

**MINUTES OF A REGULAR MEETING  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)  
July 20, 2023**

**CALL TO ORDER:** Chair Art Bishop called the meeting to order at 7:37 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

<b>TOWN OF APPLE VALLEY</b>	<b>Art Bishop, Chair</b>
<b>CITY OF VICTORVILLE</b>	<b>Debra Jones, Vice-Chair</b>
<b>CITY OF HESPERIA</b>	<b>Larry Bird, Secretary</b>
<b>ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)</b>	<b>Dakota Higgins , Treasurer ABSENT</b>

**VWVRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager**  
**Kristi Casteel, Executive Assistant**  
**Piero Dallarda, Legal Counsel (BB&K)**  
**David Wylie, Safety & Communications Officer**  
**Brad Adams, Director of O&M**

**Guests**

**Keith Metzler, City of Victorville**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

**NONE**

**Moved: Commissioner Jones                      Second: Commissioner Nassif**

**Motion to enter into Closed Session**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins Absent**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Bishop called the meeting to order at 8:40 AM.

**REPORT FROM CLOSED SESSION-        NONE**

**PUBLIC COMMENTS- REGULAR SESSION AGENDA - NONE**

**POSSIBLE CONFLICT OF INTEREST - NONE**

**CONSENT CALENDAR:**

3. **Receive, Approve and File Minutes, June 15, 2023 Regular Meeting**
4. **Receive, Approve and File June 2023 Disbursement**

**Moved: Commissioner Jones**

**Second: Commissioner Bird**

**Approval of the Consent Calendar Items 4 and 5 with Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 5.**

**Chair Bishop- Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins absent**

**ACTION ITEM:**

5. **Recommendation to approve VVWRA Non-Represented Employees' Compensation and Benefits Plan Changes**

The Board will consider approval of the proposed changes VVWRA Non-Represented Employees Compensation and Benefits Plan

**Moved: Commissioner Jones**

**Second: Commissioner Bird**

**Approval of the proposed changes VVWRA Non-Represented Employees Compensation and Benefits Plan with the changes as noted- on page 5-4 of the agenda, item 4 should read "each management full time employee" also will strike out "June 17, 2023" because it is an annual payment at the Boards discretion. Also, the second sentence should say "annual payment" not one time payment and strike out "June 2023"**

**Chair Bishop- Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins absent**

**6. Recommendation to Adopt Resolution 2023-12 Amend Surplus Property List of Unused Equipment and Scrap**

The Board will consider adoption of Resolution No. 2023-12 to amend the Surplus Property List and authorize the General Manager to approve the disposition of surplus equipment that no longer has any present or prospective use

**Moved: Commissioner Jones**

**Second: Commissioner Bird**

**Approval of adoption of Resolution No. 2023-12 to amend the Surplus Property List and authorize the General Manager to approve the disposition of surplus equipment that no longer has any present or prospective use**

**Chair Bishop- Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins absent**

**7. Recommendation to Adopt Resolution 2023-13 a Grant Policy**

The Board will consider approval to adopt Resolution 2023-13 a Grant Policy

**Moved: Commissioner Jones**

**Second: Chair Bishop**

**Approval to Adopt Resolution 2023-13 a Grant Policy**

**Chair Bishop- Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins absent**

**8. Recommendation to Amend the 2023 Board Schedule**

It is recommended that the Board of Commissioners Amend the 2023 Board Schedule

**Moved: Commissioner Bird**

**Second: Commissioner Jones**

**Approval to Amend the 2023 Board Schedule**

**Chair Bishop- Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Higgins absent**

**CLOSED SESSION (If Closed Session is continued)**

**Closed session**

**ADJOURNMENT**

**The board will adjourn to a regular board meeting on August 17, 2023 at 7:30 a.m.**

**APPROVAL:**

**DATE:** 8/17/23 **BY:**

  
Approved by Larry Bird, Secretary  
VVWRA Board of Commissioners