

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
November 21, 2019**

CALL TO ORDER: Chair Scott Nassif called the meeting to order at 7:32 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**TOWN OF APPLE VALLEY
CITY OF VICTORVILLE
CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)**

**Scott Nassif, Chair
Debra Jones, Vice-Chair
Bill Holland, Secretary- Alternate
Robert Lovingood, Treasurer**

VWVRA Staff and Legal Counsel:

**Robert DeLoach, Interim General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)**

**Chieko Keagy, Controller
Robert Coromina, Director of Administration**

Guest Present:

**Doug Robertson Apple Valley
Nils Bentsen, City of Hesperia
Keith Metzler, City of Victorville
Don Holland, County of San Bernardino**

**Darron Poulsen, Public
Brian Gengler, City of Victorville
Carl Coleman, Mojave Water**

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Nassif asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Nassif called for a motion to enter into Closed Session.

Moved: Commissioner Jones

Second: Commissioner Lovingood

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Nassif called the meeting to order at 8:55 AM.

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

ANNOUNCEMENTS AND CORRESPONDENCE:

4. Possible conflict of interest issues

Chair Nassif will be abstaining from any disbursements to Napa Auto Parts on item 5

CONSENT CALENDAR:

5. Approve October 2019 Disbursement Registers

6. Approve Minutes from the Continued Meeting from September 19, 2019 and the October 23, 2019 Regular Meeting

Moved: Commissioner Lovingood

Second: Commissioner Holland

Approval of the Consent Calendar Items 5 and 6 with Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 5

Motion passed by a 4-0 roll call vote

7. Recommendation to Approve the Contract for the General Manager

Moved: Commissioner Holland

Second: Commissioner Jones

Approval of the Contract for the General Manager

Motion passed by a 4-0 roll call vote

8. Resolution 2019-15 to Amend the Rules and Regulations Regarding Educational Assistance Plan Rule 9, Tuition Reimbursement Program

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Interim DeLoach stated that this is just an amendment to an existing process to comply with IRS codes that are in the Staff Report. The program itself does not change.

Moved: Commissioner Lovingood

Second: Commissioner Holland

Approval of Resolution 2019-15 to Amend the Rules and Regulations Regarding Educational Assistance Plan Rule 9, Tuition Reimbursement Program

Motion passed by a 4-0 roll call vote

9. Recommendation to Approve Past Due Babcock Lab Invoices

Moved: Commissioner Holland

Second: Chair Nassif

Approval of Past Due Babcock Lab Invoices

Motion passed by a 4-0 roll call vote

10. Recommendation to Amend the Professional Service Agreement for DeLoach and Associates

Moved: Commissioner Lovingood

Second: Commissioner Holland

Approval to Amend the Professional Service Agreement for DeLoach and Associates in the amount of \$37,167.40

Motion passed by a 4-0 roll call vote

11. Recommendation to Approve Extension on Internship

Moved: Commissioner Holland

Second: Commissioner Jones

Approval to Approve Extension on Internship

Motion passed by a 4-0 roll call vote

12. Recommendation to Hire Consultant for USDA Grant Application

Moved: Commissioner Holland

Second: Commissioner Jones

Approval to Hire Consultant for USDA Grant Application with the amendment that the General Manager not the Interim General Manager sign the contract seconded

Motion passed by a 4-0 roll call vote

13. Recommendation to Approve the 2020 Board Schedule

Moved: Commissioner Jones

Second: Commissioner Holland

Approval to Approve the 2020 Board Schedule

Motion passed by a 4-0 roll call vote

STAFF/PROFESSIONAL SERVICES REPORTS:

14. Financial and Investment Report – October 2019

15. Operations & Maintenance Report – October 2019

16. Environmental Compliance Department Reports – October 2019

17. Septage Receiving Facility Reports – October 2019

18. Safety & Communications Report – October 2019

NEXT VVWRA BOARD MEETING:

Thursday, December 19, 2019 - Regular Meeting of the Board of Commissioners

FUTURE AGENDA ITEMS

Bid Results for PLC's Replacement Project

Bid Results for Storm Water Project

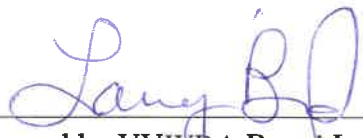
COMMISSIONER COMMENTS

CLOSED SESSION (If Closed Session is continued)

ADJOURNMENT

APPROVAL:

DATE: December 19, 2019 **BY:**


Approved by VVWRA Board Larry Bird,
Secretary VVWRA Board of Commissioners