

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)**

October 18, 2018

CALL TO ORDER: Chair Scott Nassif called the meeting to order at 8:05 am; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY
CITY OF VICTORVILLE
CITY OF HESPERIA**

Jeff Rigney, Chair

Scott Nassif, Vice-Chair

Jim Kennedy, Secretary

Larry Bird, Treasurer

VWVRA Staff and Legal Counsel:

**Logan Olds, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)
Chieko Keagy, Controller
Alton Anderson, Construction Manager
David Wylie, Safety & Communications Officer**

**Xiewi Wang, Senior Accountant
Robert Coromina, Director of Administration
Brad Adams, Lead Operator
Marcos Avila, Lead Mechanic
Eugene Davis, O&M Manager
Robert Townsend, Regulatory Inspector**

Others Present:

**Carl Coleman, MWA
Brad Miller, Town of Apple Valley
George Harris, City of Victorville
Jim Cox, City of Victorville
Keith Metzler, City of Victorville**

**Doug Robertson, Apple Valley
Blanca Gomez, City of Victorville
CJ Porter, Congressmen Cook's Office
Brian Gengler, City of Victorville**

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Rigney asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, he called for a motion to enter into Closed Session.

Commissioner Bird made a motion to enter into Closed Session. Seconded by Commissioner Kennedy.

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Rigney called the meeting to order at 934 am.

REPORT FROM CLOSED SESSION

Piero Dallarda stated that the Board met in closed session under government code 54956.9D to consider the employees request to increase the VVWRA's medical contribution by \$50.00 a month to be retroactive to December 2017, which was the time of the request. The Board considered the request by the employees and finding that this would not increase VVWRA's contribution to a level higher than any of the member entities; the Board has agreed to honor the request. The Board has directed Staff and Legal counsel to take all the appropriate measures to make sure that is implemented.

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

ANNOUNCEMENTS AND CORRESPONDENCE:

6. Possible conflict of interest issues

Commissioner Nassif is abstaining from any disbursements to Napa Auto Parts.

7. Reclaimed Water Availability

8. Article: Supreme Court Asked to Determine CWA's Reach Over Groundwater

9. Article: Energy Storage: A Step Toward Energy Neutrality

10. Article: Health Check- What Happens When You Hold in a Fart

11. Letter: City of Hesperia – Request to Increase Capacity at the Hesperia Subregional

CONSENT CALENDAR:

12. Approve August 2018 Disbursement Registers

Commissioner Nassif is abstaining from any disbursements to Napa Auto Parts.

13. Approve Minutes from the September 20, 2018 Regular Meeting

Commissioner Kennedy made a motion to approve the consent calendar, seconded by Commissioner Bird and approved by roll call vote with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

ACTION & DISCUSSION ITEMS:

14. Recommendation to Approve Resolution 2018-12 to Amend the Surplus Property

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

15. Recommendation to Approve Resolution 2018-13 to Amend the Procurement Policy

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

16. Recommendation to Approve Resolution 2018-14 to Amend the Investment Policy

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

17. Recommendation to Approve Resolution 2018-15 to Update Banking Information for the Local Agency Investment Fund (LAIF)

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

18. Personnel Discussion: Hiring for Operations and Maintenance

Manager Olds stated that there is a situation that VVWRA is currently addressing and it is Manager Olds recommendation to the Board that VVWRA retain five paid internship positions for a period of one year to assist, and to obtain the assistance of licensed operator from High Desert Water District and that VVWRA begin recruitment for a Plant Superintendent.

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

19. Recommendation to Purchase Gas Integration Equipment for Digesters 1, 2, and 3

Manager Olds stated that this is the next step to begin the merging of digesters 1-3 and the rebuilding of them with 4 and 5. This ensures that the methane is blended at the right pressure and volume with the existing system to get it to the places that it needs to go.

Manager Olds said this is not a budgeted item because it was supposed to be part of a public private partnership and they would cover the cost that was not budgeted. As was discussed in a past Board Meeting because of the funding received in June, the decision was made to move forward with rebuilding the digesters at VVWRA's own cost and will be submitting to the Board a revised budget incorporating all the expenses associated with rebuilding digesters 1-3 at the mid-year budget review in January or February.

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Kennedy and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

20. Recommendation to Replace Digester #2 Mixing Pump

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Bird and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

21. Recommendation to Approve Permanent Easement and Temporary Construction Easement for Desert Knolls Wash with the High Desert "Partnership in Academic Excellence" Foundation

This item was tabled.

22. Recommendation to Replace Apple Valley Otoe Lift Station Pump #1

Marcos Avila stated that this pump has been in service since the early 1990's and it is due for a replacement.

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

23. Recommendation to Approve Resolution 2018-16 to Quitclaim Deed Interest in Real Property to the City of Hesperia

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Bird and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

24. Recommendation to Approve Fibercast Proposal

There was a lengthy discussion on this item and it was the consensus of the Board to table this item until the next Board Meeting.

Commissioner Nassif made a motion to table this item, seconded by Commissioner Nassif and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: No

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

25. Recommendation to Amend the 2018 Board Meeting Schedule

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Kennedy and approved by roll call.

Chair Rigney: Yes

Commissioner Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

STAFF/PROFESSIONAL SERVICES REPORTS:

37. Financial and Investment Report – September 2018

38. Operations & Maintenance Report – September 2018

39. Environmental Compliance Department Reports – September 2018

40. Septage Receiving Facility Reports – September 2018

41. Safety & Communications Report – September 2018

NEXT VVWRA BOARD MEETING:

Thursday, November 15, 2018 – Regular Meeting of the Board of Commissioners

FUTURE AGENDA ITEMS

Leave Policy

COMMISSIONER COMMENTS

Chair Rigney asked for an update on AQMD and the flaring issue.

ADJOURNMENT

APPROVAL:

DATE: November 15, 2018 BY:



Approved by VVWRA Board Jim Kennedy,
Secretary VVWRA Board of Commissioners