

**MINUTES OF A REGULAR MEETING**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)**  
**October 27, 2022**

**CALL TO ORDER:** Chair Dakota Higgins called the meeting to order at 7:40 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**ORO GRANDE (CSA 42) AND  
SPRING VALLEY LAKE (CSA 64)  
TOWN OF APPLE VALLEY  
CITY OF VICTORVILLE  
CITY OF HESPERIA**

**Dakota Higgins, Chair**

**Scott Nassif, Vice-Chair**

**Debra Jones, Secretary**

**Absent**

**VWRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager**

**Kristi Casteel, Executive Assistant**

**Piero Dallarda, Legal Counsel (BB&K)**

**Brad Adams, Plant Superintendent**

**Robert Coromina, Director of Administration**

**David Wylie, Safety & Communications  
Officer**

**Guest Present:**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Higgins asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Higgins called for a motion to enter into Closed Session.

**Moved: Commissioner Nassif**

**Second: Commissioner Jones**

**Motion to enter into Closed Session**

**Motion passed by a 3-0 roll call vote with Commissioner Holland absent**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Higgins called the meeting to order at 8:54AM.

**REPORT FROM CLOSED SESSION**

None

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

None

**POSSIBLE CONFLICT OF INTEREST**

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 5

**CONSENT CALENDAR:**

4. **Receive, Approve and File Minutes, October 27, 2022**
5. **Receive, Approve and File October 2022 Disbursement**

**Moved: Commissioner Jones**

**Second: Commissioner Nassif**

**Approval of the Consent Calendar Items 4 and 5 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 5.**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Holland absent**

**ACTION ITEM:**

6. **Recommendation to Adopt Resolution 2022-11 Amend Surplus Property List of Unused Equipment and Scrap**

The Board will consider approval to adopt Resolution No. 2022-11 to amend the Surplus Property List and authorize the General Manager to approve the disposition of surplus equipment that no longer has any present or prospective use

**Moved: Commissioner Nassif**

**Second: Commissioner Higgins**

**Approval to adopt Resolution No. 2022-11 to amend the Surplus Property List and authorize the General Manager to approve the disposition of surplus equipment that no longer has any present or prospective use**

**Chair Higgins- Yes**

**Commissioner Nassif – Yes**

**Commissioner Jones – Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Holland absent**

- 7. Recommendation to Authorize the General Manager to Purchase PLCS and Services, to Install New Program Changes to Blowers 4 And 5, from the Sole Source Provider Howden (Turblex), for an Amount Not to Exceed \$203,543.00**

The Board will consider approval to authorize the General Manager to purchase PLCs and services, to install new program changes to blowers 4 and 5, from the sole source provider Howden (Turblex), for an amount not to exceed \$203.543.00.

**Moved: Commissioner Higgins**

**Second: Commissioner Nassif**

**Approval to authorize the General Manager to purchase PLCs and services, to install new program changes to blowers 4 and 5, from the sole source provider Howden (Turblex), for an amount not to exceed \$203.543.00.**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Holland absent**

- 8. Recommendation to Authorize the General Manager to Sign the Calrecycle Co-Digestion (Cod1) Grant Program Agreement**

The Board will consider approval to authorize the General Manager to sign the CalRecycle Co-Digestion (COD1) Grant Program Agreement pending legal review and approval.

**Moved: Commissioner Jones**

**Second: Commissioner Higgins**

**Approval for to authorize the General Manager to sign the CalRecycle Co-Digestion (COD1) Grant Program Agreement pending legal review and approval.**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Holland absent**

**9. Recommendation to Approve the Third Amendment to the Gas Collection Facilities Lease and Energy Services Agreement**

The Board will consider approval to authorize the General Manager to purchase PLCs and services, to install new program changes to blowers 4 and 5, from the sole source provider Howden (Turblex), for an amount not to exceed \$203,543.00

**Moved: Commissioner Nassif**

**Second: Commissioner Jones**

**Approval to authorize the General Manager to purchase PLCs and services, to install new program changes to blowers 4 and 5, from the sole source provider Howden (Turblex), for an amount not to exceed \$203,543.00**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Holland absent**

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**10. Recommendation to Authorize the General Manager to Award a Contract for the Regional Plant Emergency Power Engineering Study in the Amount of \$97,494.00 to Carollo Engineers Inc**

The Board will consider approval of the General Manager to award a contract for the regional plant emergency power engineering study project in the amount of \$97,494.00 to Carollo Engineers, inc., pending legal review and approval of the agreement

**Moved: Commissioner Higgins**

**Second: Commissioner Nassif**

**Approval of the General Manager to award a contract for the regional plant emergency power engineering study project in the amount of \$97,494.00 to Carollo Engineers, inc., pending legal review and approval of the agreement**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Holland absent**


**CLOSED SESSION (If Closed Session is continued)**

**ADJOURNMENT**

**The board will adjourn to a regular board meeting on October 27, 2022, at 7:30 a.m.**

**APPROVAL:**

**DATE:** 10/27/2023 **BY:**

  
Approved by Debra Jones, Secretary  
VVWRA Board of Commissioners