

As a matter of proper business decorum, the Board of Commissioners respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

REGULAR BOARD MEETING
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
VICTORVILLE CITY HALL, CONFERENCE ROOM D
14343 CIVIC DRIVE, VICTORVILLE CA 92392
Thursday, March 21, 2024
Open Session 8:00 a.m. NO CLOSED SESSION

VVWRA is committed to protecting public health and the environment in the Victor Valley by providing effective and fiscally responsible wastewater collection, treatment, and recycling.

Call to Order **Nassif**

Roll Call **Casteel**

Call to Order & Pledge of Allegiance **Nassif**

Public Comment (Government Code Section 54954.3) **Nassif**

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. VVWRA requests that all public speakers complete a speaker's card and provide it to the Secretary. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record. We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Possible Conflicts of Interest **Nassif**

Consent Calendar **Nassif**

All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

Item 1. Receive, Approve and File Minutes **Poulsen**

- Regular Board Meeting 02/15/24

Item 2. Receive, Approve and File February 2024 Disbursement

- Warrant Summary Disbursements

Board Action Required

Staff Recommendation: Approve as presented

Action Item

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

Item 3. Recommendation to Adopt Resolution 2024-02 to Amend Flow Billing Percentages and Approve the Flow Billing Rates as Measured by ADS Environmental Services, Inc.

Wang

It is recommended that the Board of Commissioners adopt Resolution 2024-02 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.

Board Action Required

Staff Recommendation: Approve as presented

Item 4. Recommendation to Adopt Resolution 2024-03 to Revise and Adopt New Policies on Vacation Buy Back

Wang

It is recommended that the Board of Commissioners adopt Resolution 2024-03 to revise VVWRA's Personnel Rules and Regulations to ensure compliance with the Internal Revenue Service's constructive receipt doctrine

Board Action Required

Staff Recommendation: Approve as Presented

Item 5. Recommendation to Adopt Resolution 2024-04 Amending Surplus Property List of Unused Equipment and Scrap

Coromina

It is recommended that the Board of Commissioners adopt Resolution 2024-04 to amend the Surplus Property List and authorize the General Manager to approve the disposition of surplus equipment that no longer has any present or prospective use

Board Action Required

Staff Recommendation: Approve as Presented

Item 6. Recommendation to Authorize the General Manager to Award a Contract for the Arc Flash Risk Assessment Study in the Amount of \$205,970.23 to Graybar Electric Pending Legal Review and Approval of the Agreement

Laari

It is recommended that the Board of Commissioners authorize the General Manager to award Graybar Electric a contract for the Arc Flash Risk Assessment Study for \$205,970.23, pending legal review and approval of the agreement

Board Action Required

Staff Recommendation: Approve as Presented

Item 7. Recommendation to Authorize the General Manager to Approve Two Change Orders to the Existing Contract for the Side Stream Electrical and Integration Project for \$22,660.00 to Pro-Automation Inc

Laari

It is recommended that the Board of Commissioners authorize the General Manager to approve two change orders to the existing Pro-Automation Inc. for the Side Stream Electrical and Integration Project for \$22,660.00

Board Action Required

Staff Recommendation: Approve as Presented

Item 8. Recommendation to Amend the Fiscal Year (FY) 2024 Budget by Utilizing a Portion of the Revised FY 2024 Operating Budget Surplus as well as from the FY 2023 Excess Fund Reserve

Wang

It is recommended that the Board of Commissioners authorize the General Manager to amend the FY 2024 Operating Budget by utilizing a portion of the excess revenue from FY 2024 to replenish several contingency accounts. Also, it is recommended that the Board of Commissioners approve the General Manager to utilize a portion of the excess fund reserve from FY 2023 to cover the additional costs needed for several capital projects

Board Action Required

Staff Recommendation: Approve as Presented

Item 9. Recommendation to Authorize the General Manager to Execute the Change Order in the Amount of \$316,000 to the SoCal Biomethane Amendment and Anaergia Equipment Purchase Agreement to Allow for Additional Improvements to the ADM Receiving Operations

Poulsen

It is recommended that the Board of Commissioners authorize the General Manager to execute the change order in the amount of \$316,000 to the SoCal Biomethane Amendment and Anaergia Equipment Purchase Agreement to allow for additional improvements to the ADM receiving operations

Board Action Required

Staff Recommendation: Approve as Presented

Staff Reports

<u>Item 10.</u>	General Managers Report - New Rate Study	Poulsen
<u>Item 11.</u> Report– 4th Quarter 2023	Financial and Investment Report	Wang
<u>Item 12.</u> Report – 4th Quarter 2023	Operations and Maintenance	Adams
<u>Item 13.</u> Report – 4th Quarter 2023	Environmental Compliance	Laari
<u>Item 14.</u> Report – 4th Quarter 2023	Septage Receiving Facility	Laari
<u>Item 15.</u> Report – 4th Quarter 2023	Safety and Communication	Wylie

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the VVWRA's Secretary at (760) 246-8638 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

Agenda posting

Government Code Section 54954.2

This agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the VVWRA office located at, 20111 Shay Road, Victorville CA 92394. The materials will also be posted on the VVWRA website at www.vvwra.com.

Items Not Posted

Government Code Section 54954.2(b)

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.

Items Continued

Government Section 54954.2(b)(3)

Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting

Meeting Adjournment

This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice

VVWRA's Board Meeting packets and agendas are available for review on its website at www.vvwra.com. The website is updated on Friday preceding any regularly scheduled board meeting.