

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
October 19, 2023**

CALL TO ORDER: Chair Scott Nassif called the meeting to order at 7:31 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

TOWN OF APPLE VALLEY	Scott Nassif, Chair
CITY OF VICTORVILLE	Debra Jones, Vice-Chair
CITY OF HESPERIA	Larry Bird, Secretary
ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)	Dakota Higgins , Treasurer

VWRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
David Wylie, Safety & Communications Officer
Hillary Chavez, Administrative Aide
Robert Coromina, Director of Administration
Mike Medina, It Technician
Latif Laari, EC Manager

Guests

Jenelle Davidson, City of Victorville
Fredy Bonilla, City of Victorville
John Robinson, Cal Poly Instructor/Consultant
Cal Poly Students- Angel, Noah, Shannon, Brian

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

NONE

Moved: Commissioner Jones

Second: Commissioner Bird

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Nassif called the meeting to order at 8:06 AM.

REPORT FROM CLOSED SESSION

NONE

PUBLIC COMMENTS- REGULAR SESSION AGENDA

NONE

POSSIBLE CONFLICT OF INTEREST

Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 3

CONSENT CALENDAR:

2. **Receive, Approve and File Minutes, September 28, 2023 Special Meeting**
3. **Receive, Approve and File September 2023 Disbursement**

Moved: Commissioner Bird

Second: Commissioner Higgins

Approval of the Consent Calendar Items 2 and 3 with Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 3.

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

4. **Recommendation to Authorize the General Manager to Amended And Restated Gas Collection Agreement with Socal Biomethane to Give Them the Ability to Optimize Operations of the Food Waste Receiving for the RNG Project Upon Final Legal Review and Approval of the Contract**

The Board will consider approval to authorize the General Manager to approve the amended and restated gas collection agreement with SoCal Biomethane to them the ability to optimize operations of the food waste receiving for the RNG project upon final legal review and approval of the contract

Moved: Commissioner Higgins

Second: Commissioner Jones

Approval to authorize the General Manager to approve the amended and restated gas collection agreement with SoCal Biomethane to them the ability to optimize operations of the food waste receiving for the RNG project upon final legal review and approval of the contract

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

- 5. Recommendation to Authorize the General Manager Authorize to Award a Contract for Regional Plant Potable Water System Improvements in the Amount of \$99,509.64 to Pro Automation Inc**

The Board will consider approval to authorize the General Manager to award a contract for the Regional Plant Potable Water System Improvements in the amount of \$99,509.64 to Pro Automation Inc., pending legal review and approval of the agreement

Moved: Commissioner Jones

Second: Commissioner Higgins

Approval to authorize the General Manager to award a contract for the Regional Plant Potable Water System Improvements in the amount of \$99,509.64 to Pro Automation Inc., pending legal review and approval of the agreement

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

6. Recommendation to Authorize the General Manager to Award a Contract for the Side Stream Electrical and Integration Project in the Amount of \$143,554.77 to Pro Automation Inc

The Board will consider approval to authorize the General Manager to award a contract for the Side Stream Electrical and Integration Project in the amount of \$143,554.77 to Pro Automation Inc., pending legal review and approval of the agreement.

Moved: Commissioner Bird

Second: Commissioner Jones

Approval to authorize the General Manager to award a contract for the Side Stream Electrical and Integration Project in the amount of \$143,554.77 to Pro Automation Inc., pending legal review and approval of the agreement

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

7. Recommendation to Approve the 2024 Board Schedule

The Board will consider approval of the 2024 Board Schedule

Moved: Commissioner Jones

Second: Commissioner Higgins

Approval of the 2024 Board Schedule

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

9. General Manager's Report

A presentation was given regarding Mojave Narrows Infinity Water Project

CLOSED SESSION (If Closed Session is continued)

Closed session

ADJOURNMENT

The board will adjourn to a regular board meeting on November 16, 2023 at 7:30 a.m.

APPROVAL:

DATE: _____ BY: _____


Approved by Lairy Bird, Secretary
VVWRA Board of Commissioners