

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
January 19, 2023**

CALL TO ORDER: Chair Dakota Higgins called the meeting to order at 7:32 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)	Dakota Higgins, Chair
TOWN OF APPLE VALLEY	Scott Nassif, Vice-Chair
CITY OF VICTORVILLE	Debra Jones, Secretary
CITY OF HESPERIA	Larry Bird, Treasurer

VWVRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
Xiwei Wang, Accounting Supervisor
David Wylie, Safety & Communications Officer
Brad Adams, Director of O&M
Robert Coromina, Director of Administration
Latif Laari, Environmental Compliance Manager

Guest Present:

Guy Eisenbrey, Town of Apple Valley
Brian Gengler, City of Victorville
ADP Reps, City of Victorville

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Higgins asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Higgins called for a motion to enter into Closed Session.

Moved: Commissioner Nassif

Second: Commissioner Jones

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Higgins called the meeting to order at 8:00 AM.

REPORT FROM CLOSED SESSION

NONE

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 4

CONSENT CALENDAR:

3. **Receive, Approve and File Minutes, November 17, 2022**
4. **Receive, Approve and File November & December 2022 Disbursement**

Moved: Commissioner Nassif

Second: Commissioner Jones

Approval of the Consent Calendar Items 3 and 4 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 4.

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

5. **Recommendation to Authorize the General Manager to Approve Change Order #1 for Engineering Services for the Final Design and Construction Support for the Oro Grande Interceptor Replacement Project in the Amount of \$79,512.00**

The Board will consider approval to authorize the General Manager to authorize the general manager to approve change order #1 for engineering services for the final design and construction support for the Oro Grande interceptor replacement project in the amount of \$79,512.00

Moved: Chair Higgins

Second: Commissioner Nassif

Approval to authorize the General Manager to authorize the general manager to approve change order #1 for engineering services for the final design and construction support for the Oro Grande interceptor replacement project in the amount of \$79,512.00

Chair Higgins- Yes
Commissioner Nassif - Yes
Commissioner Jones - Yes
Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

6. Recommendation to Authorize the General Manager to Sign the Agreement with Alert One to Recharge Our Existing Fire Suppression System at the Apple Valley Sub-Regional Facility for an Amount Not to Exceed \$170,000

The Board will consider approval to authorize the General Manager to sign the agreement with Alert One to recharge our existing fire suppression system at the Apple Valley Sub-Regional Facility for an amount not to exceed \$170,000 should the insurance claim not cover the cost for repairs

Moved: Commissioner Nassif **Second: Commissioner Jones**

Approval to authorize the General Manager to sign the agreement with Alert One to recharge our existing fire suppression system at the Apple Valley Sub-Regional Facility for an amount not to exceed \$170,000 should the insurance claim not cover the cost for repairs

Chair Higgins- Yes
Commissioner Nassif - Yes
Commissioner Jones - Yes
Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

7. Recommendation to Adopt Resolution 2023-01 Sanitary Sewer Management Plan Two Years Update

The Board will consider approval to adopt Resolution 2023-01 VVWRA Sanitary Sewer Management plan two (2) years audit

Moved: Commissioner Bird **Second: Commissioner Jones**

Approval to adopt Resolution 2023-01 VVWRA Sanitary Sewer Management plan two (2) years audit

Chair Higgins- Yes
Commissioner Nassif - Yes
Commissioner Jones - Yes

Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

8. Recommendation to Adopt Resolution 2023-02 to Approve the Clarifying Modifications on the Investment Policy

The Board will consider approval to adopt Resolution 2023-02, the clarifying modifications on the Investment Policy

Moved: Commissioner Nassif

Second: Commissioner Jones

Approval to adopt Resolution 2023-02, the clarifying modifications on the Investment Policy

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

9. Recommendation to Adopt Resolution 2023-03 to Approve the Clarifying Modifications on the Authorized Local Agency Investment Fund (LAIF)

The Board will consider approval to adopt Resolution 2023-03, to approve the clarifying modifications on the authorized LAIF investors

Moved: Chair Higgins

Second: Commissioner Jones

Approval to adopt Resolution 2023-03, to approve the clarifying modifications on the authorized LAIF investors.

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

10. Recommendation to Authorize The General Manager To Apply for a .Gov Domain

The Board will consider approval to authorize the General Manager to apply for a .gov domain through the Cybersecurity and Infrastructure Security Agency (CISA) for VVWRA

Moved: Commissioner Jones

Second: Commissioner Nassif

Approval to authorize the General Manager to apply for a .gov domain through the Cybersecurity and Infrastructure Security Agency (CISA) for VVWRA

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Commissioner Bird- Yes

Motion passed by a 4-0 roll call vote

11. Recommendation to Approve Amended Language for Employee Contracts

The Board will consider approval to amend language for Employee Contracts.

Moved: Commissioner Jones

Second: Chair Higgins

Approval to amend language for Employee Contracts.

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Commissioner Bird- Yes

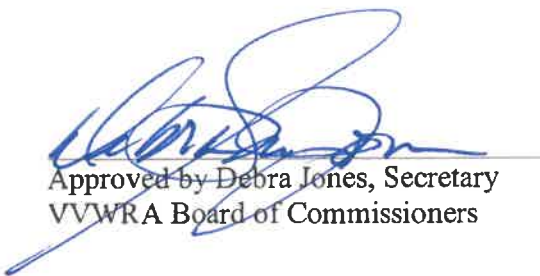
Motion passed by a 4-0 roll call vote

ADJOURNMENT

The board will adjourn to a regular board meeting on January 19, 2023 at 7:30 a.m.

APPROVAL:

DATE: 10 Feb 2023 **BY:**


Approved by Debra Jones, Secretary
VVWRA Board of Commissioners