

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)**

November 15, 2018

CALL TO ORDER: Chair Jeff Rigney called the meeting to order at 8:02 am; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY
CITY OF VICTORVILLE
CITY OF HESPERIA**

Jeff Rigney, Chair

Scott Nassif, Vice-Chair

Jim Kennedy, Secretary

Larry Bird, Treasurer

VWVRA Staff and Legal Counsel:

Logan Olds, General Manager

Kristi Casteel, Secretary to GM/Board

Piero Dallarda, Legal Counsel (BB&K)

Chieko Keagy, Controller

Alton Anderson, Construction Manager

David Wylie, Safety & Communications Officer

Xiewi Wang, Senior Accountant

Robert Coromina, Director of Administration

Brad Adams, Lead Operator

Marcos Avila, Lead Mechanic

Eugene Davis, O&M Manager

Others Present:

Brad Miller, Town of Apple Valley

Keith Metzler, City of Victorville

Jim Cox, City of Victorville

George Harris, City of Victorville

Keith Metzler, City of Victorville

Doug Robertson, Apple Valley

Blanca Gomez, City of Victorville

Brian Gengler, City of Victorville

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Rigney asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, he called for a motion to enter into Closed Session.

Commissioner Nassif made a motion to enter into Closed Session. Seconded by Commissioner Bird.

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Rigney called the meeting to order at 9:20 am.

REPORT FROM CLOSED SESSION

Nothing to report

PUBLIC COMMENTS- REGULAR SESSION AGENDA

Blanca Gomez made public comments on transparency

ANNOUNCEMENTS AND CORRESPONDENCE:

6. Possible conflict of interest issues

Commissioner Nassif is abstaining from any disbursements to Napa Auto Parts.
Commissioner Kennedy is abstaining from item 17.

7. Article- Bipartisan Legislation Introduced to Establish a Low Income Water Assistance Program

Blanca Gomez made comments on the article Bipartisan Legislation Introduced to Establish a Low Income Water Assistance Program

8. Notice- Southern California Edison Changes to Business Rates

9. Notice- WaterReuse Congress Enacts Major Water Infrastructure

10. Memo- Sewer System Management Plan Audit Results

CONSENT CALENDAR:

11. Approve October 2018 Disbursement Registers

Commissioner Nassif is abstaining from any disbursements to Napa Auto Parts.

12. Approve Minutes from the October 18, 2018 Regular Meeting

13. Approve 2019 Board Meeting Schedule

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Commissioner Kennedy made a motion to approve the consent calendar, seconded by Commissioner Nassif and approved by roll call vote with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

ACTION & DISCUSSION ITEMS:

14. Request Authorization to Finalize Easement for Frontier Communications Facilities

Manager Olds stated that Southern California Edison moved the poles that go to VVWRA from the east side of Shay Road to the west side of Shay Road. Frontier Communications, they provides communications to VVWRA, are located on the old poles. Frontier Communications wants to just move their lines to the new poles.

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Bird and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

15. Recommendation to Approve GIS Data Updates and Conversion Services

Manager Olds stated that this is done every three years to update VVWRA's GIS maps with new infrastructure to make certain it is consistent with the GIS programs the member agencies have.

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Kennedy and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

16. Recommendation to Approve Proposal from Raftelis for Phase II of the Rate Study

Manager Olds stated that in 2017 when the Board retained Raftelis to do the rate study, they requested that the initial phase be to only review existing conditions and not to incorporate the discussions to the JPA or the potential changes. Raftelis has completed the basic financial plan to include an evaluation of rates, connection fees and fixed and variable charges. That information has been communicated to the Finance Committee. Raftelis is now waiting on VVWRA to provide the information on how capacity would be allocated so that they can complete those documents. Once completed, there will be a series of meetings with the Finance Committee and the Commissioners to review that information. Now that phase one is completed, it is time to begin phase two. At the end of phase two VVWRA will have a financial plan, a rate study that includes connection fees and user fees, and a fixed and variable cost model that will be consistent with the changes to the JPA.

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

17. Recommendation to Approve Permanent Easement and Temporary Construction Easement for Desert Knolls Wash with the High Desert “Partnership in Academic Excellence” Foundation

Commissioner Kennedy will be abstaining from item 17.

Commissioner Bird made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Abstaining

18. South Coast Air Quality Management District Proposed Rule 1118.1, Control of Emissions from Non-Refinery Flares

Manager Olds stated that if this did become an issue for VVWRA, VVWRA is in a very good position to mitigate it's potential impact because of the interest of a private party to do pipeline injection of the excess biogas.

19. Recommendation to Approve Fibracast Proposal

Manager Olds stated that Fibracast has offered to expand the capacity of the Hesperia Subregional to test a new membrane. This was discussed and tabled at the October Board Meeting. Since that time, a number of discussions have occurred, and the item is back before you for your review. The general benefit of this project will be that by increasing the capacity of the Hesperia Subregional, the City of Hesperia can then redirect an existing 200,000 gallons per day of flow that their community is currently generating to the Hesperia Subregional. This then benefits the entire infrastructure because the interceptor that convey the flow from Hesperia all the way to the main plant are only a certain size and some of them are near or over capacity. By pulling the flow out and redirecting it to the Hesperia Subregional, it reduces the overall impact to the system so that VVWRA does not have to build additional infrastructure to address those issues in the interceptors.

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Bird and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

20. Recommendation to Approve Professional Service Contract for Larry Walker for Hesperia Subregional Reclamation Plant Waste Discharge Requirements Permit Assistance

After Manager Old's comments, it was the consensus of the Board to table this item.

Commissioner Nassif made a motion to approve the recommendation as amended, seconded by Commissioner Kennedy and approved by roll call.

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Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

21. Resolution 2018-17 Appreciation of Dedicated Service

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Bird and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Abstaining

STAFF/PROFESSIONAL SERVICES REPORTS:

22. Financial and Investment Report – October 2018

23. Operations & Maintenance Report – October 2018

24. Environmental Compliance Department Reports – October 2018

25. Septage Receiving Facility Reports – October 2018

26. Safety & Communications Report – October 2018

NEXT VVWRA BOARD MEETING:

Tuesday, November 27, 2018 – Board Workshop

Thursday, December 20, 2018 - Regular Meeting of the Board of Commissioners

FUTURE AGENDA ITEMS

Leave Policy

Flow Billing Percentages and Re-allocation

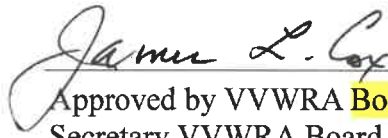
Electrical Contract Work

COMMISSIONER COMMENTS

ADJOURNMENT

APPROVAL:

DATE: December 20, 2018 BY:


Approved by VVWRA Board Jim Kennedy,
Secretary VVWRA Board of Commissioners