

**MINUTES OF A REGULAR MEETING  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY  
(VWVRA)  
November 17, 2022**

**CALL TO ORDER:** Chair Dakota Higgins called the meeting to order at 7:37 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

<b>ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)</b>	<b>Dakota Higgins, Chair</b>
<b>TOWN OF APPLE VALLEY</b>	<b>Art Bishop, Vice-Chair</b>
<b>CITY OF VICTORVILLE</b>	<b>Debra Jones, Secretary</b>
<b>CITY OF HESPERIA</b>	<b>Bill Holland, Treasurer</b>

**VWVRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager**  
**Kristi Casteel, Executive Assistant**  
**Piero Dallarda, Legal Counsel (BB&K)**  
**Xiwei Wang, Accounting Supervisor**  
**Brad Adams, Director of O&M**  
**Robert Coromina, Director of Administration**

**Guest Present:**

**Roger Martinez, Vasquez CPA**  
**Brian Gengler, City of Victorville**  
**Janele Davidson, City of Victorville**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Higgins asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Higgins called for a motion to enter into Closed Session.

**Moved: Commissioner Holland**

**Second: Commissioner Jones**

**Motion to enter into Closed Session**

**Motion passed by a 4-0 roll call vote**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Higgins called the meeting to order at 8:03 AM.

**REPORT FROM CLOSED SESSION**

Piero Dallarda stated that there is one reportable action from closed session. The Board met in closed session under government code section 54957 for item 4 in the matter of a request for an appeal to the Board for a disciplinary action. The Board has met and appointed a subcommittee under personnel rule 13.2 B3 of the VVWRA to hear the personnel appeal the matter. The former employee will be advised of this action as well as be provided with a date and time for the hearing.

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

None

**POSSIBLE CONFLICT OF INTEREST**

NONE

**CONSENT CALENDAR:**

- 5. Receive, Approve and File Minutes, October 27, 2022**
- 6. Receive, Approve and File October 2022 Disbursement**

**Moved: Commissioner Jones**

**Second: Commissioner Bishop**

**Approval of the Consent Calendar Items 5 and 6.**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**



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**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**10. Recommendation to Authorize the General Manager to Implement an Internship Program Wage Increase From \$15/Hr. to a Rate Not to Exceed \$20/Hr. Due to Current Economic Conditions**

The Board will consider approval to authorize the General Manager to Implement an Internship Program Wage Increase From \$15/Hr. to a Rate Not to Exceed \$20/Hr. Due to Current Economic Conditions

**Moved: Commissioner Holland**

**Second: Chair Higgins**

**Approval to authorize the General Manager to Implement an Internship Program Wage Increase From \$15/Hr. to a Rate Not to Exceed \$20/Hr. Due to Current Economic Conditions**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**11. Recommendation to Adopt Resolution 2022-12 to Receive and File the Annual Comprehensive Financial Report (ACFR) for the Year Ending June 30, 2022**

The Board will consider approval to Adopt Resolution 2022-12 to Receive and File the Annual Comprehensive Financial Report (ACFR) for the Year Ending June 30, 2022

**Moved: Commissioner Jones**

**Second: Commissioner Bishop**

**Approval to Adopt Resolution 2022-12 to Receive and File the Annual Comprehensive Financial Report (ACFR) for the Year Ending June 30, 2022**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**12. Recommendation to Adopt Resolution 2022-14 to Approve the Clarifying Modifications on the Investment Policy**

The Board will consider approval to Adopt Resolution 2022-14 to Approve the Clarifying Modifications on the Investment Policy

**Moved: Commissioner Holland**

**Second: Commissioner Jones**

**Approval to Adopt Resolution 2022-14 to Approve the Clarifying Modifications on the Investment Policy**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**13. Recommendation to Adopt Resolution 2022-15 to Update Authorized Officers for Local Agency Investment Fund**

The Board will consider approval to Adopt Resolution 2022-15 to Update Authorized Officers for Local Agency Investment Fund

**Moved: Chair Higgins**

**Second: Commissioner Holland**

**Approval to Adopt Resolution 2022-15 to Update Authorized Officers for Local Agency Investment Fund**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**14. Recommendation to Authorize the General Manager to Extend a Contract for Flow Monitoring for Billing Purposes in the Amount of \$92,400.00/Year to ADS Environmental Services Inc**

The Board will consider approval to Authorize the General Manager to Extend a Contract for Flow Monitoring for Billing Purposes in the Amount of \$92,400.00/Year to ADS Environmental Services Inc

**Moved: Commissioner Bishop**

**Second: Chair Higgins**

**Approval to Authorize the General Manager to Extend a Contract for Flow Monitoring for Billing Purposes in the Amount of \$92,400.00/Year to ADS Environmental Services Inc**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**15. Recommendation to Approve the Fourth Amendment to the Gas Collection Facilities Lease and Energy Services Agreement**

The Board will consider approval of the Fourth Amendment to the Gas Collection Facilities Lease and Energy Services Agreement

**Moved: Commissioner Bishop**

**Second: Commissioner Jones**

**Approval of the Fourth Amendment to the Gas Collection Facilities Lease and Energy Services Agreement**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**16. Recommendation to Authorize the General Manager to Approve the Purchase of Ultraviolet Disinfection System Replacement Parts in the Amount of \$279,845.94 from Xylem Water Solutions, Our Sole Source Provider**

The Board will consider approval to Authorize the General Manager to Approve the Purchase of Ultraviolet Disinfection System Replacement Parts in the Amount of \$279,845.94 from Xylem Water Solutions, Our Sole Source Provider

**Moved: Chair Higgins**

**Second: Commissioner Bishop**

**Approval to Authorize the General Manager to Approve the Purchase of Ultraviolet Disinfection System Replacement Parts in the Amount of \$279,845.94 from Xylem Water Solutions, Our Sole Source Provider**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**17. Recommendation to Adopt Resolution 2022-13 Appreciation Holland**

The Board will consider approval to Adopt Resolution 2022-13 Appreciation Holland

**Moved: Chair Higgins**

**Second: Commissioner Jones**

**Approval to Adopt Resolution 2022-13 Appreciation Holland**

**Chair Higgins- Yes**

**Commissioner Bishop - Yes**

**Commissioner Jones - Yes**

**Commissioner Holland- Yes**

**Motion passed by a 4-0 roll call vote**

**CLOSED SESSION (If Closed Session is continued)**

**The meeting was closed in memory of Bruce Correia, 27-year veteran of VVWRA.**

**ADJOURNMENT**

The board will adjourn to a regular board meeting on January 19, 2023 at 7:30 a.m.

**APPROVAL:**

DATE: 19 Jan 2023 BY:

  
Approved by Debra Jones, Secretary  
VVWRA Board of Commissioners