

**MINUTES OF A REGULAR MEETING  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)  
November 19, 2020**

**CALL TO ORDER:** Chair Jim Cox called the meeting to order at 7:34 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**CITY OF VICTORVILLE  
CITY OF HESPERIA  
ORO GRANDE (CSA 42) AND  
SPRING VALLEY LAKE (CSA 64)  
TOWN OF APPLE VALLEY**

**Jim Cox, Chair  
Larry Bird, Vice-Chair  
Robert Lovingood, Secretary  
  
Scott Nassif, Treasurer**

**VWVRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager  
Kristi Casteel, Secretary to GM/Board  
Piero Dallarda, Legal Counsel (BB&K)  
Chieko Keagy, Controller**

**Robert Coromina, Director of Administration  
David Wylie, Safety & Communications  
Officer**

**Guest Present:**

**Janele Davidson, City of Victorville  
Doug Robinson, Town of Apple Valley**

**Debra Jones, City of Victorville**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Cox asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Jones called for a motion to enter into Closed Session.

**Moved: Commissioner Bird**

**Second: Commissioner Nassif**

**Motion to enter into Closed Session**

**Motion passed by a 4-0 roll call vote**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Cox called the meeting to order at 8:19 AM.

**REPORT FROM CLOSED SESSION**

None

Piero Dallarda informed the Board that a letter was received from CalOES stating that VVWRA will be reimbursed for all expenses for the Upper Narrows Emergency.

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

None

**POSSIBLE CONFLICT OF INTEREST**

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 7

**CONSENT CALENDAR:**

- 6. Receive, Approve and File Minutes, October 29, 2020**
- 7. Receive, Approve and File October 2020 Disbursement**

**Moved: Commissioner Lovingood**

**Second: Commissioner Nassif**

**Approval of the Consent Calendar Items 6 and 7 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 7.**

**Chair Cox- Yes**

**Commissioner Bird- Yes**

**Commissioner Lovingood- Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**ACTION ITEM:**

- 8. Recommendation to Approve SCADA Contract**

The Board will consider approval of the General Manager to execute an on-call contract for SCADA, PLCs and Industrial Networks services not to exceed

\$55,000.00 for public project services to the selected contractor(s) listed below upon review and approval by legal counsel.

**Moved: Commissioner Nassif                      Second: Commissioner Bird**

**Approval of the General Manager to execute an on-call contract for SCADA, PLCs and Industrial Networks services not to exceed \$55,000.00 for public project services to the selected contractor(s) listed below upon review and approval by legal counsel.**

**Chair Cox- Yes**

**Commissioner Bird- Yes**

**Commissioner Lovingood- Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**9. Recommendation to Approve Resolution 2020-11 Appreciation to Lovingood**

The Board will consider approval of Resolution 2020-11 Recognition and Appreciation of Dedicated Service to Robert Lovingood.

**Moved: Commissioner Bird                      Second: Commissioner Nassif**

**Approval of Resolution 2020-11 Recognition and Appreciation of Dedicated Service to Robert Lovingood**

**Chair Cox- Yes**

**Commissioner Bird- Yes**

**Commissioner Lovingood- Abstain**

**Commissioner Nassif- Yes**

**Motion passed by a 3-0 roll call vote with Commissioner Lovingood abstaining**

**10. Recommendation to Approve Resolution 2020-12 Appreciation to Cox**

The Board will consider approval of Resolution 2020-12 Recognition and Appreciation of Dedicated Service to Jim Cox

**Moved: Commissioner Lovingood                      Second: Commissioner Bird**

**Approval of Resolution 2020-12 Recognition and Appreciation of Dedicated Service to Jim Cox**

Chair Cox- Yes

Commissioner Bird- Yes

Commissioner Lovingood- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

**STAFF/PROFESSIONAL SERVICES REPORTS:**

**11. General Managers Report**

- Preventative Maintenance Backlog Update
- GBT Report
- Mechatronics Webinar Series

**12. Financial and Investment Report – October 2020**

**13. Operations & Maintenance Report – October 2020**

**14. Environmental Compliance Department Reports – October 2020**

**15. Septage Receiving Facility Reports – October 2020**

**16. Safety & Communications Report – October 2020**

**CLOSED SESSION (If Closed Session is continued)**


**ADJOURNMENT**

The board will adjourn to a regular board meeting on December 17, 2020 at 7:30 a.m.

**APPROVAL:**

DATE: December 17, 2020

BY:

  
Approved by VVWRA Board Robert Lovingood,  
Secretary VVWRA Board of Commissioners