

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
November 16, 2017**

CALL TO ORDER: Chair Russ Blewett called the meeting to order at 8:01 am; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY
CITY OF VICTORVILLE**

**Russell Blewett, Chair
Jeff Rigney, Vice Chair

Art Bishop, Alternate Secretary
Jim Cox, Alternate Treasurer**

VWVRA Staff and Legal Counsel:

**Logan Olds, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)
Alton Anderson, Construction Manager
Chieko Keagy, Controller
David Wylie, Safety & Communications Officer**

**Xiewi Wang, Senior Accountant
Robert Coromina, Director of Administration
Robert Townsend, EC Inspector
Mauricio Marin, E&I Technician
Marcos Avila, Lead Mechanic
Miguel Mendoza, Operator**

Others Present:

**Nils Bentsen, City of Hesperia
Lori Lamson, Town of Apple Valley
Walter Linn, Rep for Congressman Cook
Keith Metzler, City of Victorville**

**Jana Spruce, Spruce Consulting
Doug Robertson, City of Victorville
Greg Snyder, Town of Apple Valley
Janelle Klimes, Resident**

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Blewett asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, he called for a motion to enter into Closed Session.

Commissioner Rigney made a motion to enter into Closed Session, which was seconded by Commissioner Cox and approved by roll call vote.

Chair Blewett: Yes

Commissioner Rigney: Yes

Commissioner Bishop: Yes

Commissioner Cox: Yes

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Blewett called the meeting to order at 9:08 am.

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

Janelle Klimes spoke in regards to the sludge drying comments and the air quality

Manager Olds offered to give Janelle Klimes a tour of VVWRA

ANNOUNCEMENTS AND CORRESPONDENCE:

- 6. Possible conflict of interest issues**
- 7. Article: Swiss Toilet Clogged Up With Nearly \$120,000 In Cash**
- 8. Article: Corporations Have Rights. Why Shouldn't Rivers?**
- 9. Biosolids Primer**

CONSENT CALENDAR:

- 10. Approve October 2017 Disbursement Registers**
- 11. Approve Minutes from the October 26, 2017 Regular Meeting**
Commissioner Cox abstained from the approval of item 11
- 12. Approve 2018 Board Meeting Schedule**
- 13. Recommendation to Ratify Low Voltage Power Emergency Purchases**

14. **Recommendation to Approve Professional Service Contract for Larry Walker for Regional and Subregional Plant WDR Groundwater Requirements – Table to December**
15. **Recommendation to Approve Professional Service Contract for Larry Walker for 2018 Regulatory Assistance**
16. **Recommendation to Approve Repairs for Engine Crankshaft by Waukesha Pearce Industries**
17. **Recommendation to Approve Employment Contract for Controller**

Commissioner Cox abstained from the approval of item 11

Commissioner Bishop made a motion to approve the consent calendar with the exception of Item 14 which was tabled to the December Meeting seconded by Commissioner Rigney and approved by roll call vote with Commissioner Cox abstaining from items 11 and 17

Chair Blewett: Yes

Commissioner Rigney: Yes

Commissioner Bishop: Yes

Commissioner Cox: Yes

ACTION & DISCUSSION ITEMS:

18. **Recommendation to Approve Findings of the Spruce Consulting Group Report**

Manager Olds stated that Jana Spruce was available if the Board had any questions.

Commissioner Rigney made a motion to approve the Recommendation, seconded by Commissioner Bishop

Chair Blewett: Yes

Commissioner Rigney: Yes

Commissioner Bishop: Yes

Commissioner Cox: Yes

19. **Resolution 2017- 13 Amend Surplus Property List**

Commissioner Rigney made a motion to approve the Recommendation, seconded by Commissioner Bishop

Chair Blewett: Yes

Commissioner Rigney: Yes

Commissioner Bishop: Yes

Commissioner Cox: Yes

20. Recommendation to Approve Change Order No. 6 For the Hesperia Subregional – Lyles Construction

Manager Olds stated that both items 20 and 21 are change orders related to the Subregionals. Construction is almost complete on both facilities. The recommendations and change orders have been reviewed by the Engineering Committee.

Commissioner Bishop made a motion to approve the Recommendation, seconded by Commissioner Rigney

Chair Blewett: Yes

Commissioner Rigney: Yes

Commissioner Bishop: Yes

Commissioner Cox: Yes

21. Recommendation to Approve Change Order No. 7 For the Apple Valley Subregional – Lyles Construction

Commissioner Bishop made a motion to approve the Recommendation, seconded by Commissioner Rigney

Chair Blewett: Yes

Commissioner Rigney: Yes

Commissioner Bishop: Yes

Commissioner Cox: Yes

22. Recommendation to Replace the Otoe PLC and Controls

This recommendation is for the Programmable Logic Controller (PLC) at the Otoe Pump Station. Equipment needs to be put in place to ensure that the pump station and the new water reclamation plant work together.

Commissioner Bishop made a motion to approve the Recommendation, seconded by Commissioner Rigney

Chair Blewett: Yes

Commissioner Rigney: Yes

Commissioner Bishop: Yes

Commissioner Cox: Yes

23. Recommendation to Replace the Gas Conditioning Media

Manager Olds stated that it is time to replace the second media for the Gas Conditioning system. This would complete that project.

Commissioner Rigney made a motion to approve the Recommendation, seconded by Commissioner Bishop

Chair Blewett: Yes

Commissioner Rigney: Yes

Commissioner Bishop: Yes

Commissioner Cox: Yes

24. Discussion: Late Fees

Piero Dallarda stated that at the last Board Meeting, the Board asked staff and legal counsel to look at whether penalties could be assessed against the City of Hesperia on the issue of withholding payment from VVWRA. At the same time the Board also asked that staff and legal counsel look into whether penalties could be assessed against Victorville on the issue of any connection fees that may have been withheld. The Board also instructed that a claim be filed against the City of Hesperia. The claim form has been procured from the City of Hesperia and legal counsel will move forward with filing the claim as instructed. In terms of the penalties, the old policies and procedures did provide for a penalty but those Policies and Procedures were superseded by Ordinance 002 and Ordinance 001 and as a result of that you can only assess interest for any unpaid amount from a member entity. This is not a penalty; it would just be legal interest.

STAFF/PROFESSIONAL SERVICES REPORTS:

25. Financial and Investment Report –October 2017
26. Operations & Maintenance Report – October 2017
27. Environmental Compliance Department Reports – October 2017
28. Septage Receiving Facility Reports – October 2017
29. Safety & Communications Report – October 2017

NEXT VVWRA BOARD MEETING:

Thursday, December 21, 2017 – Regular Meeting of the Board of Commissioners

FUTURE AGENDA ITEMS

Leave Policy


COMMISSIONER COMMENTS

There was a discussion on the December Board meeting and trying to find another date. Ultimately, the Board decided to hold the meeting on the original date of 12/21.

ADJOURNMENT

APPROVAL:

DATE: 12/21/17
Approved by VVWRA Board

BY: 

Scott Nassif, Secretary
VVWRA Board of Commissioners