

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
April 20, 2023**

CALL TO ORDER: Chair Dakota Higgins called the meeting to order at 7:32 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64) TOWN OF APPLE VALLEY CITY OF VICTORVILLE CITY OF HESPERIA	Dakota Higgins, Chair Scott Nassif, Vice-Chair Debra Jones, Secretary Larry Bird, Treasurer
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VWRA Staff and Legal Counsel:

**Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
David Wylie, Safety & Communications Officer
Brad Adams, Director of O&M
Robert Coromina, Director of Administration
Hillary Chavez, Administrative Assistant**

Guest Present:

**Doug Robertson, Town of Apple Valley
Jenele Davidson, City of Victorville
Brian Gengler, City of Victorville**

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Higgins asked if there were any comments from the public regarding any item on the Closed Session Agenda. There is a written public comment that was distributed to the Board prior to Closed Session from Mary LaPlante, City Employees Associates - regarding an item 2 on closed session

Moved: Commissioner Bird

Second: Commissioner Nassif

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Higgins called the meeting to order at 8:00 AM.

REPORT FROM CLOSED SESSION

NONE

PUBLIC COMMENTS- REGULAR SESSION AGENDA

NONE

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 3

CONSENT CALENDAR:

2. **Receive, Approve and File Minutes, March 15, 2023 Special Meeting**
3. **Receive, Approve and File March 2023 Disbursement**

Moved: Commissioner Jones

Second: Chair Higgins

Approval of the Consent Calendar Items 2 and 3 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 3.

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

5. **Recommendation to Adopt Resolution 2023-06 Authorizing the Submittal of a CalRecycle Grant Application as an Eligible Recipient and Providing the General Manager Authority to Sign a Letter of Commitment- Individual Applicant Grant and Payment Programs and a Letter of Designation – Grant and Payments Program**

The Board will consider approval to adopt resolution 2023-06 authorizing the submittal of a CalRecycle Organics Grant Program application as an eligible recipient and authorizing the General Manager to sign a letter of designation as signature authority

Moved: Commissioner Nassif

Second: Commissioner Nassif

Approval to adopt resolution 2023-06 authorizing the submittal of a CalRecycle Organics Grant Program application as an eligible recipient and authorizing the

General Manager to sign a letter of designation as signature authority

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

6. Recommendation to Authorize the General Manager to Have VVWRA Participate As a Victor Valley College Scholarship Sponsor this Year and Approve the Formation of a Future Scholarship Endowment for Next Fiscal Year

The Board will consider approval to authorize the General Manager to allow VVWRA to participate as a Victor Valley College Scholarship Sponsor this year and approve the formation of a future scholarship endowment for next fiscal year, the Board also created a rotating sub-committee to interview applicants for the scholarship with the Chair and the Vice-Chair on the first rotation.

Moved: Commissioner Jones

Second: Commissioner Nassif

Approval to authorize the General Manager to allow VVWRA to participate as a Victor Valley College Scholarship Sponsor this year and approve the formation of a future scholarship endowment for next fiscal year

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

CLOSED SESSION (If Closed Session is continued)

Closed session

ADJOURNMENT

The board will adjourn to a regular board meeting on May 18, 2023 at 7:30 a.m.

APPROVAL:

DATE: _____ BY:


Approved by Debra Jones, Secretary
VVWRA Board of Commissioners