

As a matter of proper business decorum, the Board of Commissioners respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

**REGULAR BOARD MEETING**  
**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY**  
**VICTORVILLE CITY HALL, CONFERENCE ROOM D**  
**14343 CIVIC DRIVE, VICTORVILLE CA 92392**  
**Thursday, June 20, 2024**  
**Open Session 8:00 a.m. NO CLOSED SESSION**

*VVWRA is committed to protecting public health and the environment in the Victor Valley by providing effective and fiscally responsible wastewater collection, treatment, and recycling.*

**Call to Order** **Nassif**

**Roll Call** **Casteel**

**Call to Order & Pledge of Allegiance** **Nassif**

**Public Comment (Government Code Section 54954.3)** **Nassif**

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. VVWRA requests that all public speakers complete a speaker's card and provide it to the Secretary. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record. We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

**Possible Conflicts of Interest** **Nassif**

**Consent Calendar** **Nassif**

All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

**Item 1. Receive, Approve and File Minutes** **Poulsen**

- Regular Board Meeting 05/16/24

**Item 2. Receive, Approve and File May 2024 Disbursement**

- Warrant Summary Disbursements

**Board Action Required**

Staff Recommendation: Approve as presented

**Public Hearing**

**Item 3. Adoption of FY 2024-2025 Budget**

**Nassif**

**Action Items**

*The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

**Item 4. Recommendation to Adopt Resolution 2024- 06 Adoption of the FY 2024-2025 Budget**

**Wang**

It is recommended that the Board of Commissioners approve Resolution 2024-06: Adoption of the Proposed Budget as presented for the year ending June 30, 2025

**Board Action Required**

Staff Recommendation: Approve as Presented

**Item 5. Recommendation to Cancel the June 27th Board Meeting**

**Casteel**

It is recommended that the Board of Commissioners cancel the regularly scheduled June 27, 2024 Board Meeting if the Board adopts the FY 2024-25 Budget at the regular meeting held on June 20, 2024

**Board Action Required**

Staff Recommendation: Approve as Presented

**Item 6. Recommendation to Adopt Resolution 2024-07 FY 2024-2025 Holiday Calendar**

**Casteel**

It is recommended that the Board of Commissioners approve and adopt Resolution No. 2024-07 to establish the paid holidays for VVWRA employees during the fiscal year 2024-2025

**Board Action Required**

Staff Recommendation: Approve as Presented

**Item 7. Recommendation to Amend the 2024 Board Schedule**

**Casteel**

It is recommended that the Board of Commissioners Amend the 2024 Board Schedule

**Board Action Required**

Staff Recommendation: Approve as Presented

**Item 8. Election of Officers**

Casteel

It is recommended that the Board of Commissioners approve the rotation of officers

**Board Action Required**

Staff Recommendation: Approve as Presented

**Item 9. Recommendation to Adopt Resolution 2024-08 Adoption of the Revised Reserve Policy**

Wang

It is recommended that the Board of Commissioners approve Resolution 2024-08: Adoption of the Revised Reserve Policy

**Board Action Required**

Staff Recommendation: Approve as Presented

**Item 10. Recommendation to Authorize the General Manager to Approve the Purchase of Ultraviolet Disinfection System Replacement Parts for \$171,877.35 from Xylem Water Solutions, Our Sole Source Provider**

Marin

It is recommended that the Board of Commissioners authorize the General Manager to approve the purchase of ultraviolet disinfection system replacement parts for \$171,877.35. (Quoted amount plus related taxes and freight) from Xylem Water Solutions, our sole source provider.

**Board Action Required**

Staff Recommendation: Approve as Presented

**Item 11. Recommendation to Authorize the General Manager to Execute a Change Order for \$959,956 to the Anaergia Equipment Purchase and Installation Agreement to Allow for Additional Improvements to the Cal Recycle Project**

Poulsen

It is recommended that the Board of Commissioners authorize the General Manager to execute the change order for \$959,955 to the Anaergia Equipment Purchase and Installation Agreement to allow for additional improvements to the Cal Recycle Project

**Board Action Required**

Staff Recommendation: Approve as Presented

**Item 12. Recommendation to Authorize the General Manager to Approve Two Change Orders to the Existing Contract for the Side Stream Air Piping Project in the Amount of \$16,762 to W.M. Lyles**

**Adams**

It is recommended that the Board of Commissioners authorize the General Manager to approve two change orders to W.M. Lyles for the Side Stream Air Piping Project in the amount of \$16,762

**Board Action Required**

Staff Recommendation: Approve as Presented

**Staff Reports**

|  |                                      |                |
|--|--------------------------------------|----------------|
| <b><u>Item 13.</u> General Managers Report</b>         |                                      | <b>Poulsen</b> |
| <b>Report Range</b>                                    | <b>Board Meeting Date (Thursday)</b> |                |
| 1st Quarter<br>January 2024-March 2024                 | May 16, 2024                         |                |
| 2 <sup>nd</sup> Quarter<br>April 2024-June 2024        | August 15, 2024                      |                |
| 3 <sup>rd</sup> Quarter<br>July 2024- September 2024   | November 21, 2024                    |                |
| 4 <sup>th</sup> Quarter<br>October 2023- December 2023 | February Board 2025                  |                |

**Adjournment**

**Nassif**

The board will adjourn to a regular board meeting

## American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



*Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the VVWRA's Secretary at (760) 246-8638 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.*

### **Agenda posting**

Government Code Section 54954.2

*This agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.*

### **Agenda items received after posting**

Government Code Section 54957.5

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the VVWRA office located at, 20111 Shay Road, Victorville CA 92394. The materials will also be posted on the VVWRA website at [www.vvwra.com](http://www.vvwra.com).*

### **Items Not Posted**

Government Code Section 54954.2(b)

*In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.*

### **Items Continued**

Government Section 54954.2(b)(3)

*Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting*

### **Meeting Adjournment**

*This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice*

*VVWRA's Board Meeting packets and agendas are available for review on its website at [www.vvwra.com](http://www.vvwra.com). The website is updated on Friday preceding any regularly scheduled board meeting.*