

**MINUTES OF A REGULAR MEETING  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)  
May 18, 2023**

**CALL TO ORDER:** Chair Scott Nassif called the meeting to order at 7:32 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

<b>ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64) TOWN OF APPLE VALLEY CITY OF VICTORVILLE CITY OF HESPERIA</b>	<b>ABSENT Scott Nassif, Vice-Chair Liz Becerra, Secretary Larry Bird , Treasurer</b>
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**VWRA Staff and Legal Counsel:**

**Darron Poulsen**, General Manager  
**Kristi Casteel**, Executive Assistant  
**Piero Dallarda**, Legal Counsel (BB&K)  
**David Wylie**, Safety & Communications Officer  
**Brad Adams**, Director of O&M  
**Robert Coromina**, Director of Administration  
**Hillary Chavez**, Administrative Assistant  
**Kalin Westover**, Operation Supervisor  
**Ray Lopez**, Maintenance Supervisor

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

**NONE**

**Moved: Commissioner Becerra                      Second: Commissioner Nassif**

**Motion to enter into Closed Session**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins Absent**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Nassif called the meeting to order at 8:10 AM.

**REPORT FROM CLOSED SESSION**

**NONE**

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

**NONE**

**POSSIBLE CONFLICT OF INTEREST**

Chair Nassif will be abstaining from any disbursements to Napa Auto Parts on item 3

**CONSENT CALENDAR:**

2. **Receive, Approve and File Minutes, April 20, 2023 Regular Meeting**
3. **Receive, Approve and File April 2023 Disbursement**

**Moved: Commissioner Bird**

**Second: Commissioner Becerra**

**Approval of the Consent Calendar Items 2 and 3 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 3.**

**Chair Nassif - Yes**

**Commissioner Becerra - Yes**

**Commissioner Bird- Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins Absent**

**ACTION ITEM:**

4. **Recommendation to Adopt Resolution 2023-05 Flow Allocations**

The Board will consider approval to adopt Resolution 2023-05 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.

**Moved: Commissioner Bird**

**Second: Commissioner Becerra**

**Approval to adopt Resolution 2023-05 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.**

**Chair Nassif - Yes**

**Commissioner Becerra - Yes**

**Commissioner Bird- Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins Absent**

5. **Recommendation to Adopt Resolution 2023-07 Amend and Adopt 2023 Local Guidelines for Implementing the California Environmental Quality Act (CEQA)**

The Board will consider approval to adopt Resolution 2023-07 to amend and adopt 2023 local guidelines for implementing the California Environmental Quality Act

**Moved: Commissioner Becerra**

**Second: Commissioner Bird**

**Approval to adopt Resolution 2023-07 to amend and adopt 2023 local guidelines for implementing the California Environmental Quality Act**

**Chair Nassif - Yes**

**Commissioner Becerra - Yes**

**Commissioner Bird- Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins Absent**

**6. Recommendation to Authorize the General Manager to Approve the Award to Pro-Automation Industrial Control Systems Solutions of a Contract in the Amount of \$87,273.44 for the Primary & Grit Pumps MCC Buckets & Programming Upgrade**

The Board will consider approval to authorize the General Manager to approve the award to pro-automation industrial control systems solutions of a contract in the amount of \$87,273.44 for the primary & grit pumps mcc buckets & programming upgrade

**Moved: Commissioner Becerra**

**Second: Commissioner Bird**

**Approval to authorize the General Manager to approve the award to pro-automation industrial control systems solutions of a contract in the amount of \$87,273.44 for the primary & grit pumps mcc buckets & programming upgrade**

**Chair Nassif - Yes**

**Commissioner Becerra - Yes**

**Commissioner Bird- Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins Absent**

**7. Recommendation to Adopt Resolution 2023-08 a Debt Management Policy**

The Board will consider approval to adopt resolution 2023-09 authorizing execution and delivery of a Lease Purchase Agreement and approving related documents and actions, in order to obtain, through a lease financing structure, a new vector truck

**Moved: Commissioner Bird**

**Second: Commissioner Becerra**

**Approval to adopt resolution 2023-09 authorizing execution and delivery of a Lease Purchase Agreement and approving related documents and actions, in order to obtain, through a lease financing structure, a new vector truck**

**Chair Nassif - Yes**

**Commissioner Becerra - Yes**

**Commissioner Bird- Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins Absent**

**8. Recommendation to Adopt Resolution 2023-09 Authorizing Execution and Delivery of a Lease Purchase Agreement and Approving Related Documents and Actions**

The Board will consider approval to adopt resolution 2023-09 authorizing execution and delivery of a Lease Purchase Agreement and approving related documents and actions, in order to obtain, through a lease financing structure, a new vector truck

**Moved: Commissioner Becerra**

**Second: Chair Nassif**

**Approval to adopt resolution 2023-09 authorizing execution and delivery of a Lease Purchase Agreement and approving related documents and actions, in order to obtain, through a lease financing structure, a new vector truck**

**Chair Nassif - Yes**

**Commissioner Becerra - Yes**

**Commissioner Bird- Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins Absent**

**CLOSED SESSION (If Closed Session is continued)**

**Closed session**

**ADJOURNMENT**

**The board will adjourn to a regular board meeting on May 18, 2023 at 7:30 a.m.**

**APPROVAL:**

**DATE:** April 20, 2023 **BY:**

  
Approved by Debra Jones, Secretary  
VVWRA Board of Commissioners