

**MINUTES OF A REGULAR MEETING**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)**  
**February 17, 2022**

**CALL TO ORDER:** Chair Bill Holland called the meeting to order at 7:42 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**CITY OF VICTORVILLE**  
**CITY OF HESPERIA**  
**ORO GRANDE (CSA 42) AND**  
**SPRING VALLEY LAKE (CSA 64)**  
**TOWN OF APPLE VALLEY**

**Lary Bird, Chair**  
**Dakota Higgins, Vice-Chair**  
**Scott Nassif, Secretary**  
  
**Debra Jones, Treasurer**

**VWRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager**  
**Kristi Casteel, Executive Assistant**  
**Piero Dallarda, Legal Counsel (BB&K)**  
**Chieko Keagy, Controller**  
**Robert Coromina, Director of Administration**

**Brad Adams, Plant Superintendent**  
**David Wylie, Safety & Communications**  
**Officer**

**Guest Present:**

**Brain Gengler, City of Victorville**

**Keith Metzler, City of Victorville**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Bird asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Bird called for a motion to enter into Closed Session.

**Moved: Commissioner Jones**

**Second: Commissioner Nassif**

**Motion to enter into Closed Session**

**Motion passed by a 4-0 roll call vote**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Bird called the meeting to order at 9:15 AM.

**REPORT FROM CLOSED SESSION**

None

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

None

**POSSIBLE CONFLICT OF INTEREST**

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 5

**CONSENT CALENDAR:**

- 4. Receive, Approve and File Minutes, November 18, 2021**
- 5. Receive, Approve and File November, December 2021 and January 2022 Disbursement**

**Moved: Commissioner Higgins**

**Second: Commissioner Jones**

**Approval of the Consent Calendar Items 4 and 5 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 5.**

**Chair Bird - Yes**

**Commissioner Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Motion passed by a 4-0 roll call vote**

**ACTION ITEM:**

- 6. Recommendation to Amend the Fiscal Year 2021-22 Capital and Operating Budget by Unfunding Existing Capital Projects and Approve Funding of More Vital Capital Projects and Operational Expenses**

The Board will consider approval to authorize the General Manager and the Controller to amend the FY 2021-22 Capital and Operating Budget by unfunding

less vital capital projects to fund more critical operational and capital needs, which are further detailed in Exhibit 1 and approve the General Manager and the Controller to utilize unrestricted Capital Connection Fees to cover the SRF loan payment shortcoming of \$609,176.

**Moved: Commissioner Nassif**

**Second: Commissioner Jones**

**Approval to authorize the General Manager and the Controller to amend the FY 2021-22 Capital and Operating Budget by unfunding less vital capital projects to fund more critical operational and capital needs, which are further detailed in Exhibit 1 and approve the General Manager and the Controller to utilize unrestricted Capital Connection Fees to cover the SRF loan payment shortcoming of \$609,176.**

**Chair Bird - Yes**

**Commissioner Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Motion passed by a 4-0 roll call vote**

**7. Recommendation to Authorize the General Manager to Purchase and Install New Media and PLCs for the Auqadiamond Filters from Misco Water**

The Board will consider approval to authorize the General Manager to purchase and install new media and PLCs for the Auqadiamond filters from Misco Water for \$272,900.00 plus a 5% contingency, to cover unforeseen costs, totaling \$287,000.00

**Moved: Commissioner Jones**

**Second: Commissioner Higgins**

**Approval to authorize the General Manager to purchase and install new media and PLCs for the Auqadiamond filters from Misco Water for \$272,900.00 plus a 5% contingency, to cover unforeseen costs, totaling \$287,000.00**

**Chair Bird - Yes**

**Commissioner Higgins- Yes**

**Commissioner Nassif - Yes**

**Commissioner Jones - Yes**

**Motion passed by a 4-0 roll call vote**

**8. Update on Previous Presentation Re Lease Agreement for RNG and Biosolids Processing Facility**

The Board will consider the General Manager to continue analysis and discussion for the RNG and Biosolids Processing Facility with SoCal Biomethane, LLC

**No Action Taken**

**CLOSED SESSION (If Closed Session is continued)**


**ADJOURNMENT**

**The board will adjourn to a regular board meeting on March 17, 2022 at 7:30 a.m.**

**APPROVAL:**

**DATE:** March 17, 2022

**BY:**

  
Approved by VVWRA Board Scott Nassif,  
Secretary VVWRA Board of Commissioners