

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
March 17, 2022**

CALL TO ORDER: Chair Bill Holland called the meeting to order at 7:33 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY
CITY OF VICTORVILLE**

**Bill Holland, Chair
ABSENT**

**Scott Nassif, Secretary
Debra Jones, Treasurer**

VWRA Staff and Legal Counsel:

**Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
Chieko Keagy, Controller**

**Robert Coromina, Director of Administration
David Wylie, Safety & Communications
Officer**

Guest Present:

**Yaniv Scherson, Anaergia
Brian Gengler, City of Victorville**

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Holland asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Holland called for a motion to enter into Closed Session.

Moved: Commissioner Jones

Second: Commissioner Nassif

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Holland called the meeting to order at 8:59 AM.

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 5

CONSENT CALENDAR:

- 4. Receive, Approve and File Minutes, February 17, 2022**
- 5. Receive, Approve and File February 2022 Disbursement**

Moved: Commissioner Jones

Second: Commissioner Nassif

Approval of the Consent Calendar Items 4 and 5 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 5.

Chair Holland - Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote

ACTION ITEM:

- 6. Recommendation to Adopt Resolution 2022-01 to Amend Flow Billing Percentages and Approve the Flow Billing Rates as Measured by ADS Environmental Services, Inc.**

The Board will consider adoption of Resolution 2022-01 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.

Moved: Commissioner Nassif

Second: Commissioner Jones

Approval to adopt Resolution 2022-01 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.

Chair Holland- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote

7. Recommendation to Approve the Lease Agreement for the RNG and Biosolids Processing Facility

The Board will consider approval to authorize the General Manager to execute the lease agreement for the RNG and Biosolids Processing Facility with Anaergia Inc. upon approval of the amendment by the VVWRA Attorneys

Moved: Commissioner Jones

Second: Commissioner Nassif

Approval to authorize the General Manager to execute the lease agreement for the RNG and Biosolids Processing Facility with Anaergia Inc. upon approval of the amendment by the VVWRA Attorneys

Chair Holland- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote

8. Recommendation to Approve a Cooperative Agreement with the City of Victorville to Allow for Construction Over the VVWRA Easement, to Allow for the Installation of A Future Use Pipeline and Allow for the Usage of \$600,000 of Unrestricted Connection Fee Reserves to Reimburse the City for the Installation of the Pipe Within the Victorville Wellness Center Property

The Board will consider approval to authorize the General Manager to execute the cooperative agreement with the City of Victorville:

- To allow for construction over the VVWRA easement
- To allow for the installation of a future use pipeline within the Victorville Wellness Center Property

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- To allow for the usage of \$600,000 of unrestricted connection fee reserves
All upon approval of the agreement by the VVWRA Attorneys.

Moved: Commissioner Jones

Second: Commissioner Holland

Approval to authorize the General Manager to execute the cooperative agreement with the City of Victorville:

- To allow for construction over the VVWRA easement
- To allow for the installation of a future use pipeline within the Victorville Wellness Center Property
- To allow for the usage of \$600,000 of unrestricted connection fee reserves

All upon approval of the agreement by the VVWRA Attorneys.

Chair Holland- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote

9. Recommendation to Approve Administrative Building Architectural Services

The Board will consider approval to authorize the General Manager to award a Architectural Services Agreement to Steeno Design Studio in the amount of \$45,000, pending legal review and approval of the agreement.

Moved: Commissioner Nassif

Second: Commissioner Jones

Approval to authorize the General Manager to award a Architectural Services Agreement to Steeno Design Studio in the amount of \$45,000, pending legal review and approval of the agreement.

Chair Holland- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote

10. Recommendation to Award a Contract for the Demolition of the Old Scada Wall Project in the Amount of \$96,000.00 Per Fiscal Year to Netgain Networks, Inc.

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The Board will consider approval to authorize the General Manager to award a contract for the demolition of old Scada wall Project in the amount of \$96,000.00 to Davis Electric, inc. pending legal review and approval of the agreement.

Moved: Commissioner Nassif

Second: Commissioner Jones

Approval to authorize the General Manager to award a contract for the demolition of old Scada wall Project in the amount of \$96,000.00 to Davis Electric, inc. pending legal review and approval of the agreement.

Chair Holland- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 3-0 roll call vote

CLOSED SESSION (If Closed Session is continued)

ADJOURNMENT

The board will adjourn to a regular board meeting on April 21, 2022 at 7:30 a.m.

APPROVAL:

DATE: April 21, 2022

BY:


Approved by VVWRA Board Secretary Scott Nassif,
Secretary VVWRA Board of Commissioners