

As a matter of proper business decorum, the Board of Commissioners respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
VICTORVILLE CITY HALL, CONFERENCE ROOM D
14343 CIVIC DRIVE, VICTORVILLE CA 92392

Public can dial-in to listen and participate at: 760-209-1265 or online at:
<https://www.uberconference.com/rcoromina>

Thursday, May 21, 2020
7:30 a.m.

Teleconference Notice

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE BROWN ACT AS CURRENTLY IN EFFECT UNDER THE STATE EMERGENCY SERVICES ACT, THE GOVERNOR'S EMERGENCY DECLARATION RELATED TO COVID-19, AND THE GOVERNOR'S EXECUTIVE ORDER N-29-20 ISSUED ON MAY 5, 2020 THAT ALLOWS ATTENDANCE BY MEMBERS OF THE CITY COUNCIL, CITY STAFF, AND THE PUBLIC TO PARTICIPATE AND CONDUCT THE MEETING BY TELECONFERENCE. THIS MEETING IS BEING CONDUCTED CONSISTENT WITH STATE OF CALIFORNIA EXECUTIVE ORDERS REGARDING THE COVID-19 PANDEMIC. THE MEETING IS BROADCAST LIVE. FOR INDIVIDUALS WISHING TO MAKE PUBLIC COMMENTS, YOU MAY COMMENT AS SET FORTH BELOW. , The teleconferencing number for the meeting will be 760-209-1265 or online at: <https://www.uberconference.com/rcoromina>

IMPORTANT COVID-19 NOTICE

CONSISTENT WITH ORDERS BY THE GOVERNOR OF CALIFORNIA AND THE HEALTH OFFICER OF THE COUNTY OF SAN BERNARDINO, IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE TRANSMISSION OF COVID-19 (CORONAVIRUS) AND TO ENABLE APPROPRIATE SOCIAL DISTANCING, THE VVWRA BOARD MEETING WILL NOT BE OPEN TO PUBLIC ATTENDANCE IN PERSON, BUT THE BOARD MEETING WILL BE OPEN TO THE PUBLIC BY WAY OF BOTH TELECONFERENCING AND E-MAIL.

THE PUBLIC MAY LISTEN IN AND PARTICIPATE IN THIS BOARD MEETING THROUGH THE PHONE NUMBER PROVIDED 760-209-1265 or online at: <https://www.uberconference.com/rcoromina>.

MEMBERS OF THE PUBLIC WHO WISH TO COMMENT ON MATTERS BEFORE THE BOARD MAY PARTICIPATE IN THE FOLLOWING WAYS:

(1) COMMENTS AND CONTACT INFORMATION CAN BE EMAILED TO PUBLICCOMMENT@VVWRA.COM BY 3:00 P.M. THE DAY BEFORE THE SCHEDULED MEETING TO BE INCLUDED IN THE WRITTEN RECORD;

(2) A REQUEST TO SPEAK CAN BE EMAILED TO PUBLICCOMMENT@VVWRA.COM AND AT THE TIME THE REQUESTED AGENDA ITEM IS TO BE ADDRESSED, THE BOARD SECRETARY WILL CONTACT THE COMMENTER BY PHONE AND ALLOW THE COMMENTER TO SPEAK TO THE BOARD VIA SPEAKER PHONE DURING THE LIVE MEETING FOR UP TO THREE MINUTES. IF YOU WISH TO ADDRESS ANY ITEM ON THE AGENDA, PLEASE INDICATE WHICH ITEM YOU WILL BE ADDRESSING AND WISH TO BE HEARD. IF YOU HAVE NO ACCESS TO E-MAIL OR TELEPHONE, PLEASE CONTACT VVWRA'S

BOARD SECRETARY AT 760-246-2896 FOR ALTERNATIVE ARRANGEMENTS.

ACCESS TO THE AGENDA WILL BE MADE AVAILABLE AT VVWRA'S WEBSITE: WWW.VVWRA.COM ; IF YOU NEED ACCESS TO PRINTED (HARD) COPIES OF THE AGENDA PLEASE CONTACT 760-246-2896 AND ARRANGEMENTS WILL BE MADE TO PROVIDE HARD COPIES OF THE AGENDA AS NEEDED.

VVWRA is committed to protecting public health and the environment in the Victor Valley by providing effective and fiscally responsible wastewater collection, treatment, and recycling.

Call to Order

Nassif

Roll Call

Secretary

Public Comments- Closed Session Agenda Items

Nassif

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted. Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; or (c) employment actions, or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information. Closed Session is scheduled to commence at 7:30 a.m.. If the matters discussed in closed session require additional time beyond 8:00 a.m., in deference to the public, the Board may continue the Closed Session discussion after Open Session is concluded. In that case, Closed Session will resume after the Commissioners Comments section and any reportable action will be reported after the continued Closed Session has concluded and before adjournment.

Closed Session

Item 1. (Gov. Code Sec. 54954.5-54956.9(d))- Flow Diversion

Item 2. (Gov. Code Sec. 54956.9(d))- Threatened or Potential Litigation-
Upper Narrows Project

Item 3. (Gov. Code Sec. 54956.9(d))- Threatened or Potential Litigation-
Lahontan-Potential NOV Resolution Discussion

Item 4. (Gov. Code Sec. 54956(a))- Conference with Legal Counsel-
Existing Litigation- Gina Cloutier adv. VVWRA Case Number RCI-36632

Item 5. (Gov. Code Sec. 54956(a))- Conference with Legal Counsel-Existing
Litigation- Angela Valles adv. VVWRA Case Number CIVDS 1822066

Item 6. (Gov. Code Sec. 54957.6 (a)-54954.5 (e)) Conference with Legal
Counsel-Labor Negotiation

- General Manager Contract

Item 7. (Gov. Code Sec. 54957.6/ 54954.5 (f)) Conference with Legal Counsel-Labor Negotiation

- The City Employees Association
- Supervisors Association

Call to Order & Pledge of Allegiance

Nassif

Report From Closed Session

Legal

Public Comment (Government Code Section 54954.3)

Nassif

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. VVWRA requests that all public speakers complete a speaker's card and provide it to the Secretary. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record. We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Possible Conflicts of Interest

Nassif

Consent Calendar

Nassif

All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions, and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

Item 8. Receive, Approve and File Minutes, April 16, 2020

- Regular Board Meeting 04/16/2020

Item 9. Receive, Approve and File April 2020 Disbursement

- Warrant Summary Disbursements

Poulsen

Board Action Required

Staff Recommendation: Approve as presented

Action Items

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

Item 10. Recommendation to Approve VVWRA Employees Association MOU

Coromina

Board Action Required

Staff Recommendation: Approve as Presented

<p><u>Item 11.</u> Recommendation to Approve General Manager Contract</p>	<p>Dallarda</p>	
<p><u>Board Action Required</u> Staff Recommendation: Approve as Presented</p>		
<p><u>Item 12.</u> Recommendation to Approve Resolution 2020-05 for Retirement Contributions</p> <p>The staff recommends the Board adopt Resolution 2020-05 memorializing the Authority’s obligation regarding the employer paid member contribution to CalPERS.</p>	<p>Keagy</p>	
<p><u>Board Action Required</u> Staff Recommendation: Approve as Presented</p>		
<p><u>Presentations</u></p> <p><u>Item 13.</u> FY 2020-2021 Budget</p>		<p>Keagy</p>

Staff Reports

<p>Reports are submitted as presented by Staff. Staff is available if the Commission has questions.</p>	
<p><u>Item 14.</u> General Managers Report</p> <ul style="list-style-type: none"> • Letter of Support- St. Mary’s • Alpha Omega Will Serve Letter <p><u>Item 15.</u> Financial and Investment Report – April 2020</p> <p><u>Item 16.</u> Operations and Maintenance Report – April 2020</p> <p><u>Item 17.</u> Environmental Compliance Report – April 2020</p> <p><u>Item 18.</u> Septage Receiving Facility Report – April 2020</p> <p><u>Item 19.</u> Safety and Communication Report – April 2020</p>	<p>Poulsen</p> <p>Keagy</p> <p>Adams</p> <p>Laari</p> <p>Laari</p> <p>Wylie</p>

Adjournment

Nassif

The board will adjourn to a regular board meeting on June 18, 2020 at 7:30 a.m.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the VVWRA's Secretary at (760) 246-8638 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

Agenda posting

Government Code Section 54954.2

This agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary. As set forth above, given COVID 19 concerns and social distancing guidelines, please contact the Board Secretary at 760-246-2896 if you need hard copies of the agenda and/or any written materials so that arrangements can be made for access to the same.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the VVWRA office located at, 20111 Shay Road, Victorville CA 92394. As set forth above, given COVID 19 concerns and social distancing guidelines, please contact the Board Secretary at 760-246-2896 if you need hard copies of the agenda and/or any written materials so that arrangements can be made for access to the same. The materials will also be posted on the VVWRA website at www.vvwra.com.

Items Not Posted

Government Code Section 54954.2(b)

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.

Items Continued

Government Section 54954.2(b)(3)

Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting

Meeting Adjournment

This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice

VVWRA's Board Meeting packets and agendas are available for review on its website at www.vvwra.com. The website is updated on Friday preceding any regularly scheduled board meeting.

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
April 16, 2020**

CALL TO ORDER: Chair Scott Nassif called the meeting to order at 7:31 AM; via teleconference with the following members present:

**TOWN OF APPLE VALLEY
CITY OF VICTORVILLE
CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)**

**Scott Nassif, Chair
Debra Jones, Vice-Chair
Larry Bird, Secretary
Robert Lovingood, Treasurer**

VWVRA Staff and Legal Counsel:

**Darron Poulsen, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)**

**Chieko Keagy, Controller
Robert Coromina, Director of Administration**

Guest Present:

**Doug Robertson Apple Valley
Keith Metzler, Victorville
Don Holland, County of San Bernardino**

Chair Nassif read the following statement:

Welcome to the VWVRA April 16, 2020, regular meeting. I hope that you can all hear us. If you are following us and you are unable to speak for any reason or encounter any difficulties, please contact via e-mail our Board clerk, Kristi Casteel, her contact information is printed on the first page of the agenda. She or another VWVRA employee will try to assist you. Please note that we will be having a closed session shortly after 7:30 a.m. telephonically though a different line so this line maybe silent until we come back from closed session.

I am sure that all of the participants have noticed the COVID 19 notice on the first page of our agenda. Public participation in our democracy is really fundamental to the health of our democracy. We wish we could hold our meeting in person, but given the current COVID19 contagion concerns and our Governor's order and the Order of the Public Health officer for the County of San Bernardino, we are holding our meeting via Internet and telephonically. We will do our best to conduct the meeting in an orderly fashion and make sure that anyone who would like to participate has a chance to do so. Please follow the instructions on the first page of the agenda so we can make sure that you get to participate. Hopefully, this will be the one and only meeting we have to hold in this

VVWRA Regular Meeting Minutes**Wednesday April 16, 2020****Page 2**

fashion and, our meeting next month will be in person because COVID-19 is no longer a concern, For right now, however, it is key that we keep the social distancing guidelines that appear to have helped California avoid some of the experiences other states have had.

CLOSED SESSION**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Nassif asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Nassif called for a motion to enter into Closed Session.

Moved: Commissioner Lovingood
Motion to enter into Closed Session

Second: Commissioner Jones

Motion passed by a 4-0 vote

REGULAR SESSION**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Nassif called the meeting to order at 8:18 AM.

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Chair Nassif will be abstaining from any disbursements to Napa Auto Parts on item 7

CONSENT CALENDAR:

- 6. Receive, Approve and File Minutes, February 27, 2020 and March 9, 2020**

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- 7. Receive, Approve and File January 2020 and February 2020 Disbursement**
- 8. Recommendation to Approve Resolution 2020-03 Declaration of Emergency**

Moved: Commissioner Jones**Second: Commissioner Lovingood**

Approval of the Consent Calendar with Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 7 and Commissioner Bird abstaining from item 6.

Chair Nassif- Yes**Commissioner Jones- Yes****Commissioner Bird- Yes****Commissioner Lovingood- Yes****Motion passed by a 4-0 roll call vote****ACTION ITEM:**

- 9. Recommendation to Approve Resolution 2020-01 for Flow Allocation**

It is recommended that the Board of Commissioners adopt Resolution 2020-01 (Exhibit 1), a Resolution of the Board of Commissioners of the Victor Valley Wastewater Reclamation Authority to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.

Moved: Commissioner Bird**Second: Commissioner Lovingood**

Approval of Recommendation for Resolution 2020-01 for Flow Allocation

Chair Nassif- Yes**Commissioner Jones- Yes****Commissioner Bird- Yes****Commissioner Lovingood- Yes****Motion passed by a 4-0 roll call vote**

- 10. Recommendation to Approve Resolution 2020-02 Amend and Approve 2020 CEQA Guidelines**

It is recommended that the Board of Commissioners approve Resolution 2020-02 to amend and adopt 2020 local guidelines for implementing the California Environmental Quality Act.

Moved: Commissioner Lovingood**Second: Commissioner Jones**

VVWRA Regular Meeting Minutes**Wednesday April 16, 2020****Page 4****Approval of Recommendation for Resolution 2020-02 Amend and Approve 2020 CEQA Guidelines****Chair Nassif- Yes****Commissioner Jones- Yes****Commissioner Bird- Yes****Commissioner Lovingood- Yes****Motion passed by a 4-0 roll call vote****11. Recommendation to Approve Gas Conditioning Media Replacement and Necessary Lab Analysis Performed by Biogas Engineering**

It is recommended that the Board of Commissioners approve Biogas Engineering to perform the necessary media replacement and lab analysis on one H2S vessel and both siloxane vessels not to exceed \$68,000.00.

Moved: Commissioner Bird**Second: Chair Nassif****Approval of Recommendation for Gas Conditioning Media Replacement and Necessary Lab Analysis Performed by Biogas Engineering****Chair Nassif- Yes****Commissioner Jones- Yes****Commissioner Bird- Yes****Commissioner Lovingood- Yes****Motion passed by a 4-0 roll call vote****12. Recommendation to Approve VVWRA's Mission Statement**

It is recommended that the Board of Commissioners give direction to the General Manager on any changes to the wording of the proposed Mission Statement and the VVWRA Logo and approve final versions of these business elements for immediate use.

Moved: Commissioner Jones**Second: Commissioner Bird****Approval of Recommendation for VVWRA's Mission Statement****Chair Nassif- Yes****Commissioner Jones- Yes****Commissioner Bird- Yes****Commissioner Lovingood- Yes****Motion passed by a 4-0 roll call vote**

VVWRA Regular Meeting Minutes**Wednesday April 16, 2020****Page 5****13. Recommendation to Approve Audit Services**

It is recommended that the Board of Commissioners provide guidance for the following proposed actions: 1. The current auditing services contract with Fedak and Brown, LLP (Fedak) has expired. Staff is seeking permission to extend a contract with Fedak for a minimum of one year up to three years. Or 2. Give direction to the General Manager and the Controller to go out to bid for new auditing services.

Moved: Commissioner Lovingood**Second: Commissioner Bird****Approval of Recommendation for Audit Services for one year****Chair Nassif- Yes****Commissioner Jones- Yes****Commissioner Bird- Yes****Commissioner Lovingood- Yes****Motion passed by a 4-0 roll call vote****14. Recommendation to Approve Trimax**

It is recommended that the Board of Commissioners approve the following: 1. Payment of \$52,900.00 to Trimax Systems Inc (Trimax) for the systems and controls integration work being performed to connect the VVWRA Recycled Water pipeline to the Town of Apple Valley (Town) newly built recycled water infrastructure. 2. Allow the VVWRA General Manager to negotiate with the Town Manager of Apple Valley a full or partial reimbursement of this expense after the project is complete. This negotiated expense will be brought back for the Board's consideration.

Moved: Commissioner Lovingood**Second: Commissioner Jones****Approval of Recommendation for Trimax****Chair Nassif- Yes****Commissioner Jones- Yes****Commissioner Bird- Yes****Commissioner Lovingood- Yes****Motion passed by a 4-0 roll call vote****STAFF/PROFESSIONAL SERVICES REPORTS:****15. General Managers Report**

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- 16. Financial and Investment Report – March 2020**
- 17. Operations & Maintenance Report – March 2020**
- 18. Environmental Compliance Department Reports – March 2020**
- 19. Septage Receiving Facility Reports – March 2020**
- 20. Safety & Communications Report – March 2020**

CLOSED SESSION (If Closed Session is continued)**ADJOURNMENT****The board will adjourn to a regular board meeting on May 21, 2020 at 7:30 a.m.****APPROVAL:****DATE:** May 21, 2020**BY:**

Approved by VVWRA Board Larry Bird,
Secretary VVWRA Board of Commissioners



Victor Valley Wastewater Reclamation Authority
A Joint Powers Authority and Public Agency of the State of California

20111 Shay Rd. Victorville, CA 92394
 Telephone: (760) 246-8638
 Fax: (760) 948-9897

DATE: May 21, 2020
TO: Darron Poulsen
 General Manager
FROM: Chieko Keagy
 Controller
SUBJECT: Cash Disbursements Register

RECOMMENDED ACTION

It is recommended that the Board of Commissioners approve the cash disbursements and payroll register for the Victor Valley Wastewater Reclamation Authority.

BACKGROUND

The Cash Disbursements Register totals represented below are for the month of APRIL 2020, check numbers 123174-123259 and ACH's.

<i>Accounts Payable</i>			
<i>Checks</i>	<i>ACH's and EFT's</i>	<i>Payroll</i>	<i>Total</i>
<i>\$127,893.94</i>	<i>\$968,975.90</i>	<i>\$301,425.89</i>	<i>\$1,398,295.73</i>

Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 4/1/20 through 4/30/20

Vendor #	Vendor Name	Payment Type	Payment #	Date	Amount
AMCO000	American Compressor Company	Check	123174	04/01/20	\$ 226.53
APPL015	Shredyourdocs.Com	Check	123175	04/01/20	\$ 136.15
AQUA000	Aquatic Bioassay / Consult Inc.	Check	123176	04/01/20	\$ 254.00
BIOV000	Bio Vir Lab, Inc.	Check	123177	04/01/20	\$ 10,200.00
ZEEM000	Cintas Corporation	Check	123178	04/01/20	\$ 996.52
VICT003	City Of Victorville / Sanitation	Check	123179	04/01/20	\$ 6,223.90
JONE003	Debra Jones	Check	123180	04/01/20	\$ 100.00
DELL003	Dell Inc.	Check	123181	04/01/20	\$ 9,218.65
DONE001	Done-Right Concrete Co	Check	123182	04/01/20	\$ 7,770.00
EDEN000	Edenbros, Llc	Check	123183	04/01/20	\$ 161.92
FISH000	Fisher Scientific	Check	123184	04/01/20	\$ 7,445.09
FLOS001	Flo-Systems, Inc.	Check	123185	04/01/20	\$ 1,706.77
FLYE000	Flyers Energy, Llc	Check	123186	04/01/20	\$ 1,432.54
GAOS000	G.A. Osborne Pipe & Supply	Check	123187	04/01/20	\$ 1,361.22
KONI000	Konica Minolta Business Solutions	Check	123188	04/01/20	\$ 841.43
MOJA001	Mojave Desert A.Q.M.D.	Check	123189	04/01/20	\$ 1,155.86
ORKI000	Orkin	Check	123190	04/01/20	\$ 150.00
PRUD001	Prudential Overall Supply	Check	123191	04/01/20	\$ 1,169.68
LOVI000	Robert A Lovingood	Check	123192	04/01/20	\$ 100.00
ROBE002	Robertson'S Ready Mix, Ltd	Check	123193	04/01/20	\$ 4,084.17
ROTO000	Roto-Rooter Plumbers	Check	123194	04/01/20	\$ 1,596.82
ROYA000	Royal Wholesale Electric	Check	123195	04/01/20	\$ 810.65
SANB001	San Bernardino & Riverside Counties Fire Equipment	Check	123196	04/01/20	\$ 37.00
SANB000	San Bernardino County Fire Department	Check	123197	04/01/20	\$ 1,612.00
NASS000	Scott Nassif	Check	123198	04/01/20	\$ 100.00
SCLU000	Southern Counties Lubricants	Check	123199	04/01/20	\$ 1,101.26
APPL007	Town Of Apple Valley	Check	123200	04/01/20	\$ 327.27
UNIT000	United Rentals Northwest, Inc	Check	123201	04/01/20	\$ 1,509.09
VERI004	Verizon Wireless	Check	123202	04/01/20	\$ 1,485.38
HOLL000	William J. Holland	Check	123203	04/01/20	\$ 100.00
ASBU000	World Oil Environmental Services	Check	123204	04/01/20	\$ 90.00
APPL007	Town Of Apple Valley	Check	123205	04/03/20	\$ 171.68
AAAL000	A&A Alternators And Starters	Check	123207	04/08/20	\$ 250.00
APPL004	Applied Industrial Technologies	Check	123208	04/08/20	\$ 82.75
DELL003	Dell Inc.	Check	123209	04/08/20	\$ 7,691.07
FISH000	Fisher Scientific	Check	123210	04/08/20	\$ 9,301.34
FLYE000	Flyers Energy, Llc	Check	123211	04/08/20	\$ 1,426.86
HIDE000	Hi-Desert Communications	Check	123212	04/08/20	\$ 100.00
HIGH003	High Desert Lock & Safe	Check	123213	04/08/20	\$ 691.89
KATE000	Kat Equipment Leasing, Inc.	Check	123214	04/08/20	\$ 648.00
APPL000	Liberty Utilities	Check	123215	04/08/20	\$ 91.39
ORKI000	Orkin	Check	123216	04/08/20	\$ 800.76
ROBE002	Robertson'S Ready Mix, Ltd	Check	123217	04/08/20	\$ 1,035.04
GUAR000	Guardian	Check	123218	04/13/20	\$ 918.02
APPL015	Shredyourdocs.Com	Check	123219	04/16/20	\$ 111.15
APPL004	Applied Industrial Technologies	Check	123220	04/16/20	\$ 70.81
GAOS000	G.A. Osborne Pipe & Supply	Check	123221	04/16/20	\$ 279.03
LUHD000	Luhdorff And Scalmanini	Check	123222	04/16/20	\$ 1,247.00
PRUD001	Prudential Overall Supply	Check	123223	04/16/20	\$ 617.95
QUIL000	Quill Corporation	Check	123224	04/16/20	\$ 1,411.15
ROYA001	Royal Industrial Solutions	Check	123225	04/16/20	\$ 995.77
SAFE002	Safelite Glass Corp	Check	123226	04/16/20	\$ 358.12
SWAI000	Swains Electric Motor Service	Check	123227	04/16/20	\$ 1,997.43
APPL007	Town Of Apple Valley	Check	123228	04/16/20	\$ 139.50
AIRG000	Airgas Usa, Llc	Check	123229	04/23/20	\$ 436.36
ALLI003	Allied Electronics Inc	Check	123230	04/23/20	\$ 350.35
ATMO000	Atmospheric Analysis And Consulting, Inc	Check	123231	04/23/20	\$ 1,385.00
AUTO001	Automation Direct	Check	123232	04/23/20	\$ 649.73
VICT003	City Of Victorville / Sanitation	Check	123233	04/23/20	\$ 7,400.43
CONC000	Concorde Communications	Check	123234	04/23/20	\$ 103.00
JONE003	Debra Jones	Check	123235	04/23/20	\$ 100.00
ENDR000	Endress & Hauser C/O Jpr Systems, Inc.	Check	123236	04/23/20	\$ 1,965.74
FLYE000	Flyers Energy, Llc	Check	123237	04/23/20	\$ 885.12
HESP005	Hesperia Unified School District	Check	123238	04/23/20	\$ 27.93
HIDE001	Hi-Desert Window Washing	Check	123239	04/23/20	\$ 307.00
BIRD000	Larry Bird	Check	123240	04/23/20	\$ 100.00
ORKI000	Orkin	Check	123241	04/23/20	\$ 150.00
QUIL000	Quill Corporation	Check	123242	04/23/20	\$ 200.39
LOVI000	Robert A Lovingood	Check	123243	04/23/20	\$ 100.00
ROBE002	Robertson'S Ready Mix, Ltd	Check	123244	04/23/20	\$ 1,001.04
NASS000	Scott Nassif	Check	123245	04/23/20	\$ 100.00

Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 4/1/20 through 4/30/20

Vendor #	Vendor Name	Payment Type	Payment #	Date	Amount
SWAI000	Swains Electric Motor Service	Check	123246	04/23/20	\$ 4,880.60
UNIT000	United Rentals Northwest, Inc	Check	123247	04/23/20	\$ 3,366.03
ASBU000	World Oil Environmental Services	Check	123248	04/23/20	\$ 90.00
SENT000	Dan Sentman	Check	123249	04/29/20	\$ 212.39
ANTH000	Donna Anthony	Check	123250	04/29/20	\$ 432.00
BATT000	Battery Mart	Check	123251	04/30/20	\$ 974.21
COMM001	Commercial Transportation Services	Check	123252	04/30/20	\$ 134.69
GPPEL000	G.P. Electric	Check	123253	04/30/20	\$ 2,652.51
HESP000	Hesperia Hose Supply	Check	123254	04/30/20	\$ 538.34
HIGH003	High Desert Lock & Safe	Check	123255	04/30/20	\$ 2,467.50
MOJA001	Mojave Desert A.Q.M.D.	Check	123256	04/30/20	\$ 339.16
ORKI000	Orkin	Check	123257	04/30/20	\$ 400.38
PRUD001	Prudential Overall Supply	Check	123258	04/30/20	\$ 1,798.44
ROBE002	Robertson'S Ready Mix, Ltd	Check	123259	04/30/20	\$ 404.99
Total Checks					\$ 127,893.94
2GEN000	2G Energy Inc.	Electronic Fund Transfer	X7R8X-1	04/01/20	\$ 9,107.70
ADSC000	A.D.S. Corp.	Electronic Fund Transfer	9POTSIM-1	04/08/20	\$ 7,150.00
ALSG000	Als Global Usa Corp DbA Als Environmental	Electronic Fund Transfer	X7R8X-2	04/01/20	\$ 990.00
AMER006	American Express	Electronic Fund Transfer	MCZ22F1-1	04/16/20	\$ 1,796.49
AMER006	American Express	Electronic Fund Transfer	X7R8X-3	04/01/20	\$ 6,522.64
ANAE000	Anaergia Technologies, Llc	Electronic Fund Transfer	X7R8X-4	04/01/20	\$ 78,700.00
APPL013	Applied Industrial Technologies, Inc	Electronic Fund Transfer	MCZ22F1-2	04/16/20	\$ 78.43
APPL013	Applied Industrial Technologies, Inc	Electronic Fund Transfer	9POTSIM-2	04/08/20	\$ 22.44
APPL013	Applied Industrial Technologies, Inc	Electronic Fund Transfer	X7R8X-5	04/01/20	\$ 58.38
ESBA000	Babcock Laboratories, Inc	Electronic Fund Transfer	TVT263L-1	04/13/20	\$ 47,134.80
BARG000	Bargain Byte	Electronic Fund Transfer	9POTSIM-3	04/08/20	\$ 2,419.40
BARG000	Bargain Byte	Electronic Fund Transfer	X7R8X-6	04/01/20	\$ 2,874.68
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	YX8WANO-1	04/23/20	\$ 1,626.19
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	MCZ22F1-3	04/16/20	\$ 26.05
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	9POTSIM-4	04/08/20	\$ 1,951.62
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	X7R8X-7	04/01/20	\$ 21.05
BECK001	Becker Pumps Corporation	Electronic Fund Transfer	YX8WANO-2	04/23/20	\$ 1,163.99
BEST000	Best, Best & Krieger, L.L.P.	Electronic Fund Transfer	X7R8X-8	04/01/20	\$ 31,276.36
BIOG001	Biogas Engineering	Electronic Fund Transfer	X7R8X-9	04/01/20	\$ 8,500.00
BIOG000	Biogas Power Systems- Mojave, Llc	Electronic Fund Transfer	YX8WANO-3	04/23/20	\$ 64,119.27
BIOG000	Biogas Power Systems- Mojave, Llc	Electronic Fund Transfer	X7R8X-10	04/01/20	\$ 64,119.27
BLAC003	Blackline Safety Corp	Electronic Fund Transfer	YX8WANO-4	04/23/20	\$ 210.00
BLAC003	Blackline Safety Corp	Electronic Fund Transfer	X7R8X-11	04/01/20	\$ 210.00
BEAR000	Brax Company	Electronic Fund Transfer	9POTSIM-5	04/08/20	\$ 375.00
BREN001	Brenntag Pacific, Inc	Electronic Fund Transfer	YX8WANO-5	04/23/20	\$ 11,541.92
BREN001	Brenntag Pacific, Inc	Electronic Fund Transfer	MCZ22F1-4	04/16/20	\$ 6,221.87
BREN001	Brenntag Pacific, Inc	Electronic Fund Transfer	X7R8X-12	04/01/20	\$ 11,386.22
CSAM000	C.S. Amsco	Electronic Fund Transfer	X7R8X-13	04/01/20	\$ 51,725.51
VEBA000	California School Veba	Electronic Fund Transfer	9POTSIM-6	04/08/20	\$ 1,149.71
CDWG000	Cdw Government, Inc	Electronic Fund Transfer	YX8WANO-6	04/23/20	\$ 5,113.52
CDWG000	Cdw Government, Inc	Electronic Fund Transfer	9POTSIM-7	04/08/20	\$ 514.05
CONS000	Consumers Pipe & Supply, Co.	Electronic Fund Transfer	YX8WANO-7	04/23/20	\$ 5,778.96
CONS000	Consumers Pipe & Supply, Co.	Electronic Fund Transfer	MCZ22F1-5	04/16/20	\$ 1,764.03
CORO000	Coromina, Robert	Electronic Fund Transfer	RYUR12V	04/16/20	\$ 228.11
CRAN000	Crane Pro Services	Electronic Fund Transfer	X7R8X-14	04/01/20	\$ 8,447.30
CULL000	Culligan Water Conditioning	Electronic Fund Transfer	9POTSIM-8	04/08/20	\$ 502.90
DKFS000	D.K.F. Solutions Inc.	Electronic Fund Transfer	MCZ22F1-6	04/16/20	\$ 350.00
DAVI003	Davis Electric, Inc	Electronic Fund Transfer	YX8WANO-8	04/23/20	\$ 3,660.00
DAVI003	Davis Electric, Inc	Electronic Fund Transfer	MCZ22F1-7	04/16/20	\$ 15,122.00
EHSI000	Ehs International Inc.	Electronic Fund Transfer	X7R8X-15	04/01/20	\$ 5,450.00
FAST001	Fastenal	Electronic Fund Transfer	X7R8X-16	04/01/20	\$ 27.83
GRAH000	Graham Equipment	Electronic Fund Transfer	MCZ22F1-8	04/16/20	\$ 19,284.12
GRAI000	Grainger	Electronic Fund Transfer	YX8WANO-9	04/23/20	\$ 700.42
GRAI000	Grainger	Electronic Fund Transfer	MCZ22F1-9	04/16/20	\$ 614.24
GRAI000	Grainger	Electronic Fund Transfer	9POTSIM-9	04/08/20	\$ 39.75
GRAY000	Graybar Electric Co., Inc.	Electronic Fund Transfer	MCZ22F1-10	04/16/20	\$ 1,732.58
GRAY000	Graybar Electric Co., Inc.	Electronic Fund Transfer	X7R8X-17	04/01/20	\$ 249.78
HACH000	Hach Company	Electronic Fund Transfer	MCZ22F1-11	04/16/20	\$ 845.60
HACH000	Hach Company	Electronic Fund Transfer	9POTSIM-10	04/08/20	\$ 4,888.58
HUGE000	Hug Engineering, Inc.	Electronic Fund Transfer	9POTSIM-11	04/08/20	\$ 10,384.07
HUGE000	Hug Engineering, Inc.	Electronic Fund Transfer	X7R8X-18	04/01/20	\$ 4,020.60
ILIN000	Ilink Business Management	Electronic Fund Transfer	YX8WANO-10	04/23/20	\$ 263.88

**Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 4/1/20 through 4/30/20**

Vendor #	Vendor Name	Payment Type	Payment #	Date	Amount
ILIN000	Ilink Business Management	Electronic Fund Transfer	MCZ22F1-12	04/16/20	\$ 2,833.64
ILIN000	Ilink Business Management	Electronic Fund Transfer	9POTSIM-12	04/08/20	\$ 263.88
ILIN000	Ilink Business Management	Electronic Fund Transfer	X7R8X-19	04/01/20	\$ 791.64
INDU009	Inductive Automation Llc	Electronic Fund Transfer	9POTSIM-13	04/08/20	\$ 4,629.88
JWCE000	Jwc Environmental Inc	Electronic Fund Transfer	X7R8X-20	04/01/20	\$ 27,652.59
LARR000	Larry Walker Associates	Electronic Fund Transfer	X7R8X-21	04/01/20	\$ 8,650.65
MCMA000	Mc Master-Carr Supply Co.	Electronic Fund Transfer	MCZ22F1-13	04/16/20	\$ 705.93
MCMA000	Mc Master-Carr Supply Co.	Electronic Fund Transfer	X7R8X-22	04/01/20	\$ 1,386.39
MCGR000	Mcgrath Rentcorp	Electronic Fund Transfer	9POTSIM-15	04/08/20	\$ 5,383.33
MISC000	Misco - T.W. Associates	Electronic Fund Transfer	9POTSIM-16	04/08/20	\$ 87,112.14
MISC000	Misco - T.W. Associates	Electronic Fund Transfer	X7R8X-24	04/01/20	\$ 4,695.20
PGRJ000	Patrick Griffith	Electronic Fund Transfer	X7R8X-25	04/01/20	\$ 967.50
PATT001	Patton Sales Corp	Electronic Fund Transfer	YX8WANO-11	04/23/20	\$ 172.62
PROT001	Protection One	Electronic Fund Transfer	YX8WANO-12	04/23/20	\$ 909.85
PVFS000	Pvf Sales Inc	Electronic Fund Transfer	MCZ22F1-14	04/16/20	\$ 2,184.43
QUIN002	Quinn Company	Electronic Fund Transfer	YX8WANO-13	04/23/20	\$ 8,874.43
RENO000	Renold Inc.	Electronic Fund Transfer	YX8WANO-15	04/23/20	\$ 6,340.80
SIEM003	Siemens Industry Inc.	Electronic Fund Transfer	MCZ22F1-15	04/16/20	\$ 13,314.03
SIEM003	Siemens Industry Inc.	Electronic Fund Transfer	9POTSIM-17	04/08/20	\$ 1,829.60
SIEM003	Siemens Industry Inc.	Electronic Fund Transfer	X7R8X-26	04/01/20	\$ 605.56
ASHL000	Solenis Llc	Electronic Fund Transfer	MCZ22F1-16	04/16/20	\$ 8,154.51
SOUT004	Southern California Edison, Co - (Hesperia Rd)	Electronic Fund Transfer	YX8WANO-16	04/23/20	\$ 400.26
TELE000	Teledyne Isco, Inc.	Electronic Fund Transfer	MCZ22F1-17	04/16/20	\$ 2,131.27
TMOB000	T-Mobile	Electronic Fund Transfer	9POTSIM-18	04/08/20	\$ 119.00
TRIM000	Trimax Systems	Electronic Fund Transfer	MCZ22F1-18	04/16/20	\$ 170,853.41
USBA000	U.S. Bank	Electronic Fund Transfer	9POTSIM-19	04/08/20	\$ 7,243.41
USAB000	U.S.A. Bluebook	Electronic Fund Transfer	YX8WANO-17	04/23/20	\$ 1,270.86
USAB000	U.S.A. Bluebook	Electronic Fund Transfer	9POTSIM-20	04/08/20	\$ 458.98
UNDE000	Underground Service Alert Of Southern California	Electronic Fund Transfer	9POTSIM-21	04/08/20	\$ 185.99
VVWE000	Victor Valley Wastewater Employees Assoc	Electronic Fund Transfer	X7R8X-27	04/01/20	\$ 550.00
WAGE000	Wageworks, Inc	Electronic Fund Transfer	MCZ22F1-19	04/16/20	\$ 113.00
WALT000	Walters Wholesale Electric	Electronic Fund Transfer	X7R8X-28	04/01/20	\$ 4,255.79
WAXI000	Waxie Sanitary Supply	Electronic Fund Transfer	YX8WANO-18	04/23/20	\$ 895.25
WAXI000	Waxie Sanitary Supply	Electronic Fund Transfer	MCZ22F1-20	04/16/20	\$ 314.96
WAXI000	Waxie Sanitary Supply	Electronic Fund Transfer	9POTSIM-22	04/08/20	\$ 544.57
WAXI000	Waxie Sanitary Supply	Electronic Fund Transfer	X7R8X-29	04/01/20	\$ 215.72
BILL002	Billings, Richard	Bank Draft	FR5TTZ-1	04/28/20	\$ 432.00
CHAR001	Charter Communications	Bank Draft	DFT00862	04/22/20	\$ 4,870.64
GYUR000	Darline Gyurcsik	Bank Draft	FR5TTZ-2	04/28/20	\$ 212.39
GILL001	Gillette, Randy	Bank Draft	FR5TTZ-3	04/28/20	\$ 432.00
HESP004	Hesperia Water District	Bank Draft	DFT00858	04/13/20	\$ 502.72
KONI000	Konica Minolta Business Solutions	Bank Draft	DFT00863	04/22/20	\$ 351.02
NALI000	L. Christina Nalian	Bank Draft	FR5TTZ-4	04/28/20	\$ 432.00
MONT000	Lillie Montgomery	Bank Draft	FR5TTZ-5	04/28/20	\$ 188.03
LINC000	Lincoln Financial Group	Bank Draft	DFT00859	04/13/20	\$ 4,300.18
MCGE000	Mark Mcgee	Bank Draft	FR5TTZ-6	04/28/20	\$ 432.00
NAVE000	Nave, Patrick	Bank Draft	FR5TTZ-7	04/28/20	\$ 432.00
KENI000	Olin Keniston	Bank Draft	FR5TTZ-8	04/28/20	\$ 245.78
JOHN004	Patricia J Johnson	Bank Draft	FR5TTZ-9	04/28/20	\$ 200.43
PRIN000	Principal Life Ins. Co.	Bank Draft	DFT00864	04/22/20	\$ 2,355.00
MAIN000	Randy Main	Bank Draft	FR5TTZ-10	04/28/20	\$ 432.00
DAGIN000	Roy Dagnino	Bank Draft	FR5TTZ-11	04/28/20	\$ 432.00
SOUT000	Southern California Edison	Bank Draft	DFT00865	04/22/20	\$ 40,097.72
SOUT000	Southern California Edison	Bank Draft	DFT00867	04/22/20	\$ 15,292.16
SOUT000	Southern California Edison	Bank Draft	DFT00868	04/22/20	\$ 1,175.49
SOUT000	Southern California Edison	Bank Draft	DFT00866	04/22/20	\$ 9,370.90
SOUT000	Southern California Edison	Bank Draft	DFT00869	04/22/20	\$ 960.49
SOUT006	Southwest Gas Company	Bank Draft	DFT00871	04/22/20	\$ 48.18
SOUT006	Southwest Gas Company	Bank Draft	DFT00870	04/22/20	\$ 41.23
SOUT006	Southwest Gas Company	Bank Draft	DFT00872	04/22/20	\$ 684.54
SOUT006	Southwest Gas Company	Bank Draft	DFT00860	04/13/20	\$ 2,980.76
SPAR000	Sparkletts Drinking Water	Bank Draft	DFT00861	04/13/20	\$ 964.91
STAT002	State Board Of Equalization	Bank Draft	DFT00873	04/22/20	\$ 53.00
FLIN000	Terrie Gossard Flint	Bank Draft	FR5TTZ-12	04/28/20	\$ 245.78
HINO000	Thomas Hinojosa	Bank Draft	FR5TTZ-13	04/28/20	\$ 432.00
DAVI001	Tim Davis	Bank Draft	FR5TTZ-14	04/28/20	\$ 432.00
UPS0000	Ups	Bank Draft	DFT00877	04/22/20	\$ 18.22
UPS0000	Ups	Bank Draft	DFT00876	04/22/20	\$ 167.46
UPS0000	Ups	Bank Draft	DFT00875	04/22/20	\$ 270.81
UPS0000	Ups	Bank Draft	DFT00874	04/22/20	\$ 17.68

Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 4/1/20 through 4/30/20

Vendor #	Vendor Name	Payment Type	Payment #	Date	Amount
				Total ACH & EFT	\$ 968,975.90
				Total Checks	\$ 127,893.94
				Total ACH and EFT	\$ 968,975.90
				Total Payroll - Arpil 2020	\$ 301,425.89
				Total	\$ 1,398,295.73

APPROVED
 C. Keagy 05/01/20



VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
Board of Commissioners Staff Report

TO: VVWRA Board of Commissioners
FROM: Darron Poulsen, General Manager
SUBMITTED BY: Robert Coromina, Director of Administration
DATE: May 21, 2020
SUBJECT: Approval of VVWRA Employees Association MOU, VVWRA Supervisors Association MOU, and corresponding wage and benefit adjustments for certain nonrepresented employees.

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Account Code:	
	<input type="checkbox"/> Funds Budgeted/ Approved:	

STAFF RECOMMENDATION

It is recommended that the Board of Commissioners approve the VVWRA Employees Association MOU and corresponding wage and benefit adjustments for certain nonrepresented employees.

PREVIOUS ACTION(S)

May 1, 2019- Due to the departure of the previous General Manager, negotiations between the Victor Valley Wastewater Reclamation Authority and the VVWRA Employees Association were delayed for seven months. The Association body understood the need for the delay and agreed to postpone the negotiations until a new General Manager was appointed.

December 02, 2019- Darron Poulsen was appointed and the negotiations were able to commence. The attached Memorandum of Understanding represents the culmination of the negotiation process and is presented to the board for final approval.

BACKGROUND INFORMATION

The Authority has negotiated with the Employees Association over a contract or Memorandum of Understanding (MOU) outlining certain terms and conditions of employment. The Authority recently completed these negotiations, and the terms were ratified by the employees in the Employees Association bargaining unit. However, the MOU requires final approval from the Board of Commissioners before it can be implemented.

Major terms of the MOUs include:

- A three-year contract, from July 1, 2019, through June 30, 2022.
- Cost of living adjustments on July 1, 2019, 2020, and 2021, equal to the Consumer Price Index or 3.5%, whichever is lower.
- An increase in the monthly health/dental/vision contribution to \$1100.
- Increase standby compensation to \$350 per week.
- Holiday and Jury Duty Time usage will count as hours worked towards the employee's 40-hours per week for the purpose of calculating overtime.
- Increase the comp time cap to 120 hours, all comp time banks will be cashed out every June 30th.
- Increase boot allowance to \$250 per year

Attachment(s):

Exhibit A - Memorandum of understanding for the Victor Valley Wastewater Reclamation Authority Employees Association

**MEMORANDUM OF UNDERSTANDING BETWEEN THE VICTOR VALLEY
WASTEWATER RECLAMATION AUTHORITY AND THE VICTOR VALLEY
WASTEWATER RECLAMATION AUTHORITY EMPLOYEES ASSOCIATION**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made an entered into by and between THE VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (“EMPLOYER,” or “AUTHORITY”) and the VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY EMPLOYEES ASSOCIATION (“ASSOCIATION”).

ARTICLE 1
RECOGNITION

1.1 AUTHORITY hereby recognizes ASSOCIATION as the bargaining representative of full-time regular employees in the bargaining unit, as set forth below.

1.2 Majority Representation. AUTHORITY recognizes ASSOCIATION as the majority representative of all bargaining unit employees for the purpose of meeting its obligations under this MOU, the Meyers-Milias-Brown Act, Government Code §§3500 et. seq., and AUTHORITY rules, regulations, or laws affecting wages, hours, and other terms and conditions of employment are appropriately amended or changed.

1.3 Bargaining Unit Employees. The following classes and titles of AUTHORITY employees shall be members of the bargaining unit recognized by this MOU and shall be represented by the ASSOCIATION:

- Accountant
- Accounting Technician
- Administrative Aide
- Asset Management Clerk
- Electrical Instrumentation Technician
- Environmental Compliance Inspector
- Environmental Compliance Inspector-in-Training
- Information Technology Coordinator
- Information Systems Coordinator
- Laboratory Technician I
- Lead Mechanic
- Lead Operator
- Maintenance Mechanic-in-Training
- Maintenance Planner
- Mechanic
- Mechanical Technician O&M Clerk
- Operator
- Operator-in-Training
- Regulatory Compliance Inspector
- Senior Accountant
- Senior Operator

Septage Receiving Attendant
Utility Worker

1.4 Filing of Petitions. This MOU shall bar the filing of a Petition of Certification or Petition for Decertification of a recognized employee organization for this employee representation unit during the term of this MOU; except that a Petition for Certification or a Petition for Decertification may be filed during a period beginning not earlier than one hundred fifty (150) calendar days and ending not less than ninety (90) calendar days before expiration of said MOU.

1.5 Maintenance of Membership/Dues Deduction.

A. Subject to applicable law, all regular, full-time unit employees who, on the effective date of this Agreement are members of the Association in good standing, and all employees who thereafter become members, shall maintain their membership with the Association in good standing during the term of this Agreement. However, employees shall have the right to resign their membership during the month of December of any year. Unit employees may exercise their rights to resign by notice in writing to the Association during this period.

B. The Authority agrees to have dues deducted from Association member's first and second paycheck of each month and remit to the Association all such monies as are certified by the Association. Association agrees to provide the Authority notice regarding any membership changes.

C. The Authority agrees, pursuant to AB 119, to provide the Association with the name, job title, department, work location, work telephone number, home address, e-mail address, and personal cell phone number of newly hired employees within 30-days of the date of hire. The Authority also agrees to provide the Association with the name, job title, department, work location, work, home and personal cellular telephone numbers, personal email addresses and home address of all bargaining unit employees every 90 days.

D. The ASSOCIATION shall indemnify, defend, and hold the AUTHORITY harmless against any liability arising in any forum, whether judicial, administrative, or otherwise, from any claims, demands, or other action relating to the AUTHORITY's compliance with any obligations imposed under this Agreement including but not limited to, deduction of membership dues and the ASSOCIATION's use of monies collected under this provision. The AUTHORITY reserves the right to select and direct legal counsel in the case of any challenge in any forum relating to the AUTHORITY's compliance with this Agreement, and the ASSOCIATION agrees to pay any attorney, arbitrator or court fees related thereto, as well as reasonable cost of preparation time by AUTHORITY management.

ARTICLE 2
TERM

2.1 Term. This MOU shall be effective commencing on July 1, 2019, and concluding at the close of business on June 30, 2022.

2.2 Effective Date of Changes. Unless otherwise specified herein, all proposed changes shall be effective as of July 1, 2019.

ARTICLE 3
AUTHORITY RIGHTS

3.1 The AUTHORITY reserves, retains, and is vested with, solely and exclusively, all rights of Management which have not been expressly abridged by specific provisions of this MOU, or by law, to manage the AUTHORITY, as such rights existed prior to, during, and after the execution of this MOU. The sole and exclusive rights of Management, not abridged by this MOU or by law, shall include, but not be limited to, the following rights:

A. To manage the AUTHORITY generally and determine the issues of policy.

B. To determine the necessity and organization of any service or activity conducted by the AUTHORITY and expand or diminish services.

C. To determine the nature, manner, means, and technology and extent of services to be provided to the public.

D. Methods of financing.

E. Types of equipment or technology to be used.

F. To determine and/or change the facilities, methods, technology, means, and size of the workforce by which the AUTHORITY operations are to be conducted.

G. To determine and change the number of locations, relocations, and types of operations, processes, and materials to be used in carrying out all AUTHORITY functions, including but not limited to, the right to contract for or subcontract any work or operation.

H. To assign work to and schedule employees in accordance with requirements as determined by the AUTHORITY, and to establish and change work schedules and assignments.

I. To relieve employees from duties for lack of work or other reasons, by means of layoff.

J. To establish and modify productivity and performance programs and standards.

K. To discharge, suspend, demote, or otherwise discipline employees in accordance with the provisions and procedures set forth in AUTHORITY policies and procedures.

L. To determine job classifications.

M. To hire, transfer, promote, demote, suspend, or discharge employees in accordance with this MOU, or AUTHORITY policies and procedures.

N. To determine policies, procedures, and standards for selection, training, and promotion of employees.

O. To establish employee performance standards including, but not limited to, quality and quantity standards, and to require compliance therewith.

P. To maintain order and efficiency in its facilities and operations.

Q. To establish and promulgate and/or modify rules and regulations to maintain order and safety in the AUTHORITY that are not in contravention with this MOU.

R. To take any and all necessary action to carry out the mission of the AUTHORITY in emergencies.

3.2 Impact on Authority Rights. Except in emergencies, or where the AUTHORITY is required to make changes in its operations because of the requirements of law, whenever the contemplated exercise of the AUTHORITY rights shall impact upon affected employees, the AUTHORITY agrees to meet and confer in good faith with representatives of the ASSOCIATION regarding the impact of the contemplated exercise of such rights prior to exercising such rights, unless the matter of the exercise of such rights is provided for in this MOU. By agreeing to meet and confer with the ASSOCIATION as to the impact of the exercise of any of the foregoing Management rights, it shall not diminish Management's discretion in the exercise of those rights.

3.3 Clarification of Right to Contract Out. While Article 3.1.G above addresses the AUTHORITY'S right to contract out, the AUTHORITY recognizes that it will have a duty to meet and confer with the ASSOCIATION prior to contracting out any work currently performed by bargaining unit employees.

ARTICLE 4 **NO STRIKE**

4.1 Association Prohibited Conduct. The ASSOCIATION, its officers, agents, representatives and/or members agree that during the term of this MOU they will not cause nor condone any strike, walkout, slowdown, sickout, or any other concerted job action by withholding or refusing to perform services. A violation of this Section by any employee shall constitute a just cause for discipline. Taking joint action or joining other labor organizations to engage in such activity is included in this prohibition.

4.2 Authority Prohibited Conduct. The AUTHORITY agrees that it shall not lockout its employees during the term of this MOU. The term "lockout" is hereby defined so as not to include the discharge, suspension, termination, layoff, failure to recall or failure to return to work of the employees of the AUTHORITY in the exercise of its rights as set forth in any provisions of this MOU or applicable ordinance or law.

ARTICLE 5
NON-DISCRIMINATION

5.1 Non-Discrimination. The parties mutually reaffirm their respective policies of non-discrimination in the treatment of any employee because of race, religion, color, sex, age, sexual orientation, gender identity, gender expression, genetic characteristics, physical or mental disability, medical condition, marital status, national origin, creed, or ancestry, and/or any other category protected by federal and/or state law.

5.2 Protection from Retaliation. The AUTHORITY and ASSOCIATION the mutually agree that no employee shall be interfered with, intimidated, restrained, coerced, or discriminated against because of the exercise of his/her rights granted pursuant to the Meyers-Milias-Brown Act.

ARTICLE 6
WAGES

6.1 Cost of Living Adjustment. Bargaining unit employees shall receive a cost of living adjustment to their base wage rate with a maximum cap of 3.5% or the annualized change of the Consumer Price Index for Los Angeles-Riverside-Orange County (CPI-U) for March of the year in question, whichever is lower, effective on the following dates:

- July 1, 2019*
- July 1, 2020
- July 1, 2021

*Bargaining unit employees already received a 2.5% cost of living adjustment on July 1, 2019 bargaining unit employees employed on the date that this agreement is approved shall receive the remaining .7% of the cost of living adjustment, retroactive to July 1, 2019.

6.2 Salary Survey. During the term of this Agreement, the Authority shall conduct at its expense a salary survey to compare the wages and benefits afforded the various bargaining unit positions with similarly situated positions at comparable agencies and employers.

6.3 Budget Deficit. In the event implementation of a cost of living adjustment as set forth in Article 6.1 above will result in the AUTHORITY operating with a deficit or require the expenditure of reserve funds for the following fiscal year, the cost of living adjustment shall not take place. Rather, the parties shall meet and confer over whether any adjustment to base wage rate.

ARTICLE 7
RETIREMENT

7.1 CalPERS Member Contribution. All bargaining unit members who are classic members shall pay the full CalPERS member contribution. Contributions for bargaining unit members who are new members shall be paid in accordance with the Public Employees' Retirement Law, as amended.

ARTICLE 8
HEALTH

8.1 Medical/Dental/Vision Contribution. The contribution of the AUTHORITY toward medical, dental and vision insurance shall be increased to \$1,100 per month.

8.2 Prescription Safety Glasses. The AUTHORITY shall provide prescription safety glasses or provide employees with up to \$450.00 dollar reimbursement for the purchase of prescription safety glasses.

ARTICLE 9
LEAVE

9.1 Employee leave provisions shall be administered in accordance with the Personnel Rules, Section 7, Leave, Vacation and Holidays.

9.2 Vacation Accrual Rate. Vacation days will be accrued at the following rate:

0-2 years	80 hours
2-4 years	96 hours
4-6 years	120 hours
6-9 years	160 hours
9+ years	200 hours

9.3 Holiday Pay. Employees will be paid holiday pay based on the hours the employee would have been scheduled to work but for the designated holiday.

9.4 Overtime. Time off for holidays and paid jury duty shall count as hours worked for overtime calculation purposes. Sick leave and vacation shall count as hours worked for overtime only when overtime is incurred on non-scheduled work days.

9.5 Bereavement Leave. For the purposes of bereavement leave, "immediate family" shall be defined as an employee's father, mother, spouse, registered domestic partner, child brother, sister, grandparent, grandchild, parent-in-law, brother-in-law, sister-in-law, foster child, ward of the court, or stepchild.

9.6 Compensatory Leave Cap. Employees shall not accrue more than 120 hours of compensatory time off. All accrued and unused compensatory time off shall be paid in cash to bargaining unit employees on June 30 of each year.

ARTICLE 10
UNIFORMS

10.1 The AUTHORITY will provide each operations and maintenance employee, electrical technician, regulatory compliance inspector, and asset management clerk with two jackets upon employment. The AUTHORITY will replace each jacket when it determines that the jacket has either been damaged or worn out to the point where it is no longer reasonably

serviceable. Bargaining unit employees may use the AUTHORITY laundry service to clean these jackets.

10.2 The AUTHORITY shall provide employees with a \$250 boot allowance every year.

ARTICLE 11 **STAND-BY**

11.1 Standby Compensation. Bargaining unit employees who are on weekly standby duty shall be compensated at the rate of \$350 per week. Employees called in to work while on standby shall be compensated at the overtime premium for a minimum of two hours or the actual number of hours worked, whichever is greater. CLEAN UP TIME

11.2 Operations and maintenance employees shall be allowed up to fifteen minutes prior to the end of their shifts to clean up and change clothes. Employee shall only use this clean up time to the extent actually necessary to clean up and change clothes.

ARTICLE 12 **PERFORMANCE EVALUATIONS**

12.1 The AUTHORITY shall make every reasonable effort to ensure that bargaining unit employee annual performance evaluations are completed in a timely manner.

ARTICLE 13 **JURY DUTY**

13.1 Paid Jury Duty. Bargaining unit employees shall be allowed a leave of absence with pay for the duration of the jury duty when empaneled to serve on a jury. Employees must provide proof of daily service. Employees shall be required to report to work on any day that the employee has been released from or relieved of jury duty with sufficient time for the employee to report to work and work at least one hour. An employee may request approval of their supervisor to use of vacation time, in lieu of returning to work. If such a request is not granted, or if the employee is unable to contact the supervisor to make the request, the employee will be expected to return to work as required.

ARTICLE 14 **ASSOCIATION RIGHTS**

14.1 Representative Rights. The Recognized Employee Organization may select a total of two (2) representatives for the Unit. The Recognized Employee Organization shall give to the AUTHORITY a written *list* of Unit members who have been selected as representatives. The Recognized Employee Organization shall keep this list current.

Representatives shall be free from reprisal and shall not in any way be coerced, intimidated or discriminated against as a result of their activities and roles as representatives.

Representatives shall notify and obtain permission from their department head before leaving their work to transact any employee organization business. Upon entering another represented Unit member's work place on employee organization business, the representative shall obtain permission from the Unit member's department head. If such permission cannot be granted promptly, the representative will be immediately informed when the time will be available.

The Recognized Employee Organization agrees that a representative shall not log compensatory time or overtime pay for the time spent performing any function of a representative.

14.2 New Employee Orientations. Absent exigent circumstances, the AUTHORITY shall provide the ASSOCIATION with one week's advance notice of any orientation for new employees hired into the bargaining unit, and the ASSOCIATION shall be provided with up to 30 minutes to make a presentation to the new employee(s) as part of the orientation process. Absent the consent of all parties, management personnel may not be present during this presentation. If circumstances do not allow for such advanced notice, then the Association shall be allowed to conduct the presentation as soon as practicable. No more than two representatives may make the presentation, and the actual time spent in the presentation shall not count against the allowed time set forth in Article 15.3 below.

14.3 Allowed Time for Representatives. The AUTHORITY agrees to allow representatives no more than two (2) hours per month to transact and discuss employee organization business during their regular working hours, unless prior approval of an amount greater than two (2) hours has been given by the General Manager, subject to absences from the assigned work being approved by the Unit member's department head with permission being granted promptly unless such absence would cause an undue interruption of work.

ARTICLE 15

PROVISIONS OF LAW AND SEVERABILITY

15.1 It is mutually understood that this MOU is subject to all applicable Federal, State, or Local laws. If any Article, part, or provision of this MOU is in conflict or inconsistent with such applicable provisions of Federal, State, or Local law, or is otherwise held to be invalid or unenforceable by any court of competent jurisdiction, said Article, part, or provision shall be suspended and superseded by such applicable law, or regulations, and the remainder of this MOU shall not be affected. As soon as both parties become aware of the law or regulation, they shall meet to discuss the impact of the law or regulation on the contract. Unless mutually agreed otherwise, the parties agree to meet and confer within 30 days for the purpose of agreeing to a mutually satisfactory replacement provision.

ARTICLE 16

CERTIFICATION PAY

16.1 The AUTHORITY shall pay employees in positions requiring state and or California Water Environment Association (CWEA) certifications an increase of 5% over their base pay if the employee holds a certification higher than the minimum required for his or her

classification. The AUTHORITY is willing to consider expending the allowable certification that would qualify for compensation on a case-by-case basis. The parties agree to meet to discuss any potential certifications that would qualify for additional compensation.

ARTICLE 18
REOPENERS

- 18.1 The parties agree to the following reopeners during the term of this MOU:
- A. Upon completion of the salary survey referenced in Article 6.2, the parties shall meet and confer of whether and how to implement the results of the survey.
 - B. The parties shall meet and confer in July 2021 to discuss potential across-the-board wage increases.
 - C. The parties shall meet upon completion of draft job descriptions to discuss their implementation.
 - D. The parties shall meet and confer in the fall of each year to discuss any potential increase of the AUTHORITY's contribution, as set forth in Article 8.1, in light of any increases in the underlying insurance premiums.
 - E. Upon request, the parties agree to meet and confer over potential additional compensation for certifications not listed in Article 19.
 - F. The parties agree to meet and confer to discuss modifications to the Personnel Rules and Regulations.

ARTICLE 19
FULL UNDERSTANDING

19.1 This MOU sets forth the full and entire understanding of the parties regarding the matters set forth herein, and any other prior or existing understandings or agreements by the parties, whether formal or informal, regarding any such matters are hereby superseded or terminated in their entirety.

19.2 Provisions of this MOU shall be given full force and effect in place of any conflicting provisions in the AUTHORITY's policies and procedures and/or other rules, regulations, or policies applicable to the AUTHORITY and shall prevail over any such conflicting policies, procedures, rules, or regulations.

19.3 The terms and conditions in this MOU may be altered, changed, added to, deleted, or modified, only through the voluntary mutual consent of the parties in a written agreement, executed by both parties and, if required, approved by the Board of Directors.

IN WITNESS WHEREOF, the Parties have agreed to and accepted this MOU:

**THE VICTOR VALLEY WASTEWATER
RECLAMATION AUTHORITY**

By: _____

Dated: _____

**THE VICTOR VALLEY WASTEWATER
RECLAMATION AUTHORITY
EMPLOYEES ASSOCIATION**

By: _____

Dated: _____

**EMPLOYMENT AGREEMENT BETWEEN VICTOR VALLEY WASTEWATER
RECLAMATION AUTHORITY AND DARRON POULSEN**

This EMPLOYMENT AGREEMENT (“Agreement”) is made by and between DARRON POULSEN (“General Manager”) and the Board of Commissioners of the VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY, a joint powers authority (“Authority”), hereinafter also referred to as “Board of Commissioners.” The Parties hereto agree as follows:

Section 1. Employment.

1.1 The Board of Commissioners agrees to employ said DARRON POULSEN as General Manager, and he agrees and does accept employment as General Manager upon the terms and conditions set forth herein.

1.2 General Manager agrees to perform the functions and duties of General Manager as specified in the job description set forth in Attachment “B,” attached hereto and incorporated herein by this reference, and any other functions or duties as may be established or directed by the Board of Commissioners. General Manager agrees to perform all such functions and duties to the best of his ability and in an efficient and competent manner.

Section 2. Term of the Agreement.

2.1 This Agreement shall be for an initial term of three (3) years, beginning December 2, 2019 and ending December 1, 2022. Subject to the Authority’s right to terminate this Agreement and General Manager’s employment at any time pursuant to Section 3. of this Agreement, this Agreement shall automatically be renewed for subsequent one (1) year periods unless the Authority provides written notice to the General Manager no less than twelve (12) months prior to the expiration of the current term or an extended term that the Agreement will be terminated. Unless otherwise provided for by a subsequent written agreement between the Parties, the terms and conditions of this Agreement shall apply to any extended term of this Agreement.

2.2 Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Board of Commissioners to terminate the services of General Manager at any time, subject only to the provisions set forth in this Agreement.

2.3 Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the General Manager to resign at any time from his position with the Authority, subject only to the provisions set forth in this Agreement.

2.4 General Manager agrees to remain in the exclusive employment of the Authority during the term of this Agreement, and he shall neither accept other employment or become employed by any other person, business, or organization during the term of this Agreement. As used in this section, the term “employed” shall not be construed to include occasional teaching, writing, or consulting on General Manager’s time off, which may be undertaken by the General Manager with the express written consent of the Board of Commissioners.

Section 3. Termination and Severance Pay.

3.1 General Manager serves at the will and pleasure of the Board of Commissioners and may be terminated with or without cause at any time. Consequently, nothing in this Agreement shall in any way affect the Board of Commissioner's right to terminate the employment of General Manager and this Agreement on an at-will basis, with or without cause, at any time, as provided herein.

3.2 In the event General Manager and this Agreement are terminated during the first year of this Agreement without cause, Authority agrees to provide General Manager with severance pay as a lump sum cash payment equal to three (3) months base salary, including any annual adjustment, less deductions required by law. In the event that General Manager and this Agreement are terminated after the first year of this Agreement without cause, Authority agrees to provide General Manager with severance pay or a lump sum cash payment equal to six (6) months base salary, including any annual adjustment, less deductions required by law. Also, in addition to the lump sum payment, Board of Commissioners shall provide for continuance of the General Manager's health insurance benefits provided herein for six (6) months from and after the date of termination or until General Manager finds other employment, whichever occurs first. Said continuance of insurance shall be provided at the Authority's expense.

3.3 In the event General Manager is terminated for cause, General Manager shall not be entitled to any severance pay or continued benefits. Termination for cause is defined as follows:

- (a) A willful breach of this Agreement.
- (b) Habitual neglect of duties required to be performed under this Agreement.
 - (i) Any acts of dishonesty, fraud, misrepresentation or other acts of moral turpitude.
- (c) Refusal or failure to act in accordance with any specific written directive or order of the Board of Commissioners.

3.4 In the event that General Manager is terminated for cause, General Manager will be presented with written notice of the basis for said cause. Upon receipt of said written notice, General Manager, within five (5) business days, may request a hearing before the Board of Commissioners. The issue at the hearing shall be limited solely to whether or not there is sufficient evidence to support a finding of termination for cause such that the General Manager would not be entitled to any severance pay and benefits. Under no circumstances shall the General Manager be entitled to reinstatement as a result of such hearing.

3.5 Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of General Manager to voluntarily resign at any time from his position with Authority, subject only to the provisions set forth in this Agreement. In the event the General Manager voluntarily resigns from his position with the Authority, then the General Manager shall provide the Board of Commissioners thirty (30) days' notice in advance, unless the Parties agree otherwise. In the event the General Manager voluntarily resigns, he shall not be entitled to any severance pay or

benefits, but the Board of Commissioners shall pay the General Manager for accrued vacation benefits.

3.6 Notwithstanding any other provision herein, in accordance with Government Code Section 53260, the cash payment that General Manager may receive in the event of the termination of this Agreement, as set forth in Section 3.2 above, shall not exceed an amount equal to the monthly base salary of General Manager multiplied by the number of months left on the unexpired term of this Agreement.

3.7 Statutory Obligations; Abuse of Office or Position. Pursuant to Government Code Sections 53243, 53243.1 and 53243.2, if Employee is convicted of a crime involving an abuse of his office or position, all of the following shall apply: (1) if Employee is provided with administrative leave pay pending an investigation, Employee shall be required to fully reimburse such amounts paid; (2) if the Authority pays for the criminal legal defense of Employee (which would be in its sole discretion, as it is generally not obligated to pay for a criminal defense), Employee shall be required to fully reimburse such amounts paid; and (3) if this Agreement is terminated, any cash settlement related to the termination that Employee may receive from the Authority shall be fully reimbursed to the Authority or void if not yet paid to Employee. For this Section, abuse of office or position means either: (1) an abuse of public authority, including waste, fraud, and violation of the law under color of authority; or (2) a crime against public justice, including a crime described in Title 7 commencing with section 92 of the Penal Code.

Section 4. Salary and Expenses.

4.1 Board of Commissioners agrees to pay the General Manager for his services rendered a base salary of One Hundred Ninety-Five Thousand Dollars (\$16,250.00) per month in installments at the same time as other employees of the Authority are paid, commencing December 2, 2019. The General Manager's base salary shall be increased after six months to Two Hundred and Ten Thousand Dollars (\$210,000.00) annually. Thereafter, the General Manager's base salary shall be increased annually by the same percentage increase that non-contract employees for the Authority are to receive for the same period as measured pursuant to a Consumer Price Index ("CPI") to be determined by the Authority .

4.2 Authority shall reimburse General Manager, within its budget and upon approval of the Board of Commissioners, for all actual and necessary expenses incurred in connection with the performance of his official duties. General Manager agrees to maintain and submit accurate records of all expenses for which reimbursement is claimed.

Section 5. Benefits.

5.1 Vacation. The General Manager shall receive credit for 120 hours of vacation upon hire. Thereafter, the General Manager's vacation accrual rate shall be at 120 hours per year in accordance with and subject to VVWRA employee guidelines and policies.

5.2 Administrative Leave. The General Manager shall be provided with a paid administrative leave at a rate of 40 hours at the beginning of each year, commencing on December 2, 2019, and on December 2 of each year thereafter. Any administrative leave not used by the end of business on December 1 of the following year shall be forfeited. The purpose

of this administrative leave is designed to compensate General Manager for the fact that his job will require him to devote a significant amount of time outside of regular business hours. The General Manager may use administrative leave for personal business and/or other personal reasons.

5.3 Retirement.

(a) CalPERS. The Authority agrees to provide for participation in, and pay all employer contributions to, the California Public Employees Retirement System (PERS) based on the 2% at 62 retirement formula, not integrated with social security, or if unavailable, an equivalent retirement program. The General Manager shall pay the employee contribution to CalPERS.

(b) 457(b) Deferred Compensation Plan. Effective six (6) months after the General Manager's date of employment, the Authority will match the General Manager's contribution to a 457(b) deferred compensation plan sponsored by the Authority up to an amount equal to 50% of the maximum annual contribution limitations, subject to limitations on contributions under Section 457(b) of the Internal Revenue Code

5.4 Disability, Health, and Life Insurance. The Authority agrees to keep in force and to make required premium payments for the General Manager for insurance policies covering the General Manager and his dependents, the same as are provided to all general employees of the Authority under the Authority's Personnel Rules and Regulations. The Authority agrees to purchase and to pay the required premium on a term life insurance policy in an amount equal to twice the General Manager's annual salary. The Authority also agrees to purchase and to pay the required premium on short-term and long-term disability insurance the same as are provided to all general employees of the Authority under the Authority's Personnel Rules and Regulations. If required by the insurance provider, the General Manager agrees to submit once per calendar year to a complete physical examination by a qualified physician of his choice, the cost of which shall be paid by the Authority. The Authority agrees to maintain the General Manager's medical records in confidence.

5.5 Dues, Subscription and License Fees. To the extent the Authority's approved annual budget designates sufficient funds for the purposes identified in this section. The Authority agrees to pay for the professional dues and subscriptions necessary for the General Manager's continued and full participation in national, state, regional and local associations and organizations necessary and desirable for his continued professional participation, growth and advancement, and for the good of the Authority.

5.6 Professional Development. To the extent the Authority's approved annual budget designates sufficient funds for the following purposes, the Authority agrees to pay registration fees and travel subsistence expenses of the General Manager for professional and official travel, meetings, and occasions adequate to continue the professional development of the General Manager and to adequately pursue necessary official business and other functions for the Authority. Upon the prior approval of the Board of Commissioner's, the Authority also agrees to pay for related tuition, fees, and travel and subsistence expenses of the General Manager for educational degree programs, short courses, institutes, and seminars that are necessary for his professional development and the good of the Authority.

5.7 Other Leave. General Manager shall accrue sick leave and shall be provided with holiday leave and bereavement leave as are provided to other employees of the Authority under the Authority's Personnel Rules and Regulations. Except as specifically provided in this Agreement, the General Manager is exempt from the Authority's Personnel Rules and Regulations.

5.8 The General Manager shall be provided with a monthly automobile allowance of five-hundred (\$500) dollars. The General Manager shall provide all related liability insurance. Further, it is understood that this automobile allowance may be subject to state and federal withholdings.

5.9 The General Manager shall receive a technology allowance of one-hundred dollars (\$100) per month. It is understood that this technology allowance may be subject to state and federal withholdings.

Section 6. Performance Evaluation.

The Authority shall review and evaluate the performance of the General Manager each year within thirty (30) days prior to this Agreement's anniversary date. Said review and evaluation shall be conducted by an ad hoc committee, the members of which shall be established by the Board of Commissioners. Evaluation criteria shall be developed by the General Manager in conjunction with the Board of Commissioners, and the evaluation criteria shall be adopted by mutual consent of the Board of Commissioners and the General Manager within one hundred twenty (120) days of commencement of this Agreement, or as soon as practicable thereafter. General Manager's salary and benefits may be reviewed annually and adjusted by the Board of Commissioners at its discretion for performance, merit or longevity. Any such adjustment shall not exceed two percent (2%) of base salary.

Section 7. Bonding.

The Authority shall bear the full costs of any fidelity or other bonds required of the General Manager under any law or ordinance.

Section 8. General Provisions.

8.1 This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the employment of General Manager by Authority, and contains all of the covenants and agreements between the parties with respect to the employment of General Manager by Authority.

8.2 Each party agrees and acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein and that any agreement, statement, or promise not contained in this Agreement shall not be valid or binding on either party.

8.3 Any modification of this Agreement will be effective only if made in writing and signed by both General Manager and Authority.

8.4 If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

8.5 This Agreement shall be governed by and construed in accordance with the law of the State of California.

8.6 This Agreement shall be construed as a whole, according to its fair meaning, and not in favor or against any party. By way of example and not in limitation, this Agreement shall not be construed in favor of the party receiving a benefit nor against the party responsible for any particular language in this Agreement.

8.7 General Manager acknowledges that he has consulted legal counsel in regard to this Agreement, that he has read and understands this Agreement, that he is fully aware of its legal effect, and that he has entered into it freely and voluntarily and based on his own judgment and not on any representations or promises other than those contained in this Agreement.

By: _____
Darron Poulsen

**VICTOR VALLEY WASTEWATER
RECLAMATION AUTHORITY**

By: _____
Scott Nassif, Chair
VWVRA Board of Commissioners

APPROVED AS TO FORM:

By: _____
Piero C. Dallarda
General Counsel for VWVRA



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
Board of Commissioners Staff Report**

TO: VVWRA Board of Commissioners
FROM: Darron Poulsen, General Manager
SUBMITTED BY: Chieko Keagy, Controller
DATE: May 21, 2020
SUBJECT: Resolution 2020-05- CalPERS Employer Paid Member Contributions

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Account Code:	
	<input type="checkbox"/> Funds Budgeted/ Approved:	

STAFF RECOMMENDATION

The staff recommends the Board adopt Resolution 2020-05 memorializing the Authority’s obligation regarding the employer paid member contribution to CalPERS.

PREVIOUS ACTION(S)

February 16, 2017- Approval of Resolution 2017-02

BACKGROUND INFORMATION

The Authority contracts with CalPERS to provide pension benefits to its employees. These pension benefits are outlined in a contract between CalPERS and the Authority. When a contracting agency wishes to shift costs between employer and employee, or reduce the agency’s “pickup” of an employee’s mandatory contribution, CalPERS permits an employer to reduce the Employer Paid Member Contribution (EPMC). The Public Employees Retirement Law (PERL) authorizes an employer to periodically increase, reduce, or eliminate EPMC through the adoption of a resolution on the basis of employee groups, subject to compliance with collectively bargaining requirements.

Consistent with the foregoing and in accordance with Section 7.1 of the Memorandum of Understanding between the Victor Valley Wastewater Reclamation Authority and the Victor Valley Wastewater Reclamation Authority Employees’ Association (“MOU”), the Board of Commissioners adopted Resolution 2017-02 to implement a phased reduction in the EPMC beginning on February 16, 2017 with a reduction in the EPMC to 6%, continuing to July 1, 2017

when the EPMC was reduced to 3% and concluding on July 1, 2018 when the EPMC was reduced to 0%.

However, as drafted Resolution 2017-02 was too broad as it inadvertently applied to employees, classified as “classic members” for CalPERS purposes, whose employment terms are set by an employment agreement, thus creating a conflict since the terms of those employment agreements can only be changed by an amendment to the agreement. In addition, Resolution 2017-02 was not submitted to CalPERS as is required whenever a change to the EPMC is made. Despite the foregoing, Resolution 2017-02 effectively reduced the EPMC as specified therein except where it conflicted with employment agreements.

Resolution 2020-05 narrows the scope of Resolution 2017-02 to exclude employees, classified as “classic members” for CalPERS purposes, subject to employment agreements. Pursuant to the Public Employees’ Pension Reform Act of 2013 (“PEPRA”), employees classified as “new members” for CalPERS purposes are not eligible for an EPMC. Further, since Resolution 2020-05 will be submitted to CalPERS, it also reconfirms the phased reduction in the EPMC.

Once adopted and signed, staff will need to submit a copy of Resolution 2020-05 to CalPERS.

Attachment:

Exhibit A – Resolution 2020-05 Resolution for Employer Paid Member Contributions

RESOLUTION NO. 2020-05**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
VICTOR VALLEY WASTEWATER RECLAMATION
AUTHORITY FOR EMPLOYER PAID MEMBER
CONTRIBUTIONS**

WHEREAS, the Board of Commissioners of the Victor Valley Wastewater Reclamation Authority has the authority to implement Government Code Section 20691; and,

WHEREAS, the Board of Commissioners of the Victor Valley Wastewater Reclamation Authority has a written labor policy or agreement which specifically provides for the normal member contributions required to be paid by employees to be paid instead by the employer; and,

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the Board of Commissioners of the Victor Valley Wastewater Reclamation Authority of a Resolution to commence paying said Employer Paid Member Contributions (EPMC); and,

WHEREAS, the Board of Commissioners of the Victor Valley Wastewater Reclamation Authority has identified the following conditions for the purpose of its election to pay the EPMC:

- This benefit shall apply to the following groups of employees, except any employees deemed “New Members” as that term is defined in the California Public Employees’ Pension Reform Act of 2013, pursuant to the terms set forth below.
 - Employees that are members of the Victor Valley Wastewater Reclamation Authority Employees Association; and
 - Unrepresented employees without an employment agreement.
- Effective February 16, 2017, this benefit shall consist of paying 6% of the normal member contribution as EPMC.
- Effective July 1, 2017, this benefit shall consist of paying 3% of the normal member contribution as EPMC.
- Effective July 1, 2018, this benefit shall consist of paying 0% of the normal member contribution as EPMC.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Victor Valley Wastewater Reclamation Authority hereby elects to pay the EPMC as set forth above.

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until subsequently changed by the Board of Commissioners.

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution No. 2017-02 in its entirety.

BE IT FURTHER RESOLVED that Resolution 81-7 shall remain in full force and effect except to the extent that it conflicts with this Resolution.

ADOPTED this 21 day of May 2020.

Scott Nassif
Chair, VVWRA Board of Commissioners

ATTEST:

APPROVED AS TO FORM:

Larry Bird
Secretary, VVWRA Board of Commissioners

Piero Dallarda
Best Best & Krieger LLP
General Counsel, VVWRA

CERTIFICATION:

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Commissioners held on May 21, 2020.

Kristi Casteel – Clerk of the Board

April 21, 2020

Victor Valley Wastewater Reclamation Authority
David Wylie
20111 Shay Rd
Victorville, CA 92394

Dear David,

This is the time for us to come together. You chose to join St. Mary Medical Center in caring for those affected by COVID-19, and we are so thankful.

It is my privilege to thank you for your thoughtful gift in kind donation of one thousand seven hundred gloves to support those who are feeling the impact of this pandemic the most. Your donation enables us to continue providing great care for our community, now and into the future.

On behalf of St. Mary Medical Center's COVID-19 heroes on the front lines, and our patients, it is my pleasure to thank you for rising to the challenge.

St. Mary Medical Center is steadfast in protecting the health and well-being of our patients and families, nurses, physicians, and those who are poor and vulnerable in our community. Thanks to you, we are able to continue our nimble response to COVID-19, using these resources to address the challenges of today, and those that will come with our eventual recovery from this crisis.

Your generosity is an inspiration to everyone at our hospital, especially to our caregivers, who are tirelessly and compassionately treating those affected by this pandemic 24/7, every day.

Thank you for your support as we face the COVID-19 health crisis, **together**.

With gratitude,



John Kozyra
Chief Philanthropy Officer

JK/sv

St. Mary Medical Center Foundation is a tax-exempt, non-profit organization. Your gift is tax deductible to the extent allowed by law. Please retain this letter for your charitable income tax records and consult with your tax advisor for guidance. No goods or services were provided in exchange for this charitable contribution. If you have any questions about your contribution, please call the Foundation department at (760) 946-8841.

18300 Highway 18 • Apple Valley, CA 92307

Direct: (760) 946-8841 • www.stmarylegacygift.org • E-Mail: StMaryFoundation@stjoe.org



MATTHEW & BRIAN CARR JOINED WITH PIZZA FACTORY OF APPLE VALLEY TO FEED DVH/MG WORKERS



VWVRA DONATED NITRILE GLOVES TO ST. MARY MEDICAL CENTER



THURSTON SMITH "SMITTY" HELPED VVCSC DELIVER SUPPLIES TO SENIORS IN NEED

MEMBERS HELPING MEMBERS



BAGS DONATED BY ROCK'N OUR DISABILITIES FOUNDATION FOR



ACTIVE CARE CHIROPRACTIC RECEIVED A SIGN FROM MOJAVE PRINTING SOLUTIONS & HAND



FOREMOST RETIREMENT RESORT RECEIVED HAND



Victor Valley Wastewater Reclamation Authority

A Joint Powers Authority and Public Agency of the State of California

20111 Shay Rd, Victorville CA 92394

Telephone: (760) 246-8638 Fax: (760) 246-5194

www.vvwra.com

April 27, 2020

Alpha Omega Septic Service

Attn: Bill Phillipps

11755 Santa Fe Ave East

Hesperia CA 92345

Subject: "Will Serve" Letter for Parcel located at [11755 Santa Fe Ave E, Hesperia, CA 92345](#)

Dear Bill

Victor Valley Wastewater Reclamation Authority (VWVRA) staff have completed the review of the Alpha Omega Design force main preliminary plans and onsite pretreatment Drawings (attached), this letter serves as a confirmation that VWVRA has sufficient sewer capacity to serve the proposed sewer connection of the commercial parcel located at [11755 Santa Fe Ave E, Hesperia, CA 92345](#) with the following conditions:

1. VWVRA is providing only preliminary approval of the plans and will require the opportunity to review and approve the final plans after the City of Hesperia review
2. VWVRA is not responsible for the maintenance, repair, or liability of the force main
3. A maximum of 14,000/Gallons per day of pretreated domestic septic waste compliant with VWVRA local limits can be discharged to VWVRA Santa Fe Manhole 11 connection
4. Only pretreated domestic septic waste hauled by Alpha Omega Septic Service trucks can be discharged to the connection. Alpha Omega cannot receive domestic septic waste from other haulers for the purpose to treat it and discharge it.
5. No Fat Oil or Grease (FOG) or Anaerobically Digestible Material (ADM) can be discharged to the connection.
6. Sampling requirements are currently under review and will be part of the final permit conditions
7. A separate valid discharge septage permit shall be maintained with VWVRA to deliver domestic septic waste to the Regional Plant in case of pretreatment equipment maintenance or noncompliance events.
8. The final connection to the VWVRA Santa Fe Manhole 11 shall be inspected and approved by VWVRA, and the City of Hesperia inspectors. A copy of the final inspection report(s) shall be sent to VWVRA
9. A preliminary connection fee calculation sheet is attached, please note that the final connection fee costs could change based on various fees levied by the City of Hesperia for sewer connections
10. It is VWVRA's position that Alpha Omega should be billed for the discharge through the proposed force main by the City of Hesperia as part of their regular bi-monthly billing process. The calculation to develop the rate for this discharge will be developed through a collaborative effort between the City of Hesperia and VWVRA. The calculation to develop the billing amount

and any necessary process or testing requirement by you to develop this cost will be provided before the final approval of the project.

If you have any questions or need more information, please call me at (760) 246-8638

Thank you



Darron Poulsen

General Manager

Victor Valley Wastewater Reclamation Authority

Office Number: (760) 246-8638

Email: dpoulsen@vwwra.com



Victor Valley Wastewater Reclamation Authority

A joint Powers Authority and Public Agency of the State of California

20111 Shay Rd, Victorville CA 92394

Telephone: (760) 246-8638 Fax: (760) 246-5194

www.vvwra.com

Preliminary Connection Fees calculation sheet :

Maximum discharge flow per day: 14,000.00 Gallons

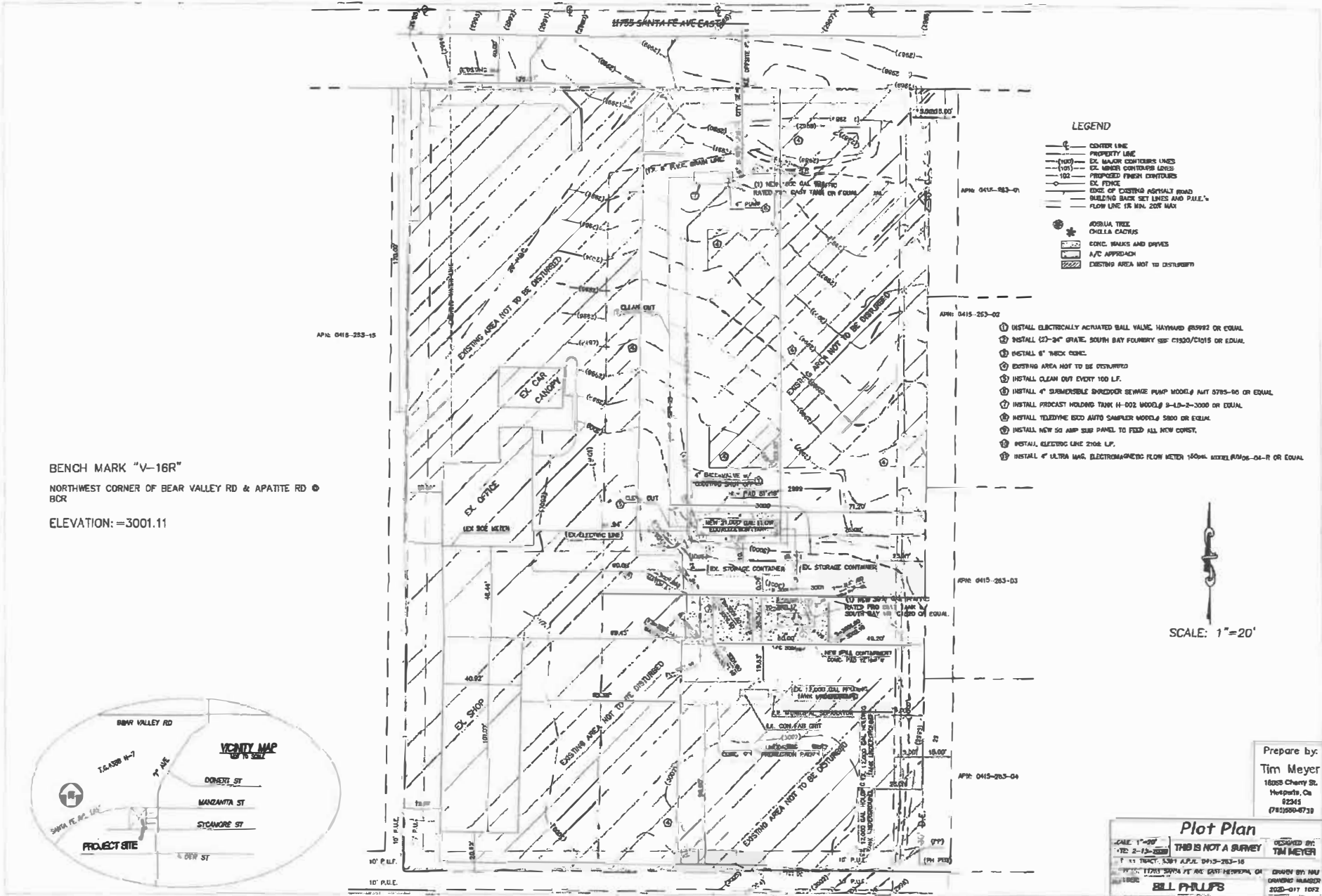
1 EDU=245 Gallons per day

Current VWRA Connection fee per EDU= \$4,679.00 dollars

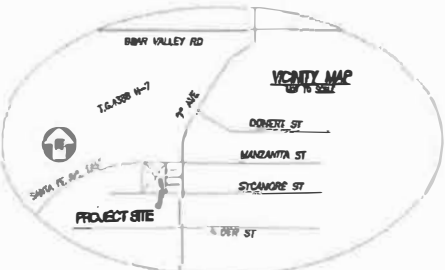
Calculation:

$$\frac{14,000.00 \text{ Gallons}}{\text{Day}} \times \frac{1.00 \text{ EDU}}{245 \text{ Gallons/Day}} = 57.14 \text{ EDUs}$$

57.14 EDUs X 4,679.00 Dollars= **\$267,358.06**



BENCH MARK "V-16R"
 NORTHWEST CORNER OF BEAR VALLEY RD & APATITE RD @ BCR
 ELEVATION: =3001.11



- LEGEND**
- CENTER LINE
 - PROPERTY LINE
 - (100) EX. MAJOR CONTIGUOUS LINES
 - (101) EX. MINOR CONTIGUOUS LINES
 - (102) PROPOSED FINISH CONTIGUOUS
 - EX. FENCE
 - EDGE OF EXISTING ASPHALT ROAD
 - BUILDING BACK SET LINES AND PALE'S
 - FLOW LINE 1% MIN. 20% MAX.
- AGUAVA TREE
 - CHILEA CACTUS
 - CONC. MARKS AND DRIVES
 - ▭ A/C APPROACH
 - ▨ DISTURBED AREA NOT TO BE DISTURBED
1. INSTALL ELECTRICALLY ACTUATED BALL VALVE HAYWARD (85992 OR EQUAL
 2. INSTALL (2)-3" GRADE SOUTH BAY FURNARY SSP C150/C1015 OR EQUAL
 3. INSTALL 6" THICK CONC.
 4. EXISTING AREA NOT TO BE DISTURBED
 5. INSTALL CLEAN OUT EVERY 100 LF.
 6. INSTALL 4" SUBMERSIBLE SHREDDER SEWAGE PUMP MODEL# AWT 0785-90 OR EQUAL
 7. INSTALL PRECAST HOLDING TANK H-002 WOOD# 9-10-2-3000 OR EQUAL
 8. INSTALL TELETYPE ESCD AUTO SAMPLER WOOD# 5800 OR EQUAL
 9. INSTALL NEW 50 AMP SIBB PANEL TO FEED ALL NEW CUST.
 10. INSTALL ELECTRIC LINE 2108 L.F.
 11. INSTALL 4" ULTRA MAG. ELECTROMAGNETIC FLOW METER 160% EXCEL#R406-04-R OR EQUAL

SCALE: 1"=20'

Prepare by:
 Tim Meyer
 18055 Cherry St.
 Newport, Ca
 92545
 (714)990-4730

Plot Plan

SCALE: 1"=20'
 DATE: 2-12-2009
 THIS IS NOT A SURVEY
 DESIGNED BY: TIM MEYER
 CHECKED BY: BILL PHILIPS
 DRAWN BY: NDU
 DATE: 02-01-1002

Submersible Strainer Pump

Best used with submersible pumps. Available in 1/2" and 3/4" sizes. Features include: 100% stainless steel construction, 100% stainless steel pump head, 100% stainless steel pump body, 100% stainless steel pump motor, 100% stainless steel pump frame, 100% stainless steel pump base, 100% stainless steel pump cover, 100% stainless steel pump gasket, 100% stainless steel pump O-ring, 100% stainless steel pump seal, 100% stainless steel pump nut, 100% stainless steel pump washer, 100% stainless steel pump screw, 100% stainless steel pump bolt, 100% stainless steel pump nut, 100% stainless steel pump washer, 100% stainless steel pump screw, 100% stainless steel pump bolt.

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South Bay

Best used with submersible pumps. Available in 1/2" and 3/4" sizes. Features include: 100% stainless steel construction, 100% stainless steel pump head, 100% stainless steel pump body, 100% stainless steel pump motor, 100% stainless steel pump frame, 100% stainless steel pump base, 100% stainless steel pump cover, 100% stainless steel pump gasket, 100% stainless steel pump O-ring, 100% stainless steel pump seal, 100% stainless steel pump nut, 100% stainless steel pump washer, 100% stainless steel pump screw, 100% stainless steel pump bolt.

Hayward® Electrically Actuated Ball Valves

Hayward® Electrically Actuated Ball Valves are available in 1/2" and 3/4" sizes. Features include: 100% stainless steel construction, 100% stainless steel ball, 100% stainless steel body, 100% stainless steel actuator, 100% stainless steel frame, 100% stainless steel base, 100% stainless steel cover, 100% stainless steel gasket, 100% stainless steel O-ring, 100% stainless steel seal, 100% stainless steel nut, 100% stainless steel washer, 100% stainless steel screw, 100% stainless steel bolt.

Bail Valves

Best used with submersible pumps. Available in 1/2" and 3/4" sizes. Features include: 100% stainless steel construction, 100% stainless steel bail, 100% stainless steel body, 100% stainless steel actuator, 100% stainless steel frame, 100% stainless steel base, 100% stainless steel cover, 100% stainless steel gasket, 100% stainless steel O-ring, 100% stainless steel seal, 100% stainless steel nut, 100% stainless steel washer, 100% stainless steel screw, 100% stainless steel bolt.

Electrically Actuated Ball Valve

Best used with submersible pumps. Available in 1/2" and 3/4" sizes. Features include: 100% stainless steel construction, 100% stainless steel ball, 100% stainless steel body, 100% stainless steel actuator, 100% stainless steel frame, 100% stainless steel base, 100% stainless steel cover, 100% stainless steel gasket, 100% stainless steel O-ring, 100% stainless steel seal, 100% stainless steel nut, 100% stainless steel washer, 100% stainless steel screw, 100% stainless steel bolt.

Submersible Strainer Pump

Best used with submersible pumps. Available in 1/2" and 3/4" sizes. Features include: 100% stainless steel construction, 100% stainless steel pump head, 100% stainless steel pump body, 100% stainless steel pump motor, 100% stainless steel pump frame, 100% stainless steel pump base, 100% stainless steel pump cover, 100% stainless steel pump gasket, 100% stainless steel pump O-ring, 100% stainless steel pump seal, 100% stainless steel pump nut, 100% stainless steel pump washer, 100% stainless steel pump screw, 100% stainless steel pump bolt.

South Bay

Best used with submersible pumps. Available in 1/2" and 3/4" sizes. Features include: 100% stainless steel construction, 100% stainless steel pump head, 100% stainless steel pump body, 100% stainless steel pump motor, 100% stainless steel pump frame, 100% stainless steel pump base, 100% stainless steel pump cover, 100% stainless steel pump gasket, 100% stainless steel pump O-ring, 100% stainless steel pump seal, 100% stainless steel pump nut, 100% stainless steel pump washer, 100% stainless steel pump screw, 100% stainless steel pump bolt.

Hayward® Electrically Actuated Ball Valves

Hayward® Electrically Actuated Ball Valves are available in 1/2" and 3/4" sizes. Features include: 100% stainless steel construction, 100% stainless steel ball, 100% stainless steel body, 100% stainless steel actuator, 100% stainless steel frame, 100% stainless steel base, 100% stainless steel cover, 100% stainless steel gasket, 100% stainless steel O-ring, 100% stainless steel seal, 100% stainless steel nut, 100% stainless steel washer, 100% stainless steel screw, 100% stainless steel bolt.

Prepare by:
Tim Meyer
 1808 Cherry St.
 Hayward, Ca
 94541
 (925) 885-3728

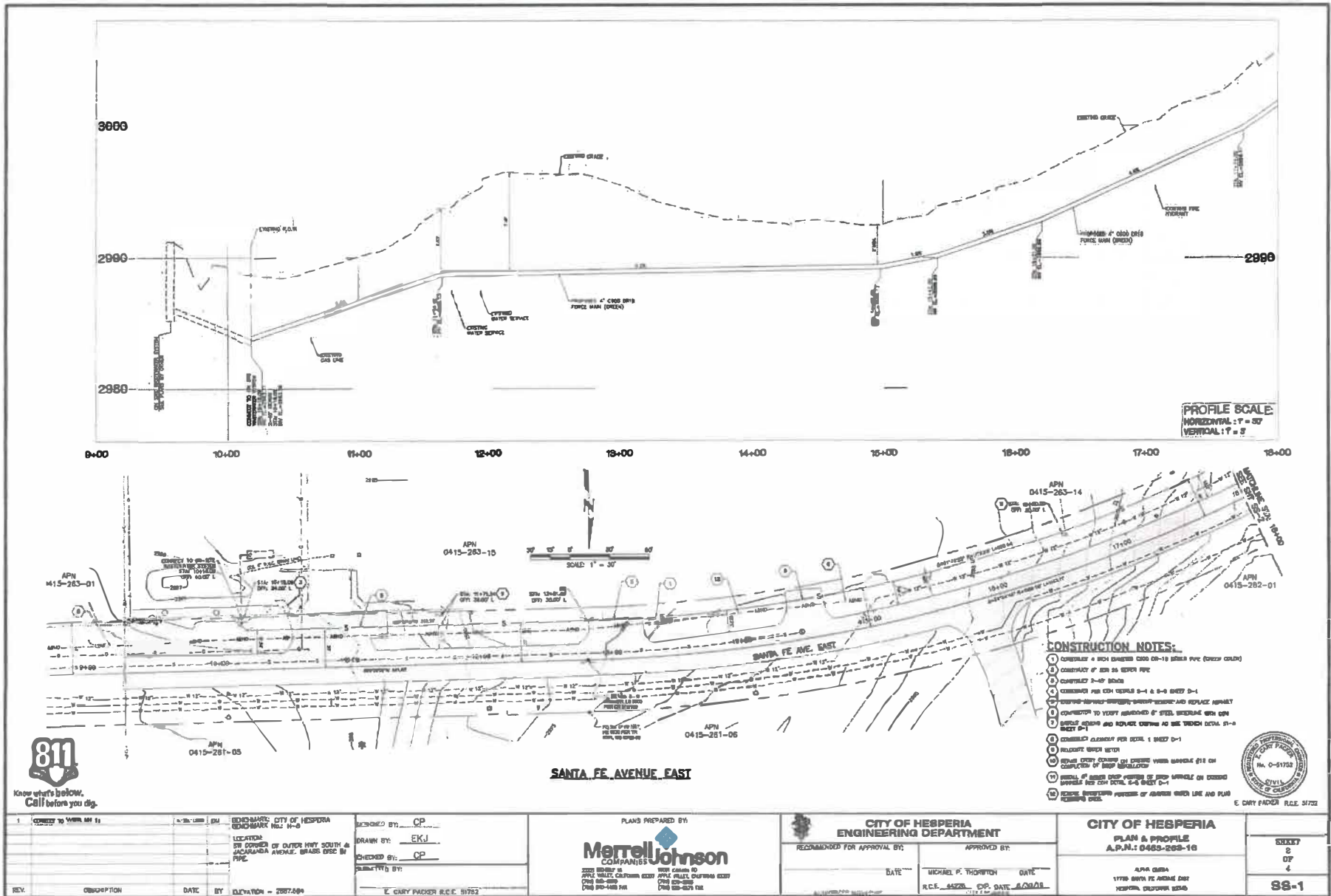
Drawn by:
TM MEYER
 1808 Cherry St.
 Hayward, Ca
 94541
 (925) 885-3728

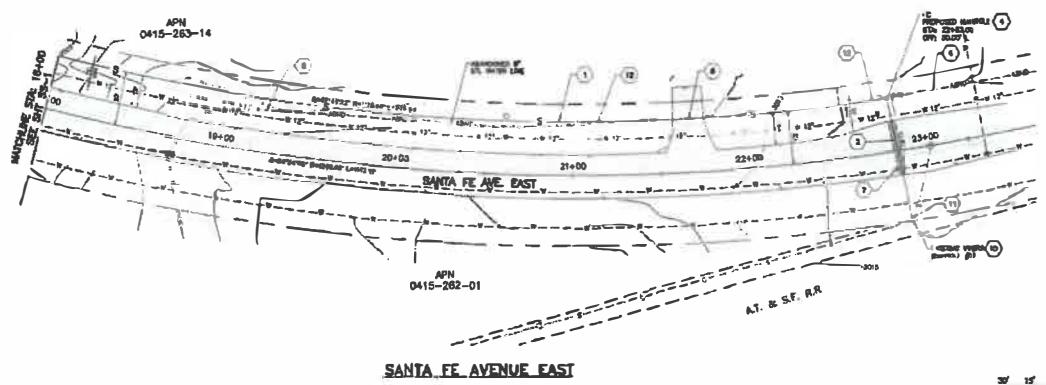
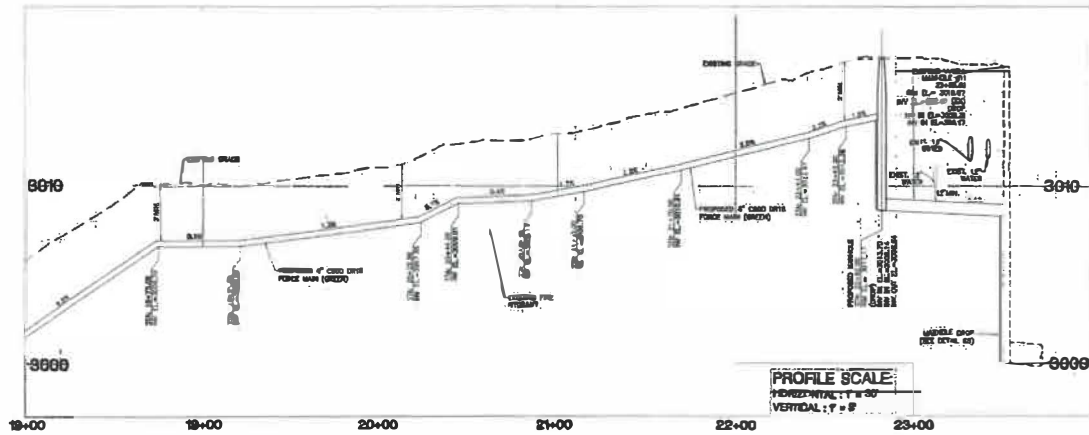
Check by:
ELL PHILIPS
 1808 Cherry St.
 Hayward, Ca
 94541
 (925) 885-3728

Scale: 1/2"=1'-0"
 Date: 3-12-2003
THIS IS NOT A SURVEY
 ALL DIMENSIONS AND TOLERANCES SHOWN ON THIS DRAWING ARE TO BE TAKEN FROM THE DIMENSIONS SHOWN ON THE DRAWING UNLESS OTHERWISE SPECIFIED.
 ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.
 ALL DIMENSIONS ARE TO BE TAKEN FROM THE DIMENSIONS SHOWN ON THE DRAWING UNLESS OTHERWISE SPECIFIED.
 ALL DIMENSIONS ARE TO BE TAKEN FROM THE DIMENSIONS SHOWN ON THE DRAWING UNLESS OTHERWISE SPECIFIED.

Section Title: BALL VALVES
 Section Number: 1-1003

Section Title: BALL VALVES
 Section Number: 1-1003



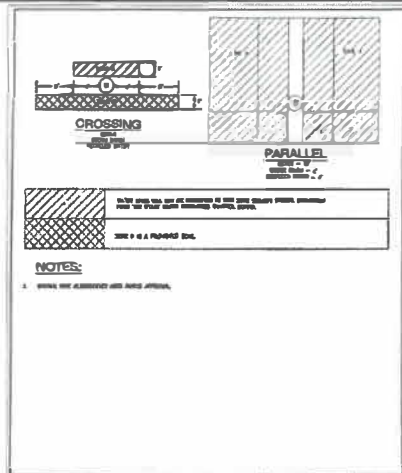


CONSTRUCTION NOTES:

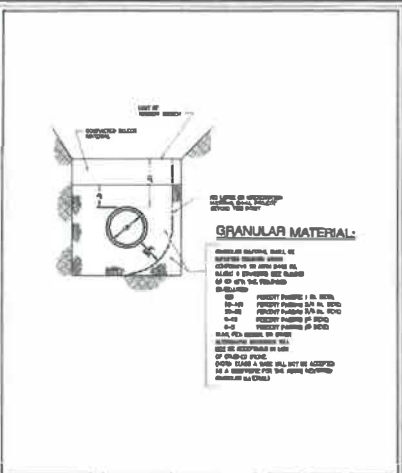
- 1) CONVEYANCE OF RIGHT-OF-WAY TO BE SHOWN BY DASHED LINE (GREEN COLOR)
- 2) CONVEYANCE OF RIGHT-OF-WAY TO BE SHOWN BY DASHED LINE
- 3) CONVEYANCE OF RIGHT-OF-WAY TO BE SHOWN BY DASHED LINE
- 4) EXISTING ASPHALT DRIVEWAY, DRIVEWAY REPAIRS AND REPLACE ASPHALT CONCRETION TO VERIFY FINISHES OF EXIST. SIDEWALK WITH CON. SIDEWALK REPAIRS AND REPLACE EXISTING AC SIDE WALK WITH CON. SIDEWALK REPAIRS
- 5) CONVEYANCE CLARIFICATION FOR DEEDS 1 SHEET D-1
- 6) REMOVE EXIST. SIDEWALK
- 7) REMOVE EXIST. SIDEWALK ON EXISTING WHICH UNUSABLE FOR ON COMPLETION OF PROJECT
- 8) INSTALL 18" DEEP DRAINAGE OF EXIST. SIDEWALK ON EXISTING SIDEWALK FOR CON. DEEDS 1 SHEET D-1
- 9) REMOVE EXISTING PORTIONS OF SIDEWALK WHICH ARE NOT PLANNED FOR REPAIRS



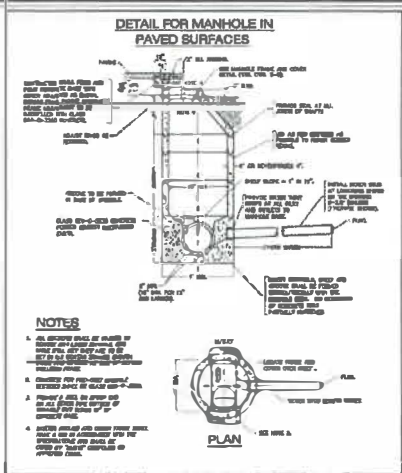
1. CONNECT TO MAINS 811 4/10/2018 1/20/2018 2/20/2018 3/20/2018 4/20/2018 5/20/2018 6/20/2018 7/20/2018 8/20/2018 9/20/2018 10/20/2018 11/20/2018 12/20/2018		BENCHMARK: CITY OF HESPERIA BENCHMARK: MET H-8 LOCATION: SW CORNER OF OLIVER HWY SOUTH & MICHIGAN A AVENUE, BRASS DISC IN PIPE	DESIGNED BY: CP DRAWN BY: EKJ CHECKED BY: CP SUBMITTED BY:	PLANS PREPARED BY: Merrell Johnson COMPANIES 1700 2ND ST. SUITE 200 HESPERIA, CA 92542 TEL: 951-488-4100 FAX: 951-488-4110	CITY OF HESPERIA ENGINEERING DEPARTMENT RECOMMENDED FOR APPROVAL BY: [Signature] APPROVED BY: [Signature] R.L.E. 4422A EXP. DATE 8/20/18	CITY OF HESPERIA PLAN & PROFILE A.P.N.: 0415-262-18 SHEET 3 OF 6 SS-2
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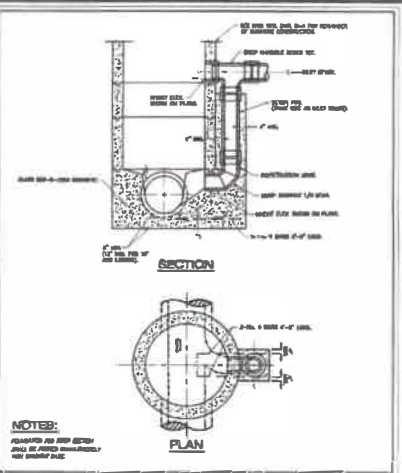
DATE: 4/26/11	CITY OF HESPERIA	REV. NO.:	REV. DATE:
PROJECT: PROTECTION OF UTILITY WATER LINES ON STORM DRAIN AND FROM GRAVITY SERVICES		NO.:	DATE:
		S-1	



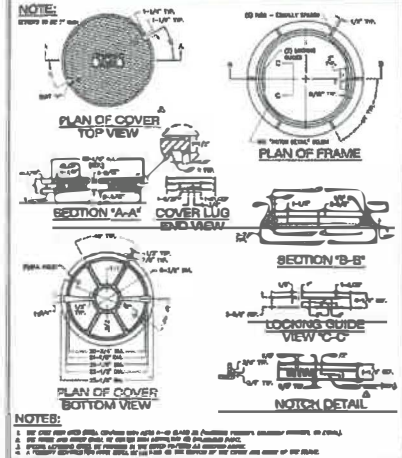
DATE: 4/26/11	CITY OF HESPERIA	REV. NO.:	REV. DATE:
PROJECT: P.V.C. PIPE BEDDING DETAIL		NO.:	DATE:
		S-2	



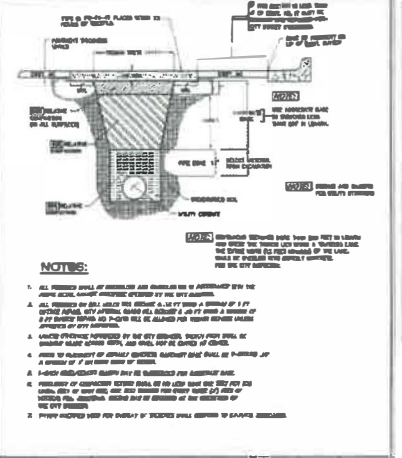
DATE: 4/26/11	CITY OF HESPERIA	REV. NO.:	REV. DATE:
PROJECT: STANDARD MANHOLE (PAVED)		NO.:	DATE:
		S-4	



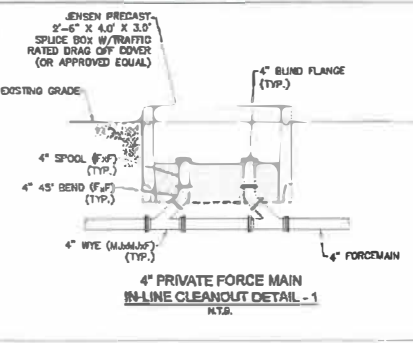
DATE: 4/26/11	CITY OF HESPERIA	REV. NO.:	REV. DATE:
PROJECT: STORM MANHOLE		NO.:	DATE:
		S-5	



DATE: 4/26/11	CITY OF HESPERIA	REV. NO.:	REV. DATE:
PROJECT: LOCKING MANHOLE FRAME AND COVER		NO.:	DATE:
		S-8	



DATE: 4/26/11	CITY OF HESPERIA	REV. NO.:	REV. DATE:
PROJECT: STANDARD MANHOLE REPAIR		NO.:	DATE:
		ST-6	



1	CONNECT TO MAINS IN 11	4/26/11	BY: ELEVATION = 2807.804
REV.	DESCRIPTION	DATE	BY

DESIGNED BY: CP
DRAWN BY: EKJ
CHECKED BY: CP
SUBMITTED BY:

PLANS PREPARED BY:
Merrell Johnson
COMPANIES

2205 WILSON ST. APPLE VALLEY, CALIFORNIA 92527 (760) 966-5500 (760) 966-5878 FAX

CITY OF HESPERIA ENGINEERING DEPARTMENT

RECOMMENDED FOR APPROVAL BY: [Signature]
APPROVED BY: MICHAEL P. THORNTON
DATE: R.C.E. 44228 EXP. DATE 6/30/18

CITY OF HESPERIA
DETAILS
A.P.N.: 0465-283-16

17700 BURNETT RD. HESPERIA, CALIFORNIA 92548



Victor Valley Wastewater Reclamation Authority



Financial and Cash Report

April 2020

Executive Summary of Financial Statements

For the Month Ended April 30, 2020

1. Cash balance at April 30, 2020 is \$9.62 million with reserves required for operations including repairs and replacement. The agreements with State Water Resources Control Board require we maintain the loan principal and interest payment amount for the following year.

	<u>Current Balance</u>
O&M Reserve: 10% of Prior Year Budgeted Operating Expenses	\$ 1,484,420
R&R Reserve: 1% of Land Improvements/Plants/Interceptors PY CAFR	2,974,530
Reserve for SRF Payments (P&I) - Operating	2,749,736
Reserve for SRF Payments (P&I) - Capital	2,133,074
Cash Available for Operations and Capital	<u>273,760</u>
Total Cash	<u>\$ 9,615,519</u>

2. The April 2020 financial statements show a deficit of \$225,517 (a cumulative year-to-date deficit of \$6,718,801) after \$1.05 million (cumulative \$10.47 million) depreciation expense. The depreciation expense is a part of financial statements but does not affect our cash flow.
3. The current month user fee revenue billed for the month is higher than a budgeted monthly average amount by \$29,445. However, compared to the budget, the year-to-date user fee revenue is lower by \$104,562 for the period from July 1, 2019 to April 30, 2020. The current month connection fee revenue is lower than a budgeted monthly average by \$80,485. Compared to the budget, the year-to-date connection fee revenue is also lower by \$674,719 for the period from July 1, 2019 to April 30, 2020. The expenses are what the staff actually processed during the month that may not match corresponding revenues. The staff will record matching expenses at a year-end by accruing incurred costs.



Chieko Keagy, Controller

Victor Valley Wastewater Reclamation Authority
CASH AND RESERVE SUMMARY
 April 30, 2020

G/L Account	Description	Balance
1000	DCB Checking Account	\$ 1,113,000
1030	DCB Sweep Account	605,804
1075	Cal TRUST	6,489,636
1070	LAIF	1,407,079
	Total Cash	<u>\$ 9,615,519</u>

\$65 mil Max

	Current Balance	Restricted	Assigned
O&M Reserve: 10% of Prior Year Budgeted Operating Expenses	\$ 1,484,420	\$	\$ 1,484,420
R&R Reserve: 1% of Land Improvements/Plants/Interceptors PY CAFR	2,974,530		2,974,530
Reserve for SRF Payments (P& I) - Operating	2,749,736	2,749,736	
Reserve for SRF Payments (P& I) - Capital	2,133,074	2,133,074	
Cash Available for Operations and Capital	273,760	-	
Total Cash	<u>\$ 9,615,519</u>	<u>\$ 4,882,810</u>	<u>\$ 4,458,949</u>

SRF LOAN PAYMENTS:

	9.5 MGD, 11.0 MGD, NAVI, Phase III-A	Upper Narrows Replacement	Nanticoke Bypass	Sub-Regional Apple Valley	Sub-Regional Hesperia	Total
Reserve for SRF Payments (P& I) - Operating	\$ 770,707	257,745	203,725	625,220	892,339	\$ 2,749,736
Reserve for SRF Payments (P& I) - Capital	1,094,924	-	67,908	399,731	570,512	2,133,074
	<u>\$ 1,865,631</u>	<u>257,745</u>	<u>271,633</u>	<u>1,024,951</u>	<u>1,462,850</u>	<u>\$ 4,882,810</u>

Payment Schedule

Upper Narrows Replacement	December	257,745
NAVI	February	258,151
Subregional - AV	February	1,024,951
Subregional - HES	February	1,462,850
11.0 MGD	April	579,870
Phase III-A	June	1,027,610
Nanticoke	June	271,633
		<u>\$ 4,882,810</u>

Victor Valley Wastewater Reclamation Authority
Statement of Net Position
April 30, 2020

<i>Assets and Deferred Outflows of Resources</i>	2020
Current assets:	
Cash and cash equivalents	\$ 9,593,871
Interest receivable	32,176
Accounts receivable	4,323,057
Receivable from FEMA Grants	3,719,562
Accounts receivable - Other	10,637
Allowance for Doubtful Accounts	(92,272)
Materials and supplies inventory	98,425
Prepaid expenses and other deposits	<u>156,321</u>
Total current assets	<u>17,841,777</u>
Fixed assets:	
Capital assets not being depreciated	3,622,635
Capital assets being depreciated	<u>180,564,358</u>
Total capital assets	<u>184,186,993</u>
Total assets	<u>202,028,769</u>
Deferred outflows of resources	
Deferred outflows of resources - OPEB	751,459.00
Deferred outflows of resources - pension	<u>1,263,368</u>
Total	<u>\$ 204,043,596</u>
<i>Liabilities, Deferred Inflows of Resources, and Net Position</i>	
Current liabilities:	
Accounts payable and accrued expenses	\$ 344,673
Accrued interest on long-term debt	261,723
Long-term liabilities - due within one year:	
Compensated absences	48,647
Lease payables	-
Loans payables	1,849,149
Other payables	<u>6,852</u>
Total current liabilities	<u>2,511,044</u>
Non-current liabilities:	
Long-term liabilities - due in more than one year:	
Compensated absences	213,387
Other post employment benefits payable	3,159,843
Lease payables	246,388
Loans payable	78,812,551
Net pension liability	5,641,328
Other payables	<u>2,820</u>
Total non-current liabilities:	<u>88,076,317</u>
Total liabilities	<u>90,587,360</u>
Deferred inflows of resources	
Deferred inflows of resources - OPEB	-
Deferred inflows of resources - pension	<u>88,626</u>
Net position:	
Net investment in capital assets	110,431,590
Restricted for capital projects	-
Restricted for SRF loan covenant	5,147,861
Unrestricted	4,506,960
Decrease in net position FY 2020	<u>(6,718,801)</u>
Total net position	<u>113,367,610</u>
Total	<u>\$ 204,043,596</u>

Victor Valley Wastewater Reclamation Authority
Revenues and Expenses
Operations and Maintenance
For the Month Ended April 30, 2020

	Actual April 2020	YTD Actual FY 19-20	Approved Budget FY 19-20
REVENUES			
User Charges	\$ 1,236,170	\$ 11,962,688	\$ 14,480,700
Sludge Flow Charge	12,380	97,094	120,000
High Strength Waste Surcharges	-	13,464	20,000
ADM FOG Tipping Fee Revenue	4,021	172,410	250,000
Septage Receiving Facility Charges	46,572	501,236	600,000
Reclaimed Water Sales	5,271	14,097	25,000
Potable Well Water Sales	107	1,101	-
Interest	110	1,120	-
Pretreatment Fees	-	43,700	50,000
Finance Charge	-	-	-
Grant - FEMA/Cal-EMA	-	-	-
Grant - Proposition 1	-	-	-
Grant - Other State and Federal	-	-	-
Grant - CEC Microgrid	-	-	-
Sale of Assets, Scrap, & Misc Income	10,500	115,490	1,200
Total REVENUES	\$ 1,315,129	\$ 12,922,399	\$ 15,546,900
EXPENSES			
Personnel	\$ 365,218	\$ 3,723,973	\$ 4,589,786
Maintenance	35,471	1,024,648	2,236,156
Operations	159,849	2,610,802	3,433,513
Administrative	53,280	1,354,829	1,823,605
Construction	-	12,649	-
Total EXPENSES	\$ 613,818	\$ 8,726,901	\$ 12,083,060
Revenues over Expenses before Depreciation, Debt Service and Transfers	\$ 701,311	\$ 4,195,498	\$ 3,463,840
Depreciation Expense	1,046,308	10,468,543	-
FEMA CalOES Retention	-	-	-
DEBT SERVICE			
SRF Principal	\$ -	\$ -	\$ 2,039,479
SRF Interest	-	445,537	721,656
	\$ -	\$ 445,537	\$ 2,761,135
FUND TRANSFERS IN			
Salary/Benefits Charge from Capital	\$ -	\$ -	-
Admin Charge from Capital	-	-	-
Total FUND TRANSFERS IN	\$ -	\$ -	\$ -
FUND TRANSFERS OUT			
Transfer to Repairs and Replacements Fund	\$ -	\$ -	\$ 702,705
Inter-fund loan payment to Capital	-	-	-
Total FUND TRANSFERS OUT	\$ -	\$ -	\$ 702,705
Excess Revenues Over Expenses	\$ (344,997)	\$ (6,718,582)	\$ -

Victor Valley Wastewater Reclamation Authority
Revenues and Expenditures
Repairs and Replacement
For the Month Ended April 30, 2020

	Actual April 2020	YTD Actual FY 19-20	Approved Budget FY 19-20
REVENUES			
R&R Revenues	\$ _____	\$ _____	\$ _____
Total REVENUES	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
OTHER FINANCING SOURCES			
Interfund Transfer	\$ _____	\$ _____	\$ 1,963,621
CAPITAL EXPENSES			
Personnel	\$ _____	\$ _____	\$ _____
Maintenance	8,935	465,411	1,896,326
Operations	-	3,592	-
Administrative	-	82,024	145,000
Construction	-	70,385	625,000
Total CAPITAL EXPENSES	<u>\$ 8,935</u>	<u>\$ 621,412</u>	<u>\$ 2,666,326</u>
EMERGENCY EXPENSES			
Drying Bed Capacity Emergency	9,380	190,475	-
	<u>9,380</u>	<u>190,475</u>	<u>-</u>
Revenues over Expenses before Debt Service and Transfers	<u>\$ (8,935)</u>	<u>\$ (621,412)</u>	<u>\$ (702,705)</u>
FUND TRANSFERS IN			
Transfer from Operations and Maintenance Fund	\$ _____	\$ _____	\$ 702,705
Interfund Loan Payment from O&M	-	-	-
Total FUND TRANSFERS IN	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ 702,705</u>
FUND TRANSFERS OUT			
Salary/Benefits Charge to O & M	\$ _____	\$ _____	\$ _____
Admin Charge to O & M	-	-	-
Total FUND TRANSFERS OUT	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
Excess Revenues Over Expenses	<u>\$ (18,314)</u>	<u>\$ (811,887)</u>	<u>\$ _____</u>

Accrual Basis

Victor Valley Wastewater Reclamation Authority
Revenues and Expenditures
CAPITAL
For the Month Ended April 30, 2020

	Actual April 2020	YTD Actual FY 19-20	Approved Budget FY 19-20
REVENUES			
Connection Fees	\$ 107,400	\$ 1,204,135	\$ 2,254,625
Title 16 Grant - Subregional	-	-	-
Grant- Water Recycling	-	-	-
Sale of Assets, Scrap, & Misc Income	-	0	-
Interest	12,338	159,074	50,000
Proposition 1 Grant	-	-	-
Proposition 84 Grant	-	-	-
CEC Microgrid Grant	43,185	77,585	-
FMV Adjustment	-	-	-
Grant - FEMA/Cal-EMA	-	-	-
Total REVENUES	\$ 162,923	\$ 1,440,795	\$ 2,304,625
CAPITAL EXPENSES			
Personnel	\$ 25,129	\$ 286,562	\$ 384,912
Maintenance	-	-	-
Operations	-	-	170
Administrative	-	-	50,000
Construction	-	31,888	550,000
Total CAPITAL EXPENSES	\$ 25,129	\$ 318,450	\$ 985,082
Revenues over Expenses before Debt Service and Transfers	\$ 137,794	\$ 1,122,345	\$ 1,319,543
DEBT SERVICE			
SRF Principal	\$ -	-	\$ 1,981,331
SRF Interest	-	310,677	405,395
	\$ -	\$ 310,677	\$ 2,386,726
FUND TRANSFERS IN			
Capital Recovery - Septage from O&M	\$ -	-	-
Interfund Loan Payment from O&M	-	-	(1,963,621)
Total FUND TRANSFERS IN	\$ -	\$ -	\$ (1,963,621)
FUND TRANSFERS OUT			
Salary/Benefits Charge to O & M	\$ -	-	-
Admin Charge to O & M	-	-	-
Total FUND TRANSFERS OUT	\$ -	\$ -	\$ -
Excess Revenues Over Expenses	\$ 137,794	\$ 811,668	\$ (3,030,804)

Accrual Basis

VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
SRF LOAN SUMMARY
April 30, 2020

	Existing	Existing	Existing	Existing	Existing	Existing	Existing	Total Agreed
	11 MGD Expansion	North Apple Valley Interceptor	Phase IIIA Regulatory Upgrades	UN Replacement Project	Nanticoke Pump Station Bypass	Apple Valley Sub-Regional	Hesperia Sub-Regional	SRF Loans
<u>SRF LOAN #</u>	4574	4658	5376	7805	7833	4806	4807	
Original Amount Financed	\$ 11,430,726.00	\$ 4,084,688.00	\$ 18,581,561.00	\$ 4,286,380.00	\$ 4,495,212.79	\$ 26,455,228.84	\$ 37,758,384.81	\$ 107,092,181.44
SRF Interest Rate (fixed)	* 0.00%	2.50%	2.70%	1.90%	1.90%	1.00%	1.00%	Varies
Local Match Amount	1,905,159.00	-	-	-	-	-	-	1,905,159.00
Principal Forgiveness	n/a	n/a	3,000,000.00	n/a	n/a	n/a	n/a	3,000,000.00
SRF Amount Borrowed	9,525,567.00	4,084,688.00	15,717,667.66	4,286,380.00	4,495,212.79	26,455,228.84	37,758,384.81	102,323,129.10
Annual Payment Amount	579,869.96	258,151.05	1,027,609.73	257,745.38	271,632.70	1,024,950.85	1,462,850.30	4,882,809.97
Annual Payment Due Date	April 3	February 13	June 30	December 31	June 30	February 28	February 28	Varies
Loan Term (years)	20	20	20	20	20	30	30	Varies
Years remaining	2	4	13	14	18	28	28	Varies
DEBT SERVICE								
Loan Outstanding Balance	1,130,489.51	971,157.57	11,141,254.67	2,789,845.40	4,108,359.29	24,923,159.02	35,571,316.18	80,635,581.64
Principal Paid to Date	8,395,077.49	3,113,530.43	4,576,412.99	1,496,534.60	386,853.50	1,532,069.82	2,187,068.63	21,687,547.46
Interest Paid to Date	1,875,908.58	981,340.16	2,559,079.99	228,255.84	156,411.90	517,831.88	738,631.97	7,057,460.32
First Payment Date	April 3, 2003	Feb. 13, 2005	June 30, 2013	Dec. 31, 2016	Jun 30, 2018	February 28 2019	February 28 2019	Varies
Final Payment Date	April 3, 2022	Feb. 13, 2024	June 30, 2032	Dec. 31, 2032	Jun. 30, 2037	February 28, 2048	February 28, 2048	Varies
Effective interest rate	1.850%	2.499%	2.700%	1.900%	1.900%	1.00%	1.00%	Varies

* An imputed interest rate is 1.707% per annum.

Victor Valley Wastewater Reclamation Authority



Operations and Maintenance Report

April 2020

**Victor Valley Wastewater Reclamation Authority
Operations and Maintenance Report
April 2020**

TO: Board of Commissioners
FROM: Operations & Maintenance Staff
SUBJECT: Operations / Maintenance Report
DATE: May 21, 2020

The following information details the operation of the Victor Valley Wastewater Reclamation Authority Facility for April 2020. Included in this report is pertinent information regarding flows, process control information, process sampling, permit requirements, operations activities, and facility maintenance activities.

Pertinent Operational Data

Total Flow to Mojave	195.363 MGD	Effluent to Mojave BOD	<4.9 mg/l
Avg. Daily Mojave Flow	6.51 MGD	Plant BOD Removal %	>97.22 %
Total Flow to Perc Ponds	142.17 MGD	Effluent to Mojave TSS	<2.7 mg/l
Avg. Daily Flow to Perc Ponds	4.74 MGD	Plant TSS Removal %	>95.94 %
Effluent to Mojave avg. Turbidity	.36 NTU	Avg. Filter Effluent Turbidity	.77 NTU
Avg. Primary Sludge Flow	91,529 GPD	Avg. Primary Sludge TS%	2.63 %
Avg. Primary BOD Removal %	38.01 %	Avg. Primary TSS Removal %	46.09 %
Avg. 30min Settle-O-Meter	132.7 ml/l	Avg. Settle-O-Meter Pop Time	>90 min
Avg. Secondary Turbidity	2.59 NTU	Total ADM/FOG Received	100,516 gal
Total Digester Gas Production	11,914,696 scf	Total ADM Received	19,330 gal
Digester 4 Gas Production	5,666,515 scf	Total FOG Received	81,186 gal
Digester 5 Gas Production	6,248,181 scf	Avg. Digester VA/A Ratio	.016

CMMS Work Order Activity

VVWRA KPI Report

5/11/2020

8:24 AM

4/1/2020 - 4/30/2020

KPI	Count	Percent
Planned Work Total	127	
Planned Work Completed	127	100.00%
Planned Work Completed On-Time	126	99.21%
Planned Work Incomplete	0	0 %
Planned Work Completed Late	1	0.79%
Total Work Completed	402	
Reactive Work Completed	104	25.87%
PM Work Completed	281	69.90%

O & M Activities

- **Permit Continuous Monitoring Requirements**
 - All permit required, continuous monitoring equipment was on-line and working properly during the month.
 - All PH and conductivity probes cleaned and calibrated.
 - All TSS and Turbidity probes were cleaned and calibrated.
 - UVT probe cleaned and calibrated.
 - Monthly intensity probe verification completed.
- **Permit Violations**
 - No permit violations.
- **Sampling**
 - All permit required samples for the month were collected and processed.
 - Monthly gas samples collected.
- **Safety**
 - Monthly vehicle safety inspections completed.
 - Monthly gas tech monitor inspections completed.
 - Monthly eyewash safety showers inspected.
 - Monthly SCBA inspections.
 - Hazardous storage area inspection.
 - Spill kit inspections.
- **Monthly Backup Generator Tests**
 - Routine testing of the backup generators was completed and showed no issues.
- **Essential Equipment Maintenance**
 - Aqua Guard pre-treatment screen inspected and serviced.
 - Headwork's conveyor belt lubed and inspected.
 - Grit classifier monthly lubed.
 - Monthly Daft lube PM.
 - Primary clarifier shear pins replaced as needed.
 - Primary sludge pump repack PMs completed.
 - Piller blowers 1 & 6 weekly inspections complete.
 - Service Air compressors inspection and service completed.
 - Waukesha engines inspections completed.
 - Monthly tertiary filters gear box and platform drive wheel service complete.
 - Filter #1 & #2 monthly platform gear box PMs completed.
 - Monthly filter festoon inspection completed.
 - Filter #1 & #2 monthly backwash wasting pumps oil checks complete.
 - DAFT #1 and #2 Air Compressors PM services complete.
 - DAFT monthly lube completed.
 - Monthly UREA refill completed on CHPs #1 & #2.
 - CHP1&2 differential pressure readings taken within normal range, Gas DP pressure collected within normal range.

Operations / Areas of Concern

- **Sludge Thickening Operation**
 - Drying bed capacity.
 - Drying beds reachable with GBT thickened sludge.
 - Treating of filtrate from GBT.
 - Running GBT 7 days a week.
- **Primary Treatment**
 - Balancing primary sludge flows to the digesters.
 - Continuing to treat GBT filtrate
 - Fine tuning Advanced Primary Treatment with increased WAS from Subregionals
- **Subregional Facilities**
 - Building stability in the process at both SubRegional facilities.
- **Final Effluent**
 - Maintaining clean UV channels with shorter staff.

Major Maintenance Activities

- **Primary Treatment**
 - Septage auger replacement.
- **Treatment Disposal**
 - Drying bed GBT project ongoing.
 - Digester 4&5 sludge transfer flow meter installation completed.
- **Power generation**
 - CHP E30 service completed.
- **AVPS WRP**
 - Foul air blower repaired.

Victor Valley Wastewater Reclamation Authority



Environmental Compliance Department Report

April 2020

VWRA Environmental Compliance Department
Industrial Pretreatment Program

I. Interceptors Operation and Maintenance:

1. Interceptors cleaning & CCTV: Schedule 3 & 4 CCTV Completed

2. Interceptors Inspections:

The following interceptors were visually inspected for signs of damage, vandalism and evidence of sanitary sewer overflows:

- ✓ South Apple Valley & North Apple Valley.
- ✓ Schedule 1, 2, 3 & 4
- ✓ UNE Bypass HDPE pipe
- ✓ Hesperia, I Ave and Santa Fe.
- ✓ CSA 64
- ✓ Adelanto
- ✓ SCLA1

3. Damage and repair summary:

- ✓ No Damage found during inspections and no repair was needed or performed.

4. Sanitary sewer overflows (SSO) summary:

- ✓ Date of last reportable SSO: April 12, 2020

5. Interceptors maintenance budget remaining:

- ✓ The fiscal year 2019-2020 Interceptor sewer maintenance amount remaining for sewer cleaning and inspection services is \$61,969.31

6. Dig Alert Underground tickets processed:

- ✓ A total of One hundred and Twenty Three (123) USA Tickets were received and processed in April 2020.

7. Flow monitoring Studies:

- ✓ A flow monitoring study by ADS Environmental is continuing.

II. Industrial pretreatment Activities:

- 1. New Business Questionnaires and permits applications evaluated:**
 - ✓ Five (5) New Business Questionnaires were processed in the month of April 2020.
 - ✓ Two (2) New Business Inspections were conducted in the month of April 2020.
- 2. New permits issued:**
 - ✓ Two (2) New permits were issued in the month of April 2020.
- 3. Permit renewals issued:**
 - ✓ Nine (9) Class III permit renewals were issued in the month of April 2020.
- 4. Work Orders:**
 - ✓ 31 Work Orders were completed in April 2020
- 5. Monthly revenues collected, and invoices issued:**
 - ✓ Revenues: \$3,500.00
 - ✓ Invoiced: \$4,400.00

III. Industrial Pretreatment Activities (continued)

1. Current enforcement actions:

- ✓ No Notice of Violations were issued in April 2020.

2. Current active industrial pretreatment permits:

- ✓ The current number of VVWRA's industrial wastewater discharge permits is 429, they are comprised as follows:

1	Class I	Categorical Industrial User
11	Class II	Non-Categorical Significant Industrial User
405	Class III	Non-Significant Industrial User
1	Class IV	Zero Discharge Industrial User
15	Class V	Sanitary Waste Haulers

- ✓ The permitted establishments include:

16	Automotive Service Facility
11	Bakery
1	Brewery/Winery
20	Car Wash/Truck Wash/Bus Wash
3	Coffee Shop
9	Dry Cleaner
300	FSE
22	Grocery Store
3	Hospital
3	Misc. Food
3	Misc. Industrial
4	Other
1	Photographic
1	Print Shop
1	Prison
3	School/Church
4	Water Retail Store
15	Waste Haulers

- ✓ Permitted businesses are distributed among member entities as follows: 164 in Victorville, 123 in Apple Valley, 117 in Hesperia and 1 in Oro Grande.

Victor Valley Wastewater Reclamation Authority



Environmental Compliance Department

Septage/FOG/ADM Monthly Report

April 2020

1. Septage/FOG/ADM receiving invoices and payments monthly report:

Payments and Invoices period: April 1st thru April 30th – Septage rate per Gallon: \$ 0.0936

FOG/ADM rate per Gallon: \$ 0.04

Receiving invoices

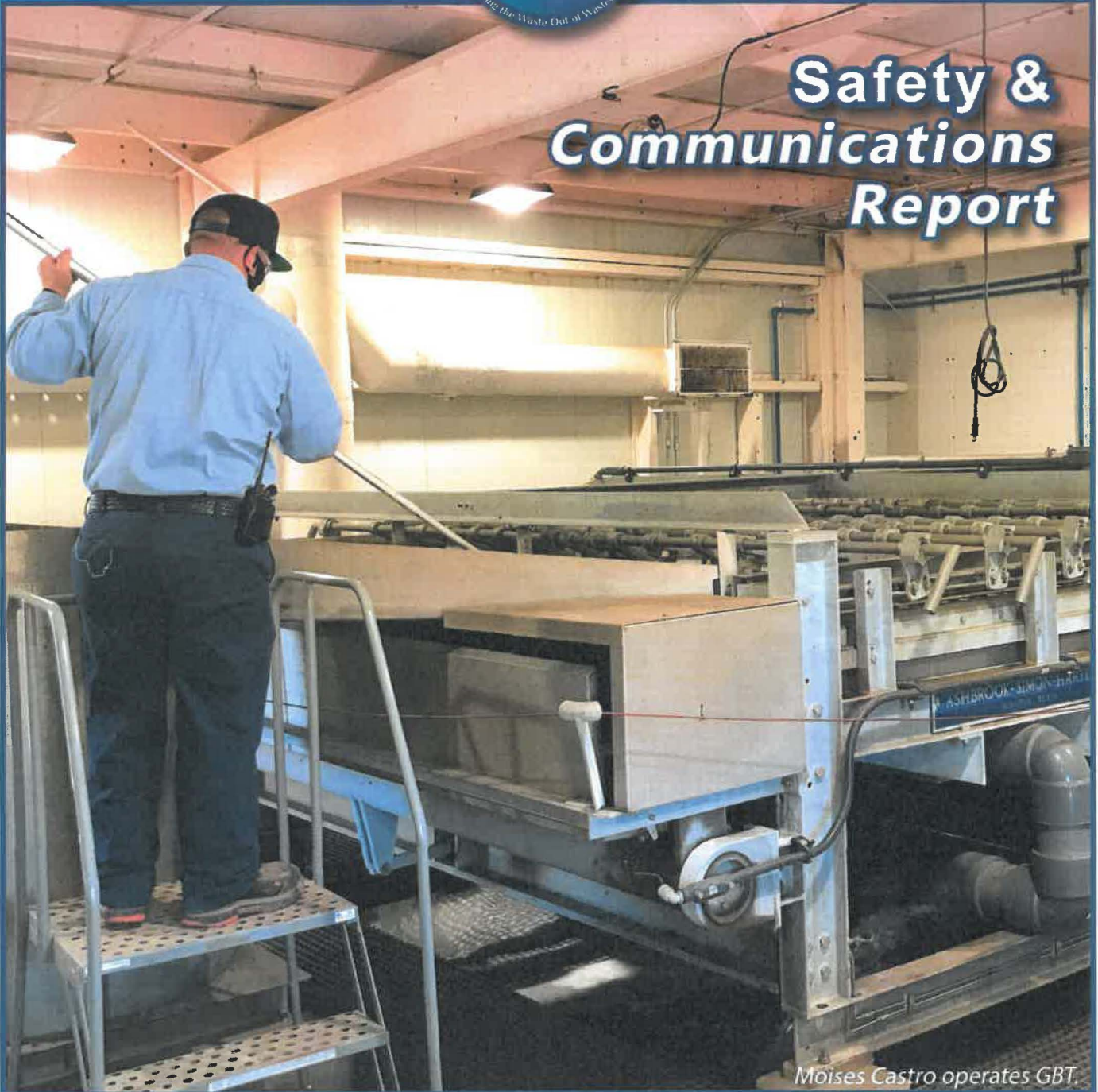
ID No	Septage Hauler	Invoice Date	Total Gallons	Invoice Amount
ABS000	Absolute Pumping	4/28/2020	33,594	\$3,144.40
ALP000	Alpha Omega Septic Service	4/28/2020	116,816	\$10,933.98
BUR000	Burns Septic	4/28/2020	88,000	\$8,236.80
HIT000	Hitt Plumbing	4/28/2020	3,435	\$321.52
HON001	Honest Johns Septic Service, Inc	4/28/2020	108,575	\$10,162.62
POO000	Pooman Pumping	4/28/2020	48,000	\$4,492.80
RIG001	Right Angle Solutions	4/28/2020	0	\$0
ROT001	T.R. Stewart Corp. dba Roto Rooter	4/28/2020	68,242	\$6,387.45
USA000	USA Septic	4/28/2020	30,900	\$2,892.24
ALP000	Alpha Omega Septic Service (Nutro)	4/28/2020	100,516	\$4,020.64
COW000	Co-West Commodities	4/28/2020	0	\$0
LIQ000	Liquid Environmental Solutions of CA	4/28/2020	0	\$0
SMC000	SMC Grease Specialist, Inc.	4/28/2020	0	\$0
WES004	West Valley MRF, LLC Burrtec Waste Industries, Inc.	4/28/2020	0	\$0
HIT000	Hitt Plumbing	4/28/2020	0	\$0
Grand Totals			598,078	\$50,592.45

Septage/FOG/ADM receiving payments:

ID No	Business Name	Payments Received
ABS000	Absolute Pumping	\$ 4,001.96
ALP000	Alpha Omega Septic Service	\$ 25,960.78
BUR000	Burns Septic	\$ 5,616.00
HON001	Honest Johns Septic Service, Inc	\$ 15,757.10
RIG001	Right Angel Solutions	\$
ROT001	T.R. Stewart Corp. dba Roto Rooter	\$ 15,800.48
USA000	USA Septic	\$
ALP000	Alpha Omega Septic Service (Nutro)	\$6,143.32
COW000	Co-West Commodities	\$1,400.00
LIQ000	Liquid Environmental Solutions of CA	\$
SMC000	SMC Grease Specialist, Inc.	\$
WES004	West Valley MRF, LLC Burrtec Waste Industries, Inc.	\$
HIT000	Hitt Plumbing	\$ 2,572.13
Grand Total		\$ 77,251.77



Safety & Communications Report



Moises Castro operates GBT.

April 2020



Safety

STAFF SAFETY TAILGATE TRAINING CONDUCTED

- April 2- how to safely remove gloves
- April 9--bloodborne pathogens
- April 16--Forklift safety
- April 23-Snakes and other dangerous animals
- April 30-Combatting heat illness





Safety

Safety Events/ Training

- Safety tailgates
- Daily, weekly and monthly plant inspections
- Hazwoper training
- Confined Space
- Bloodborne pathogens
- Various webinars on handling coronavirus in the workplace

Unsafe Conditions Reported/Resolved

Date of last recordable accident/injury: November 18, 2019

Days since last recordable accident/injury:
164 Days



Safety

NEXT MONTH'S SCHEDULE OF STAFF TRAINING/SAFETY EVENTS :

- Safety Tailgates will be conducted weekly online
- Safety Committee meeting
- Inperson training has been suspended. Staff has switched to online training for foreseeable future.

4

Outreach

- The Spring edition of the Purple Pipe was completed and sent to the printer. It was officially released on May 5.
- Numerous Facebook posts on topics including don't flush wipes, saluting our employees during the Covid 19 crisis and internship availability.
- Plant tours have been suspended until further notice due to coronavirus crisis.

