

MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
March 15, 2018

CALL TO ORDER: Chair Larry Bird called the meeting to order at 8:05 am; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

CITY OF HESPERIA	Larry Bird, Alternate
ORO GRANDE (CSA 42) AND	ABSENT
SPRING VALLEY LAKE (CSA 64)	
TOWN OF APPLE VALLEY	Scott Nassif, Secretary
CITY OF VICTORVILLE	Jim Kennedy, Treasurer

VWRA Staff and Legal Counsel:

Logan Olds, General Manager	Latif Laari, Business Applications Manager
Kristi Casteel, Secretary to GM/Board	Xiewi Wang, Senior Accountant
Piero Dallarda, Legal Counsel (BB&K)	Brad Adams, Lead Operator
Chieko Keagy, Controller	Travis Prine, Operator
Eugene Davis, O&M Manager	Krystal Lu, Intern
David Wylie, Safety & Communications Officer	

Others Present:

Nils Bentsen, City of Hesperia	Lori Lamson, Town of Apple Valley
Keith Metzler, City of Victorville	Brian Gengler, City of Victorville
Greg Snyder, Town of Apple Valley	Blanca Gomez, City of Victorville
Carl Coleman, Mojave Water	George Harris, City of Victorville
Jim Cox, City of Victorville	

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Bird asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, he called for a motion to enter into Closed Session.

Commissioner Nassif made a motion to enter into Closed Session.

REGULAR SESSION

VVWRA Regular Meeting Minutes

Thursday March 15, 2018

Page 2

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Bird called the meeting to order at 8:50 am.

REPORT FROM CLOSED SESSION

Nothing to report

PUBLIC COMMENTS- REGULAR SESSION AGENDA

ANNOUNCEMENTS AND CORRESPONDENCE:

6. Possible conflict of interest issues

Commissioner Nassif abstained from any disbursements to Napa Auto Parts.

7. Article: OC Agencies set Guinness World Record Title for Most Wastewater Recycled into Drinking Water in 24 Hours

8. Staff Introductions- New Hire

Manager Olds introduced Operator Travis Prine.

CONSENT CALENDAR:

9. Approve February 2018 Disbursement Registers

Commissioner Nassif abstained from any disbursements to Napa Auto Parts.

10. Approve Minutes from the February 15, 2018 Regular Meeting

11. Recommendation to Ratify Low Voltage Power Emergency Purchases

Commissioner Kennedy made a motion to approve the consent calendar, seconded by Commissioner Nassif and approved by roll call vote with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts.

Chair Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

ACTION & DISCUSSION ITEMS:

12. Request Permission to Enter Into a Maintenance Service Agreement With Wastewater Solids Management

Manager Olds stated that this is the next step in recommissioning digesters one through three. Staff has drained what they could from the digesters but the remaining material is too thick for VVWRA's equipment.

Commissioner Kennedy made a motion to approve the recommendation, seconded by Commissioner Nassif and approved by roll call.

Chair Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

13. Spring Valley Lake CSD Exploratory Group

Tabled

14. Recommendation to Request Additional Funding For the Professional Services of Dr. Almgren to Perform an Analysis of the Financial Impact of Flow Diversion

Manager Olds stated that Dr. Almgren was retained to look at the financial impact of the flow diversion. Initially, \$10,000.00 was budgeted not knowing what the full price would be. He has submitted an invoice and staff is requesting approval to pay the invoice.

Piero stated that there is a draft report that is ready to be presented to the member entities. Justice King told the member entities that it typically costs \$35,000 to \$40,000 for this type of analysis. The Board requested that staff come back after the first \$10,000.00.

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Bird and approved by roll call.

Chair Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: No

15. Recommendation to Approve Resolution 2018-02: To Amend Billing Percentages and Approve Flow Billing Adjustments Relating to the Flow Monitoring Results as Measured by ADS Environmental Services, Inc.

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Kennedy and approved by roll call.

Chair Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

Manager Olds stated that items 16-18 have been reviewed by the Engineering Committee/

16. Recommendation to Approve Change Order No. 7 For the Hesperia Subregional

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Bird and approved by roll call.

Chair Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

17. Recommendation to Approve Change Order No. 8 For the Apple Valley Subregional

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Bird and approved by roll call.

Chair Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

18. Recommendation to Approve Amended MWH Contract

Commissioner Nassif made a motion to approve the recommendation, seconded by Commissioner Kennedy and approved by roll call.

Chair Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

STAFF/PROFESSIONAL SERVICES REPORTS:

19. **Financial and Investment Report – February 2018**
20. **Operations & Maintenance Report – February 2018**
21. **Environmental Compliance Department Reports – February 2018**
22. **Septage Receiving Facility Reports – February 2018**
23. **Safety & Communications Report – February 2018**

NEXT VVWRA BOARD MEETING:

Thursday, April 19, 2018 – Regular Meeting of the Board of Commissioners is cancelled

Commissioner Nassif made a motion to continue this meeting to the first Thursday in April-April 5, 2018 for the same time seconded by Commissioner Kennedy and approved by roll call.

Chair Bird: Yes

Commissioner Nassif: Yes

Commissioner Kennedy: Yes

FUTURE AGENDA ITEMS

Leave Policy

COMMISSIONER COMMENTS

ADJOURNMENT

APPROVAL:

DATE: May 17, 2018
Approved by VVWRA Board

BY:


Scott Nassif, Secretary
VVWRA Board of Commissioners