

MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
June 17, 2021

CALL TO ORDER: Chair Debra Jones called the meeting to order at 7:34 AM; via teleconference with the following members present:

CITY OF VICTORVILLE
CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY

Debra Jones, Chair
Larry Bird, Vice-Chair
Dakota Higgins, Secretary

Scott Nassif, Treasurer

VWRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)

Robert Coromina, Director of Administration
Chieko Keagy, Controller

Guest Present:

Brian Gengler, City of Victorville
Doug Robertson, Town of Apple Valley

Nils Bentsen, City of Hesperia
Janele Davidson, City of Victorville

Chair Jones read the following statement:

Welcome to the VWRA June 17, 2021, regular meeting. I hope that you can all hear us. If you are following us and you are unable to speak for any reason or encounter any difficulties, please contact via e-mail our Board clerk, Kristi Casteel, her contact information is printed on the first page of the agenda. She or another VWRA employee will try to assist you. Please note that we will be having a closed session shortly after 7:30 a.m. telephonically though a different line so this line maybe silent until we come back from closed session.

I am sure that all the participants have noticed the COVID 19 notice on the first page of our agenda. Public participation in our democracy is really fundamental to the health of our democracy. We wish we could hold our meeting in person but given the current COVID19 contagion concerns and our Governor's order and the Order of the Public Health officer for the County of San Bernardino, we are holding our meeting via Internet and telephonically. We will do our best to conduct the meeting in an orderly fashion and make sure that anyone who would like to participate has a chance to do so. Please follow the instructions on the first page of the agenda so we can make sure that you get to participate.

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Jones asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Jones called for a motion to enter into Closed Session.

Moved: Commissioner Nassif

Second: Commissioner Bird

Motion to enter Closed Session

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Jones called the meeting to order at 8:05 AM.

Roll Call for Open Session

Chair Jones- Present

Commissioner Holland- Present

Commissioner Higgins- Present

Commissioner Nassif- Present

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 5

CONSENT CALENDAR:

- 4. Receive, Approve and File Minutes, May 20, 2021**
- 5. Receive, Approve and File May 2021 Disbursement**
- 6. Recommendation to Approve Amendment to Contract of General Manager Contract**

Moved: Commissioner Nassif

Second: Commissioner Higgins

Approval of the Consent Calendar Items 4, 5, and 6 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 5 and Commissioner Bird abstaining on item 4.

Chair Jones- Yes

Commissioner Bird- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

PUBLIC HEARING:

- 7. FY 2021-2022 Budget**

Chair Jones opened the Public Hearing at 8:04 am.

The Secretary of the Board confirmed the posting and publication of the Public Hearing Notice as required by law.

A presentation was given on the FY 2021-2022 Budget

Chair Jones asked if there were any comments from the public. There were no public comments.

Chair Jones closed the public hearing at 8:07 am.

ACTION ITEM:

8. Recommendation to Adopt Resolution 2021-03 Adoption of the FY 2021-2022 Budget

The Board will consider approval of Resolution 2021-03 Adoption of the Proposed Budget as presented for the year ending June 30, 2022.

Moved: Commissioner Nassif Second: Chair Jones

Approval of Resolution 2021-03 Adoption of the Proposed Budget as presented for the year ending June 30, 2022.

Chair Jones- Yes

Commissioner Bird- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

9. Recommendation to Adopt Resolution 2021-04 FY 2021-2022 Holiday Schedule

The Board will consider approval of Resolution No. 2021-04 to establish the paid holidays for VVWRA employees during fiscal year 2021-2022 which is consistent with the MOU with the Employees Association adopted on December 8, 2016.

Moved: Commissioner Nassif Second: Commissioner Bird

Approval of Resolution No. 2021-04 to establish the paid holidays for VVWRA employees during fiscal year 2021-2022 which is consistent with the MOU with the Employees Association adopted on December 8, 2016

Chair Jones- Yes

Commissioner Bird- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

10. Recommendation to Approve Resolution 2021-05 Recycled Water Rates

The Board will consider approval of Resolution No. 2021-05 to establish a new recycled water rate for all recycled water customers.

This item was tabled and will be brought back to the Board in a workshop at the regular meeting on July 15, 2021

11. Recommendation to Approve Resolution 2021-06 ADM/FOG Tipping Fees

The Board will consider approval of Resolution 2021-06 ADM/FOG Tipping Fees

Moved: Commissioner Nassif Second: Commissioner Jones

Approval of Resolution No. 2021-06 ADM/FOG Tipping Fees

Chair Jones- Yes

Commissioner Bird- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

12. Recommendation to Approve the General Manager to Purchase Replacement Components for the WEDECO UV Disinfection Systems Located at Apple Valley and Hesperia Sub-regional Facilities in the Amount of \$105,827.80

The Board will consider approval of the General Manager to purchase replacement components for the WEDECO UV disinfection systems located at Apple Valley and Hesperia sub-regional facilities in the amount of \$105,827.80.

Moved: Commissioner Bird Second: Commissioner Nassif

Approval of the General Manager to purchase replacement components for the WEDECO UV disinfection systems located at Apple Valley and Hesperia sub-regional facilities in the amount of \$105,827.80.

Chair Jones- Yes

Commissioner Bird- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

13. Recommendation to Cancel the June 24th Board Meeting.

The Board will consider approval to cancel the regularly scheduled June 24, 2021 Meeting if the Board adopts the FY 2021-22 Budget.

Moved: Commissioner Bird

Second: Commissioner Nassif

Approval to cancel the regularly scheduled June 24, 2021 Meeting if the Board adopts the FY 2021-22 Budget.

Chair Jones- Yes

Commissioner Bird- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

14. Election of Officers

The Board will consider approval of the rotation of officers for the FY 2021-2022, effective July 1, 2021

Moved: Commissioner Nassif

Second: Chair Jones

Approval of the rotation of officers for the FY 2021-2022, effective July 1, 2021

Chair Jones- Yes

Commissioner Bird- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

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STAFF/PROFESSIONAL SERVICES REPORTS:

- 15. General Managers Report**
- 16. Financial and Investment Report – December 2020**
- 17. Operations & Maintenance Report – December 2020**
- 18. Environmental Compliance Department Reports – December 2020**
- 19. Septage Receiving Facility Reports – December 2020**
- 20. Safety & Communications Report – December 2020**

CLOSED SESSION (If Closed Session is continued)

ADJOURNMENT

The board will adjourn to a regular board meeting on July 15, 2021 at 7:30 a.m.

APPROVAL:

DATE: July 15, 2021

BY:



Approved by VVWRA Board Scott Nassif,
Secretary VVWRA Board of Commissioners