

As a matter of proper business decorum, the Board of Commissioners respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
Public can dial-in to listen and participate at: 760-209-1265 or online at:
<https://www.uberconference.com/rcoromina>

Thursday, January 21, 2021
7:30 a.m.

Teleconference Notice

Pursuant to the executive order by Governor of the State of California (Executive Order N-29-20) and the previous Order of the Health Officer of the County of San Bernardino dated March 17, 2020, and the subsequent Regional Stay at Home Orders of December 3, December 6 and December 22, 2020 of the Acting Public State Health Officer and the Governor of the State of California's Office participation by VVWRA Commissioners at the January 7, 2021, VVWRA Board meeting will be held by teleconference to address the concerns regarding public gatherings, public distancing and the contagion of COVID 19 (Corona Virus). The teleconferencing number for the meeting will be 760-209-1265 or online at: <https://www.uberconference.com/rcoromina>

IMPORTANT COVID-19 NOTICE

CONSISTENT WITH ORDERS BY THE GOVERNOR OF CALIFORNIA, THE CALIFORNIA ACTING STATE HEALTH OFFICE AND THE HEALTH OFFICER OF THE COUNTY OF SAN BERNARDINO, IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE TRANSMISSION OF COVID-19 (CORONAVIRUS) AND TO ENABLE APPROPRIATE SOCIAL DISTANCING, THE VVWRA BOARD MEETING WILL NOT BE OPEN TO PUBLIC ATTENDANCE IN PERSON, BUT THE BOARD MEETING WILL BE OPEN TO THE PUBLIC BY WAY OF BOTH TELECONFERENCING AND E-MAIL.

THE PUBLIC MAY LISTEN IN AND PARTICIPATE IN THIS BOARD MEETING THROUGH THE PHONE NUMBER PROVIDED 760-209-1265 or online at: <https://www.uberconference.com/rcoromina>.

MEMBERS OF THE PUBLIC WHO WISH TO COMMENT ON MATTERS BEFORE THE BOARD MAY PARTICIPATE IN THE FOLLOWING WAYS:

(1) COMMENTS AND CONTACT INFORMATION CAN BE EMAILED TO PUBCOMMENT@VVWRA.COM BY 3:00 P.M. THE DAY BEFORE THE SCHEDULED MEETING TO BE INCLUDED IN THE WRITTEN RECORD;

(2) A REQUEST TO SPEAK CAN BE EMAILED TO PUBCOMMENT@VVWRA.COM AND AT THE TIME THE REQUESTED AGENDA ITEM IS TO BE ADDRESSED, THE BOARD SECRETARY WILL CONTACT THE COMMENTER BY PHONE AND ALLOW THE COMMENTER TO SPEAK TO THE BOARD VIA SPEAKER PHONE DURING THE LIVE MEETING FOR UP TO THREE MINUTES. IF YOU WISH TO ADDRESS ANY ITEM ON THE AGENDA, PLEASE INDICATE WHICH ITEM YOU WILL BE ADDRESSING AND WISH TO BE HEARD. IF YOU HAVE NO ACCESS TO E-MAIL OR TELEPHONE, PLEASE CONTACT VVWRA'S BOARD SECRETARY AT 760-246-2896 FOR ALTERNATIVE ARRANGEMENTS.

ACCESS TO THE AGENDA WILL BE MADE AVAILABLE AT VVWRA'S WEBSITE: WWW.VVWRA.COM ; IF YOU NEED ACCESS TO PRINTED (HARD) COPIES OF THE AGENDA PLEASE CONTACT 760-246-2896 AND ARRANGEMENTS WILL BE MADE TO PROVIDE HARD COPIES OF THE AGENDA AS NEEDED.

VVWRA is committed to protecting public health and the environment in the Victor Valley by providing effective and fiscally responsible wastewater collection, treatment, and recycling.

Call to Order

Jones

Roll Call

Casteel

Public Comments- Closed Session Agenda Items

Jones

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted. Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; or (c) employment actions, or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information. Closed Session is scheduled to commence at 7:30 a.m.. If the matters discussed in closed session require additional time beyond 8:00 a.m., in deference to the public, the Board may continue the Closed Session discussion after Open Session is concluded. In that case, Closed Session will resume after the Commissioners Comments section and any reportable action will be reported after the continued Closed Session has concluded and before adjournment.

Closed Session

Item 1. (Gov. Code Sec. 54954.5-54956.9(d))- Government Tort Claim- City of Hesperia- Settlement Discussion

Item 2. (Gov. Code Sec. 54956.9(d))- Threatened or Potential Litigation- Lahontan-Potential NOV Resolution Discussion

Item 3. (Gov. Code Sec. 54956(a))- Conference with Legal Counsel-Existing Litigation- Gina Cloutier adv. VVWRA Case Number RCI-36632

Call to Order & Pledge of Allegiance

Jones

Report from Closed Session

Legal

Public Comment (Government Code Section 54954.3)

Jones

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. VVWRA requests that all public speakers complete a speaker's card and provide it to the Secretary. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record. We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Possible Conflicts of Interest

Jones

Consent Calendar

Jones

All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

Item 4. Receive, Approve and File Minutes

- Regular Board Meeting 12/17/20
- Special Board Meeting 01/07/21

Poulsen

Item 5. Receive, Approve and File December 2020 Disbursement

- Warrant Summary Disbursements

Board Action Required

Staff Recommendation: Approve as presented

Action Items

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

Item 6. Recommendation award a contract to Christensen Brothers Engineering to construct the AVWRP Reclaim bypass line.

Adams

It is recommended that the Board of Commissioners approve the General Manager to award a contract, pending legal review, to construct the AVWRP Recycled Water Bypass Line to Christensen Brothers Engineering for \$70,900.00 plus a 10% contingency, to cover unforeseen costs, totaling \$77,990.00.

Board Action Required

Staff Recommendation: Approve as Presented

Staff Reports

Reports are submitted as presented by Staff. Staff is available if the Commission has questions.

Item 7. General Managers Report

Poulsen

Item 8. Financial and Investment Report – December 2020

Keagy

Item 9. Operations and Maintenance Report – December 2020

Adams

Item 10. Environmental Compliance Report – December 2020

Laari

Item 11. Septage Receiving Facility Report – December 2020

Laari

Item 12. Safety and Communication Report – December 2020

Wylie

Adjournment

Jones

The board will adjourn to a regular board meeting on February 18, 2021 at 7:30 a.m.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the VVWRA's Secretary at (760) 246-8638 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

Agenda posting

Government Code Section 54954.2

This agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the VVWRA office located at, 20111 Shay Road, Victorville CA 92394. The materials will also be posted on the VVWRA website at www.vvwra.com.

Items Not Posted

Government Code Section 54954.2(b)

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.

Items Continued

Government Section 54954.2(b)(3)

Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting

Meeting Adjournment

This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice

VVWRA's Board Meeting packets and agendas are available for review on its website at www.vvwra.com. The website is updated on Friday preceding any regularly scheduled board meeting.

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
December 17, 2020**

CALL TO ORDER: Chair Debra Jones called the meeting to order at 7:38 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

CITY OF VICTORVILLE	Debra Jones, Chair
CITY OF HESPERIA	Bill Holland, Vice-Chair
ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)	Dakota Higgins, Secretary
TOWN OF APPLE VALLEY	Scott Nassif, Treasurer

VWVRA Staff and Legal Counsel:

Darron Poulsen, General Manager	Chieko Keagy, Controller
Kristi Casteel, Secretary to GM/Board	David Wylie, Safety & Communication Officer
Piero Dallarda, Legal Counsel (BB&K)	

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Jones asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Jones called for a motion to enter into Closed Session.

Moved: Commissioner Nassif Second: Commissioner Holland

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Jones called the meeting to order at 8:53 AM.

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 7

CONSENT CALENDAR:

6. **Receive, Approve and File Minutes, November 19, 2020**
7. **Receive, Approve and File November 2020 Disbursement**

Moved: Commissioner Nassif

Second: Commissioner Holland

Approval of the Consent Calendar Items 6 and 7 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 7.

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

8. Recommendation to Approve CCTV & Line Cleaning

It is recommended that the Board of Commissioners approve the General Manager to award a contract for Sewer Line Cleaning and CCTV Services in the amount of \$100,000.00 per fiscal year, for up to three years and possibly 2 one-year extensions, to Innerline Engineering, Inc. pending legal review and approval of the agreement.

Moved: Commissioner Nassif

Second: Commissioner Higgins

Approval of the General Manager to award a contract for Sewer Line Cleaning and CCTV Services in the amount of \$100,000.00 per fiscal year, for up to three years and possibly 2 one-year extensions, to Innerline Engineering, Inc. pending legal review and approval of the agreement.

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

9. Recommendation to Approve On-call IT Service Contract

It is recommended that the Board of Commissioners approve the General Manager to execute an on-call contract for (Information Technology) IT Support Services not to exceed \$55,000.00 for public project services to the selected contractor(s) listed below upon review and approval by legal counsel.

Moved: Commissioner Holland

Second: Commissioner Nassif

Approval of an on-call contract for (Information Technology) IT Support Services not to exceed \$55,000.00 for public project services to the selected contractor(s) listed below upon review and approval by legal counsel

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

10. Recommendation to Approve Resolution 2020-13 Single Audit

It is recommended that the Board of Commissioners adopt Resolution 2020-13 to receive and file the Single Audit Report for the year ended June 30, 2020.

Moved: Commissioner Nassif

Second: Commissioner Holland

Approval of Resolution 2020-13 to receive and file the Single Audit Report for the year ended June 30, 2020.

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

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Thursday, December 17, 2020
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Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

11. Recommendation to Approve Resolution 2020-14 CAFR

It is recommended that the Board of Commissioners adopt Resolution 2020-14 to receive and file the Comprehensive Annual Financial Report (CAFR) for the years ended June 30, 2020 and 2019.

Moved: Commissioner Nassif Second: Commissioner Holland

Approval of Resolution 2020-14 to receive and file the Comprehensive Annual Financial Report (CAFR) for the years ended June 30, 2020 and 2019.

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

12. Recommendation to Approve Resolution 2020-15 Appreciation of Service for Bruce Correia

It is recommended that the Board of Commissioners adopt Resolution 2020-14 to receive and file the Comprehensive Annual Financial Report (CAFR) for the years ended June 30, 2020 and 2019.

Moved: Commissioner Holland Second: Commissioner Nassif

Approval of Resolution 2020-15 Recognition and Appreciation of Dedicated Service to Bruce Correia

Chair Jones- Yes

Commissioner Holland- Yes

Commissioner Higgins- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

STAFF/PROFESSIONAL SERVICES REPORTS:

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- 13. **General Managers Report**
 - Upper Narrows FEMA Update
 - Accolade Award
- 14. **Financial and Investment Report – November 2020**
- 15. **Operations & Maintenance Report – November 2020**
- 16. **Environmental Compliance Department Reports – November 2020**
- 17. **Septage Receiving Facility Reports – November 2020**
- 18. **Safety & Communications Report – November 2020**

CLOSED SESSION (If Closed Session is continued)

ADJOURNMENT

The board will adjourn to a regular board meeting on January 21, 2021 at 7:30 a.m.

APPROVAL:

DATE: January 21, 2021

BY: _____

Approved by VVWRA Board Paul Cook,
Secretary VVWRA Board of Commissioners

MINUTES OF A SPECIAL MEETING
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
January 7, 2021

CALL TO ORDER: Chair Debra Jones called the meeting to order at 7:32 AM; via teleconference with the following members present:

CITY OF VICTORVILLE
CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY

Debra Jones, Chair
Bill Holland, Vice-Chair -ABSENT
Dakota Higgins, Secretary

Scott Nassif, Treasurer

VWVRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)
Robert Coromina, Director of Administration

Guest Present:

Liz Becerra, City of Victorville
Keith Metzler, City of Victorville
Nils Bentsen, City of Hesperia

Chair Jones read the following statement:

Welcome to the VWVRA January 7, 2021, Special meeting. I hope that you can all hear us. If you are following us and you are unable to speak for any reason or encounter any difficulties, please contact via e-mail our Board clerk, Kristi Casteel, her contact information is printed on the first page of the agenda. She or another VWVRA employee will try to assist you. Please note that we will be having a closed session shortly after 7:30 a.m. telephonically though a different line so this line maybe silent until we come back from closed session.

I am sure that all of the participants have noticed the COVID 19 notice on the first page of our agenda. Public participation in our democracy is really fundamental to the health of our democracy. We wish we could hold our meeting in person but given the current COVID19 contagion concerns and our Governor's order and the Order of the Public Health officer for the County of San Bernardino, we are holding our meeting via Internet and telephonically. We will do our best to conduct the meeting in an orderly fashion and make sure that anyone who would like to participate has a chance to do so. Please follow the instructions on the first page of the agenda so we can make sure that you get to

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participate. Hopefully, we won't have to hold many meetings in this fashion and, our future meetings will be in person because COVID-19 is no longer a concern. For right now, however, it is key that we keep the social distancing guidelines.

CLOSED SESSION**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Jones asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Jones called for a motion to enter into Closed Session.

Moved: Commissioner Nassif**Second: Commissioner Higgins****Motion to enter into Closed Session****Chair Jones- Yes****Commissioner Holland- Absent****Commissioner Higgins- Yes****Commissioner Nassif- Yes****Motion passed by a 3-0 roll call vote with Commissioner Holland absent****REGULAR SESSION****CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Jones called the meeting to order at 8:08 AM.

Roll Call for Open Session**Chair Jones- Present****Commissioner Holland- Absent****Commissioner Higgins- Present****Commissioner Nassif- Present****REPORT FROM CLOSED SESSION**

Piero Dallarda stated that under Government code section 54956 B- anticipated litigation in the matter of Gina Cloutier vs. VVWRA case number RCI-36632 concerning a determination and findings by the Department of Industrial Relations. The Board met in closed session with a quorum present to review, consider and discuss the letter of

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determination dated December 11, 2020 by Deputy Labor Commissioner Kim Kaufman. The Board unanimously objects the entire determination and all conclusions and finding therein and has directed legal counsel to respond to the determination accordingly.

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

None

ADJOURNMENT

The board will adjourn to a regular board meeting on January 21, 2021 at 7:30 a.m.

APPROVAL:**DATE:** January 21, 2021**BY:** _____

Approved by VVWRA Board Paul Cook,
Secretary VVWRA Board of Commissioners



Victor Valley Wastewater Reclamation Authority

A Joint Powers Authority and Public Agency of the State of California

20111 Shay Rd. Victorville, CA 92394

Telephone: (760) 246-8638

Fax: (760) 948-9897

DATE: January 21, 2021

TO: Darron Poulsen
General Manager

FROM: Chieko Keagy *CK*
Controller

SUBJECT: Cash Disbursements Register

RECOMMENDED ACTION

It is recommended that the Board of Commissioners approve the cash disbursements and payroll register for the Victor Valley Wastewater Reclamation Authority.

BACKGROUND

The Cash Disbursements Register totals represented below are for the month of DECEMBER 2020, check numbers 123665-123724 and ACH's.

<i>Accounts Payable</i>			
<i>Checks</i>	<i>ACH's and EFT's</i>	<i>Payroll</i>	<i>Total</i>
<i>\$136,337.11</i>	<i>\$1,030,272.28</i>	<i>\$516,951.69</i>	<i>\$1,683,561.08</i>

Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 12/1/20 through 12/31/20

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Vendor #	Vendor Name	Type	Payment #	Date	Total
AIRG000	Airgas Usa, Llc	Check	123665	12/03/20	\$ 133.61
ALLI003	Allied Electronics Inc	Check	123666	12/03/20	\$ 89.99
CONC000	Answering 365	Check	123667	12/03/20	\$ 123.00
ARBP000	Arb/Perp	Check	123668	12/03/20	\$ 735.00
ATMO000	Atmospheric Analysis And Consulting, Inc	Check	123669	12/03/20	\$ 1,890.00
BLAI000	Blaine Tech Services, Inc.	Check	123670	12/03/20	\$ 4,975.00
VICT003	City Of Victorville / Sanitation	Check	123671	12/03/20	\$ 14,224.62
GAOS000	G.A. Osborne Pipe & Supply	Check	123672	12/03/20	\$ 1,763.39
GUAR000	Guardian	Check	123673	12/03/20	\$ 660.71
HESP004	Hesperia Water District	Check	123674	12/03/20	\$ 565.99
HIDE000	Hi-Desert Communications	Check	123675	12/03/20	\$ 100.00
COX000	James Cox	Check	123676	12/03/20	\$ 100.00
KONI000	Konica Minolta Business Solutions	Check	123677	12/03/20	\$ 556.39
BIRD000	Larry Bird	Check	123678	12/03/20	\$ 100.00
MULT000	Multi W Sytems, Inc	Check	123679	12/03/20	\$ 242.44
NAPA000	Napa Victorville	Check	123680	12/03/20	\$ 316.54
ORKI000	Orkin	Check	123681	12/03/20	\$ 550.38
PRUD001	Prudential Overall Supply	Check	123682	12/03/20	\$ 681.29
NASS000	Scott Nassif	Check	123683	12/03/20	\$ 100.00
SUNL000	Sunland	Check	123684	12/03/20	\$ 149.00
VERI004	Verizon Wireless	Check	123685	12/03/20	\$ 1,664.00
ALER000	Alertone Service, Inc	Check	123686	12/09/20	\$ 5,500.00
AUTO001	Automation Direct	Check	123687	12/09/20	\$ 286.62
ZEEM000	Cintas Corporation	Check	123688	12/09/20	\$ 1,123.57
GAOS000	G.A. Osborne Pipe & Supply	Check	123689	12/09/20	\$ 350.86
HIGH003	High Desert Lock & Safe	Check	123690	12/09/20	\$ 1,871.17
APPL000	Liberty Utilities	Check	123691	12/09/20	\$ 92.06
NAPA000	Napa Victorville	Check	123692	12/09/20	\$ 1,522.75
ORKI000	Orkin	Check	123693	12/09/20	\$ 550.38
PONT000	Ponton Industries, Inc.	Check	123694	12/09/20	\$ 984.77
PRUD001	Prudential Overall Supply	Check	123695	12/09/20	\$ 1,391.16
UNIT000	United Rentals Northwest, Inc	Check	123696	12/09/20	\$ 4,099.18
AQUA000	Aquatic Bioassay / Consult Inc.	Check	123697	12/16/20	\$ 230.00
AUTO001	Automation Direct	Check	123698	12/16/20	\$ 715.46
SENT000	Dan Sentman	Check	123699	12/16/20	\$ 206.97
GOLF000	Golf Cars Of Riverside	Check	123700	12/16/20	\$ 22,441.32
NAPA000	Napa Victorville	Check	123701	12/16/20	\$ 184.16
QUAD000	Quadient Leasing Usa, Inc	Check	123702	12/16/20	\$ 291.94
ROYA001	Royal Industrial Solutions	Check	123703	12/16/20	\$ 3,124.75
AIRG000	Airgas Usa, Llc	Check	123704	12/28/20	\$ 117.05
ARBP000	Arb/Perp	Check	123705	12/28/20	\$ 735.00
ATMO000	Atmospheric Analysis And Consulting, Inc	Check	123706	12/28/20	\$ 1,385.00
BRYO000	Bryon Anderson	Check	123707	12/28/20	\$ 1,000.00
CASA000	Casa	Check	123708	12/28/20	\$ 17,100.00
ZEEM000	Cintas Corporation	Check	123709	12/28/20	\$ 1,277.52
VICT003	City Of Victorville / Sanitation	Check	123710	12/28/20	\$ 15,998.83
JONE003	Debra Jones	Check	123711	12/28/20	\$ 100.00
EDEN000	Edenbros, Llc	Check	123712	12/28/20	\$ 161.92
GAOS000	G.A. Osborne Pipe & Supply	Check	123713	12/28/20	\$ 574.44
HESP000	Hesperia Hose Supply	Check	123714	12/28/20	\$ 3,449.00
LEOS000	Mario Leos	Check	123715	12/28/20	\$ 316.31
NAPA000	Napa Victorville	Check	123716	12/28/20	\$ 239.01
ORKI000	Orkin	Check	123717	12/28/20	\$ 400.38
PONT000	Ponton Industries, Inc.	Check	123718	12/28/20	\$ 4,592.24
PRUD001	Prudential Overall Supply	Check	123719	12/28/20	\$ 672.69
ROYA001	Royal Industrial Solutions	Check	123720	12/28/20	\$ 5,424.74
NASS000	Scott Nassif	Check	123721	12/28/20	\$ 100.00
SUNL000	Sunland	Check	123722	12/28/20	\$ 244.18
UNIT000	United Rentals Northwest, Inc	Check	123723	12/28/20	\$ 7,660.33
HOLL000	William J. Holland	Check	123724	12/28/20	\$ 100.00
Total Checks					\$ 136,337.11
2GEN000	2G Energy Inc.	Electronic Fund Transfer	120420201	12/03/20	\$ 1,817.14
ADSC000	A.D.S. Corp.	Electronic Fund Transfer	121020201	12/09/20	\$ 7,150.00
PROT001	Adt Commercial	Electronic Fund Transfer	121020202	12/09/20	\$ 909.85
ANTH000	Anthony, Donna	Electronic Fund Transfer	121820201	12/16/20	\$ 428.00
APPL013	Applied Industrial Technologies, Inc	Electronic Fund Transfer	122920201	12/28/20	\$ 1,046.22
APPL013	Applied Industrial Technologies, Inc	Electronic Fund Transfer	121720201	12/16/20	\$ 3,132.84
ESBA000	Babcock Laboratories, Inc	Electronic Fund Transfer	121020203	12/09/20	\$ 38,624.80
ESBA000	Babcock Laboratories, Inc	Electronic Fund Transfer	120420202	12/03/20	\$ 1,928.00
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	122920202	12/28/20	\$ 22.67
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	121720202	12/16/20	\$ 1,997.11
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	120420203	12/03/20	\$ 72.83
BEST000	Best, Best & Krieger, L.L.P.	Electronic Fund Transfer	121020204	12/09/20	\$ 25,608.73
BILL002	Billings, Richard	Electronic Fund Transfer	121820202	12/16/20	\$ 428.00
BIOG001	Biogas Engineering	Electronic Fund Transfer	121720203	12/16/20	\$ 30,597.44
BIOG001	Biogas Engineering	Electronic Fund Transfer	120420204	12/03/20	\$ 10,350.00
BIOG000	Biogas Power Systems- Mojave, Llc	Electronic Fund Transfer	121020205	12/09/20	\$ 64,119.27

**Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 12/1/20 through 12/31/20**

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Vendor #	Vendor Name	Type	Payment #	Date	Total
BIOG000	Biogas Power Systems- Mojave, Llc	Electronic Fund Transfer	120420205	12/03/20	\$ 64,119.27
VEBA000	California School Veba	Electronic Fund Transfer	121020206	12/09/20	\$ 650.98
CALT001	Caltrol, Inc.	Electronic Fund Transfer	121020207	12/09/20	\$ 4,048.83
CDWG000	Cdw Government, Inc	Electronic Fund Transfer	122920203	12/28/20	\$ 3,281.89
CDWG000	Cdw Government, Inc	Electronic Fund Transfer	121720204	12/16/20	\$ 6,689.53
CDWG000	Cdw Government, Inc	Electronic Fund Transfer	121020208	12/09/20	\$ 2,249.82
CHAR002	Charles P. Crowley Company, Inc	Electronic Fund Transfer	121020209	12/09/20	\$ 612.88
COLL000	Collicutt Energy Services Inc	Electronic Fund Transfer	1210202010	12/09/20	\$ 1,000.00
CONS000	Consumers Pipe & Supply, Co.	Electronic Fund Transfer	121720205	12/16/20	\$ 1,141.50
CONS000	Consumers Pipe & Supply, Co.	Electronic Fund Transfer	120420206	12/03/20	\$ 1,153.96
COYL000	Coyle Supply, Inc.	Electronic Fund Transfer	121720206	12/16/20	\$ 636.83
COYL000	Coyle Supply, Inc.	Electronic Fund Transfer	120420207	12/03/20	\$ 675.20
CULL000	Culligan Water Conditioning	Electronic Fund Transfer	122920204	12/28/20	\$ 502.90
DKFS000	D.K.F. Solutions Inc.	Electronic Fund Transfer	120420208	12/03/20	\$ 350.00
DAGIN000	Dagnino, Roy	Electronic Fund Transfer	121820203	12/16/20	\$ 428.00
ENRI000	Daniel Enriquez	Electronic Fund Transfer	121720207	12/16/20	\$ 52.90
DAVI001	Davis, Tim	Electronic Fund Transfer	121820204	12/16/20	\$ 428.00
DUDE000	Dudek	Electronic Fund Transfer	120420209	12/03/20	\$ 7,863.75
ENTE000	Enterprise Fm Trust	Electronic Fund Transfer	1222201	12/22/20	\$ 21,255.00
EVOQ000	Evoqua Water Technologies Llc	Electronic Fund Transfer	121720208	12/16/20	\$ 9,977.34
CHAR000	Fedak & Brown Llp	Electronic Fund Transfer	1204202010	12/03/20	\$ 2,615.00
FLIN000	Flint, Terrie Gossard	Electronic Fund Transfer	121820205	12/16/20	\$ 238.25
GILL001	Gillette, Randy	Electronic Fund Transfer	121820206	12/16/20	\$ 428.00
GRAH000	Graham Equipment	Electronic Fund Transfer	1204202011	12/03/20	\$ 5,600.00
GRAI000	Grainger	Electronic Fund Transfer	122920205	12/28/20	\$ 6,573.08
GRAI000	Grainger	Electronic Fund Transfer	1210202011	12/09/20	\$ 338.56
GRAI000	Grainger	Electronic Fund Transfer	1204202012	12/03/20	\$ 2,688.31
GRAY000	Graybar Electric Co., Inc.	Electronic Fund Transfer	1204202013	12/03/20	\$ 5.15
GYUR000	Gyurcsik, Darline	Electronic Fund Transfer	121820207	12/16/20	\$ 206.97
HAAK000	Haaker Equipment Company	Electronic Fund Transfer	121720209	12/16/20	\$ 6,543.54
HACH000	Hach Company	Electronic Fund Transfer	1204202014	12/03/20	\$ 2,266.85
HINO000	Hinojosa, Thomas	Electronic Fund Transfer	121820208	12/16/20	\$ 428.00
ILIN000	Ilink Business Management	Electronic Fund Transfer	1204202015	12/03/20	\$ 2,569.76
INGE000	Ingersoll Rand	Electronic Fund Transfer	122920206	12/28/20	\$ 762.88
INGE000	Ingersoll Rand	Electronic Fund Transfer	1217202010	12/16/20	\$ 2,944.49
INGE000	Ingersoll Rand	Electronic Fund Transfer	1210202012	12/09/20	\$ 928.58
ROBI000	John Robinson Consulting, Inc	Electronic Fund Transfer	1204202016	12/03/20	\$ 3,600.00
KENI000	Keniston, Olin	Electronic Fund Transfer	121820209	12/16/20	\$ 238.25
LABO002	Labor Finders	Electronic Fund Transfer	1210202013	12/09/20	\$ 1,083.22
LARR000	Larry Walker Associates	Electronic Fund Transfer	122920207	12/28/20	\$ 8,895.75
LARR000	Larry Walker Associates	Electronic Fund Transfer	1204202017	12/03/20	\$ 6,371.50
MAIN000	Main, Randy	Electronic Fund Transfer	1218202010	12/16/20	\$ 428.00
MCGE000	Mcgee, Mark	Electronic Fund Transfer	1218202011	12/16/20	\$ 428.00
MCGR000	Mcgrath Rentcorp	Electronic Fund Transfer	1204202018	12/03/20	\$ 5,383.33
MCMA000	Mcmaster-Carr Supply Co.	Electronic Fund Transfer	1217202011	12/16/20	\$ 568.49
MCMA000	Mcmaster-Carr Supply Co.	Electronic Fund Transfer	1204202019	12/03/20	\$ 1,700.62
MICH000	Michael'S Auto Detail	Electronic Fund Transfer	1204202020	12/03/20	\$ 180.00
MONT000	Montgomery, Lillie	Electronic Fund Transfer	1218202012	12/16/20	\$ 168.56
NALI000	Nalian, L. Christina	Electronic Fund Transfer	1218202013	12/16/20	\$ 428.00
NAVE000	Nave, Patrick	Electronic Fund Transfer	1218202014	12/16/20	\$ 428.00
NETG000	Netgain Networks, Inc	Electronic Fund Transfer	1204202021	12/03/20	\$ 5,831.25
PACI005	Pacific Technical Electric Services	Electronic Fund Transfer	1204202022	12/03/20	\$ 9,499.65
PVFS000	Pvf Sales Inc	Electronic Fund Transfer	122920208	12/28/20	\$ 34,602.16
PVFS000	Pvf Sales Inc	Electronic Fund Transfer	1210202014	12/09/20	\$ 253.30
QUIN002	Quinn Company	Electronic Fund Transfer	1217202012	12/16/20	\$ 12,579.78
SIEM003	Siemens Industry Inc.	Electronic Fund Transfer	122920209	12/28/20	\$ 605.56
SIEM003	Siemens Industry Inc.	Electronic Fund Transfer	1210202015	12/09/20	\$ 4,075.11
SIEM003	Siemens Industry Inc.	Electronic Fund Transfer	1204202023	12/03/20	\$ 605.56
ASHL000	Solenis Llc	Electronic Fund Transfer	1217202013	12/16/20	\$ 4,077.26
STRO000	Stromquist & Company	Electronic Fund Transfer	1217202014	12/16/20	\$ 1,505.26
SULZ000	Sulzer	Electronic Fund Transfer	1210202016	12/09/20	\$ 1,081.93
BRIT000	Sulzer Electro-Mechanical Services (Us) Inc.	Electronic Fund Transfer	1218201	12/18/20	\$ 800.00
TMOB000	T-Mobile	Electronic Fund Transfer	1210202017	12/09/20	\$ 187.35
USBA000	U.S. Bank	Electronic Fund Transfer	1230201	12/30/20	\$ 2,735.91
USBA000	U.S. Bank	Electronic Fund Transfer	1204202024	12/03/20	\$ 5,094.43
USAB000	U.S.A. Bluebook	Electronic Fund Transfer	1229202010	12/28/20	\$ 1,348.83
USAB000	U.S.A. Bluebook	Electronic Fund Transfer	1217202015	12/16/20	\$ 154.34
UNDE000	Underground Service Alert Of Southern California	Electronic Fund Transfer	1210202018	12/09/20	\$ 123.29
VICT015	V.V. Tow, Inc.	Electronic Fund Transfer	1210202019	12/09/20	\$ 106.25
VALL002	Valley Power Systems, Inc.	Electronic Fund Transfer	1217202016	12/16/20	\$ 1,637.05
VVWE000	Victor Valley Wastewater Employees Assoc	Electronic Fund Transfer	1204202025	12/03/20	\$ 662.50
WAGE000	Wageworks, Inc	Electronic Fund Transfer	1204202026	12/03/20	\$ 113.00
CHAR001	Charter Communications	Bank Draft	DFT01569	12/31/20	\$ 4,941.54
CHAR001	Charter Communications	Bank Draft	DFT01479	12/03/20	\$ 4,916.63
FLYE000	Flyers Energy, Llc	Bank Draft	DFT01544	12/23/20	\$ 655.63
FLYE000	Flyers Energy, Llc	Bank Draft	DFT01480	12/03/20	\$ 957.38
KONI000	Konica Minolta Business Solutions	Bank Draft	DFT01532	12/17/20	\$ 351.02
LINC000	Lincoln Financial Group	Bank Draft	DFT01509	12/10/20	\$ 4,179.29
LINC000	Lincoln Financial Group	Bank Draft	DFT01510	12/10/20	\$ 80.11

**Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 12/1/20 through 12/31/20**

Vendor #	Vendor Name	Type	Payment #	Date	Total
PRIN000	Principal Life Ins. Co.	Bank Draft	DFT01481	12/03/20	\$ 2,349.35
SOUT000	Southern California Edison	Bank Draft	DFT01570	12/31/20	\$ 51,140.08
SOUT000	Southern California Edison	Bank Draft	DFT01545	12/23/20	\$ 10,180.96
SOUT000	Southern California Edison	Bank Draft	DFT01533	12/17/20	\$ 13,200.06
SOUT000	Southern California Edison	Bank Draft	DFT01534	12/17/20	\$ 1,024.21
SOUT000	Southern California Edison	Bank Draft	DFT01535	12/17/20	\$ 960.49
SOUT000	Southern California Edison	Bank Draft	DFT01482	12/03/20	\$ 53,589.79
SOUT006	Southwest Gas Company	Bank Draft	DFT01574	12/31/20	\$ 45.23
SOUT006	Southwest Gas Company	Bank Draft	DFT01568	12/31/20	\$ 14,163.01
SOUT006	Southwest Gas Company	Bank Draft	DFT01573	12/31/20	\$ 28.11
SOUT006	Southwest Gas Company	Bank Draft	DFT01572	12/31/20	\$ 55.48
SOUT006	Southwest Gas Company	Bank Draft	DFT01483	12/03/20	\$ 13,942.85
SPAR000	Sparkletts Drinking Water	Bank Draft	DFT01536	12/17/20	\$ 749.48
STAT001	State Water Resources Control Board	Bank Draft	DFT01507	12/07/20	\$ 257,745.38
SWRC000	Swrcb	Bank Draft	DFT01537	12/17/20	\$ 15,269.00
SWRC000	Swrcb	Bank Draft	DFT01538	12/17/20	\$ 2,848.00
SWRC000	Swrcb	Bank Draft	DFT01539	12/17/20	\$ 6,409.00
SWRC000	Swrcb	Bank Draft	DFT01540	12/17/20	\$ 6,409.00
SWRC000	Swrcb	Bank Draft	DFT01541	12/17/20	\$ 82,405.00
SWRC000	Swrcb	Bank Draft	DFT01542	12/17/20	\$ 12,034.00
SWRC000	Swrcb	Bank Draft	DFT01511	12/10/20	\$ 150.00
APPL007	Town Of Apple Valley	Bank Draft	DFT01508	12/10/20	\$ 155.59
UPS0000	Ups	Bank Draft	DFT01571	12/31/20	\$ 125.84
UPS0000	Ups	Bank Draft	DFT01546	12/23/20	\$ 773.10
UPS0000	Ups	Bank Draft	DFT01543	12/17/20	\$ 284.98
UPS0000	Ups	Bank Draft	DFT01485	12/03/20	\$ 68.53
UPS0000	Ups	Bank Draft	DFT01484	12/03/20	\$ 13.77
Total ACH & EFT					\$ 1,030,272.28

Approved

Total Checks	\$ 136,337.11
Total ACH and EFT	\$ 1,030,272.28
Total Payroll - December 2020	\$ 516,951.69
Total	\$ 1,683,561.08



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
Board of Commissioners Staff Report**

TO: VVWRA Board of Commissioners
FROM: Darron Poulsen, General Manager
SUBMITTED BY: Brad Adams, Plant Superintendent
DATE: 1/7/2021
SUBJECT: Recommendation to award a contract to Christensen Brothers Engineering to construct the AVWRP Reclaim bypass line.

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact: \$ 77,990.00
<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Account Code: 09-54-535-9000-9999
	<input checked="" type="checkbox"/> Funds Budgeted/ Approved

STAFF RECOMMENDATION

It is recommended that the Board of Commissioners approve the General Manager to award a contract, pending legal review, to construct the AVWRP Recycled Water Bypass Line to Christensen Brothers Engineering for \$70,900.00 plus a 10% contingency, to cover unforeseen costs, totaling \$77,990.00.

PREVIOUS ACTION(S)

None

BACKGROUND INFORMATION

On December 7, 2020, VVWRA solicited bids through a request for proposal for the construction of a reclaim water bypass line at the Apple Valley Sub Regional Reclamation Facility at 21060 Otoe Road Apple Valley, CA 92307.

The Contractor will furnish all labor, equipment, materials, and supervision to perform the following tasks:

- Supply all required material, parts, and pieces per design
- Excavate and connect to the existing reclaim water line
- Trench and construct new 6" bypass line
- Connect bypass line to existing collection system piping
- Backfill, pack, repave the site

All received bids have been reviewed for accuracy and compliance with the RFP and Addendums. All bid requirements were evaluated and found to be complete.

Bids received are as follows:

- Christensen Brothers General Engineering - \$70,900.00
- DDH Apple Valley Construction – \$190,670.00
- Trinity Construction Inc. - \$95,447.46

Christensen Brothers is a local contractor with an excellent reputation and the ability to perform the work of this contract. The supplied bid tabulation sheet is attached for reference. We recommend to the Board that this contract be approved pending legal review.

ATTACHMENTS

Exhibit 1- Bid Tabulation Sheet

EXHIBIT 1



PROPOSAL
APPLE VALLEY WATER RECYCLING FACILITY
RECYCLED WATER BY-PASS PROJECT

Date: December 21, 2020

TO THE VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY, CALIFORNIA

Pursuant to the foregoing Notice Calling for Bids, the undersigned bidder herewith submits a Proposal on base bid and alternatives on the bidding form or forms attached hereto and made a part hereof, and binds himself/herself on award by the Victor Valley Wastewater Reclamation Authority under this Proposal to execute in accordance with such award a Contract, of which this Proposal and the said Notice to Contractors, Instructions to Bidders, Specifications, and Drawings shall be a part, and to furnish the bond or bonds required by the Specifications. The attached Notice Calling for Bids, Instructions to Bidders, Specifications, and Drawings are made a part of this Proposal and all provisions thereof are hereby accepted.

In the event of a bid dispute based upon the bidder's submission of this bid and the Authority's acceptance of same, the bidder will be required to indemnify, defend and hold harmless at its expense, including the provision of legal counsel, the Authority, its agents, employees and officers from liability, claims, demands, damages and costs if such dispute or action arises solely upon the award of the bid in compliance with State, Federal and local laws.

The bidder further agrees that, in case of his/her default in executing the required Contract and the required bond or bonds, or furnishing the required insurance, the money payable under the bid bond accompanying his/her proposal shall be applied by the Authority towards payment of the damage to the Authority on account of such default, as provided in these Specifications.

Firm: Christensen Brothers General Engineering Inc Address: PO Box 1286 Apple Valley CA 92307

By: Leona Christensen
Authorized Signatory (Print Name)

By:  Phone: 760-240-5236
Authorized Signatory (Signature)

Title: Corporate Secretary FAX: 760-961-2307

(CORPORATE SEAL)

Nature of firm (corporation, partnership, etc.) and names of individual members of the firm, or names and titles of officers of the corporation.

Corporation

Caleb Christensen - President

Seth Christensen - Vice President

Leona Christensen - Secretary/Treasurer

Corporation organized under the laws of the State of:

Note: All signatures must be notarized. Corporate seal must be impressed hereon in case of corporation.

NOTE:

1. The Authority will award the Contract based on the lowest Base Bid.
2. The quantities listed in the above Bid Form are estimates shown for bid comparison only. Payment will be made at the Contract Unit Price for the actual quantities constructed, based upon field measurements or certified weight tickets where appropriate. The Authority does not, expressly or by implication, agree that the actual amount of work will correspond therewith, and reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work, as may be deemed necessary or advisable by the Engineer. In case of variation between the unit cost and amount shown by bidder, the unit cost will be considered to be his/her bid.
3. The price bid shall include all State, Federal, and other taxes applicable to the project, and shall be a firm offers for a period of 90 days after the date of bid opening.
4. Acknowledge receipt of all Addenda. The cover sheet of each addendum issued is signed by the Contractor and attached herewith.
5. The undersigned, under penalty of perjury, acknowledges that they are authorized by the bidding Contractor to submit a bid for said Contractor.

Respectfully submitted:

Date: 12/21/20

Firm: Christensen Brothers General Engineering Inc. Address: PO Box 1286

By: Leona Christensen Apple Valley, CA 92307
Authorized Signatory (Print Name)

By:  Phone: 760-240-5236
Authorized Signatory (Signature)

Title: Corporate Secretary FAX: 760-961-2307

Attest:  (Seal - if Bid is by a Corporation)

Contractor's License Number: 893188 Date of Expiration: 03/31/2021

Contractor's Department of Industrial Relations Registration Number: 1000008053

Amount of Certified Check or Bid Bond: Not Applicable Name of Bonding Company: Not Applicable

Note: All signatures must be notarized. Corporate seal must be impressed hereon in case of corporation.

BIDDING FORMName of Bidder Christensen Brothers General Engineering, Inc.

The undersigned, having examined the proposed Contract Documents and having visited the site and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents, excluding work of alternates for.

BASE BID

ITEM	DESCRIPTION	QUANTITY - UNIT	UNIT PRICE	AMOUNT
1	Hot Tap (12-inch x 6-inch) and thrust block.	1 EA	\$ 5300	\$ 5300
2	6-inch DR14 C900 and appurtenances with installation including recycled water ID tape, thrust blocks and asphalt restoration	85 LF	\$ 260	\$ 22100
3	6-inch DIP 90-degree bend.	5 EA	\$ 980	\$ 4900
4	6-inch gate valve.	2 EA	\$ 1400	\$ 2800
5	6-inch motorized butterfly valve	1 EA	\$ 14000	\$ 14000
6	6-inch magnetic flow meter	1 EA	\$ 7200	\$ 7200
7	6-inch check valve	1 EA	\$ 2900	\$ 2900
8	Hot tap (18-inch x 6-inch)	1 EA	\$ 5300	\$ 5300
9	6-inch CLS2 CML DIP and appurtenances with installation including pipe disassembly and pipe supports	1 LS	\$ 6400	\$ 6400
TOTAL BASE BID – Items 1 to 9 (In Figures)				\$ 70,900
TOTAL BASE BID – Items 1 to 9 (In Words)		SEVENTY THOUSAND NINE HUNDRED		

BIDDER'S QUALIFICATIONS STATEMENT

1. ORGANIZATION

1.1 How many years has your organization been in business as a Contractor? 15+

1.2 How many years has your organization been in business under its present name? 15+

1.2.1 Under what other names has your organization operated? NOT APPLICABLE

1.3 If your organization is a corporation, answer the following:

1.3.1 Date of incorporation: December 1, 2005

1.3.2 State of incorporation: California

1.3.3 Corporate ID number: C2820857

1.3.4 President's name: Caleb Christensen

1.3.5 Agent for Service of Process: Caleb Christensen

1.4 If your organization is a partnership, answer the following:

1.4.1 Date of organization: NOT APPLICABLE

1.4.2 Type of partnership (if applicable): _____

1.4.3 Name(s) of general partner(s): _____

1.5 If your organization is individually owned, answer the following:

1.5.1 Date of organization: NOT APPLICABLE

1.5.1 Name of owner: Not Applicable

1.6 If the form of your organization is other than those listed above, describe it and name the principals:

NOT APPLICABLE

2. LICENSING

2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business and indicate registration or license numbers, if applicable. State of California

List jurisdictions in which your organization's partnership or trade name is filed. State of California

3. EXPERIENCE

NOTE: Answers will be considered in determining bidder responsibility.

3.1 List the categories of work that your organization normally performs with its own forces.
Underground sewer, water, storm drain, storm retention, concrete & paving

3.2 On a separate sheet, list major construction projects your organization has in progress, giving the name of the project, owner, architect/engineer Contract amount, percent complete, and scheduled completion.
Please see attached....

3.2.1 State total worth of work in progress and under Contract: FF

3.3 On a separate sheet, list all projects your organization has completed in the past five (5) years, giving the name of project, owner, owner's phone number, project manager, Contract amount, date of completion, and percentage of the cost of the work performed with your own forces. ('None', 'N/A' or its equivalent is not an acceptable response and may be a basis for disqualifying your bid as non-responsive.)
Please see attached....

3.3.1 State average annual amount of construction work performed during the past five (5) years:
FF

3.4 Has your organization, acting as a Prime Contractor for a public agency, completed at least three potable water pipeline construction projects within the last three (3) years? Please list information for such project(s) below:

Name of Project:	<u>Please see attached.....</u>
Agency/Owner:	_____
Project Manager:	_____
Phone Number:	_____
Contract Amount:	_____
Scope of Work:	_____
Name of Project:	_____
Agency/Owner:	_____
Project Manager:	_____
Phone Number:	_____
Contract Amount:	_____
Scope of Work:	_____

NOTE: Repair, rehabilitation, or maintenance projects will not be considered as new construction.

3.5 On a separate sheet, list the construction experience and present commitments of the key individuals proposed to be used on this project.
Please see attached resumes....

3.6 Within the last five (5) years, has any officer or principal of your organization ever been an officer of another organization when it failed to complete a construction Contract? (If the answer is yes, please attach details.)
NOT APPLICABLE

CHRISTENSEN BROTHERS GENERAL ENGINEERING, INC.

PROJECT INFORMATION	CONTACT INFORMATION	CONTRACT AMOUNT	COMPLETION DATE
Ranchero Road & I15 Frontage Road Water Improvement Project • Installation of 12", 8" 6" PVC, 16", 8" Ductile Iron, and 12" steel CML / CMC and associated appurtenances	City of Hesperia David Burkett (760) 947-1202	\$1,420,086.00	2013
149th St Area Main Improvements • Installation of 4", 6" & 8" DIP and associated hardscape	Golden State Water Company Larry Fordham (909) 937-0111	\$1,545,050.93	2016
Blackley Area Main Replacement • Installation of 8" & 12" PVC and associated appurtenances	Golden State Water Company Larry Fordham (909) 937-0111	\$1,075,279.00	2015
Amelia Avenue, Auto Center Drive Water Main Replacement Project No 1118 • 16", 14", 8" DIP, Water services, Fire services & associated appurtenances	City of Glendora Noel Zemla (625) 914-8246	\$1,442,435.00	2015
Riverside Drive Water Main Replacement • Installation of 8" C900, 12" C900 and associated hardscape, traffic loops, remove & replace sidewalk & curb & gutter, remove & replace water meter boxes, new water services	City of Chino Landon Kern (909) 334-3310	\$2,223,068.00	2015
Imperial Highway - Bloomfield Ave to Painter Ave Phase III • Replacement of potable water system including installation of 16" DIP, 24" steel casing & spacer at RR crossing, removal of existing asbestos and steel. Installation of air vacs, blowoffs, connections, fire hydrants, flushouts, drop sections, hydro testing, chlorination & flushing and all necessary traffic control. Asphalt and high-early concrete PCC panel, replacement shoring, SWPPS and permits	Golden State Water Company Larry Fordham (909) 937-0111	\$	2016
Spruce St Main Replacement Phase I • Installation of 8" & 4" PVC pipe on main and associated hardscape	Golden State Water Company Larry Fordham (909) 937-0111	\$1,815,720.00	2017
Spruce St Main Replacement Phase II • Installation of 8" & 6" PVC pipe on main and associated hardscape	Golden State Water Company Larry Fordham (909) 937-0111	\$3,299,550.00	2017
Pentland St Main Replacement • Installation of 6" & 8" PVC and associated appurtenances	Golden State Water Company Larry Fordham (909) 937-0111	\$1,483,714 .00	2016
Moreno Valley Sewer • Installation of 8", 15", 21" VCP Pipe Sewer. Encountered water @ 18' - 20' and had to provide dewatering which consisted of drilling dewatering hole, installing (2) 12" dewatering pipes (one solid, one slotted) at depth of 35'. Drilled	Eastern Municipal Water District Karl Roland (951) 928-3777 x4442	\$2,076,312 .00	2017
Las Palmas Water Install Project • Installation of 1300lf 8" C900 Jack and Bore 18" under 4 lane road	Eastern Municipal Water District Karl Roland (951) 928-3777 x4442	\$269,258.00	2018
Wrightwood Zone Re-Alignment • Remove / Replace 3705 LF of 8" & 6" PVC, Installation of new PRVs	Golden State Water Company Larry Fordham (909) 937-0111	\$2,302,280.00	2018
Flume Canyon Drive Main Replacements • Installation of 4", 6", 8", & 10" PVC and associated hardscape	Golden State Water Company Larry Fordham (909) 937-0111	\$1,375,144.80	2017

CHRISTENSEN BROTHERS GENERAL ENGINEERING, INC.

PROJECT INFORMATION	CONTACT INFORMATION	CONTRACT AMOUNT	COMPLETION DATE
County Service Area 70, Zone BL (Bloomington), Sewer Improvement Project • 5265LF of 18" SDR, 46 Precast concrete sewer manholes	County of San Bernardino Bill Mahaney (951) 316-7308	\$2,174,106.00	2014
Riverside Dr Storm Drain • Installation 24", 36" 54" RCP, Curb, gutter & sidewalk, paving, concrete structures	City of Chino Madijid Yazid (310) 809-6820	\$2,008,464.00	2015
Moreno Valley Sewer • Installation of 8", 15", 21" VCP Pipe Sewer. Encountered water @ 18' - 20' and had to provide dewatering which consisted of drilling dewatering hole, installing (2) 12" dewatering pipes (one solid, one slotted) at depth of 35'. Drilled and installed beam & plate @ 40' depth.	Eastern Municipal Water District Karl Roland (951) 928-3777 x4442	\$2,076,312.00	2017
Nanticoke Sewer Bypass Pump Station • 154221f PVC 30" Sewer Pipe, Sewer bypass, concrete sewer manholes, beam & plate,	VV Wastewater Reclamation Authority Alton Anderson (760) 713-9857	\$3,207,896.00	2017
Schaefer Avenue Storm Drain Project No SD122 • Installation of 18", 24', 30", 36", 54" & 60" RCP, Install junction structures per city standards, Remove and replace existing 78" CSP storm drain, remove and replace existing sidewalk, curb x-gutter, construct local depression, Traffic loops	City of Chino Landon Kern (909) 334-3310	\$2,460,019.00	2017
Howard Plant Pump Station • 1600LF of 12" PVC, RCP Plant pipe modifications	Golden State Water Company Larry Fordham (909) 937-0111	\$452,230.00	2018

Caleb Christensen

Apple Valley, CA / (760)953-0498 cell

caleb@christensenbrothers.net

More than 26 years of experience in Heavy and Civil Engineering projects with expertise in Pipeline and Paving. Proven track record with over 15 years of successful completion of major public works projects related to public water systems, storm drainage and sewer improvements, including pavement and surface restoration.

Areas of Expertise

- Water main replacement
- Sewer main replacement
- Lift stations
- Storm drainage systems
- Paving restoration
- Grind and Cap
- Booster Pump systems
- Reclaimed water systems
- Drainage basins
- Rese-voir storage tanks
- Storm water retention systems

2005- Present Christensen Brothers General Engineering, Inc. President/ CEO

- Founded business with modest capital investment and grew it to over \$20M+ annually
- Oversaw All aspects of growth and development strategies and implementation
- Expanded services to include Paving to add value with enhanced scheduling and quality control
- Grew Field Operations to over 10 Field Crews with dozens of pieces of equipment
- Developed 24 hr. emergency response capability to better serve our clients
- Developed dozens of long term mutually beneficial relationships with Municipal entities including: Golden State Water Co., Town of Apple Valley, City of Hesperia, City of Victorville, City of Riverside, City of Norco and Jurupa Community Services District.
- Instituted Safety Training Programs for the protection of employees and Clients

Project Experience

2019	Apple Valley Desert Water Reuse	\$3M+
	<ul style="list-style-type: none"> • 6595' of 6"-8" Reclaimed water Line, 780' of Potable water Line • 2 Bolted Steel Reclaimed Water Tanks, Over 500K gallon Total Capacity • Multiple Booster Stations, Extensive Fine Grading, Paving and Chain Link Fencing 	
2018	Lancaster Ave K Transmission Phase IV Watermain	\$2.5M
	<ul style="list-style-type: none"> • 65,340 sqft. of Cold Mill and AC paving • 5,331' of 24" CML&C Watermain and all applicable appurtenances 	
2017	Moreno Valley Sewer Improvements	\$1.8M
	<ul style="list-style-type: none"> • 2,800 Lf of 8"-12" VCP and all applicable appurtenances 	
2016	Temple City Pentland St Watermain	\$1.3M
	<ul style="list-style-type: none"> • 8,683' of 6"-8" PVC DR-18 and all applicable appurtenances 	

Zach Hisey

Apple Valley, CA / (909)682-8534 cell

Zach@christensenbrothers.net

Over 10 years of experience managing Civil Engineering projects throughout Southern California

Areas of Expertise

- Scheduling
- Cost Budgeting
- Materials procurement
- Sub-contractor Coordination
- Contract Administration
- Submittal Generation
- Communication and Documentation
- Change Order Preparation

2019-Present

Christensen Brothers General Engineering, Inc.

Project Manager

- Coordinate with field superintendents to schedule manpower and equipment
- Track productions to ensure budgets and schedules are met
- Attend meetings with clients to discuss ongoing project details
- Provide Foreman with Project Binders containing all project related documents
- Negotiate credits and charges for scope changes
- Communicate with Foreman on any scope or design changes
- Scheduling and contract administration for Subcontractors
- Primary point of contact for Project Owners

2014-2019

Bogh Engineering, Inc.

Project Manager

- Maintain budgets and costs for ongoing projects between Company and Sub-contractors
- Work with upper management to ensure on time completion of projects within budget
- Coordinate scheduling with Sub-contractors
- Communicate goals weekly with Field crews of up to 100+ employees

Project Experience

- | | | |
|-------------|---|---------------|
| 2019 | Hutchinson St Water Main Replacement PH I & II | \$3.1M |
| • | 7,600 Lf of 4"-12" C900 PVC and all applicable appurtenances | |
| • | 808 Lf of 8" Ductile Iron Pipe and all applicable appurtenances | |
| • | 96,000 Sqft of A/C Paving | |
| 2019 | Main St Watermain Replacement | \$630K |
| • | 1,330 Lf of 8"-12" C900 PVC and all applicable appurtenances | |
| • | 92,880 Sqft of Grind and Cap A/C | |
| 2019 | Waalew Happy Trails Tank Reservoir | \$1M |
| • | 800 Lf of 24" RCP and all applicable appurtenances | |
| • | 1,100 Lf of 8" C900 PVC and all applicable appurtenances | |

Seth Christensen

Apple Valley, CA / (760)953-9076 cell

seth@christensenbrothers.net

More than 26 years of experience in Heavy and Civil Engineering projects with expertise in Pipeline and Paving. Proven track record with over 15 years of successful completion of major public works projects related to public water systems, storm drainage and sewer improvements, including pavement and surface restoration.

Areas of Expertise

- Water main replacement
- Sewer main replacement
- Lift stations
- Storm drainage systems
- Paving restoration
- Grind and Cap
- Booster Pump systems
- Reclaimed water systems
- Drainage basins
- Reservoir storage tanks
- Storm water retention systems

2005- Present Christensen Brothers General Engineering, Inc.

Vice President

- Co-founded business with modest capital investment and grew it to over \$20M+ annually
- Oversaw All aspects of growth and development strategies and implementation
- Created in house Paving operation to add value with enhanced scheduling and quality control
- Oversee daily Field Operations with over 10 Field Crews and dozens of pieces of equipment
- Developed 24 hr. emergency response capability to better serve our clients
- Maintain dozens of long term mutually beneficial relationships with Municipal entities including: Golden State Water Co., Town of Apple Valley, City of Hesperia, City of Victorville, City of Riverside, City of Norco and Jurupa Community Services District.
- Instituted Safety Training Programs for the protection of employees and Clients

Project Experience

2019	Apple Valley Desert Water Reuse	\$3M+
	<ul style="list-style-type: none"> • 6595' of 6"-8" Reclaimed water Line, 780' of Potable water Line • 2 Bolted Steel Reclaimed Water Tanks, Over 500K gallon Total Capacity • Multiple Booster Stations, Extensive Fine Grading, Paving and Chain Link Fencing 	
2018	Lancaster Ave K Transmission Phase IV Watermain	\$2.5M
	<ul style="list-style-type: none"> • 65,340 sqft. of Cold Mill and AC paving • 5,331' of 24" CML&C Watermain and all applicable appurtenances 	
2017	Moreno Valley Sewer Improvements	\$1.8M
	<ul style="list-style-type: none"> • 2,800 Lf of 8"-12" VCP and all applicable appurtenances 	
2016	Temple City Pentland St Watermain	\$1.3M
	<ul style="list-style-type: none"> • 8,683' of 6"-8" PVC DR-18 and all applicable appurtenances 	

4. CLAIMS AND SUITS

NOTE: Answers will be considered in determining bidder responsibility.

If the answer to any of the questions below is yes, please attach details.

4.1 Has your organization ever failed to complete any work awarded to it? NOT APPLICABLE

4.2 Are there any judgments, claims, arbitration proceedings, or suits pending or outstanding against your organization or its officers within the last five (5) years?
NOT APPLICABLE

4.3 Has your organization filed any law suits or requested arbitration with regard to construction within the last five (5) years?
NOT APPLICABLE

5. DEBARMENT AND SUSPENSION

NOTE: Answers will be considered in determining bidder responsibility.

5.1 Is your organization or any officer or principal of your organization currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Authority or County in the State of California?
NOT APPLICABLE

5.2 Has your organization or any officer or principal of your organization ever been suspended, debarred, voluntarily excluded, or determined ineligible or ever been a principal or officer of another organization that has been suspended, debarred, voluntarily excluded, or determined ineligible from a Authority or County in the State of California?
NOT APPLICABLE

5.3 Does your organization or any officer or principal of your organization have a suspension, debarment, voluntary exclusion, or determination of ineligibility by any Authority or County in the State of California pending?
NOT APPLICABLE

5.4 Has your organization or any officer or principal of your organization ever been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct?
NOT APPLICABLE

5.5 If you answered Yes to any of the above questions, please list and describe each occurrence for which the answer Yes applies along with the individual or organization to whom it applies, the dates of action, and initiating agency.
NOT APPLICABLE

6. SURETY

NOTE: Answers will be considered in determining bidder responsibility.

6.1 If a performance and/or payment bond is required by this bid, identify the bonding company if arrangements for the bond have been made; If not, identify the bonding company for the Contractor's most recent project:
NOT APPLICABLE

6.2 Name and address of agent: NOT APPLICABLE

DESIGNATION OF SUBCONTRACTORS

NAME OF BIDDER: Christensen Brothers General Engineering, Inc.

Each bidder shall set forth below:

1. The name and location of the place of business of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work or improvement, or a subcontractor licensed in the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half of one percent of the Contractor's total bid or \$10,000, whichever is greater.
2. The portion and estimated dollar amount of the work which will be done by each subcontractor. The Contractor shall list only one subcontractor for each portion as is defined by the Contractor in his/her bid.
3. If the Contractor fails to specify a subcontractor or if the Contractor specifies more than one subcontractor for the same portion for work to be performed under the Contract in excess of one-half of one percent of the Contractor's total bid or \$10,000, whichever is greater, the Contractor agrees that he/she is fully qualified to perform that portion himself/herself, and that he/she shall perform that portion himself/herself.

If after award of Contract, the Contractor subcontracts any such portion of the work, the Contractor shall be subject to the statutory penalties.

This list and subsequent changes thereto, shall be subject to the approval of the Authority and additionally for cause cited in the public contract code. Submit an updated and approved DESIGNATION OF SUBCONTRACTORS form prior to execution of the Authority -Contractor Contract.

Please type or legibly print (attach additional sheets as necessary).

	Subcontractor's Name and Address	Subcontractor's		Item No. of Work or Trade(s) to be Used	Estimated \$ Amount
		License No.	Registration No.		
1	NOT APPLICABLE				
2					
3					
4					
5					
6					
7					
8					

The Contractor shall not:

- A. Substitute any person as subcontractor in place of the subcontractor listed in the original bid, except that the Authority may consent to the substitution of another person as subcontractor:
1. When the subcontractor listed in the bid, after having had a reasonable opportunity to do so, fails or refuses to execute a written Contract, based upon the general terms, conditions, Plans and Specifications for the project involved or the terms of such Contractor's written bid, is presented to him by the Contractor, or
 2. When the listed subcontractor becomes bankrupt or insolvent, or
 3. When the listed subcontractor fails or refuses to perform his/her subcontract, or
 4. When the listed subcontractor fails or refuses to meet the bond requirements of the Contractor, or
 5. When the Contractor demonstrates to the Authority that the name of the subcontractor was listed as the result of an inadvertent clerical error, or
 6. When the listed subcontractor is not licensed pursuant to the Contractors License Law, or
 7. When the Authority determines that the work performed by the listed subcontractor is substantially unsatisfactory and not in substantial accordance with the Plans and Specifications, or that the subcontractor is substantially delaying or disrupting the progress of the work.
- B. Permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid, without the consent of the Authority .
- C. Other than in the performance of "change orders" causing changes or deviations from the original Contract, sublet or subcontract any portion of the work in excess of one-half of one percent of the Contractor's total bid as to which his/her original bid did not designate a subcontractor.

Prior to approval of a Contractor's request for a subcontractor substitution, the Authority will give notice in writing to the listed subcontractor of the Contractor's request to substitute and of the reason for the request. The notice will be served by certified or registered mail to the last known address of the subcontractor. The listed subcontractor who has been so notified shall have five (5) working days within which to transmit to the Authority written objections to the substitution. Failure to file these written objections shall constitute the listed subcontractor's consent to the substitution.

If written objections are filed, the Authority will give notice in writing of at least five (5) working days to the listed subcontractor of a hearing by the Authority on the Contractor's request for substitution.

The Contractor, as a condition to asserting a claim of inadvertent clerical error in the listing of a subcontractor, shall within two working days after the time of the bid opening by the Authority, give written notice to the Authority and copies of such notice to both the subcontractor he/she claims to have listed in error and the intended subcontractor who had bid to the Contractor prior to the bid opening.

Subletting or subcontracting of any portion of the work in excess of one-half of one percent of the Contractor's total bid as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the Authority setting forth the facts constituting the emergency or necessity.

If the Contractor violates any of the above provisions the Contractor may be in breach of this Contract and the Authority may exercise the option, in its own discretion, of (1) canceling this Contract, or (2) assessing the Contractor a penalty in an amount not more than ten percent of the amount of the subcontract involved, and this penalty shall be deposited in the fund out of which the prime Contract is awarded.

NONCOLLUSION AFFIDAVIT

State of California)) ss.
County of Los Angeles)

Leona Christensen being first duly sworn, deposes and says: That he or she is
Name Christensen Brothers
Corporate Secretary of General Engineering, Inc., the party making the foregoing bid;
Title Company Name

that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive of sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

BIDDER: Christensen Brothers General Engineering, Inc.

By: [Signature] -Leona Christensen
Title: Corporate Secretary

State of California County of San Bernardino

On _____ before me, _____
DATE NAME, TITLE OF OFFICER - E.G., "JANE DOE, NOTARY PUBLIC"

personally appeared _____
NAME(S) SIGNER(S)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(-ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
SIGNATURE OF NOTARY

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

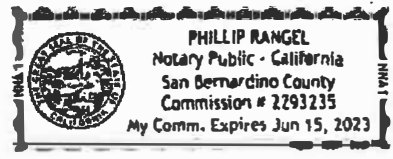
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Bernardino)
On 12/21/2020 before me, Phi Rangel, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Leona Christensen
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature *Phi Rangel*
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Noncollusion Affidavit
Document Date: _____ Number of Pages: 1
Signer(s) Other Than Named Above: NO OTHER SIGNERS

Capacity(ies) Claimed by Signer(s)
Signer's Name: Leona Christensen Signer's Name: _____
 Corporate Officer — Title(s): Corporate Secretary Corporate Officer — Title(s): _____
 Partner — Limited General Partner — Limited General
 Individual Attorney in Fact Individual Attorney in Fact
 Trustee Guardian or Conservator Trustee Guardian or Conservator
 Other: _____ Other: _____
Signer Is Representing: N/A Signer Is Representing: _____

PREBID SITE INSPECTION CERTIFICATION

The bidder hereby certifies that he/she and his/her subcontractors have inspected the site and related specifications of work and fully acquainted themselves with all conditions and matters which might in any way affect the work, time of completion or the cost thereof, including, but not limited to scheduling and disclosed outside Contracts involving this work.

The bidder also certifies he/she has observed the designated Contractor work areas and access routes, if disclosed or shown, as part of work in this Contract.

BIDDER:

Christensen Brothers General Engineering, Inc.

Date: December 21, 2020

Persons who inspected site of the proposed work for your firm:

Name Caleb Christensen Date of Inspection 12/17/2020

Title President

Name _____ Date of Inspection _____

Title _____

Victor Valley Wastewater Reclamation Authority



Financial and Cash Reports

December 2020

Executive Summary of Financial Statements

For the Month Ended December 31, 2020

1. Cash balance at December 31, 2020 is \$17.58 million with reserves required for operations. The agreements with State Water Resources Control Board require we maintain the loan principal and interest payment amount for the following year.

	<u>Current Balance</u>
O&M Reserve: 10% of Prior Year Budgeted Operating Expenses	\$ 1,484,420
R&R Reserve: 1% of Land Improvements/Plants/Interceptors PY CAFR	2,974,530
Reserve for SRF Payments (P& I) - Operating	2,749,736
Reserve for SRF Payments (P& I) - Capital	2,133,074
Cash Available for Operations and Capital	<u>8,234,995</u>
Total Cash	<u>\$ 17,576,754</u>

2. The December 2020 financial statements show a surplus of \$2,119,240 (a cumulative year-to-date surplus of \$1,321,276) to reflect \$1.02 million (cumulative \$6.10 million) depreciation expense. The depreciation expense is a part of financial statements but does not affect our cash flow.
3. The current month user fee revenue is higher than a budgeted average monthly amount by \$68,742. However, the connection fee revenue received during the current month is much lower than a budgeted average monthly amount by \$180,687. In fact, the year-to-date connection fee revenue is only \$469,575 that is 40.143% of the budget of \$1,169,750 for the period from July 1, 2020 to December 31, 2020. The expenses are what the staff processed during the month that may not match corresponding revenues. The staff will record matching expenses at a year-end by accruing incurred costs.



Chieko Keagy, Controller

Victor Valley Wastewater Reclamation Authority
CASH AND RESERVE SUMMARY
 December 31, 2020

G/L Account	Description	Balance
1000	DCB Checking Account	\$ 1,113,000
1030	DCB Sweep Account	996,075
1075	Cal TRUST	10,551,281
1070	LAIF	4,916,398
	Total Cash	<u>\$ 17,576,754</u>

\$40 mil Max

	Current Balance	Restricted	Assigned
O&M Reserve: 10% of Prior Year Budgeted Operating Expenses	\$ 1,484,420	\$	\$ 1,484,420
R&R Reserve: 1% of Land Improvements/Plants/Interceptors PY CAFR	2,974,530		2,974,530
Reserve for SRF Payments (P& I) - Operating	2,749,736	2,749,736	
Reserve for SRF Payments (P& I) - Capital	2,133,074	2,133,074	
Cash Available for Operations and Capital	8,234,995	-	
Total Cash	<u>\$ 17,576,754</u>	<u>\$ 4,882,810</u>	<u>\$ 4,458,949</u>

SRF LOAN PAYMENTS:

	9.5 MGD, 11.0 MGD, NAVI, Phase III-A	Upper Narrows Replacement	Nanticoke Bypass	Sub- Regional Apple Valley	Sub- Regional Hesperia	Total
Reserve for SRF Payments (P& I) - Operating	\$ 770,707	257,745	203,725	625,220	892,339	\$ 2,749,736
Reserve for SRF Payments (P& I) - Capital	1,094,924	-	67,908	399,731	570,512	2,133,074
	<u>\$ 1,865,631</u>	<u>257,745</u>	<u>271,633</u>	<u>1,024,951</u>	<u>1,462,850</u>	<u>\$ 4,882,810</u>

Payment Schedule

Upper Narrows Replacement	December	257,745
NAVI	February	258,151
Subregional - AV	February	1,024,951
Subregional - HES	February	1,462,850
11.0 MGD	April	579,870
Phase III-A	June	1,027,610
Nanticoke	June	271,633
		<u>\$ 4,882,810</u>

Victor Valley Wastewater Reclamation Authority
Statement of Net Position
December 31, 2020

<u>Assets and Deferred Outflows of Resources</u>	<u>2021</u>
Current assets:	
Cash and cash equivalents	\$ 17,402,656
Interest receivable	5,104
Accounts receivable	4,842,807
Receivable from FEMA Grants	-
Accounts receivable - Other	1,945,089
Allowance for Doubtful Accounts	(101,223)
Materials and supplies inventory	95,478
Prepaid expenses and other deposits	<u>176,054</u>
Total current assets	<u>24,365,963</u>
Fixed assets:	
Capital assets not being depreciated	2,560,659
Capital assets being depreciated	<u>172,613,287</u>
Total capital assets	<u>175,173,946</u>
Total assets	<u>199,539,909</u>
Deferred outflows of resources	
Deferred outflows of resources - OPEB	1,130,711
Deferred outflows of resources - pension	<u>1,273,074</u>
Total	<u>\$ 201,943,694</u>
 <u>Liabilities, Deferred Inflows of Resources, and Net Position</u>	
Current liabilities:	
Accounts payable and accrued expenses	\$ 269,475
Accrued interest on long-term debt	242,383
Long-term liabilities - due within one year:	
Compensated absences	65,509
Lease payables	103,791
Loans payables	4,882,810
Other payables	<u>5,104</u>
Total current liabilities	<u>5,569,072</u>
Non-current liabilities:	
Long-term liabilities - due in more than one year:	
Compensated absences	298,455
Other post employment benefits payable	3,840,737
Lease payables	142,597
Loans payable	74,642,153
Net pension liability	6,054,828
Other payables	<u>-</u>
Total non-current liabilities:	<u>84,978,770</u>
Total liabilities	<u>90,547,842</u>
Deferred inflows of resources	
Deferred inflows of resources - OPEB	-
Deferred inflows of resources - pension	<u>162,622</u>
Net position:	
Net investment in capital assets	101,232,776
Restricted for capital projects	-
Restricted for SRF loan covenant	4,882,810
Unrestricted	3,796,368
Increase (Decrease) in net position FY 2021	<u>1,321,276</u>
Total net position	<u>111,233,230</u>
Total	<u>\$ 201,943,694</u>

Victor Valley Wastewater Reclamation Authority
Revenues and Expenses
Operations and Maintenance
For the Month Ended December 31, 2020

	Actual December 2020	YTD Actual FY 20-21	Approved Budget FY 20-21
REVENUES			
User Charges	\$ 1,407,575	\$ 8,222,604	\$ 16,065,997
Sludge Flow Charge	8,802	72,245	108,000
High Strength Waste Surcharges	-	19,160	20,004
ADM FOG Tipping Fee Revenue	5,241	28,258	200,000
Septage Receiving Facility Charges	45,845	335,882	600,000
Reclaimed Water Sales	585	5,404	99,552
Potable Well Water Sales	139	810	-
Interest	105	641	-
Pretreatment Fees	5,100	26,600	50,400
Finance Charge	-	-	-
Grant - FEMA/Cal-EMA	2,734,916	2,734,916	-
Grant - Proposition 1	-	-	-
Grant- Other State and Federal	-	-	-
Settlement Revenue	-	2,200,000	-
Sale of Assets, Scrap, & Misc Income	235	100,619	1,596
Total REVENUES	\$ 4,208,543	\$ 13,747,138	\$ 17,145,549
EXPENSES			
Personnel	\$ 673,080	\$ 2,982,541	\$ 5,675,417
Maintenance	47,218	513,749	2,424,560
Operations	183,755	1,535,937	3,778,233
Administrative	67,857	937,225	1,772,967
Construction	25,599	383,640	817,503
Total EXPENSES	\$ 997,510	\$ 6,353,091	\$ 14,468,680
Revenues over Expenses before Depreciation, Debt Service and Transfers	\$ 3,211,033	\$ 7,394,047	\$ 2,676,869
Depreciation Expense	1,015,831	6,100,206	-
FEMA CalOES Retention	-	-	-
DEBT SERVICE			
SRF Principal	-	-	2,061,035
SRF Interest	53,007	53,007	688,703
	<u>\$ 53,007</u>	<u>\$ 53,007</u>	<u>\$ 2,749,738</u>
FUND TRANSFERS IN			
Salary/Benefits Charge from Capital	-	-	-
Admin Charge from Capital	-	-	-
Total FUND TRANSFERS IN	\$ -	\$ -	\$ -
FUND TRANSFERS OUT			
Transfer to Repairs and Replacements Fund	-	-	-
Inter-fund loan payment to Capital	-	-	-
Total FUND TRANSFERS OUT	\$ -	\$ -	\$ -
Excess Revenues Over Expenses	\$ 2,142,195	\$ 1,240,834	\$ (72,869)

Victor Valley Wastewater Reclamation Authority
Revenues and Expenditures
CAPITAL
For the Month Ended December 31, 2020

	Actual December 2020	YTD Actual FY 20-21	Approved Budget FY 20-21
REVENUES			
Connection Fees	\$ 14,271	\$ 469,575	\$ 2,339,500
Title 16 Grant - Subregional	-	-	-
Grant- Water Recycling	-	-	-
Sale of Assets, Scrap, & Misc Income	-	-	-
Interest	7,698	39,235	180,000
Proposition 1 Grant	-	-	-
Proposition 84 Grant	-	-	-
CEC Microgrid Grant	-	-	-
FMV Adjustment	-	(13,331)	-
Grant - FEMA/Cal-EMA	-	-	-
Total REVENUES	\$ 21,969	\$ 495,480	\$ 2,519,500
CAPITAL EXPENSES			
Personnel	\$ -	-	-
Maintenance	-	-	-
Operations	-	-	-
Administrative	-	-	-
Construction	44,924	415,037	-
Total CAPITAL EXPENSES	\$ 44,924	\$ 415,037	\$ -
Revenues over Expenses before Debt Service and Transfers	\$ (22,955)	\$ 80,443	\$ 2,519,500
DEBT SERVICE			
SRF Principal	\$ -	-	\$ 1,763,058
SRF Interest	-	-	370,014
	\$ -	\$ -	\$ 2,133,072
FUND TRANSFERS IN			
Capital Recovery - Septage from O&M	\$ -	-	-
Interfund Loan Payment from O&M	-	-	-
Total FUND TRANSFERS IN	\$ -	\$ -	\$ -
FUND TRANSFERS OUT			
Salary/Benefits Charge to O & M	\$ -	-	-
Admin Charge to O & M	-	-	-
Total FUND TRANSFERS OUT	\$ -	\$ -	\$ -
Excess Revenues Over Expenses	\$ (22,955)	\$ 80,443	\$ 386,428

Accrual Basis

VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
SRF LOAN SUMMARY
December 31, 2020

	Existing 11 MGD Expansion	Existing North Apple Valley Interceptor	Existing Phase IIIA Regulatory Upgrades	Existing UN Replacement Project	Existing Nanticoke Pump Station Bypass	Existing Apple Valley Sub-Regional	Existing Hesperia Sub-Regional	Total Agreed SRF Loans
SRF LOAN #	4574	4658	5376	7805	7833	4806	4807	
Original Amount Financed	\$ 11,430,726.00	\$ 4,084,688.00	\$ 18,581,561.00	\$ 4,286,380.00	\$ 4,495,212.79	\$ 26,455,228.84	\$ 37,758,384.81	\$ 107,092,181.44
SRF Interest Rate (fixed)	* 0.00%	2.50%	2.70%	1.90%	1.90%	1.00%	1.00%	Varies
Local Match Amount	1,905,159.00	-	-	-	-	-	-	1,905,159.00
Principal Forgiveness	n/a	n/a	3,000,000.00	n/a	n/a	n/a	n/a	3,000,000.00
SRF Amount Borrowed	9,525,567.00	4,084,688.00	15,717,667.66	4,286,380.00	4,495,212.79	26,455,228.84	37,758,384.81	102,323,129.10
Annual Payment Amount	579,869.96	258,151.05	1,027,609.73	257,745.38	271,632.70	1,024,950.85	1,462,850.30	4,882,809.97
Annual Payment Due Date	April 3	February 13	June 30	December 31	June 30	February 28	February 28	Varies
Loan Term (years)	20	20	20	20	20	30	30	Varies
Years remaining	2	4	12	13	17	28	28	Varies
DEBT SERVICE								
Loan Outstanding Balance	1,130,489.51	971,157.57	10,414,458.82	2,585,107.08	3,914,785.42	24,923,159.02	35,571,316.18	79,510,473.60
Principal Paid to Date	8,395,077.49	3,113,530.43	5,303,208.84	1,701,272.92	580,427.37	1,532,069.82	2,187,068.63	22,812,655.50
Interest Paid to Date	1,875,908.58	981,340.16	2,859,893.87	281,262.90	234,470.73	517,831.88	738,631.97	7,489,340.09
First Payment Date	April 3, 2003	Feb. 13, 2005	June 30, 2013	Dec. 31, 2016	Jun 30, 2018	February 28 2019	February 28 2019	Varies
Final Payment Date	April 3, 2022	Feb. 13, 2024	June 30, 2032	Dec. 31, 2032	Jun. 30, 2037	February 28, 2048	February 28, 2048	Varies
Effective interest rate	1.850%	2.499%	2.700%	1.900%	1.900%	1.00%	1.00%	Varies

* An imputed interest rate is 1.707% per annum.

Victor Valley Wastewater Reclamation Authority



Operations and Maintenance Report

December 2020

**Victor Valley Wastewater Reclamation Authority
Operations and Maintenance Report
December 2020**

TO: Board of Commissioners
FROM: Operations & Maintenance Staff
SUBJECT: Operations / Maintenance Report

DATE: Jan 21, 2020

The following information details the operation of the Victor Valley Wastewater Reclamation Authority Facility for December 2020. Included in this report is pertinent information regarding flows, process control information, process sampling, permit requirements, operations activities, and facility maintenance activities.

Pertinent Operational Data

Total Flow to Mojave	170.35 MGD	Effluent to Mojave BOD	<3.61 mg/l
Avg. Daily Mojave Flow	5.50 MGD	Plant BOD Removal %	>98.78 %
Total Flow to Perc Ponds	178.57 MGD	Effluent to Mojave TSS	<2.0 mg/l
Avg. Daily Flow to Perc Ponds	5.76 MGD	Plant TSS Removal %	>99.47 %
Effluent to Mojave avg. Turbidity	0.33 NTU	Avg. Filter Effluent Turbidity	.70 NTU
Avg. Primary Sludge Flow	104,496 GPD	Avg. Primary Sludge TS%	1.60 %
Avg. Primary BOD Removal %	39.23 %	Avg. Primary TSS Removal %	73.90 %
Avg. 30min Settle-O-Meter	193.2 ml/l	Avg. Settle-O-Meter Pop Time	>90 min
Avg. Secondary Turbidity	2.59 NTU	Total ADM/FOG Received	127,578 gal
Total Digester Gas Production	11,250,693 scf	Total ADM Received	0 gal
Digester 4 Gas Production	5,677,785 scf	Total FOG Received	127,578 gal
Digester 5 Gas Production	5,572,908 scf	Avg. Digester VA/A Ratio	.037

CMMS Work Order Activity

VVWRA KPI Report

1/11/2021
8:12 AM

12/1/2020 - 12/31/2020

KPI	Count	Percent
Planned Work Total	73	
Planned Work Completed	69	92.00%
Planned Work Completed On-Time	69	92.00%
Planned Work Incomplete	6	8.00%
Planned Work Completed Late	3	4.00%
Total Work Completed	311	
Reactive Work Completed	52	16.72%
PM Work Completed	243	78.14%

O & M Activities

- **Permit Continuous Monitoring Requirements**
 - All permit required, continuous monitoring equipment was on-line and working properly during the month.
 - All PH and conductivity probes cleaned and calibrated.
 - All TSS and Turbidity probes were cleaned and calibrated.
 - UVT probe cleaned and calibrated.
 - Monthly intensity probe verification completed.
- **Permit Violations**
 - No permit violations.
- **Sampling**
 - All permit required samples for the month were collected and processed.
 - Monthly gas samples collected.
- **Safety**
 - Monthly vehicle safety inspections completed.
 - Monthly gas tech monitor inspections completed.
 - Monthly eyewash safety showers inspected.
 - Monthly SCBA inspections.
 - Hazardous storage area inspection.
 - Spill kit inspections.
- **Monthly Backup Generator Tests**
 - Routine testing of the backup generators was completed and showed no issues.
- **Essential Equipment Maintenance**
 - Aqua Guard pre-treatment screen inspected and serviced.
 - Headwork's conveyor belt lubed and inspected.
 - Grit classifier monthly lubed.
 - Monthly Daft lube PM.
 - Primary clarifier shear pins replaced as needed.
 - Primary sludge pump repack PMs completed.
 - Piller blowers 1 & 6 weekly inspections complete.
 - Service Air compressors inspection and service completed.
 - Waukesha engines inspections completed.
 - Monthly tertiary filters gear box and platform drive wheel service complete.
 - Filter #1 & #2 monthly platform gear box PMs completed.
 - Monthly filter festoon inspection completed.
 - Filter #1 & #2 monthly backwash wasting pumps oil checks complete.
 - DAFT #1 and #2 Air Compressors PM services complete.
 - DAFT monthly lube completed.
 - Monthly UREA refill completed on CHPs #1 & #2.
 - CHP1&2 differential pressure readings taken within normal range, Gas DP pressure collected within normal range.

Operations / Areas of Concern

- **Sludge Thickening Operation**
 - Optimizing DAFT 3 to perform as an everyday piece of equipment.
 - Prepping systems to be ready to seed Digesters 1-3
 - Training of Operations on new Digester 1-3 gas system..
- **Primary Treatment**
 - Balancing primary sludge flows to the digesters.
 - Utilizing DAFT 3 to thicken primary sludge.
 - Running Primary sludge through a bypass.
- **BNR Process**
 - Blower issues. Verifying we always have redundant blowers
- **Subregional Facilities**
 - Membranes were installed at Hesperia. Bringing plant up to concentration to treat more Hesperia flow.

Major Maintenance Activities

- **Digester Project**
 - Exposing sludge feed lines to Digesters 1-5.
 - Installing cleanouts on primary sludge feed lines to Digesters
 - Installed temporary sludge bypass line to digesters
 - Cleaned out gas lines for Digesters 1-3.
- **Primary Treatment**
 - Daft 3 ongoing upgrades
 - Primary sludge pump repacks completed
 - Serviced Grit Classifier number 1.
- **Secondary Treatment**
 - Turblex blower 2 gas regulator installed.
 - Blower 5 Air starter replaced.
 - Cleaned out heat exchangers for both blowers 4 and 5.

Victor Valley Wastewater Reclamation Authority



Environmental Compliance Department Report

December 2020

VWRA Environmental Compliance Department
Industrial Pretreatment Program

I. Interceptors Operation and Maintenance:

1. Interceptors cleaning & CCTV:

No cleaning or CCTV was performed in December 2020

2. Interceptors Inspections:

The following interceptors were visually inspected for signs of damage, vandalism and evidence of sanitary sewer overflows:

- ✓ South Apple Valley & North Apple Valley.
- ✓ Schedule 1, 2, 3 & 4
- ✓ UNE Bypass HDPE pipe
- ✓ Hesperia, I Ave and Santa Fe.
- ✓ CSA 64
- ✓ Adelanto
- ✓ SCLA1

3. Damage and repair summary:

- ✓ No Damage found during inspections and no repair was needed or performed.

4. Sanitary sewer overflows (SSO) summary:

- ✓ Date of last reportable SSO: March 12, 2020

5. Interceptors maintenance budget remaining:

- ✓ The fiscal year 2020-2021 Interceptor sewer maintenance amount remaining for sewer cleaning and inspection services is \$81,631.34

6. Dig Alert Underground tickets processed:

- ✓ A total of Fifty-Five (55) USA Tickets were received and processed in December 2020.

7. Flow monitoring Studies:

- ✓ A flow monitoring study by ADS Environmental is continuing.

II. Industrial pretreatment Activities:

1. **New Business Questionnaires and permits applications evaluated:**
 - ✓ One (1) New Business Questionnaire was processed in the month of December2020.
 - ✓ One (1) New Business Inspection was conducted in the month of December2020.
2. **New permits issued:**
 - ✓ One (1) New permit was issued in the month of December2020.
3. **Permit renewals issued:**
 - ✓ Eighteen (18) Class III permit renewals were issued in the month of December2020.
4. **Work Orders:**
 - ✓ 31 Work Orders were completed in December2020
5. **Monthly revenues collected, and invoices issued:**
 - ✓ Revenues: \$2,100.00
 - ✓ Invoiced: \$4,600.00

III. Industrial Pretreatment Activities (continued)

1. Current enforcement actions:

- ✓ No Notice of Violations were issued in December 2020.

2. Current active industrial pretreatment permits:

- ✓ The current number of VVWRA's industrial wastewater discharge permits is 430, they are comprised as follows:

1	Class I	Categorical Industrial User
10	Class II	Non-Categorical Significant Industrial User
407	Class III	Non-Significant Industrial User
2	Class IV	Zero Discharge Industrial User
10	Class V	Sanitary Waste Haulers

- ✓ The permitted establishments include:

15	Automotive Service Facility
11	Bakery
1	Brewery/Winery
22	Car Wash/Truck Wash/Bus Wash
3	Coffee Shop
9	Dry Cleaner
298	FSE
23	Grocery Store
3	Hospital
5	Misc. Food
3	Misc. Industrial
4	Other
1	Photographic
1	Print Shop
1	Prison
3	School/Church
4	Water Retail Store
10	Waste Haulers

- ✓ Permitted businesses are distributed among member entities as follows: 160 in Victorville, 126 in Apple Valley, 120 in Hesperia and 1 in Oro Grande.

Victor Valley Wastewater Reclamation Authority



Environmental Compliance Department

Septage/FOG/ADM Monthly Report

December2020

1. Septage/FOG/ADM receiving invoices and payments monthly report:

Payments and Invoices period: December 1st thru December 31st – Septage rate per Gallon: \$ 0.0936
FOG/ADM rate per Gallon: \$ 0.04

Receiving invoices

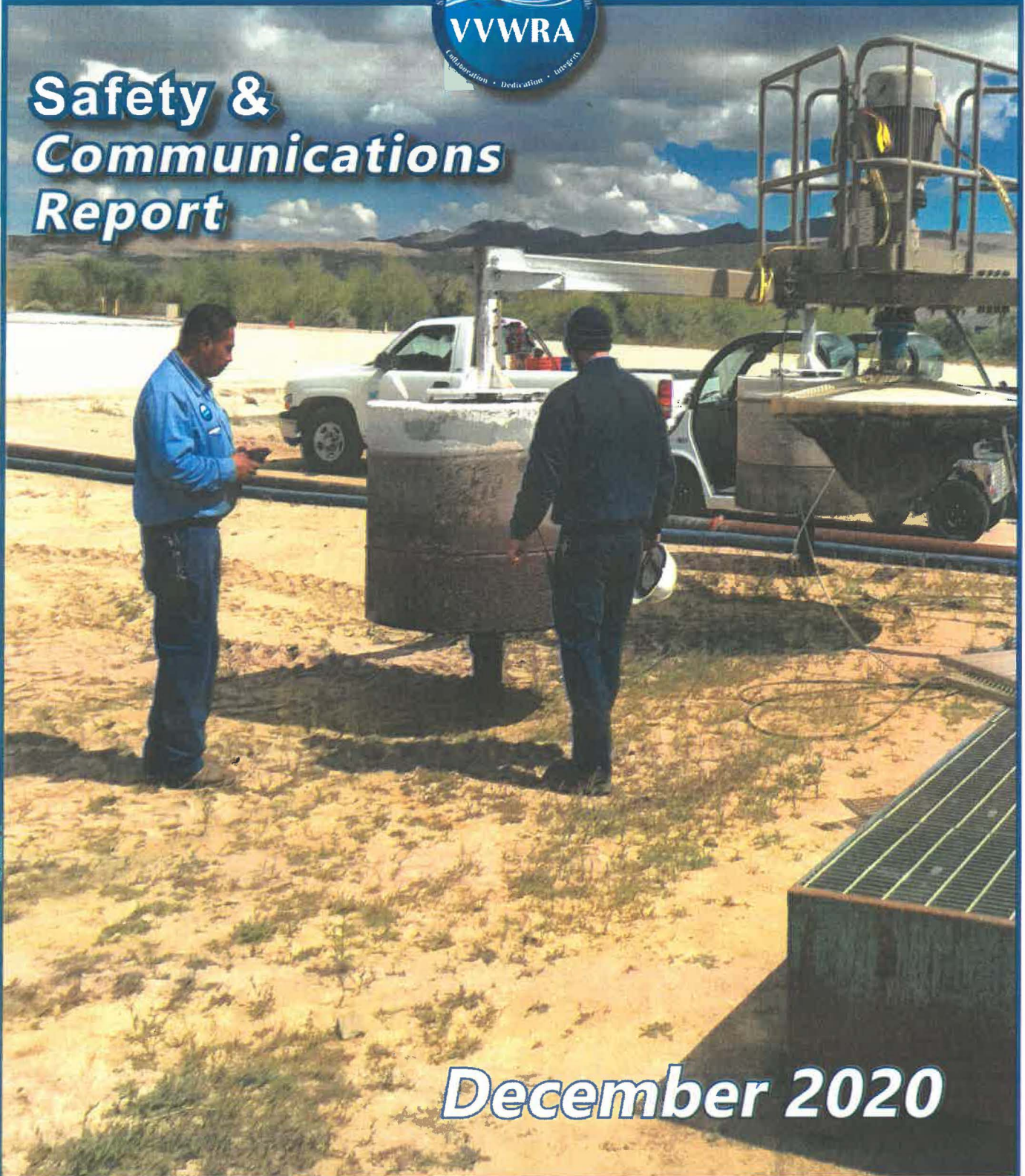
ID No	Septage Hauler	Invoice Date	Total Gallons	Invoice Amount
ABS000	Absolute Pumping	12/28/2020	34,108	\$3,192.51
ALP000	Alpha Omega Septic Service	12/28/2020	84,515	\$7,910.60
BUR000	Burns Septic	12/28/2020	120,000	\$11,232.00
HIT000	Hitt Plumbing	12/28/2020	3435	\$321.52
HON001	Honest Johns Septic Service, Inc	12/28/2020	85,414	\$7,994.75
POO000	Pooman Pumping	12/28/2020	54,000	\$5,054.40
ROT001	T.R. Stewart Corp. dba Roto Rooter	12/28/2020	57,322	\$5,365.34
USA000	USA Septic	12/28/2020	51,000	\$4,773.60
ALP000	Alpha Omega Septic Service (Nutro)	12/28/2020	127,578	\$5,103.12
COW000	Co-West Commodities	12/28/2020	0	\$0
HIT000	Hitt Plumbing	12/28/2020	0	\$0
LIQ000	Liquid Environmental Solutions of CA	12/28/2020	0	\$0
SMC000	SMC Grease Specialist, Inc.	12/28/2020	0	\$0
WES004	West Valley MRF, LLC Burrtec Waste Industries, Inc.	12/28/2020	0	\$0
Grand Totals			617,372	\$50,947.84

Septage/FOG/ADM receiving payments:

ID No	Business Name	Payments Received
ABS000	Absolute Pumping	\$3,781.05
ALP000	Alpha Omega Septic Service	\$0
BUR000	Burns Septic	\$11,606.40
HIT000	Hitt Plumbing	\$0
HON001	Honest Johns Septic Service, Inc	\$10,703.90
RIG001	Pooman Pumping	\$3,931.20
ROT001	T.R. Stewart Corp. dba Roto Rooter	\$0
USA000	USA Septic	\$6,027.00
ALP000	Alpha Omega Septic Service (Nutro)	\$0
COW000	Co-West Commodities	\$0
LIQ000	Liquid Environmental Solutions of CA	\$0
SMC000	SMC Grease Specialist, Inc.	\$0
WES004	West Valley MRF, LLC Burrtec Waste Industries, Inc.	\$0
HIT000	Hitt Plumbing	\$0
Grand Total		\$36,049.55



Safety & Communications Report



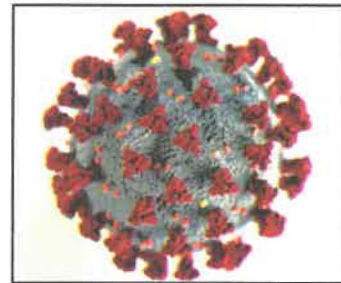
December 2020



Safety

STAFF SAFETY TAILGATE TRAINING CONDUCTED

- Dec. 3 --Properly removing disposable gloves
- Dec. 10 --Coronavirus hygiene
- Dec. 14 --slips trips and falls





Safety

Safety Events/ Training

- Safety tailgates
- Daily, weekly and monthly plant inspections
- Staff has been assigned online safety courses including covid awareness

Unsafe Conditions Reported/Resolved

Date of last recordable accident/injury: November 18, 2019

Days since last recordable accident/injury:

409 Days



Safety

NEXT MONTH'S SCHEDULE OF STAFF TRAINING/SAFETY EVENTS :

- Safety Tailgates will be conducted weekly online
- Safety Committee meeting
- Online training

Awards

- VWRA was awarded the Victor Valley Chamber of Commerce Award of Excellence, Large Business. The award was formally presented on December 9th.