

**MINUTES OF A REGULAR MEETING  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)**

**August 18, 2022**

**CALL TO ORDER:** Chair Dakota Higgins called the meeting to order at 7:33 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**ORO GRANDE (CSA 42) AND  
SPRING VALLEY LAKE (CSA 64)  
TOWN OF APPLE VALLEY  
CITY OF VICTORVILLE  
CITY OF HESPERIA**

**Dakota Higgins, Chair**

**Scott Nassif, Vice-Chair**

**Debra Jones, Secretary**

**Larry Bird, Treasurer**

**VWRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager**

**Kristi Casteel, Executive Assistant**

**Piero Dallarda, Legal Counsel (BB&K)**

**Chieko Keagy, Controller**

**Brad Adams, Plant Superintendent**

**Guest Present:**

**Brain Gengler, City of Victorville**

**Janele Davidson, City of Victorville**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Higgins asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Higgins called for a motion to enter into Closed Session.

**Moved: Commissioner Nassif**

**Second: Commissioner Jones**

**Motion to enter into Closed Session**

**Motion passed by a 4-0 roll call vote**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Higgins called the meeting to order at 8:36 AM.

**REPORT FROM CLOSED SESSION**    None

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**      None

**POSSIBLE CONFLICT OF INTEREST**

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 4

**CONSENT CALENDAR:**

**3. Receive, Approve and File Minutes, July 21, 2022**

**4. Receive, Approve and File July 2022 Disbursement**

**Moved: Commissioner Bird                      Second: Commissioner Nassif**

**Approval of the Consent Calendar Items 3 and 4 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 4.**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 4-0 roll call vote**

**ACTION ITEM:**

**5. Recommendation to Adopt Resolution 2022-09 to Amend the VVWRA Procurement Policy to Match the New Purchasing Authority Levels and the New Job Titles Approved in the FY 2022-23 Fiscal Budget**

The Board will consider approval to adopt Resolution 2022-09 to amend the VVWRA procurement policy to match the new purchasing authority levels and the new job titles approved in the FY 2022-23 Fiscal Budget

**Moved: Commissioner Bird                      Second: Commissioner Nassif**

**Approval adopt Resolution 2022-09 to amend the VVWRA procurement policy to match the new purchasing authority levels and the new job titles approved in the FY 2022-23 Fiscal Budget**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 4-0 roll call vote**

**6. Recommendation to Authorize the General Manager to Sign a Water Quality Management Plan (WQMP) Agreement with the City of Victorville or a Notice to Transfer the Agreement to American Organics for the Expansion of the American Organics Operations on VVWRA Property Pending Legal Review and Approval**

The Board will consider authorize the General Manager to sign a Water Quality Management Plan (WQMP) agreement with the City of Victorville or a notice to transfer the agreement to American Organics for expansion of the American Organics operations on VVWRA property pending legal review and approval

**Moved: Commissioner Higgins**

**Second: Commissioner Jones**

**Approval to authorize the General Manager to sign a Water Quality Management Plan (WQMP) agreement with the City of Victorville or a notice to transfer the agreement to American Organics for expansion of the American Organics operations on VVWRA property pending legal review and approval**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 4-0 roll call vote**

**7. Recommendation to Authorize the General Manager to Sign a Three-Year Professional Services Agreement with Larry Walker and Associates to Provide Environmental Services**

The Board will consider approval to authorize the General Manager to sign a three-year professional services agreement with Larry Walker and Associates to provide environmental service for an amount not to exceed \$70,000 per fiscal year

**Moved: Commissioner Nassif**

**Second: Commissioner Higgins**

**Approval to authorize the General Manager to sign a three-year professional services agreement with Larry Walker and Associates to provide environmental service for an amount not to exceed \$70,000 per fiscal year**

**Chair Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Commissioner Bird - Yes**

**Motion passed by a 4-0 roll call vote**

**8. Recommendation to Consider and Provide Direction on a Reduction or Repayment Terms for Required Connection Fees for the Los Ranchos Mobile Home Park in the Town of Apple Valley**

The Board will consider and provide direction on a reduction or repayment terms for the required connection fees for the Los Ranchos Mobile Home Park in the Town of Apple Valley

**No action taken**

**CLOSED SESSION (If Closed Session is continued)**

**ADJOURNMENT**

The board will adjourn to a regular board meeting on September 15, 2022, at 7:30 a.m.

**APPROVAL:**

**DATE:**

9/15/22

**BY:**

  
Approved by Debra Jones, Secretary  
VVWRA Board of Commissioners