

MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
July 16, 2020

CALL TO ORDER: Chair Jim Cox called the meeting to order at 7:37 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

CITY OF VICTORVILLE
CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY

Jim Cox, Chair
Larry Bird, Vice-Chair
Robert Lovingood, Secretary

Scott Nassif, Treasurer

VWVRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)
Chieko Keagy, Controller

Robert Coromina, Director of Administration
Latif Laari, Business Application Manager

Guest Present:

Keith Metzler City of Victorville
Don Holland, San Bernardino County

Debra Jones, City of Victorville

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Cox asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Cox called for a motion to enter into Closed Session.

Moved: Commissioner Bird

Second: Commissioner Nassif

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Cox called the meeting to order at 8:11 AM.

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 7

CONSENT CALENDAR:

6. **Receive, Approve and File Minutes, June 18, 2020**
7. **Receive, Approve and File June 2020 Disbursement**

Moved: Commissioner Bird

Second: Commissioner Nassif

Approval of the Consent Calendar Items 6 and 7 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 7.

Chair Cox- Yes

Commissioner Bird- Yes

Commissioner Lovingood- Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

ACTION ITEM:

8. **Recommendation to Adopt Resolution 2020-08 Updating the Sanitary Sewer Management Plan**

The Board will consider approval of Resolution 2020-08 VVWRA Sanitary Sewer Management plan five (5) years update.

Moved: Commissioner Lovingood Second: Commissioner Bird

Approval of Recommendation to Adopt Resolution 2020-08 VVWRA Sanitary Sewer Management plan five (5) years update.

Chair Cox- Yes

Commissioner Bird- Yes

Commissioner Lovingood - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

9. Recommendation to Approve Lease with Enterprise

The Board will consider approval of the Enterprise Fleet Management program and corresponding managed vehicle replacement program.

Moved: Commissioner Nassif Second: Commissioner Bird

Approval of Recommendation to Approve the Enterprise Fleet Management program and corresponding managed vehicle replacement program

Chair Cox- Yes

Commissioner Bird- Yes

Commissioner Lovingood - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

10. Recommendation to Approve the First Amendment to the Gas Collection Agreement

The Board will consider approving the General Manager to Execute the First Amendment to the Gas Collection Agreement and Contract with SoCal Biomethane, LLC upon approval of the Amendment by the VVWRA Attorneys.

TABLED- Commissioner Lovingood requested that the Boards questions be answered, and the item be brought back to the Board next month or if need be at a special meeting.

11. Recommendation to Modify Trimax Contract

The Board will consider an amendment of Trimax's Programmable Logic Controllers (PLC) replacement project contract to include phase 2 in the amount of \$447,600.00

Moved: Commissioner Nassif Second: Commissioner Bird

Approval to Modify Trimax Contract

Chair Cox- Yes

Commissioner Bird- Yes

Commissioner Lovingood - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

12. Recommendation to Modify Dudek Contract

It is recommended that the Board of Commissioners approve an amendment of Dudek's existing contract to complete the final work for the Interceptor Risk Analysis study in an amount not to exceed \$173,600.00.

Moved: Commissioner Bird Second: Chair Nassif

Approval to Modify Dudek Contract

Chair Cox- Yes

Commissioner Bird- Yes

Commissioner Lovingood - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

STAFF/PROFESSIONAL SERVICES REPORTS:

13. General Managers Report

14. Financial and Investment Report – June 2020

15. Operations & Maintenance Report – June 2020

16. Environmental Compliance Department Reports – June 2020
17. Septage Receiving Facility Reports – June 2020
18. Safety & Communications Report – June 2020

CLOSED SESSION (If Closed Session is continued)

ADJOURNMENT

The board will adjourn to a regular board meeting on July 16, 2020 at 7:30 a.m.

APPROVAL:

DATE: July 16, 2020

BY:



Approved by VVWRA Board Robert Lovingood,
Secretary VVWRA Board of Commissioners