

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
February 27, 2020**

CALL TO ORDER: Chair Scott Nassif called the meeting to order at 7:35 AM; in Conference Room A at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**TOWN OF APPLE VALLEY
CITY OF VICTORVILLE
CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)**

**Scott Nassif, Chair
Debra Jones, Vice-Chair
Larry Holland, Secretary
Robert Lovingood, Treasurer**

VWVRA Staff and Legal Counsel:

**Darron Poulsen, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)**

**Chieko Keagy, Controller
Alton Anderson, Construction Manager
Robert Coromina, Director of Administration**

Guest Present:

**Don Holland, County of San Bernardino
Brian Gengler, City of Victorville
Doug Robertson, Town of Apple Valley**

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Nassif asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Nassif called for a motion to enter into Closed Session.

Moved: Commissioner Jones

Second: Commissioner Holland

Motion to enter into Closed Session

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Nassif called the meeting to order at 10:43 AM.

REPORT FROM CLOSED SESSION

None

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Chair Nassif will be abstaining from any disbursements to Napa Auto Parts on item 8

CONSENT CALENDAR:

- 7. Receive, Approve and File Minutes, January 16, 2020 and January 30, 2020**
- 8. Receive, Approve and File January 2020 Disbursement**

Moved: Commissioner Lovingood

Second: Commissioner Jones

Approval of the Consent Calendar Items 7 and 8 with Chair Nassif abstaining from any disbursements to Napa Auto Parts on item 8.

Chair Nassif- Yes

Commissioner Jones- Yes

Commissioner Holland- Yes

Commissioner Lovingood- Yes

Motion passed by a 4-0 roll call vote

PRESENTATIONS

- 9. Ordinance 002**

Darron Poulsen gave a presentation on Ordinance 002.

PUBLIC HEARING

- 10. Second Reading of Ordinance 002**

Chair Nassif opened the Public Hearing at 10:58 AM.

The Secretary of the Board confirmed the posting and publication of the Hearing Notice as required by law.

Chair Nassif asked if there were any comments from the public. There were no public comments.

Chair Nassif closed the public hearing at 11:09 am

ACTION ITEM:

11. Recommendation to Adopt Ordinance 002

The Board will consider adoption of Ordinance 002, amendment as presented and approved for the fiscal year 2019-2020, increasing the connection fee from \$4000/equivalent dwelling unit to \$4679/equivalent dwelling unit.

Moved: Commissioner Jones

Second: Commissioner Holland

Approval of Recommendation to Adopt Ordinance 002. The Board gave staff direction to post Ordinance 002 and in 30 days the new fee will be enforceable.

Chair Nassif- Yes

Commissioner Jones- Yes

Commissioner Holland- Yes

Commissioner Lovingood- Yes

Motion passed by a 4-0 roll call vote

Commissioner Lovingood had to leave for another scheduled appointment.

12. Recommendation to Ratify Emergency Work for Drying Beds

The Board will consider approval to ratify the expenditure of \$129,623.63 for materials and consultants in dealing with the associated declared emergency with the solids dewatering. This emergency was proclaimed and ratified by the Board of Commissioners on January 16, 2020.

Moved: Commissioner Holland

Second: Commissioner Jones

Approval of Recommendation to Ratify Emergency Work for Drying Beds

Chair Nassif- Yes

Commissioner Jones- Yes

Commissioner Holland- Yes

Motion passed by a 3-0 roll call vote with Commissioner Lovingood absent.

13. Recommendation to Hire an Electrical Instrumentation Technician

The Board will consider approval to the General Manager to fill the previously approved and budgeted Electrical Instrumentation Technician position, (E&I Tech). This position was budgeted for and approved in the FY 2019/2020 Budget.

Approval of Recommendation to Hire an Electrical Instrumentation Technician

Consensus for approval- no roll call

14. Recommendation to Authorize the General Manager to Sign the Grant of Easement Document from High Desert Solar

The Board will consider approval to give direction to the General Manager regarding the level of liability insurance coverage desired for the Grant of Easement document with High Desert Solar, LLC and authorize the General Manager to approve the amended agreement inclusive of a Liability coverage amount that both VVWRA and High Desert Solar, LLC (HDSI, LLC) agree upon.

Moved: Commissioner Holland

Second: Commissioner Jones

Approval of Recommendation to Authorize the General Manager to Sign the Grant of Easement Document from High Desert Solar

Chair Nassif- Yes

Commissioner Jones- Yes

Commissioner Holland- Yes

Motion passed by a 3-0 roll call vote with Commissioner Lovingood absent.

STAFF/PROFESSIONAL SERVICES REPORTS:

15. General Managers Report

16. Financial and Investment Report – January 2020

17. Operations & Maintenance Report – January 2020

18. Environmental Compliance Department Reports – January 2020

19. Septage Receiving Facility Reports – January 2020

20. Safety & Communications Report – January 2020

CLOSED SESSION (If Closed Session is continued)


ADJOURNMENT

The board will adjourn to a regular board meeting on March 19, 2020 at 7:30 a.m.

APPROVAL:

DATE: March 19, 2019

BY:



Approved by VVWRA Board Larry Bird,
Secretary VVWRA Board of Commissioners