

MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
January 21, 2021

CALL TO ORDER: Chair Debra Jones called the meeting to order at 7:33 AM; via teleconference with the following members present:

CITY OF VICTORVILLE
CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY

Debra Jones, Chair
Bill Holland, Vice-Chair
Dakota Higgins, Secretary
Scott Nassif, Treasurer

VWVRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)

Robert Coromina, Director of Administration
Chieko Keagy, Controller

Guest Present:

Keith Metzler, City of Victorville
Doug Robinson, Town of Apple Valley

Nils Bentsen, City of Hesperia
Janele Davidson, City of Victorville

Chair Jones read the following statement:

Welcome to the VWVRA January 21, 2021, regular meeting. I hope that you can all hear us. If you are following us and you are unable to speak for any reason or encounter any difficulties, please contact via e-mail our Board clerk, Kristi Casteel, her contact information is printed on the first page of the agenda. She or another VWVRA employee will try to assist you. Please note that we will be having a closed session shortly after 7:30 a.m. telephonically though a different line so this line maybe silent until we come back from closed session.

I am sure that all the participants have noticed the COVID 19 notice on the first page of our agenda. Public participation in our democracy is really fundamental to the health of our democracy. We wish we could hold our meeting in person but given the current COVID19 contagion concerns and our Governor's order and the Order of the Public Health officer for the County of San Bernardino, we are holding our meeting via Internet and telephonically. We will do our best to conduct the meeting in an orderly fashion and make sure that anyone who would like to participate has a chance to do so. Please follow the instructions on the first page of the agenda so we can make sure that you get to participate. Hopefully, we won't have to hold many meetings in this fashion and, our

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future meetings will be in person because COVID-19 is no longer a concern. For right now, however, it is key that we keep the social distancing guidelines.

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Jones asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Jones called for a motion to enter into Closed Session.

Moved: Commissioner Nassif

Second: Commissioner Higgins

Motion to enter Closed Session

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Jones called the meeting to order at 9:46 AM.

Roll Call for Open Session

Chair Jones- Present

Commissioner Holland- Present

Commissioner Higgins- Present

Commissioner Nassif- Present

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 5

CONSENT CALENDAR:

4. **Receive, Approve and File Minutes, December 17, 2020 and January 7, 2021**
5. **Receive, Approve and File December 2020 Disbursement**

Moved: Commissioner Holland

Second: Commissioner Nassif

Approval of the Consent Calendar Items 4 and 5 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 5.

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

6. **Recommendation to award a contract to Christensen Brothers Engineering to construct the AVWRP Reclaim bypass line.**

The Board will consider approval for General Manager to award a contract, pending legal review, to construct the AVWRP Recycled Water Bypass Line to Christensen Brothers Engineering for \$70,900.00 plus a 10% contingency, to cover unforeseen costs, totaling \$77,990.00.

Moved: Commissioner Nassif

Second: Commissioner Higgins

Approval for General Manager to award a contract, pending legal review, to construct the AVWRP Recycled Water Bypass Line to Christensen Brothers Engineering for \$70,900.00 plus a 10% contingency, to cover unforeseen costs, totaling \$77,990.00.

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

STAFF/PROFESSIONAL SERVICES REPORTS:

9. General Managers Report

10. Financial and Investment Report – December 2020

11. Operations & Maintenance Report – December 2020

12. Environmental Compliance Department Reports – December 2020

13. Septage Receiving Facility Reports – December 2020

14. Safety & Communications Report – December 2020

CLOSED SESSION (If Closed Session is continued)

ADJOURNMENT

The board will adjourn to a regular board meeting on February 18, 2021 at 7:30 a.m.

APPROVAL:

DATE: February 18, 2021

BY:



Approved by VVWRA Board Paul Cook,
Secretary VVWRA Board of Commissioners