purchase of a Spare SCLA Pump at the Regional Plant from Peerless Pump, the Sole Source Provider for Peerless Pumps in Southern California, for an Amount Not to Exceed \$97,000**

The Board will consider approval to authorize the General Manager to approve the purchase of a spare SCLA Pump from Peerless Pumps, the sole source provider for Peerless Equipment in Southern California, for an amount not to exceed \$97,000

Moved: Commissioner Bird

Second: Commissioner Higgins

Approval to authorize the General Manager to approve the purchase of a spare SCLA Pump from Peerless Pumps, the sole source provider for Peerless Equipment in Southern California, for an amount not to exceed \$97,000

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

5. Recommendation to Authorize the General Manager to Sign a Letter of Intent Between the Victor Valley Wastewater Reclamation Authority and Fenner Gap Mutual Water Company to Collaborate on Developing the Mojave-San Bernardino County One Water Authority Upon Legal Review and Approval

The Board will consider approval to authorize the General Manager to sign a Letter of Intent between Victor Valley Wastewater Reclamation Authority (VVWRA) and the Fenner Gap Mutual Water Company to collaborate on developing the Mojave-San Bernardino County One Water Authority upon legal review and approval by legal counsel

Moved: Commissioner Higgins

Second: Commissioner Jones

Approval to authorize the General Manager to sign a Letter of Intent between Victor Valley Wastewater Reclamation Authority (VVWRA) and the Fenner Gap Mutual Water Company to collaborate on developing the Mojave-San Bernardino County One Water Authority upon legal review and approval by legal counsel

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

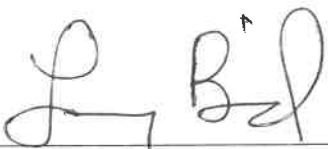
8. General Manager's Report

ADJOURNMENT

The board will adjourn to a regular board meeting on February 15, 2024 at 7:30 a.m.

APPROVAL:

DATE: 2/15/24 **BY:**


Approved by Larry Bird, Secretary
VVWRA Board of Commissioners