

**MINUTES OF A REGULAR MEETING  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)  
March 18, 2021**

**CALL TO ORDER:** Chair Debra Jones called the meeting to order at 7:37 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**CITY OF VICTORVILLE  
CITY OF HESPERIA  
ORO GRANDE (CSA 42) AND  
SPRING VALLEY LAKE (CSA 64)  
TOWN OF APPLE VALLEY**

**Debra Jones, Chair  
Bill Holland, Vice-Chair  
Dakota Higgins, Secretary  
Scott Nassif, Treasurer**

**VWRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager  
Kristi Casteel, Secretary to GM/Board  
Piero Dallarda, Legal Counsel (BB&K)**

**Chieko Keagy, Controller  
Robert Coromina, Director of Administration**

**Guest Present:**

**Keith Metzler, City of Victorville  
Doug Robinson, Town of Apple Valley**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Jones asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Jones called for a motion to enter into Closed Session.

**Moved: Commissioner Higgins**

**Second: Commissioner Nassif**

**Motion to enter into Closed Session**

**Motion passed by a 4-0 roll call vote**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Jones called the meeting to order at 10:02 AM.

**REPORT FROM CLOSED SESSION**

None

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

None

**POSSIBLE CONFLICT OF INTEREST**

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 4

**CONSENT CALENDAR:**

- 3. Receive, Approve and File Minutes February 18, 2021**
- 4. Receive, Approve and File February 2021 Disbursement**

**Moved: Commissioner Higgins**

**Second: Commissioner Nassif**

**Approval of the Consent Calendar Items 3 and 4 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 4.**

**Chair Jones- Yes**

**Commissioner B Holland- Yes**

**Commissioner Higgins- Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**ACTION ITEM:**

- 5. Recommendation to Adopt Resolution 2021-01 Reapportionment of Flow Billing Percentages**

The Board will consider approval of Resolution 2021-01 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.

**Moved: Commissioner Nassif                      Second: Commissioner Higgins**

**Approval of Recommendation to Adopt Resolution 2021-01 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.**

**Chair Jones- Yes**

**Commissioner Holland- Yes**

**Commissioner Higgins - Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**6. Recommendation to Approve a Contract with Vasquez and Company, LLP as an Auditor for Financial and Single Audits for Years Ending June 30, 2021, 2022, and 2023**

The Board will consider approval of the General Manager to award a contract to Vasquez and Company, LLP (Vasquez) as an auditor for both financial and Single audits not to exceed \$29,750 each for the years ending June 30, 2021, 2022, and 2023.

**Moved: Commissioner Nassif                      Second: Commissioner Higgins**

**Approval for General Manager to award a contract to Vasquez and Company, LLP (Vasquez) as an auditor for both financial and Single audits not to exceed \$29,750 each for the years ending June 30, 2021, 2022, and 2023.**

**Chair Jones- Yes**

**Commissioner Holland- Yes**

**Commissioner Higgins - Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**CLOSED SESSION (If Closed Session is continued)**

**ADJOURNMENT**

**VVWRA Regular Meeting Minutes**

**Thursday, March 18, 2021**

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**The board will adjourn to a regular board meeting on April 15, 2021 at 7:30 a.m.**

**APPROVAL:**

**DATE:** *April 15, 2021*

**BY:**

  
Approved by VVWRA Board Paul Cook,  
Secretary VVWRA Board of Commissioners