

As a matter of proper business decorum, the Board of Commissioners respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

**AGENDA**  
**REGULAR BOARD MEETING**  
**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY**  
**VICTORVILLE CITY HALL, CONFERENCE ROOM D**  
**14343 CIVIC DRIVE, VICTORVILLE CA 92392**

**Thursday, September 17, 2020**  
**7:30 a.m.**

*VVWRA is committed to protecting public health and the environment in the Victor Valley by providing effective and fiscally responsible wastewater collection, treatment, and recycling.*

**Call to Order**

**Cox**

**Roll Call**

**Casteel**

**Public Comments- Closed Session Agenda Items**

**Cox**

**CLOSED SESSION:** During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted. Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; or (c) employment actions, or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information. Closed Session is scheduled to commence at 7:30 a.m.. If the matters discussed in closed session require additional time beyond 8:00 a.m., in deference to the public, the Board may continue the Closed Session discussion after Open Session is concluded. In that case, Closed Session will resume after the Commissioners Comments section and any reportable action will be reported after the continued Closed Session has concluded and before adjournment.

**Closed Session**

**Item 1.** (Gov. Code Sec. 54954.5-54956.9(d))- Flow Diversion/Joint Powers Agreement Discussion

**Item 2.** (Gov. Code Sec. 54956.9(d))- Threatened or Potential Litigation- Upper Narrows Project

**Item 3.** (Gov. Code Sec. 54956.9(d))- Threatened or Potential Litigation- Lahontan-Potential NOV Resolution Discussion

**Item 4.** (Gov. Code Sec. 54956(a))- Conference with Legal Counsel-Existing

**Item 5. (Gov. Code Sec. 54956(a))- Conference with Legal Counsel- Existing Litigation- Angela Valles adv. VVWRA Case Number CIVDS 1822066**

Cox

**Call to Order & Pledge of Allegiance**

Legal

**Report From Closed Session**

Cox

**Public Comment (Government Code Section 54954.3)**

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. VVWRA requests that all public speakers complete a speaker's card and provide it to the Secretary. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record. We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Cox

**Possible Conflicts of Interest**

Cox

**Consent Calendar**

All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

**Item 6. Receive, Approve and File Minutes**

- Regular Board Meeting 08/20/20

**Item 7. Receive, Approve and File August 2020 Disbursement**

- Warrant Summary Disbursements

Poulsen

**Board Action Required**

Staff Recommendation: Approve as presented

**Action Items**

*The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

<p><b><u>Item 8.</u> Ratification of the Drying Bed Emergency</b></p> <p>It is recommended that the Board of Commissioners ratify the costs associated with the drying bed emergency declared on January 16, 2020 in the amount of \$314,777.30 that was incurred during the period of February 2020 through June of 2020.</p>	<p><b>Keagy</b></p>
<p style="text-align: center;"><b><u>Board Action Required</u></b></p> <p style="text-align: center;">Staff Recommendation: Approve as Presented</p>	
<p><b><u>Item 9.</u> Recommendation to Pay Overdue Lee Graham Invoice and to approve a 2020-21 On-Call Contract</b></p> <p>It is recommended that the Board of Commissioners approve payment of an invoice in the amount of \$55,000 to Lee Graham for on-call services, on site grading work, started last fiscal year and completed this fiscal year.</p> <p>and</p> <p>It is recommended that the Board of Commissioners approve the General Manager to execute an annual on-call contract with Lee Graham for earthwork services for an amount not to exceed \$55,000 upon review and approval by legal counsel.</p>	<p><b>Adams</b></p>
<p style="text-align: center;"><b><u>Board Action Required</u></b></p> <p style="text-align: center;">Staff Recommendation: Approve as Presented</p>	
<p><b><u>Item 10.</u> Recommendation to Approve a Contract for On-call or as Needed Electrical Services</b></p> <p>It is recommended that the Board of Commissioners approve the General Manager to execute an on-call contract for electrical services not to exceed \$55,000.00 for public project services to the selected contractor(s) listed below upon review and approval by legal counsel.</p>	<p><b>Laari</b></p>
<p style="text-align: center;"><b><u>Board Action Required</u></b></p> <p style="text-align: center;">Staff Recommendation: Approve as Presented</p>	
<p><b><u>Item 11.</u> Recommendation to Approve a Professional Services Agreement for Owner's Representative and Construction Management Services for the Renewable Natural Gas Project</b></p> <p>It is recommended that the Board of Commissioners approve the General Manager to award a Professional Services Agreement (PSA) for Owner's Representative and Construction Management Services for the Renewable Natural Gas Project to Biogas Engineering (BGE) in the amount of \$168,000 upon review and approval by legal counsel.</p>	<p><b>Adams</b></p>
<p style="text-align: center;"><b><u>Board Action Required</u></b></p> <p style="text-align: center;">Staff Recommendation: Approve as Presented</p>	

## **Staff Reports**

Reports are submitted as presented by Staff. Staff is available if the Commission has questions.

<b><u>Item 12.</u> General Managers Report</b>	<b>Poulsen</b>
<b><u>Item 13.</u> Financial and Investment Report – August 2020</b>	<b>Keagy</b>
<b><u>Item 14.</u> Operations and Maintenance Report – August 2020</b>	<b>Adams</b>
<b><u>Item 15.</u> Environmental Compliance Report – August 2020</b>	<b>Laari</b>
<b><u>Item 16.</u> Septage Receiving Facility Report – August 2020</b>	<b>Laari</b>
<b><u>Item 17.</u> Safety and Communication Report – August 2020</b>	<b>Wylie</b>

**Cox**

## **Adjournment**

The board will adjourn to a regular board meeting on October 29, 2020 at 7:30 a.m.

## American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



*Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the VVWRA's Secretary at (760) 246-8638 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.*

### Agenda posting

Government Code Section 54954.2

*This agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.*

### Agenda items received after posting

Government Code Section 54957.5

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the VVWRA office located at, 20111 Shay Road, Victorville CA 92394. The materials will also be posted on the VVWRA website at [www.vvwra.com](http://www.vvwra.com).*

### Items Not Posted

Government Code Section 54954.2(b)

*In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.*

### Items Continued

Government Section 54954.2(b)(3)

*Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting*

### Meeting Adjournment

*This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice*

*VVWRA's Board Meeting packets and agendas are available for review on its website at [www.vvwra.com](http://www.vvwra.com). The website is updated on Friday preceding any regularly scheduled board meeting.*

**MINUTES OF A REGULAR MEETING  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)  
August 20, 2020**

**CALL TO ORDER:** Chair Debra Jones called the meeting to order at 7:39 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**CITY OF VICTORVILLE  
CITY OF HESPERIA  
ORO GRANDE (CSA 42) AND  
SPRING VALLEY LAKE (CSA 64)  
TOWN OF APPLE VALLEY**

**Debra Jones, Chair  
Bill Holland, Vice-Chair  
Don Holland, Secretary  
Scott Nassif, Treasurer**

**VWRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager  
Kristi Casteel, Secretary to GM/Board  
Piero Dallarda, Legal Counsel (BB&K)**

**Chieko Keagy, Controller  
Robert Coromina, Director of Administration**

**Guest Present:**

**Brain Gengler, City of Victorville  
Doug Robinson, Town of Apple Valley**

**Nils Bentsen, City of Hesperia**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Jones asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Jones called for a motion to enter into Closed Session.

**Moved: Commissioner Bird**

**Second: Commissioner Nassif**

**Motion to enter into Closed Session**

**Motion passed by a 4-0 roll call vote**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

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Chair Jones called the meeting to order at 8:54 AM.

**REPORT FROM CLOSED SESSION**

Piero Dallarda stated that the report from closed session is going to require that the Board add a late breaking item. The Commission met under Government Code Section 54954.5 and 54956.9d and the Commission approved settlement for the Flow Diversion issue with the City of Victorville along the lines of the agreement that was approved by the City of Victorville last Tuesday at their Council Meeting. The approval of the agreement by the City of Victorville arose after the VVWRA Board agenda was published and as a result of that, upon advice of Counsel, the matter should be added to the open session as a late breaking item under Government Code Section 54954.2b which provides that two thirds of the Board can find that this matter arose after the agenda was published and that it requires immediate action. Two thirds of the Board must approve to be added to the agenda. The matter could have been approved in closed session and reported out but to be transparent the matter is being brought to open session. Copies of the agreement have been made available for the public.

**Moved: Commissioner Nassif**

**Second: Commissioner D Holland**

**Motion was made and a second to add the settlement agreement with the City of Victorville to open session as item 9A as a late breaking item under Government Code Section 54954.2b.**

**Chair Jones- Yes**

**Commissioner B Holland- Yes**

**Commissioner D Holland- Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

None

**POSSIBLE CONFLICT OF INTEREST**

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 7

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**CONSENT CALENDAR:**

6. **Receive, Approve and File Minutes, July 16, 2020 and July 27, 2020**
7. **Receive, Approve and File July 2020 Disbursement**

**Moved: Commissioner Nassif**

**Second: Commissioner D Holland**

**Approval of the Consent Calendar Items 6 and 7 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 7.**

**Chair Jones- Yes**

**Commissioner B Holland- Yes**

**Commissioner D Holland- Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**ACTION ITEM:**

8. **Recommendation to Adopt Resolution 2020-09 Surplus Property**

It is recommended that the Board of Commissioners approve Resolution No. 2020-09 to amend the Surplus Property List and authorize the General Manager to approve the disposition of surplus equipment that no longer has any present or prospective use.

**Moved: Commissioner Nassif**

**Second: Commissioner B Holland**

**Approval of Recommendation to Adopt Resolution 2020-09 to amend the Surplus Property List and authorize the General Manager to approve the disposition of surplus equipment that no longer has any present or prospective use.**

**Chair Jones- Yes**

**Commissioner B Holland- Yes**

**Commissioner D Holland - Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

9. **Recommendation to Trimax Change Order #9 for the Enhanced Installation of the PLC Old Blower Building**



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The Board will consider approval of the Trimax Phase 2 Contract modification for the following:

- Add scope for the replacement of PLC Old Blower Building (PLC BLO) at the cost of \$54,400.00
- Removal of scope to replace PLC Aeration (PLC AER) at the cost of \$99,800.00

**Moved: Commissioner B Holland                      Second: Commissioner Nassif**

**Approval of the Trimax Phase 2 Contract modification for the following:**

- **Add scope for the replacement of PLC Old Blower Building (PLC BLO) at the cost of \$54,400.00**
- **Removal of scope to replace PLC Aeration (PLC AER) at the cost of \$99,800.00**

**Chair Jones- Yes**

**Commissioner B Holland- Yes**

**Commissioner D Holland - Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**9.A Recommendation to Approve Settlement Agreement with Victorville**

The Board will consider approval of a Settlement Agreement with the City of Victorville

**Moved: Commissioner Nassif                      Second: Commissioner D Holland**

**Approval of the Settlement Agreement with the City of Victorville**

**Chair Jones- Yes**

**Commissioner B Holland- No**

**Commissioner D Holland - Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 3-1 roll call vote with Commissioner B Holland voting no**

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**STAFF/PROFESSIONAL SERVICES REPORTS:**

- 10. General Managers Report**  
    - **Energy Report**
- 11. Financial and Investment Report – July 2020**
- 12. Operations & Maintenance Report – July 2020**
- 13. Environmental Compliance Department Reports – July 2020**
- 14. Septage Receiving Facility Reports – July 2020**
- 15. Safety & Communications Report – July 2020**

**CLOSED SESSION (If Closed Session is continued)**

**ADJOURNMENT**

**The board will adjourn to a regular board meeting on August 20, 2020 at 7:30 a.m.**

**APPROVAL:**


**DATE:** *September 17, 2020*

**BY:** \_\_\_\_\_  
Approved by VVWRA Board Robert Lovingood,  
Secretary VVWRA Board of Commissioners



**Victor Valley Wastewater Reclamation Authority**  
*A Joint Powers Authority and Public Agency of the State of California*

20111 Shay Rd. Victorville, CA 92394  
 Telephone: (760) 246-8638  
 Fax: (760) 948-9897

**DATE:** September 17, 2020  
**TO:** Darron Poulsen  
 General Manager  
**FROM:** Chieko Keagy   
 Controller  
**SUBJECT:** Cash Disbursements Register

**RECOMMENDED ACTION**

It is recommended that the Board of Commissioners approve the cash disbursements and payroll register for the Victor Valley Wastewater Reclamation Authority.

**BACKGROUND**

The Cash Disbursements Register totals represented below are for the month of AUGUST 2020, check numbers 123400-123477 and ACH's.

<i>Accounts Payable</i>			
<i>Checks</i>	<i>ACH's and EFT's</i>	<i>Payroll</i>	<i>Total</i>
<i>\$174,397.74</i>	<i>\$708,134.46</i>	<i>\$309,756.17</i>	<i>\$1,192,288.37</i>

**Victor Valley Wastewater Reclamation Authority  
Cash Disbursement Register  
From 8/1/20 through 8/31/20**

Vendor #	Vendor Name	Type	Payment #	Date	Total
AIRG000	Airgas Usa, Llc	Check	123400	08/06/20	\$ 502.66
ALLP000	All Pro Pest Control	Check	123401	08/06/20	\$ 1,975.00
ALLI003	Allied Electronics Inc	Check	123402	08/06/20	\$ 185.75
ATMO000	Atmospheric Analysis And Consulting, Inc	Check	123403	08/06/20	\$ 1,385.00
BATT000	Battery Mart	Check	123404	08/06/20	\$ 865.52
BROW000	Brown Bear Corp	Check	123405	08/06/20	\$ 2,072.33
ZEEM000	Cintas Corporation	Check	123406	08/06/20	\$ 1,016.20
COUN004	County Of San Bernardino	Check	123407	08/06/20	\$ 1,121.00
CSRM000	Csrma	Check	123408	08/06/20	\$ 402.20
DEZU000	Dezurik C/O C.S.-Amsco	Check	123409	08/06/20	\$ 5,369.19
FISH000	Fisher Scientific	Check	123410	08/06/20	\$ 623.54
FLYE000	Flyers Energy, Llc	Check	123411	08/06/20	\$ 2,118.92
GAOS000	G.A. Osborne Pipe & Supply	Check	123412	08/06/20	\$ 322.12
GUAR000	Guardian	Check	123413	08/06/20	\$ 1,399.17
HARR001	Harrington Industrial Plastics	Check	123414	08/06/20	\$ 219.29
HESP004	Hesperia Water District	Check	123415	08/06/20	\$ 543.76
HIGH003	High Desert Lock & Safe	Check	123416	08/06/20	\$ 249.01
INDU007	Industrial Rubber & Supply, Llc	Check	123417	08/06/20	\$ 417.26
COX000	James Cox	Check	123418	08/06/20	\$ 100.00
KELL002	Kelley'S Underground Construction, Inc.	Check	123419	08/06/20	\$ 13,444.11
KONI000	Konica Minolta Business Solutions	Check	123420	08/06/20	\$ 704.09
BIRD000	Larry Bird	Check	123421	08/06/20	\$ 100.00
APPL000	Liberty Utilities	Check	123422	08/06/20	\$ 274.17
LUHD000	Luhdorff And Scalmanini	Check	123423	08/06/20	\$ 3,521.00
NAPA000	Napa Victorville	Check	123424	08/06/20	\$ 180.16
ORKI000	Orkin	Check	123425	08/06/20	\$ 400.38
YALE000	Pape Material Handling, Inc.	Check	123426	08/06/20	\$ 394.84
PARK000	Parkhouse Tire Inc.	Check	123427	08/06/20	\$ 122.13
PRUD001	Prudential Overall Supply	Check	123428	08/06/20	\$ 689.12
QUAD000	Quadient Leasing Usa, Inc	Check	123429	08/06/20	\$ 63.40
LOVI000	Robert A Lovingood	Check	123430	08/06/20	\$ 100.00
ROYA001	Royal Industrial Solutions	Check	123431	08/06/20	\$ 1,015.81
NASS000	Scott Nassif	Check	123432	08/06/20	\$ 100.00
SUNL000	Sunland	Check	123433	08/06/20	\$ 452.47
TOWN001	Town & Country Tire	Check	123434	08/06/20	\$ 240.37
UNIT000	United Rentals Northwest, Inc	Check	123435	08/06/20	\$ 11,594.81
HAGE000	Vallen Distribution, Inc	Check	123436	08/06/20	\$ 1,228.98
VERI004	Verizon Wireless	Check	123437	08/06/20	\$ 2,009.16
RANC000	Victorville Chevrolet	Check	123438	08/06/20	\$ 4,020.50
ASBU000	World Oil Environmental Services	Check	123439	08/06/20	\$ 185.00
AIRG000	Airgas Usa, Llc	Check	123440	08/17/20	\$ 960.91
ALSG000	Als Global Usa Corp DbA Als Environmental	Check	123441	08/17/20	\$ 990.00
CONC000	Answering 365	Check	123442	08/17/20	\$ 206.00
BROW000	Brown Bear Corp	Check	123443	08/17/20	\$ 181.22
CALI008	California Environmental Controls, Inc	Check	123444	08/17/20	\$ 4,280.49
ZEEM000	Cintas Corporation	Check	123445	08/17/20	\$ 892.18
VICT003	City Of Victorville / Sanitation	Check	123446	08/17/20	\$ 4,041.42
DAIL000	Daily Press	Check	123447	08/17/20	\$ 580.20
DELL003	Dell Inc.	Check	123448	08/17/20	\$ 22,754.61
GAOS000	G.A. Osborne Pipe & Supply	Check	123449	08/17/20	\$ 3,584.74
HART000	Hartzell Fan Inc	Check	123450	08/17/20	\$ 774.48
HERI000	Heritage Environmental Services, L.L.C.	Check	123451	08/17/20	\$ 2,609.98
HESP005	Hesperia Unified School District	Check	123452	08/17/20	\$ 80.84
HIDE000	Hi-Desert Communications	Check	123453	08/17/20	\$ 200.00
KONI000	Konica Minolta Business Solutions	Check	123454	08/17/20	\$ 830.42
MEEC000	Meecc	Check	123455	08/17/20	\$ 2,500.00
NAPA000	Napa Victorville	Check	123456	08/17/20	\$ 29.62
ORKI000	Orkin	Check	123457	08/17/20	\$ 700.38
PRUD001	Prudential Overall Supply	Check	123458	08/17/20	\$ 1,370.28
QUIL000	Quill Corporation	Check	123459	08/17/20	\$ 1,082.88
ROBE002	Robertson'S Ready Mix, Ltd	Check	123460	08/17/20	\$ 1,939.50
ROYA001	Royal Industrial Solutions	Check	123461	08/17/20	\$ 4,710.79
SAFE000	Safety-Kleen Systems Inc.	Check	123462	08/17/20	\$ 1,344.57
SANB000	San Bernardino County Fire Department	Check	123463	08/17/20	\$ 840.00
SCOT001	Scott Equipment, Inc	Check	123464	08/17/20	\$ 643.60
BRIT000	Sulzer Electro-Mechanical Services (Us) Inc.	Check	123465	08/17/20	\$ 800.00
SWRC001	Swrcb	Check	123466	08/17/20	\$ 60.00
THUR000	Thurlow'S Heating & A/C Inc.	Check	123467	08/17/20	\$ 578.80
APPL007	Town Of Apple Valley	Check	123468	08/17/20	\$ 311.18
TRAN002	Transcat	Check	123469	08/17/20	\$ 223.45
UNIT000	United Rentals Northwest, Inc	Check	123470	08/17/20	\$ 2,560.80
SENT000	Dan Sentman	Check	123471	08/18/20	\$ 212.39
ANTH000	Donna Anthony	Check	123472	08/18/20	\$ 432.00
HERI000	Heritage Environmental Services, L.L.C.	Check	123473	08/19/20	\$ 4,455.45
HIGH001	High Desert Laser Graphics	Check	123474	08/19/20	\$ 67.34
KELL002	Kelley'S Underground Construction, Inc.	Check	123475	08/19/20	\$ 24,778.97
QUAN001	Quantum Labs, Inc	Check	123476	08/20/20	\$ 134.50
APPL000	Liberty Utilities	Check	123477	08/31/20	\$ 19,925.33
<b>Total Checks</b>					<b>\$ 174,397.74</b>

**Victor Valley Wastewater Reclamation Authority  
Cash Disbursement Register  
From 8/1/20 through 8/31/20**

Vendor #	Vendor Name	Type	Payment #	Date	Total
2GEN000	2G Energy Inc.	Electronic Fund Transfer	0819201	08/17/20	\$ 22,391.38
ADSC000	A.D.S. Corp.	Electronic Fund Transfer	0819202	08/17/20	\$ 7,150.00
ALLS000	All Star Mobile Detail	Electronic Fund Transfer	0807201	08/05/20	\$ 270.00
AMER006	American Express	Electronic Fund Transfer	0820201	08/20/20	\$ 3,386.49
APPL013	Applied Industrial Technologies, Inc	Electronic Fund Transfer	0819204	08/17/20	\$ 1,968.59
APPL013	Applied Industrial Technologies, Inc	Electronic Fund Transfer	0807202	08/05/20	\$ 213.86
ASHL000	Solenis Llc	Electronic Fund Transfer	08192024	08/17/20	\$ 4,077.26
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	09012001	08/31/20	\$ 1,752.62
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	0819205	08/17/20	\$ 1,786.34
BECK001	Becker Pumps Corporation	Electronic Fund Transfer	0807204	08/05/20	\$ 1,196.99
BEST000	Best, Best & Krieger, L.L.P.	Electronic Fund Transfer	0819206	08/17/20	\$ 88,439.40
BIOG000	Biogas Power Systems- Mojave, Llc	Electronic Fund Transfer	0807206	08/05/20	\$ 64,119.27
BIOG001	Biogas Engineering	Electronic Fund Transfer	0807205	08/05/20	\$ 9,465.00
BREN001	Brenntag Pacific, Inc	Electronic Fund Transfer	0819207	08/17/20	\$ 10,484.08
CALT001	Caltrol, Inc.	Electronic Fund Transfer	0807208	08/05/20	\$ 782.80
CONSO00	Consumers Pipe & Supply, Co.	Electronic Fund Transfer	0807209	08/05/20	\$ 446.48
CORO000	Coromina, Robert	Electronic Fund Transfer	08072010	08/05/20	\$ 156.95
CRAN000	Crane Pro Services	Electronic Fund Transfer	08072011	08/05/20	\$ 3,744.00
CSAM000	C.S. Amsco	Electronic Fund Transfer	0819208	08/17/20	\$ 4,818.47
CULL000	Culligan Water Conditioning	Electronic Fund Transfer	08192010	08/17/20	\$ 1,005.80
DAVI003	Davis Electric, Inc	Electronic Fund Transfer	08072012	08/05/20	\$ 9,540.00
DKFS000	D.K.F. Solutions Inc.	Electronic Fund Transfer	08192011	08/17/20	\$ 350.00
DUDE000	Dudek	Electronic Fund Transfer	08072013	08/05/20	\$ 6,683.75
ESBA000	Babcock Laboratories, Inc	Electronic Fund Transfer	0807203	08/05/20	\$ 19,197.40
EVOQ000	Evoqua Water Technologies Llc	Electronic Fund Transfer	08192012	08/17/20	\$ 9,977.34
FACI000	Facilities Engineering	Electronic Fund Transfer	08192013	08/17/20	\$ 648.83
FACI000	Facilities Engineering	Electronic Fund Transfer	08072014	08/05/20	\$ 278.02
FAST001	Fastenal	Electronic Fund Transfer	08192014	08/17/20	\$ 214.25
FAST001	Fastenal	Electronic Fund Transfer	08072015	08/05/20	\$ 382.21
FLUI000	Fluid Components Intl. C/O Ponton Industries	Electronic Fund Transfer	08072016	08/05/20	\$ 1,737.73
GLOB005	Global Equipment Company, Inc.	Electronic Fund Transfer	08072017	08/05/20	\$ 5,022.09
GRAI000	Grainger	Electronic Fund Transfer	08192015	08/17/20	\$ 2,379.22
GRAI000	Grainger	Electronic Fund Transfer	08072018	08/05/20	\$ 2,995.82
HACH000	Hach Company	Electronic Fund Transfer	08192016	08/17/20	\$ 2,304.83
HACH000	Hach Company	Electronic Fund Transfer	08072019	08/05/20	\$ 1,613.46
HOPE000	Hesperia Outdoor Power Equipment	Electronic Fund Transfer	08192017	08/17/20	\$ 212.48
HOWD000	Howden Usa Company	Electronic Fund Transfer	08192018	08/17/20	\$ 52,709.13
ILIN000	Ilink Business Management	Electronic Fund Transfer	08192019	08/17/20	\$ 527.76
ILIN000	Ilink Business Management	Electronic Fund Transfer	08072020	08/05/20	\$ 1,055.52
JCBS000	Jcb Southern California, Llc	Electronic Fund Transfer	08192020	08/17/20	\$ 3,745.60
LARR000	Larry Walker Associates	Electronic Fund Transfer	08072023	08/05/20	\$ 8,159.75
LEOS000	Mario Leos	Electronic Fund Transfer	08072025	08/05/20	\$ 227.88
MCMA000	Mc Master-Carr Supply Co.	Electronic Fund Transfer	08192022	08/17/20	\$ 119.17
MCMA000	Mc Master-Carr Supply Co.	Electronic Fund Transfer	08072026	08/05/20	\$ 505.24
NETG000	Netgain Networks, Inc	Electronic Fund Transfer	08072027	08/05/20	\$ 6,062.50
NV5000	Nv5, Inc	Electronic Fund Transfer	0820202	08/20/20	\$ 3,568.75
PASI000	James Pasioka	Electronic Fund Transfer	08072021	08/05/20	\$ 120.55
PATT001	Patton Sales Corp	Electronic Fund Transfer	08192023	08/17/20	\$ 60.77
POLY000	Polydyne Inc.	Electronic Fund Transfer	08072028	08/05/20	\$ 8,960.49
PROT001	Adt Commercial	Electronic Fund Transfer	0824201	08/24/20	\$ 909.85
PROT001	Adt Commercial	Electronic Fund Transfer	0819203	08/17/20	\$ 909.85
REBE000	Rebel Oil Co. Inc.	Electronic Fund Transfer	08072030	08/05/20	\$ 75.67
RFMA000	R.F. Macdonald Co.	Electronic Fund Transfer	08072029	08/05/20	\$ 12,566.19
ROB1000	John Robinson Consulting, Inc	Electronic Fund Transfer	08192021	08/17/20	\$ 2,100.00
SENS001	Sensaphone	Electronic Fund Transfer	08072031	08/05/20	\$ 419.40
SOUT002	Southern California Edison	Electronic Fund Transfer	08192025	08/17/20	\$ 522.99
TARA000	Tarango, Michael	Electronic Fund Transfer	08072032	08/05/20	\$ 150.00
TMOB000	T-Mobile	Electronic Fund Transfer	08072033	08/05/20	\$ 117.60
TRIM000	Trimax Systems	Electronic Fund Transfer	09012002	08/31/20	\$ 12,775.00
TRIM000	Trimax Systems	Electronic Fund Transfer	08192026	08/17/20	\$ 133,885.37
TRIT000	Tritech Software Systems	Electronic Fund Transfer	09012003	08/31/20	\$ 13,786.63
TRIT000	Tritech Software Systems	Electronic Fund Transfer	08192027	08/17/20	\$ 13,786.63
TRIT000	Tritech Software Systems	Electronic Fund Transfer	08192027	08/17/20	\$ (13,786.63)
UNDE000	Underground Service Alert Of Southern California	Electronic Fund Transfer	08192029	08/17/20	\$ 182.69
USAB000	U.S.A. Bluebook	Electronic Fund Transfer	08192028	08/17/20	\$ 2,591.12
USAB000	U.S.A. Bluebook	Electronic Fund Transfer	08072034	08/05/20	\$ 1,996.21
USBA000	U.S. Bank	Electronic Fund Transfer	0813201	08/11/20	\$ 11,763.42
VEBA000	California School Veba	Electronic Fund Transfer	0819209	08/17/20	\$ 642.91
VEBA000	California School Veba	Electronic Fund Transfer	0807207	08/05/20	\$ 94.15
VVWE000	Victor Valley Wastewater Employees Assoc	Electronic Fund Transfer	08072036	08/05/20	\$ 962.50
WAGE000	Wageworks, Inc	Electronic Fund Transfer	08192030	08/17/20	\$ 113.00
WAXI000	Waxie Sanitary Supply	Electronic Fund Transfer	08192031	08/17/20	\$ 936.84
WAYC000	Wayco Sales, Inc	Electronic Fund Transfer	08192032	08/17/20	\$ 472.50
WAYC000	Wayco Sales, Inc	Electronic Fund Transfer	08072037	08/05/20	\$ 144.73
WEST009	Kalin Westover	Electronic Fund Transfer	08072022	08/05/20	\$ 276.55
XYLE001	Xylem Water Solutions	Electronic Fund Transfer	08192033	08/17/20	\$ 882.04
BILL002	Billings, Richard	Bank Draft	0819201	08/19/20	\$ 432.00
CHAR001	Charter Communications	Bank Draft	DFT01239	08/31/20	\$ 4,911.09
DAGIN000	Roy Dagnino	Bank Draft	08192011	08/19/20	\$ 432.00
DAVI001	Tim Davis	Bank Draft	08192014	08/19/20	\$ 432.00

**Victor Valley Wastewater Reclamation Authority  
Cash Disbursement Register  
From 8/1/20 through 8/31/20**

Vendor #	Vendor Name	Type	Payment #	Date	Total
FLIN000	Terrie Gossard Flint	Bank Draft	08192012	08/19/20	\$ 245.78
GILL001	Gillette, Randy	Bank Draft	0819203	08/19/20	\$ 432.00
GYUR000	Darline Gyurcsik	Bank Draft	0819202	08/19/20	\$ 212.39
HINO000	Thomas Hinojosa	Bank Draft	08192013	08/19/20	\$ 432.00
JOHN004	Patricia J Johnson	Bank Draft	0819209	08/19/20	\$ 200.43
KENI000	Olin Keniston	Bank Draft	0819208	08/19/20	\$ 245.78
KONI000	Konica Minolta Business Solutions	Bank Draft	DFT01211	08/18/20	\$ 351.02
LINC000	Lincoln Financial Group	Bank Draft	DFT01240	08/31/20	\$ 4,158.13
MAIN000	Randy Main	Bank Draft	08192010	08/19/20	\$ 432.00
MCGE000	Mark Mcgee	Bank Draft	0819206	08/19/20	\$ 432.00
MONT000	Lillie Montgomery	Bank Draft	0819205	08/19/20	\$ 188.03
NALI000	L. Christina Nalian	Bank Draft	0819204	08/19/20	\$ 432.00
NAVE000	Nave, Patrick	Bank Draft	0819207	08/19/20	\$ 432.00
PRIN000	Principal Life Ins. Co.	Bank Draft	DFT01241	08/31/20	\$ 2,019.27
PRIN000	Principal Life Ins. Co.	Bank Draft	DFT01212	08/18/20	\$ 2,019.27
SOUT000	Southern California Edison	Bank Draft	DFT01242	08/31/20	\$ 95,617.44
SOUT000	Southern California Edison	Bank Draft	DFT01213	08/18/20	\$ 15,478.49
SOUT006	Southwest Gas Company	Bank Draft	DFT01214	08/18/20	\$ 106.81
SPAR000	Sparkletts Drinking Water	Bank Draft	DFT01243	08/31/20	\$ 922.10
SPAR000	Sparkletts Drinking Water	Bank Draft	DFT01215	08/18/20	\$ 893.61
UPS0000	Ups	Bank Draft	DFT01216	08/18/20	\$ 383.29
<b>Total ACH &amp; EFT's</b>					<b>\$ 708,134.46</b>

Approved: 

<b>Total Checks</b>	\$ 174,397.74
<b>Total ACH and EFT</b>	\$ 708,134.46
<b>Total Payroll - August 2020</b>	\$309,756.17
<b>Total</b>	<b>\$ 1,192,288.37</b>



# EXHIBIT 1



**VVWRA**  
**Drying Bed Emergency (E008)**  
**February 2020 through June 2020**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
02/03/2020	GBT Emergency Piping Material	3,070.92
02/03/2020	GBT Emergency Steel Material	144.88
02/03/2020	DAFT Emergency Piping Material	71.96
02/04/2020	GBT Emergency Generator Rental	2,637.72
02/04/2020	DAFT Emergency Piping Material	256.91
02/05/2020	GBT Emergency 6" Valves Handwheel Operator	23,977.65
02/05/2020	GBT Emergency 8" Valves	22,418.51
02/05/2020	GBT Emergency 6" Valves Nut Operator	4,270.21
02/05/2020	GBT Emergency 6" Valves Nut Operator	1,059.14
02/06/2020	New GBT pump 2 VFD	7,417.51
02/06/2020	DAFT Emergency 3" Hose	2,304.77
02/11/2020	GBT Emergency Air Relief Valves	2,801.57
02/14/2020	Flow meter rated up to 580 PSI for New GBT pump #2	7,526.23
02/19/2020	Material	8,814.89
02/24/2020	C900 Pipe	22,989.54
02/24/2020	Material	668.05
02/25/2020	Emergency Digester Hoses	6,205.32
02/25/2020	Daft Emergency Piping Materials	222.83
02/27/2020	Material	2,202.43
03/03/2020	GBT Emergency Generator Rental	2,637.72
03/05/2020	Emergency GBT Compressor	10,154.95
03/06/2020	Emergency GBT Check Valve	226.53
03/09/2020	Daft Emergency Piping Material	584.92
03/10/2020	DAFT Emergency Union	176.34
03/12/2020	NETZSCH Progressive Cavity Pump from MISCO Water	87,112.14
03/23/2020	Enriquez- Check Valve	213.97
03/24/2020	DR14 C900 6" Pipe	340.06
03/25/2020	GBT Pad	1,947.00
03/25/2020	C900 6" Pipe	1,407.22
03/25/2020	Emergency GBT Concrete Work	1,035.04
03/25/2020	Emergency GBT Piping Material	1,021.16
03/25/2020	Emergency GBT Piping Material 001	372.66
03/26/2020	Emergency GBT Piping Material 003	2,274.25
03/26/2020	PVC Conduit for GBT	2,128.30
03/26/2020	GBT Electrical Components	2,127.49
03/26/2020	Emergency GBT Piping Material 002	68.79
03/27/2020	Emergency GBT Pressure Transmitter	1,069.42
03/30/2020	Emergency GBT Piping Material 002	681.98
03/30/2020	100A Breaker for GBT VFD	376.92
03/31/2020	Emergency Digester Flanges	974.06
04/01/2020	Emergency GBT Pressure Gauges	705.93
04/02/2020	I/O and Network Cards for GBT VFD	618.85

**VVWRA**  
**Drying Bed Emergency (E008)**  
**February 2020 through June 2020**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
04/06/2020	Emergency GBT Piping Material	1,018.38
04/06/2020	Emergency GBT Backhoe Rental	728.31
04/06/2020	Emergency GBT Grout	285.21
04/06/2020	Emergency GBT 4X4 Square Tubing	172.62
04/07/2020	Emergency GBT Piping Material	624.13
04/08/2020	Emergency GBT Piping Material	273.48
04/10/2020	Emergency GBT Piping Material	1,414.84
04/13/2020	Emergency GBT Concrete	404.99
04/14/2020	Emergency GBT C900 Restraints	2,108.88
04/16/2020	Emergency GBT 8" MJ 22	132.23
04/20/2020	Emergency GBT Flange	383.55
04/21/2020	Decant Filtrate Flowmeter	9,730.96
04/22/2020	Evans- GBT Transfer Pump	285.08
04/22/2020	Taylor- CED	146.42
04/22/2020	Taylor- CED	101.55
04/22/2020	Taylor- Home Depot	47.14
04/22/2020	Taylor- Walters	38.51
04/22/2020	Doneff- Emergency lumber GBT project	28.47
04/22/2020	Taylor- CED	21.08
04/23/2020	Emergency GBT Piping Material	793.43
04/23/2020	Emergency GBT Concrete	440.99
04/23/2020	Emergency GBT Pallet of Concrete	199.68
04/28/2020	Emergency GBT Dresser Couplings for C900	943.16
04/29/2020	Emergency GBT Valve Caps	137.90
04/30/2020	Emergency GBT Expansion Joint	571.08
05/05/2020	New GBT project	1,240.37
05/07/2020	Isolation ring for GBT Emergency project	2,240.30
05/14/2020	New GBT project	2,415.65
05/19/2020	250A GBT Breakers	2,111.93
05/28/2020	GBT Transfer Pump 2 Parts Only (No Labor)	4,360.00
05/28/2020	GBT Electrical rough parts	2,842.00
06/01/2020	MCC Bucket for GBT Feeder Breaker	1,957.50
06/10/2020	GBT labor	1,480.00
06/11/2020	GBT Labor	1,480.00
06/15/2020	GBT Transfer Pump 2 VFD Components Only (No Labor)	21,427.00
06/15/2020	GBT labor	1,360.00
06/15/2020	GBT labor	1,208.00
06/16/2020	GBT labor	1,372.00
06/16/2020	GBT labor	1,350.00
06/16/2020	GBT Conduit	1,084.00
06/16/2020	GBT conduit install	1,084.00
06/16/2020	GBT VFD Disconnect Installation	1,084.00

VVWRA  
Drying Bed Emergency (E008)  
February 2020 through June 2020

<u>Date</u>	<u>Description</u>	<u>Amount</u>
06/16/2020	GBT VFD Conduit	1,084.00
06/17/2020	GBT Labor	1,290.00
06/25/2020	I/O and Network Cards for GBT VFD	576.18
06/29/2020	E&I Stock Items	3,381.56
		<u><u>314,777.30</u></u>



During the efforts to process this invoice it was discovered that a multiple year contract for these types of services was not up to date and therefore required further approval.

VVWRA staff scheduled a training session on purchasing and contracts with the BB&K legal team where we learned the correct procedures for these types of oncall contracts. Per the VVWRA purchasing policy the Authority has the ability to contract with vendors to perform oncall emergency or urgently needed small public works projects for under \$55,000 utilizing the approved oncall contract. The work performed by Lee Graham meets the requirements of the small public works project and as such requires an oncall contract.

It was an oversight by staff to approve this work being completed without verifying the existence of a valid contract and measures to assure this does not happen in the future have been put in place. Following the BB&K training on purchasing and contracts staff is now familiar with the necessary requirements and procedures and future efforts by oncall contractors will have the necessary Board Approved contracts in place prior to performing any work.

At this time staff is seeking approval from the Board to pay the existing invoice for \$55,000, which was budgeted for this fiscal year, and approve an oncall contract with Lee Graham up to \$55,000 should any further earthwork or percolation pond work need to be performed this fiscal year.



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY  
Board of Commissioners Staff Report**

**TO:** VVWRA Board of Commissioners  
**FROM:** Darron Poulsen, General Manager *DRP*  
**SUBMITTED BY:** Latif Laari, Business Applications Manager *LL*  
**DATE:** September 17, 2020  
**SUBJECT:** **REQUEST TO APPROVE A CONTRACT FOR ONCALL OR AS NEEDED ELECTRICAL SERVICES**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <b>For Action</b> | <input checked="" type="checkbox"/> <b>Fiscal Impact</b> \$ 55,000 <i>ch</i> |
| <input type="checkbox"/> <b>Information Only</b>      | <input checked="" type="checkbox"/> <b>Account Code:</b> 01-02-545-8122-9999 |
|   | <input checked="" type="checkbox"/> <b>Funds Budgeted/Approved:</b> Budgeted |

**STAFF RECOMMENDATION**

It is recommended that the Board of Commissioners approve the General Manager to execute an on call contract for electrical services not to exceed \$55,000.00 for public project services to the selected contractor(s) listed below upon review and approval by legal counsel..

**PREVIOUS ACTION(S)**

A similar staff recommendation was approved on December 20, 2018

**BACKGROUND INFORMATION**

In the past few years VVWRA Electrical and Instrumentation staff was reduced to two technicians and as a result electrical contractors were retained to provide the following electrical services on as needed basis:

- New electrical installations or electrical wiring and appurtenances
- Scheduled and unscheduled electrical repairs
- The repair or replacement of exterior or interior wiring, soft starters, variable-frequency drives (VFD's), motor controls, switch gears, fuses, electrical circuit boxes, etc.
- The troubleshooting of existing electrical wiring and appurtenance
- Drafting & modifying electrical CAD drawings
- Cat5e & Cat6 cable installation, termination & testing
- Single & multimode fiber optic cable installation, termination & testing
- Other electrical work as needed

Due to the increasing difficulties to obtain timely competitive bids from electrical contractors, this contract for oncall or as needed electrical services not to exceed \$55,000.00 will improve staff's ability to respond to situations requiring electrical work and to complete larger and more specialized electrical projects including the ongoing Digesters Rehabilitation Project.

Under Section IX, Paragraph A & B of VVWRA procurement policy, staff compiled a list of electrical contractors with a proven track record with VVWRA based on the following criteria:

Any electrical contractor on the list can:

- Provide faster response time to electrical emergencies
- Help with large projects
- Provide competitive rates for both time and material
- Have familiarity with VVWRA electrical assets
- Bring increased productivity to a project
- Hold a valid C-10 (Electrical) California Contractor's license and meet all current licensing and registration requirements.

When the need arises, Electrical and Instrumentation staff will determine which contractor to call based on their responsiveness, availability, proposed costs and past performance.

**List of electrical contractors:**

<b>Contractor</b>	<b>Address</b>	<b>Phone number</b>
<b>Davis Electric Inc</b>	P.O. Box 458 Yucaipa CA 92399	(909) 446-0054
<b>Big Bear Electric Inc</b>	644 W. Fairway Blvd Big Bear City CA 92314	(909) 547-6363
<b>Morrow Meadows Co</b>	620 Reyes Dr, Walnut CA 91789	(909) 594-4161

Once this oncall or as-needed contract reaches the \$55,000 threshold, it will be terminated without accruing any further costs in excess of the \$55,000 threshold. VVWRA staff will come back to the board to renew the oncall or as-needed contract pursuant to VVWRA procurement policy.

At this time staff is requesting that the Board of Commissioners approve the General Manager to execute an on call contract for electrical services not to exceed \$55,000.00 for public project services to the selected contractor(s) listed below upon review and approval by legal counsel..



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY  
Board of Commissioners Staff Report**

**TO:** VVWRA Board of Commissioners  
**FROM:** Darron Poulsen, General Manager *DRP*  
**SUBMITTED BY:** Brad Adams, Plant Superintendent *BA*  
**DATE:** September 17, 2020  
**SUBJECT:** RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR OWNER’S REPRESENTATIVE AND CONSTRUCTION MANAGEMENT SERVICES FOR THE RENEWABLE NATURAL GAS PROJECT

---

<input checked="" type="checkbox"/> <b>For Action</b>	<input checked="" type="checkbox"/> <b>Fiscal Impact</b>	<b>\$ 168,000</b> <i>[Signature]</i>
<input type="checkbox"/> <b>Information Only</b>	<input type="checkbox"/> <b>Account Codes:</b>	<b>09-02-535-9015-R134</b>
	<input checked="" type="checkbox"/> <b>Funds Budgeted/Approved</b>	

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**STAFF RECOMMENDATION**

It is recommended that the Board of Commissioners approve the General Manager to award a Professional Services Agreement (PSA) for Owner’s Representative and Construction Management Services for the Renewable Natural Gas Project to Biogas Engineering (BGE) in the amount of \$168,000 upon review and approval by legal counsel.

**PREVIOUS ACTION(S)**

On May 09, 2019, the Board of Commissioners gave authority to the VVWRA General Manger to enter into an agreement with SoCal Biomethane for digester upgrades necessary for the digestion of anaerobically digestible material (ADM) and fats, oil and grease (FOG). As well the construction of the biogas collection and processing infrastructure required for renewable natural gas injection into the Southwest Gas pipeline.

**BACKGROUND INFORMATION**

Based on the highly specialized nature of the digester upgrades and biogas conditioning system, VVWRA staff found it necessary to procure a professional services agreement for Owner’s Representative and Construction Management Services for the entirety of the project. Seven engineering firms were invited to send a proposal. Due to specialized biogas engineering requirements, and tight timeline, only one response was received from Biogas Engineering.



Biogas Engineering is a leader in the field of Bio-Chemical engineering in Southern California with many successful biogas system installations. BGE has a long-standing relationship with VVWRA. BGE has provided professional services for VVWRA on a number of different projects. BGE completed the digester gas integration and expansion project, the implementation of Hydrogen Sulfide scrubbers, and the Siloxane removal treatment gas conditioning modules. It is staff's opinion that BGE has the knowledge and experience necessary to properly represent VVWRA in the capacity of "Owner's Representative" to ensure the highest quality end products. BGE will also maintain the best interest of the agency and help keep critical timelines through the project construction.

Below is a table of the engineering firms that were invited to submit a response to the RFP.

COMPANY NAME	CONTACT	Responded	Status
HDR	GREGORIO ESTRADA	08/20/2020	Did not provide an RFP proposal.
CDM SMITH	THOMAS FALK	08/20/2020	Declined 8/25/2020
HAZEN AND SWAYER	KEVIN ALEXANDER	08/19/2020	Declined 8/27/2020
ARACDIS	HARMIK AGHANIAN	08/20/2020	Did not provide an RFP proposal.
BLACK AND VEATCH	SANDEEP SATHYAMOORTHY	08/26/2020	Did not provide an RFP proposal.
CAROLLO ENGINEERING	ANDREW GILMORE	08/20/2020	Did not provide an RFP proposal.
BIOGAS ENGINEERING	GAUTAM ARORA	09/03/2020	Provided proposal to RFP.

At this time staff is seeking approval from the Board to approve the General Manager to execute a PSA for \$168,000 to Biogas Engineering to perform Owner's Representative and Construction Management Services during the Renewable Natural Gas Project upon review and approval by legal counsel.

# ***Victor Valley Wastewater Reclamation Authority***



## ***Financial and Cash Reports***

***August 2020***

## Executive Summary of Financial Statements

**For the Month Ended August 31, 2020**

1. Cash balance at August 31, 2020 is \$10.15 million with reserves required for operations. The agreements with State Water Resources Control Board require we maintain the loan principal and interest payment amount for the following year.

	<u>Current Balance</u>
O&M Reserve: 10% of Prior Year Budgeted Operating Expenses	\$ 1,484,420
R&R Reserve: 1% of Land Improvements/Plants/Interceptors PY CAFR	2,974,530
Reserve for SRF Payments (P& I) - Operating	2,749,736
Reserve for SRF Payments (P& I) - Capital	2,133,074
Cash Available for Operations and Capital	<u>808,969</u>
Total Cash	<u>\$ 10,150,728</u>

2. The August 2020 financial statements show a deficit of \$281,852 (a cumulative year-to-date deficit of \$1,022,829) after \$1.02 million (cumulative \$2.03 million) depreciation expense. The depreciation expense is a part of financial statements but does not affect our cash flow.
3. We have estimated the current month user fee revenue that is higher than a budgeted monthly average amount by \$18,492. The connection fee revenue during the current month is much lower than a budgeted average monthly amount by \$135,132. The expenses are what the staff processed during the month that may not match corresponding revenues. The staff will record matching expenses at a year-end by accruing incurred costs.



Chieko Keagy, Controller

Victor Valley Wastewater Reclamation Authority  
**CASH AND RESERVE SUMMARY**  
 August 31, 2020

G/L Account	Description	Balance
1000	DCB Checking Account	\$ 1,113,000
1030	DCB Sweep Account	582,663
1075	Cal TRUST	6,542,855
1070	LAI	1,912,210
	<b>Total Cash</b>	<b>\$ 10,150,728</b>

\$65 mil Max

	Current Balance	Restricted	Assigned
O&M Reserve: 10% of Prior Year Budgeted Operating Expenses	\$ 1,484,420	\$	\$ 1,484,420
R&R Reserve: 1% of Land Improvements/Plants/Interceptors PY CAFR	2,974,530		2,974,530
Reserve for SRF Payments (P& I) - Operating	2,749,736	2,749,736	
Reserve for SRF Payments (P& I) - Capital	2,133,074	2,133,074	
Cash Available for Operations and Capital	808,969	-	
<b>Total Cash</b>	<b>\$ 10,150,728</b>	<b>\$ 4,882,810</b>	<b>\$ 4,458,949</b>

**SRF LOAN PAYMENTS:**

	9.5 MGD, 11.0 MGD, NAVI, Phase III-A	Upper Narrows Replacement	Nanticoke Bypass	Sub- Regional Apple Valley	Sub- Regional Hesperia	Total
Reserve for SRF Payments (P& I) - Operating	\$ 770,707	257,745	203,725	625,220	892,339	\$ 2,749,736
Reserve for SRF Payments (P& I) - Capital	1,094,924	-	67,908	399,731	570,512	2,133,074
	<b>\$ 1,865,631</b>	<b>257,745</b>	<b>271,633</b>	<b>1,024,951</b>	<b>1,462,850</b>	<b>\$ 4,882,810</b>

Payment Schedule

Upper Narrows Replacement	December	257,745
NAVI	February	258,151
Subregional - AV	February	1,024,951
Subregional - HES	February	1,462,850
11.0 MGD	April	579,870
Phase III-A	June	1,027,610
Nanticoke	June	271,633
		<b>\$ 4,882,810</b>

**Victor Valley Wastewater Reclamation Authority**  
**Statement of Net Position**  
**August 31, 2020**

<i>Assets and Deferred Outflows of Resources</i>	<b>2021</b>
<b>Current assets:</b>	
Cash and cash equivalents	\$ 9,955,425
Interest receivable	4,134
Accounts receivable	3,306,757
Receivable from FEMA Grants	5,159,915
Accounts receivable - Other	11,976
Allowance for Doubtful Accounts	(116,105)
Materials and supplies inventory	95,478
Prepaid expenses and other deposits	70,051
Total current assets	18,487,630
<b>Fixed assets:</b>	
Capital assets not being depreciated	3,861,518
Capital assets being depreciated	176,619,863
Total capital assets	180,481,381
Total assets	198,969,011
<b>Deferred outflows of resources</b>	
Deferred outflows of resources - OPEB	1,130,711
Deferred outflows of resources - pension	1,263,368
<b>Total</b>	<b>\$ 201,363,090</b>
<b><i>Liabilities, Deferred Inflows of Resources, and Net Position</i></b>	
<b>Current liabilities:</b>	
Accounts payable and accrued expenses	\$ 356,219
Accrued interest on long-term debt	242,383
Long-term liabilities - due within one year:	
Compensated absences	65,509
Lease payables	103,791
Loans payables	4,882,810
Other payables	7,388
Total current liabilities	5,658,100
<b>Non-current liabilities:</b>	
Long-term liabilities - due in more than one year:	
Compensated absences	298,455
Other post employment benefits payable	3,840,737
Lease payables	142,597
Loans payable	74,852,716
Net pension liability	5,641,328
Other payables	-
Total non-current liabilities:	84,775,833
Total liabilities	90,433,933
<b>Deferred inflows of resources</b>	
Deferred inflows of resources - OPEB	-
Deferred inflows of resources - pension	88,626
<b>Net position:</b>	
Net investment in capital assets	110,431,590
Restricted for capital projects	-
Restricted for SRF loan covenant	5,147,861
Unrestricted	(3,716,090)
Decrease in net position FY 2021	(1,022,829)
Total net position	110,840,532
<b>Total</b>	<b>\$ 201,363,091</b>

**Victor Valley Wastewater Reclamation Authority**  
**Revenues and Expenses**  
**Operations and Maintenance**  
For the Month Ended July 31, 2020

	Actual August 2020	YTD Actual FY 20-21	Approved Budget FY 20-21
<b>REVENUES</b>			
User Charges	\$ 1,357,325	\$ 2,714,650	\$ 16,065,997
Sludge Flow Charge	-	11,334	108,000
High Strength Waste Surcharges	-	-	20,004
ADM FOG Tipping Fee Revenue	-	4,485	200,000
Septage Receiving Facility Charges	-	76,640	600,000
Reclaimed Water Sales	-	1,046	99,552
Potable Well Water Sales	-	128	-
Interest	(108)	216	-
Pretreatment Fees	3,900	8,400	50,400
Finance Charge	-	-	-
Grant - FEMA/Cal-EMA	-	-	-
Grant - Proposition 1	-	-	-
Grant- Other State and Federal	-	-	-
Grant- CEC Microgrid	-	-	-
Sale of Assets, Scrap, & Misc Income	94,100	94,213	1,596
<b>Total REVENUES</b>	<b>\$ 1,455,217</b>	<b>\$ 2,911,112</b>	<b>\$ 17,145,549</b>
<b>EXPENSES</b>			
Personnel	\$ 357,069	\$ 1,184,908	\$ 5,675,417
Maintenance	32,972	92,384	2,424,560
Operations	206,167	411,026	3,778,233
Administrative	98,495	188,578	1,772,967
Construction	91,688	118,002	817,503
<b>Total EXPENSES</b>	<b>\$ 786,392</b>	<b>\$ 1,994,898</b>	<b>\$ 14,468,680</b>
<b>Revenues over Expenses before Depreciation, Debt Service and Transfers</b>	<b>\$ 668,825</b>	<b>\$ 916,214</b>	<b>\$ 2,676,869</b>
Depreciation Expense	1,017,413	2,034,826	-
FEMA CalOES Retention	-	-	-
<b>DEBT SERVICE</b>			
SRF Principal	-	-	2,061,035
SRF Interest	-	-	688,703
	-	-	2,749,738
<b>FUND TRANSFERS IN</b>			
Salary/Benefits Charge from Capital	-	-	-
Admin Charge from Capital	-	-	-
<b>Total FUND TRANSFERS IN</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>FUND TRANSFERS OUT</b>			
Transfer to Repairs and Replacements Fund	-	-	-
Inter-fund loan payment to Capital	-	-	-
<b>Total FUND TRANSFERS OUT</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess Revenues Over Expenses</b>	<b>\$ (348,587)</b>	<b>\$ (1,118,612)</b>	<b>\$ (72,869)</b>

Victor Valley Wastewater Reclamation Authority  
Revenues and Expenditures  
**CAPITAL**  
For the Month Ended August 31, 2020

	Actual August 2020	YTD Actual FY 20-21	Approved Budget FY 20-21
<b>REVENUES</b>			
Connection Fees	\$ 59,826	\$ 84,705	\$ 2,339,500
Title 16 Grant - Subregional	-	-	-
Grant- Water Recycling	-	-	-
Sale of Assets, Scrap, & Misc Income	-	-	-
Interest	6,909	14,834	180,000
Proposition 1 Grant	-	-	-
Proposition 84 Grant	-	-	-
CEC Microgrid Grant	-	(3,756)	-
FMV Adjustment	-	-	-
Grant - FEMA/Cal-EMA	-	-	-
<b>Total REVENUES</b>	<b>\$ 66,735</b>	<b>\$ 95,783</b>	<b>\$ 2,519,500</b>
<b>CAPITAL EXPENSES</b>			
Personnel	-	-	-
Maintenance	-	-	-
Operations	-	-	-
Administrative	-	-	-
Construction	-	-	-
<b>Total CAPITAL EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revenues over Expenses before Debt Service and Transfers</b>	<b>\$ 66,735</b>	<b>\$ 95,783</b>	<b>\$ 2,519,500</b>
<b>DEBT SERVICE</b>			
SRF Principal	-	-	1,763,058
SRF Interest	-	-	370,014
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,133,072</b>
<b>FUND TRANSFERS IN</b>			
Capital Recovery - Septage from O&M	-	-	-
Interfund Loan Payment from O&M	-	-	-
<b>Total FUND TRANSFERS IN</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>FUND TRANSFERS OUT</b>			
Salary/Benefits Charge to O & M	-	-	-
Admin Charge to O & M	-	-	-
<b>Total FUND TRANSFERS OUT</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess Revenues Over Expenses</b>	<b>\$ 66,735</b>	<b>\$ 95,783</b>	<b>\$ 386,428</b>

*Accrual Basis*

**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY**  
**SRF LOAN SUMMARY**  
August 31, 2020

	Existing 11 MGD Expansion	Existing North Apple Valley Interceptor	Existing Phase IIIA Regulatory Upgrades	Existing UN Replacement Project	Existing Nanticoke Pump Station Bypass	Existing Apple Valley Sub-Regional	Existing Hesperia Sub-Regional	Total Agreed SRF Loans
<b>SRF LOAN #</b>	<b>4574</b>	<b>4658</b>	<b>5376</b>	<b>7805</b>	<b>7833</b>	<b>4806</b>	<b>4807</b>	
Original Amount Financed	\$ 11,430,726.00	\$ 4,084,688.00	\$ 18,581,561.00	\$ 4,286,380.00	\$ 4,495,212.79	\$ 26,455,228.84	\$ 37,758,384.81	\$ 107,092,181.44
SRF Interest Rate (fixed)	* 0.00%	2.50%	2.70%	1.90%	1.90%	1.00%	1.00%	Varies
Local Match Amount	1,905,159.00	-	-	-	-	-	-	1,905,159.00
Principal Forgiveness	n/a	n/a	<b>3,000,000.00</b>	n/a	n/a	n/a	n/a	3,000,000.00
SRF Amount Borrowed	9,525,567.00	4,084,688.00	15,717,667.66	4,286,380.00	4,495,212.79	26,455,228.84	37,758,384.81	102,323,129.10
Annual Payment Amount	579,869.96	258,151.05	1,027,609.73	257,745.38	271,632.70	1,024,950.85	1,462,850.30	4,882,809.97
Annual Payment Due Date	April 3	February 13	June 30	December 31	June 30	February 28	February 28	Varies
Loan Term (years)	20	20	20	20	20	30	30	Varies
Years remaining	2	4	12	13	17	28	28	Varies
<b>DEBT SERVICE</b>								
<b>Loan Outstanding Balance</b>	<b>1,130,489.51</b>	<b>971,157.57</b>	<b>10,414,458.82</b>	<b>2,789,845.40</b>	<b>3,914,785.42</b>	<b>24,923,159.02</b>	<b>35,571,316.18</b>	<b>79,715,211.92</b>
Principal Paid to Date	8,395,077.49	3,113,530.43	5,303,208.84	1,496,534.60	580,427.37	1,532,069.82	2,187,068.63	22,607,917.18
Interest Paid to Date	1,875,908.58	981,340.16	2,859,893.87	228,255.84	234,470.73	517,831.88	738,631.97	7,436,333.03
First Payment Date	April 3, 2003	Feb. 13, 2005	June 30, 2013	Dec. 31, 2016	Jun 30, 2018	February 28 2019	February 28 2019	Varies
Final Payment Date	April 3, 2022	Feb. 13, 2024	June 30, 2032	Dec. 31, 2032	Jun. 30, 2037	February 28, 2048	February 28, 2048	Varies
Effective interest rate	1.850%	2.499%	2.700%	1.900%	1.900%	1.00%	1.00%	Varies

\* An imputed interest rate is 1.707% per annum.



# *Victor Valley Wastewater Reclamation Authority*



## *Operations and Maintenance Report*

*August 2020*

**Victor Valley Wastewater Reclamation Authority  
Operations and Maintenance Report  
August 2020**

**TO:** Board of Commissioners  
**FROM:** Operations & Maintenance Staff  
**SUBJECT:** Operations / Maintenance Report  
**DATE:** Aug 20, 2020

The following information details the operation of the Victor Valley Wastewater Reclamation Authority Facility for June 2020. Included in this report is pertinent information regarding flows, process control information, process sampling, permit requirements, operations activities, and facility maintenance activities.

### Pertinent Operational Data

Total Flow to Mojave	148.41 MGD	Effluent to Mojave BOD	<6.81 mg/l
Avg. Daily Mojave Flow	4.79 MGD	Plant BOD Removal %	>97.68 %
Total Flow to Perc Ponds	204.78 MGD	Effluent to Mojave TSS	<3.9 mg/l
Avg. Daily Flow to Perc Ponds	6.61 MGD	Plant TSS Removal %	>99.05 %
Effluent to Mojave avg. Turbidity	0.29 NTU	Avg. Filter Effluent Turbidity	.56 NTU
Avg. Primary Sludge Flow	85,958 GPD	Avg. Primary Sludge TS%	2.27 %
Avg. Primary BOD Removal %	46.04 %	Avg. Primary TSS Removal %	68.27 %
Avg. 30min Settle-O-Meter	143 ml/l	Avg. Settle-O-Meter Pop Time	>90 min
Avg. Secondary Turbidity	1.28 NTU	Total ADM/FOG Received	119,846 gal
Total Digester Gas Production	10,295,560 scf	Total ADM Received	7,732 gal
Digester 4 Gas Production	5,331,347 scf	Total FOG Received	112,114 gal
Digester 5 Gas Production	4,964,213 scf	Avg. Digester VA/A Ratio	.049

### CMMS Work Order Activity

#### VVWRA KPI Report

8/18/2020  
9:28 AM

8/1/2020 - 8/31/2020

KPI	Count	Percent
Planned Work Total	131	
Planned Work Completed	131	100.00%
Planned Work Completed On-Time	121	92.37%
Planned Work Incomplete	0	0 %
Planned Work Completed Late	10	7.63%
Total Work Completed	384	
Reactive Work Completed	83	17.88%
PM Work Completed	272	74.73%

## O & M Activities

- **Permit Continuous Monitoring Requirements**
  - All permit required, continuous monitoring equipment was on-line and working properly during the month.
  - All PH and conductivity probes cleaned and calibrated.
  - All TSS and Turbidity probes were cleaned and calibrated.
  - UVT probe cleaned and calibrated.
  - Monthly intensity probe verification completed.
- **Permit Violations**
  - No permit violations.
- **Sampling**
  - All permit required samples for the month were collected and processed.
  - Monthly gas samples collected.
- **Safety**
  - Monthly vehicle safety inspections completed.
  - Monthly gas tech monitor inspections completed.
  - Monthly eyewash safety showers inspected.
  - Monthly SCBA inspections.
  - Hazardous storage area inspection.
  - Spill kit inspections.
- **Monthly Backup Generator Tests**
  - Routine testing of the backup generators was completed and showed no issues.
- **Essential Equipment Maintenance**
  - Aqua Guard pre-treatment screen inspected and serviced.
  - Headwork's conveyor belt lubed and inspected.
  - Grit classifier monthly lubed.
  - Monthly Daft lube PM.
  - Primary clarifier shear pins replaced as needed.
  - Primary sludge pump repack PMs completed.
  - Piller blowers 1 & 6 weekly inspections complete.
  - Service Air compressors inspection and service completed.
  - Waukesha engines inspections completed.
  - Monthly tertiary filters gear box and platform drive wheel service complete.
  - Filter #1 & #2 monthly platform gear box PMs completed.
  - Monthly filter festoon inspection completed.
  - Filter #1 & #2 monthly backwash wasting pumps oil checks complete.
  - DAFT #1 and #2 Air Compressors PM services complete.
  - DAFT monthly lube completed.
  - Monthly UREA refill completed on CHPs #1 & #2.
  - CHP1&2 differential pressure readings taken within normal range, Gas DP pressure collected within normal range.

## Operations / Areas of Concern

- **Sludge Thickening Operation**
  - Treating of filtrate from GBT.
  - Running GBT 7 days a week.
  - Getting the Sludge Lagoons down low enough for the Digester take down in the winter.
- **Primary Treatment**
  - Balancing primary sludge flows to the digesters.
  - Utilizing DAFT 3 to thicken primary sludge.
  - Preparing to take down both digesters in the winter.
  - Trying to use less chemicals to manage blankets in the primaries.
- **Subregional Facilities**
  - Cleaning of the Reclaim tank after having to have membranes replaced.
  - Final NTU at both subregional facilities
  - Continuing to troubleshoot turbidity without being able to have Fibracast travel from Canada.
- **Final Effluent**
  - Recovering our process after having to deal with a plant shutdown.

## Major Maintenance Activities

- **Primary Treatment**
  - EQ Basin 2 aerator repairs and cable replacement completed.
  - Daft 3 ongoing repairs.
  - Primary sludge pump repacks completed.
  - Digester Gas Project upgrades
- **Treatment Disposal**
  - GBT Tank upgrades
  - GBT Motor upgrades completed.
  - GBT improvements ongoing.
  - Digester 1-3 upgrades ongoing.
- **Secondary Treatment**
  - Turblex blower 2 ongoing upgrades.
- **Power generation**
  - CHP 1&2 CPU batteries replaced.
  - CHP 1 starter replacement
- **Hesperia WRP**
  - Plant water line repaired.
- **AVPS Otoe**
  - Bioxide metering pump installation completed.
  - Asphalt and concrete sink hole repaired.



# ***Victor Valley Wastewater Reclamation Authority***



## **Environmental Compliance Department Report**

**August 2020**

VWRA Environmental Compliance Department  
Industrial Pretreatment Program

## **I. Interceptors Operation and Maintenance:**

---

### **1. Interceptors cleaning & CCTV:**

The South Apple Valley manholes conditions assessment completed

### **2. Interceptors Inspections:**

The following interceptors were visually inspected for signs of damage, vandalism and evidence of sanitary sewer overflows:

- ✓ South Apple Valley & North Apple Valley.
- ✓ Schedule 1, 2, 3 & 4
- ✓ UNE Bypass HDPE pipe
- ✓ Hesperia, I Ave and Santa Fe.
- ✓ CSA 64
- ✓ Adelanto
- ✓ SCLAI

### **3. Damage and repair summary:**

- ✓ No Damage found during inspections and no repair was needed or performed.

### **4. Sanitary sewer overflows (SSO) summary:**

- ✓ Date of last reportable SSO: March 12, 2020

### **5. Interceptors maintenance budget remaining:**

- ✓ The fiscal year 2020-2021 Interceptor sewer maintenance amount remaining for sewer cleaning and inspection services is \$100,000.00

### **6. Dig Alert Underground tickets processed:**

- ✓ A total of One hundred and Forty Four (144) USA Tickets were received and processed in August 2020.

### **7. Flow monitoring Studies:**

- ✓ A flow monitoring study by ADS Environmental is continuing.

## **II. Industrial pretreatment Activities:**

---

- 1. New Business Questionnaires and permits applications evaluated:**
  - ✓ Five (5) New Business Questionnaires were processed in the month of August 2020.
  - ✓ One (1) New Business Inspection was conducted in the month of August 2020.
- 2. New permits issued:**
  - ✓ One (1) New permit was issued in the month of August 2020.
- 3. Permit renewals issued:**
  - ✓ Eleven (11) Class III permit renewals were issued in the month of August 2020.
- 4. Work Orders:**
  - ✓ 31 Work Orders were completed in August 2020
- 5. Monthly revenues collected, and invoices issued:**
  - ✓ Revenues: \$2,600.00
  - ✓ Invoiced: \$3,800.00



### III. Industrial Pretreatment Activities (continued)

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**1. Current enforcement actions:**

- ✓ No Notice of Violations were issued in August 2020.

**2. Current active industrial pretreatment permits:**

- ✓ The current number of VVWRA's industrial wastewater discharge permits is 429, they are comprised as follows:

1	Class I	Categorical Industrial User
10	Class II	Non-Categorical Significant Industrial User
404	Class III	Non-Significant Industrial User
2	Class IV	Zero Discharge Industrial User
14	Class V	Sanitary Waste Haulers

- ✓ The permitted establishments include:

16	Automotive Service Facility
11	Bakery
1	Brewery/Winery
20	Car Wash/Truck Wash/Bus Wash
3	Coffee Shop
9	Dry Cleaner
299	FSE
22	Grocery Store
3	Hospital
3	Misc. Food
3	Misc. Industrial
4	Other
1	Photographic
1	Print Shop
1	Prison
3	School/Church
4	Water Retail Store
14	Waste Haulers

- ✓ Permitted businesses are distributed among member entities as follows: 163 in Victorville, 123 in Apple Valley, 117 in Hesperia and 1 in Oro Grande.

# ***Victor Valley Wastewater Reclamation Authority***



**Environmental Compliance Department**

***Septage/FOG/ADM Monthly Report***

**August 2020**

## 1. Septage/FOG/ADM receiving invoices and payments monthly report:

Payments and Invoices period: August1<sup>st</sup> thru August31<sup>st</sup> – Septage rate per Gallon: \$ 0.0936

FOG/ADM rate per Gallon: \$ 0.04

### Receiving invoices

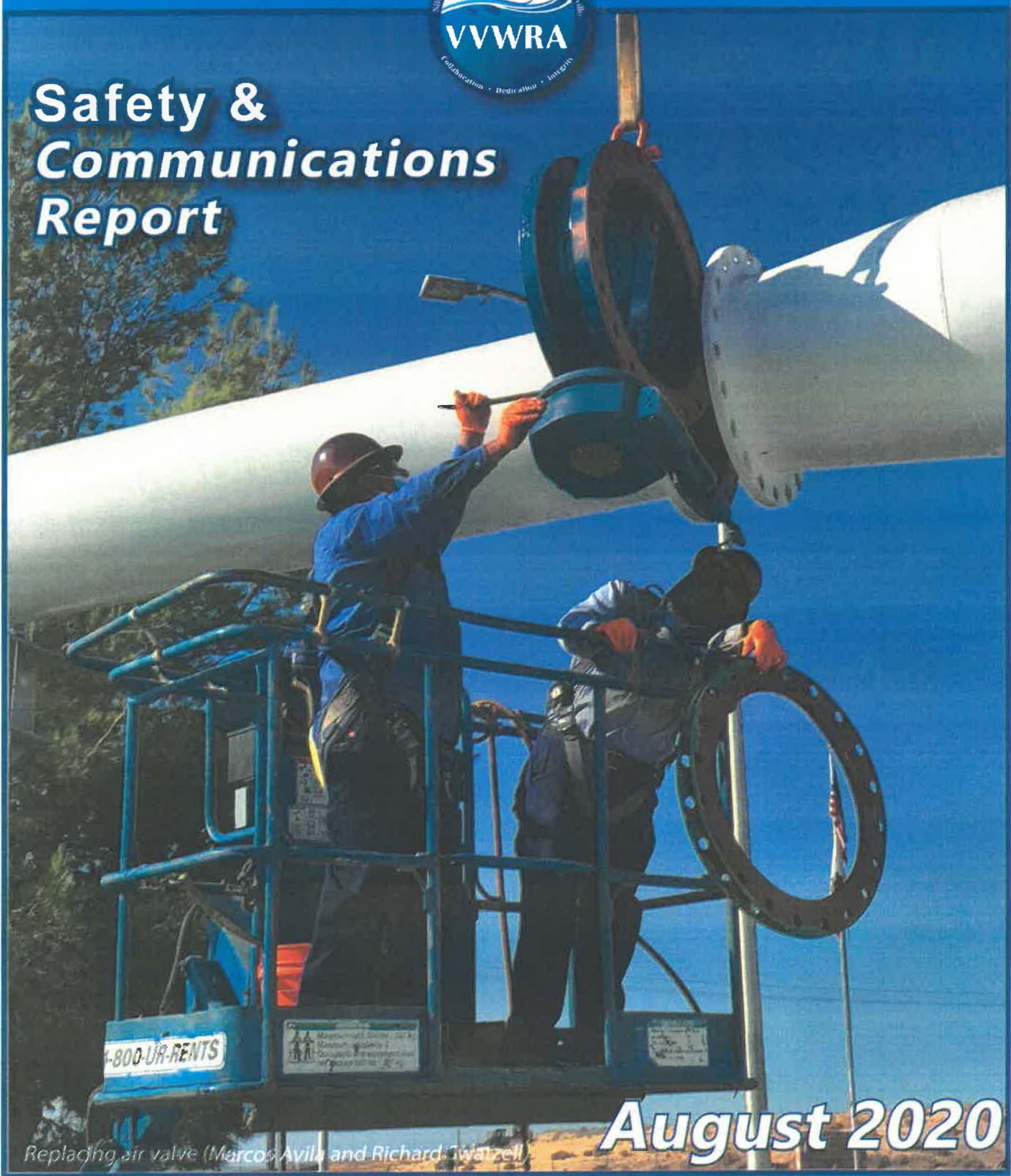
ID No	Septage Hauler	Invoice Date	Total Gallons	Invoice Amount
ABS000	Absolute Pumping	8/28/2020	29,162	\$2,729.56
ALP000	Alpha Omega Septic Service	8/28/2020	124,172	\$11,622.50
BUR000	Burns Septic	8/28/2020	120,000	\$11,232.00
HIT000	Hitt Plumbing	8/28/2020	6,870	\$643.03
HON001	Honest Johns Septic Service, Inc	8/28/2020	90,925	\$8,510.58
POO000	Pooman Pumping	8/28/2020	48,000	\$4,492.80
RIG001	Right Angle Solutions	8/28/2020	0	\$0
ROT001	T.R. Stewart Corp. dba Roto Rooter	8/28/2020	103,130	\$9,652.97
USA000	USA Septic	8/28/2020	60,300	\$5,644.08
ALP000	Alpha Omega Septic Service (Nutro)	8/28/2020	119,846	\$4,793.84
COW000	Co-West Commodities	8/28/2020	0	\$0
HIT000	Hitt Plumbing	8/28/2020	0	\$0
LIQ000	Liquid Environmental Solutions of CA	8/28/2020	0	\$0
SMC000	SMC Grease Specialist, Inc.	8/28/2020	0	\$0
WES004	West Valley MRF, LLC Burrtec Waste Industries, Inc.	8/28/2020	0	\$0
<b>Grand Totals</b>			<b>702,405</b>	<b>\$59,321.36</b>

**Septage/FOG/ADM receiving payments:**

<b>ID No</b>	<b>Business Name</b>	<b>Payments Received</b>
ABS000	Absolute Pumping	\$4,287.82
ALP000	Alpha Omega Septic Service	\$16,940.20
BUR000	Burns Septic	\$31,449.60
HIT000	Hitt Plumbing	\$6,608.80
HON001	Honest Johns Septic Service, Inc	\$11,235.56
RIG001	Right Angel Solutions	\$0
ROT001	T.R. Stewart Corp. dba Roto Rooter	\$9,688.71
USA000	USA Septic	\$12,626.64
ALP000	Alpha Omega Septic Service (Nutro)	\$4,982.12
COW000	Co-West Commodities	\$0
LIQ000	Liquid Environmental Solutions of CA	\$0
SMC000	SMC Grease Specialist, Inc.	\$0
WES004	West Valley MRF, LLC Burrtec Waste Industries, Inc.	\$0
HIT000	Hitt Plumbing	\$652.20
<b>Grand Total</b>		<b>\$110,319.73</b>



# Safety & Communications Report



Replacing air valve (Marcos Avila and Richard Twaizell)

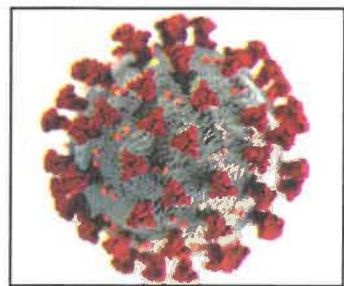
**August 2020**



# Safety

## STAFF SAFETY TAILGATE TRAINING CONDUCTED

- August 3--emergency evacuation procedure
- August 10--work ergonomics
- August 13--fire extinguishers
- August 27-- Company vehicle policy
- August 30--making good safety decisions
- Periodic updates on corona virus and updates to our policy





# Safety

## Safety Events/ Training

- Safety tailgates
- Daily, weekly and monthly plant inspections
- Staff has been assigned online safety courses including electrical safety, traffic control, LOTO and fall protection.
- Practical fire extinguisher training
- Various webinars on handling coronavirus in the workplace

## Unsafe Conditions Reported/Resolved

Date of last recordable accident/injury: November 18, 2019

Days since last recordable accident/injury:  
287 Days



# Safety

## NEXT MONTH'S SCHEDULE OF STAFF TRAINING/SAFETY EVENTS :

- Safety Tailgates will be conducted weekly online
- Safety Committee meeting
- We are beginning some socially distanced, in-person training. Fire extinguisher training was conducted with more in person training planned for September.

## Media Coverage

- Victorville to pay \$2 million dollar settlement--Daily Press August 19, 2020



## Outreach

- Work has begun on Fall edition of the Purple Pipe
- Plant tours have been suspended until further notice due to coronavirus crisis.





# DAILY PRESS

## NEWS

# Victorville agrees to pay \$2.2 million to settle dispute with wastewater authority

**Martin Estacio** Victorville Daily Press

Published 6:25 p.m. PT Aug. 19, 2020

The city of Victorville will pay \$2.2 million to the Victor Valley Wastewater Reclamation Authority as part of a settlement agreement following a yearslong dispute over wastewater flow diversion.

The City Council approved the agreement 3-1 Tuesday and appropriated \$440,000 to the sewer fund as the first of five payments. Council member Blanca Gomez voted no and Mayor Pro Tem Rita Ramirez was absent.

The payments will be spread out over five years with the first occurring Oct. 1.

“This is a new chapter. This is good news for the city and for the VVWRA. We are looking to move on and have great relationships for the benefit of the entire region,” Council member Debra Jones said.

The dispute began when VVWRA filed a claim in 2017 for monetary damages against the city that amounted to more than \$8 million.

Authority officials alleged that Victorville, around 2013, started diverting domestic wastewater flows into its own wastewater plant that, which was built in 2009, that should have gone through VVWRA’s facility.

As Victorville is a member of the VVWRA’s Joint Power Agreement and Service Agreement, authority officials said in the claim that the contracts provide “that VVWRA will be responsible for receiving, treating and disposing of ALL flows from the communities it serves and that VVWRA is solely responsible for constructing, maintaining and operating ALL facilities to address those flows.”

VVWRA's claim said the diverted flow cost about \$7.3 million in lost revenue and more than \$750,000 in non-delivered connection fees. Nearly 30% of the agency's staff was laid off as a result.

The City Council rejected the 2017 claim that same year. In 2016, the city Council notified VVWRA official of its intent to terminate the agreement, a move that requires prior notice of 30 years.

In an email Wednesday, Victorville spokesperson Sue Jones said the city believed language in the agreement required "VVWRA to treat all flows sent to it by the member agencies, but (that) the agreement does not require member agencies to send all flows to VVWRA."

As part of the settlement, an amended JPA will replace the existing agreements VVWRA has with Victorville and other member agencies.

The new agreement will include language that permits flow diversion "so as to avoid future disputes," a city staff report read.

In response to several questions sent Wednesday, VVWRA spokesperson David Wylie said the settlement would be addressed at the agency's next Board meeting on Thursday.

"The parties have been working hard to resolve the dispute and everyone is glad that it looks like a final resolution is at hand," Wylie said in an email. "We will be glad to share the details of the resolution once it is finalized."

Not everyone on the City Council was pleased with the settlement, though.

"This is not good news for the city of Victorville. It's not good news for our taxpayers," said Council member Gomez before voting against it. "That \$2.2 million? Not a good deal."

Gomez further claimed that the process was not transparent and that residents would be left to pay the money.

"It's not your pocket money," she told her colleagues. "You're here to represent the people and save their money, not get them into trouble."

According to spokesperson Jones, the settlement will be paid from cash available in the city's sewer fund and will not affect residents.

"This cash is available in our Sewer Fund because we have been able to realize savings from various major capital improvement projects, which were completed under budget," she said.

Jones did not say how much the dispute with VVWRA cost the city in legal fees.

She told the Daily Press earlier this year that mediation had been occurring since January 2018.

The staff report from Tuesday said a joint voluntary mediation had failed and that the agreement had come after “lengthy negotiations” and a “desire to settle the Dispute and avoid the cost of litigation.”

***Daily Press reporter Martin Estacio may be reached at 760-955-5358 or MEstacio@VVDailyPress.com. Follow him on Twitter @DP\_mestacio.***