

MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
September 15, 2022

CALL TO ORDER: Chair Dakota Higgins called the meeting to order at 7:37 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY
CITY OF VICTORVILLE
CITY OF HESPERIA**

Dakota Higgins, Chair
Scott Nassif, Vice-Chair
Debra Jones, Secretary
Absent

VWRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
Brad Adams, Plant Superintendent

Robert Coromina, Director of Administration
**Latif Laari, Environmental Compliance
Manager**

Guest Present:

Brain Gengler, City of Victorville
Doug Robertson, Town of Apple Valley

Keith Metzler, City of Victorville
Janele Davidson, City of Victorville

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Higgins asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Higgins called for a motion to enter into Closed Session.

Moved: Commissioner Nassif

Second: Commissioner Jones

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Higgins called the meeting to order at 8:55 AM.

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 4

CONSENT CALENDAR:

- 3. Receive, Approve and File Minutes, August 18, 2022**
- 4. Receive, Approve and File August 2022 Disbursement**

Moved: Commissioner Jones

Second: Commissioner Higgins

Approval of the Consent Calendar Items 3 and 4 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 4.

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote with Commissioner Holland Absent

ACTION ITEM:

5. Recommendation to Adopt Resolution 2022-10 Amendment to the Conflict-of-Interest Code

The Board will consider adoption of Resolution 2022-10 Amendment to the Conflict-of-Interest Code

Moved: Commissioner Higgins

Second: Commissioner Nassif

Approval to adopt Resolution 2022-10 Amendment to the Conflict-of-Interest Code

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote with Commissioner Holland Absent

6. Recommendation to Authorize the General Manager Approve an Amendment of Trimax's PLC Replacement Project Contract to Include Final Phase 4 in the Amount of \$280,670.00

The Board will consider approval to Authorize the General Manager Approve an Amendment of Trimax's PLC Replacement Project Contract to Include Final Phase 4 in the Amount of \$280,670.00

Moved: Commissioner Nassif

Second: Commissioner Jones

Approval to authorize the General Manager to approve an amendment of Trimax's Programmable Logic Controllers (PLC) replacement project contract to include phase 4 in the amount of \$280,670.00

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote with Commissioner Holland Absent

7. **Recommendation to Authorize the General Manager to Purchase PLC's and Services, to Install New Program Changes to Blowers 4 and 5, from the Sole Source Provider Howden (Turblex), for an Amount Not to Exceed \$175,000**

The Board will consider approval to Authorize the General Manager to Purchase PLC's and Services, to Install New Program Changes to Blowers 4 and 5, from the Sole Source Provider Howden (Turblex), for an Amount Not to Exceed \$175,000

Moved: Commissioner Higgins

Second: Commissioner Jones

Approval to authorize the General Manager to purchase PLCs and services, to install new program changes to blowers 4 and 5, from the sole source provider Howden (Turblex), for an amount not to exceed \$175,000.00

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote with Commissioner Holland Absent

8. **Recommendation to Authorize the General Manager to Sign an Agreement for a Temporary Construction Easement (TCE) With Southwest Gas (SWG) to Permit Them Access to Install a New Gas Main Through the VVWRA Property**

The Board will consider approval to Authorize the General Manager to Sign an Agreement for a Temporary Construction Easement (TCE) With Southwest Gas (SWG) to Permit Them Access to Install a New Gas Main Through the VVWRA Property

Moved: Commissioner Nassif

Second: Commissioner Higgins

Approval to authorize the General Manager to execute an agreement for a TCE with SWG to permit them access to install a new gas main through the VVWRA property upon legal review and approval of the agreement with the authority to make minor changes.

Chair Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote with Commissioner Holland Absent

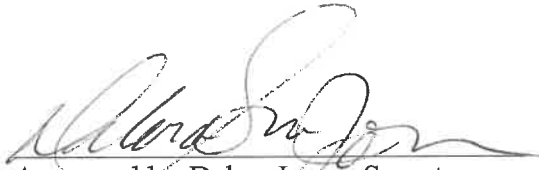
CLOSED SESSION (If Closed Session is continued)

ADJOURNMENT

The board will adjourn to a regular board meeting on October 27, 2022, at 7:30 a.m.

APPROVAL:

DATE: 27 OCT 2022 BY:


Approved by Debra Jones, Secretary
VVWRA Board of Commissioners