

**MINUTES OF A SPECIAL MEETING
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
September 28, 2023**

CALL TO ORDER: Chair Scott Nassif called the meeting to order at 7:33 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

TOWN OF APPLE VALLEY	Scott Nassif, Chair
CITY OF VICTORVILLE	Debra Jones, Vice-Chair
CITY OF HESPERIA	Larry Bird, Secretary
ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)	Dakota Higgins , Treasurer

VWVRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
David Wylie, Safety & Communications Officer
Hillary Chavez, Administrative Aide
Robert Coromina, Director of Administration

Guests

Doug Robertson, Town of Apple Valley
Fredy Bonilla, City of Victorville

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA NONE

Moved: Commissioner Higgins

Second: Commissioner Jones

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Nassif called the meeting to order at 8:02 AM.

REPORT FROM CLOSED SESSION NONE

PUBLIC COMMENTS- REGULAR SESSION AGENDA NONE

POSSIBLE CONFLICT OF INTEREST

Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 3

CONSENT CALENDAR:

2. **Receive, Approve and File Minutes, August 17, 2023 Regular Meeting**
3. **Receive, Approve and File August 2023 Disbursement**

Moved: Commissioner Jones

Second: Commissioner Bird

Approval of the Consent Calendar Items 2 and 3 with Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 3.

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

4. **Recommendation to Authorize the General Manager to Approve the Amended and Restated Gas Collection Agreement with SoCal Biomethane to Give them the Ability to Optimize Operations of the Food Waste Receiving for the RNG Project Upon Final Legal Review and Approval of the Contract**

The Board will consider approval to authorize the General Manager to approve the amended and restated gas collection agreement with SoCal Biomethane to them the ability to optimize operations of the food waste receiving for the RNG project upon final legal review and approval of the contract

Moved: Commissioner Higgins

Second: Commissioner Jones

Approval to authorize the General Manager to approve the amended and restated gas collection agreement with SoCal Biomethane to them the ability to optimize operations of the food waste receiving for the RNG project upon final legal review and approval of the contract

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

- 5. Recommendation to Authorize the General Manager Authorize to Approve a 3-Year HVAC Maintenance Agreement with FHA Services Inc. for an Amount Not to Exceed \$401,194.00 for the Next Three Years Upon Final Legal Review and Approval of the Contract**

The Board will consider approval to authorize the General Manager to approve a 3-year HVAC maintenance agreement with FHA Services Inc. for an amount not to exceed \$401,194.00 for the next 3 years upon final legal review and approval of the contract

Moved: Commissioner Jones

Second: Commissioner Bird

Approval to authorize the General Manager to approve a 3-year HVAC maintenance agreement with FHA Services Inc. for an amount not to exceed \$401,194.00 for the next 3 years upon final legal review and approval of the contract

Chair Nassif- Yes

Commissioner Jones - Yes

Commissioner Bird - Yes

Commissioner Higgins- Yes

Motion passed by a 4-0 roll call vote

CLOSED SESSION (If Closed Session is continued)

Closed session

ADJOURNMENT

The board will adjourn to a regular board meeting on October 19, 2023 at 7:30 a.m.

APPROVAL:

DATE: _____ BY:


Approved by Larry Bird, Secretary
VVWRA Board of Commissioners