

As a matter of proper business decorum, the Board of Commissioners respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
VICTORVILLE CITY HALL, CONFERENCE ROOM D
14343 CIVIC DRIVE, VICTORVILLE CA 92392

Thursday, September 16, 2021
7:30 a.m.

VVWRA is committed to protecting public health and the environment in the Victor Valley by providing effective and fiscally responsible wastewater collection, treatment, and recycling.

Call to Order **Holland**

Roll Call **Casteel**

Public Comments- Closed Session Agenda Items **Holland**

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted. Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; or (c) employment actions, or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information. Closed Session is scheduled to commence at 7:30 a.m. If the matters discussed in closed session require additional time beyond 8:00 a.m., in deference to the public, the Board may continue the Closed Session discussion after Open Session is concluded. In that case, Closed Session will resume after the Commissioners Comments section and any reportable action will be reported after the continued Closed Session has concluded and before adjournment.

Closed Session

Item 1. (Gov. Code Sec. 54954.5-54956.9(d))- Government Tort Claim- City of Hesperia- Settlement Discussion

Item 2. (Gov. Code Sec. 54954.5-54956.9(d)(1))- Conference with Legal Counsel – Recycled Water Discussion

Call to Order & Pledge of Allegiance **Holland**

Report from Closed Session **Legal**

Public Comment (Government Code Section 54954.3) **Holland**

Opportunity for members of the public to directly address the Board on items of public interest within its

jurisdiction. The public may also address the Board on items being considered on this agenda. VVWRA requests that all public speakers complete a speaker's card and provide it to the Secretary. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record. We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Possible Conflicts of Interest

Holland

Consent Calendar

Holland

All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

Item 3. Receive, Approve and File Minutes

- Regular Board Meeting 08/19/21

Item 4. Receive, Approve and File August 2021 Disbursement

- Warrant Summary Disbursements

Poulsen

Board Action Required

Staff Recommendation: Approve as presented

Action Items

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

Item 5. Hesperia Settlement

Poulsen

Item 6. Recommendation to Grant an Easement Agreement to Southern California Edison (SCE) to Provide Power to the RNG Project

It is recommended that the Board of Commissioners authorize the General Manager to execute a Grant of Easement document provided by SCE, pending Legal review and approval of the agreement.

Poulsen

Board Action Required

Staff Recommendation: Approve as Presented

Item 7. Recommendation to Amend the 2021 Board Schedule

It is recommended that the Board of Commissioners approve the amended 2021 Board Meeting Schedule.

Casteel

Board Action Required

Staff Recommendation: Approve as Presented

Staff Reports

Reports are submitted as presented by Staff. Staff is available if the Commission has questions.

**Item 8. General Managers Report
- Recycled Water Discussion**

Poulsen

Item 9. Financial and Investment Report – 2nd Quarter 2021

Keagy

Item 10. Operations and Maintenance Report – 2nd Quarter 2021

Adams

Item 11. Environmental Compliance Report – 2nd Quarter 2021

Laari

Item 12. Septage Receiving Facility Report – 2nd Quarter 2021

Laari

Item 13. Safety and Communication Report – 2nd Quarter 2021

Wylie

Adjournment

Holland

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the VVWRA's Secretary at (760) 246-8638 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

Agenda posting

Government Code Section 54954.2

This agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the VVWRA office located at, 20111 Shay Road, Victorville CA 92394. The materials will also be posted on the VVWRA website at www.vvwra.com.

Items Not Posted

Government Code Section 54954.2(b)

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.

Items Continued

Government Section 54954.2(b)(3)

Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting

Meeting Adjournment

This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice

VVWRA's Board Meeting packets and agendas are available for review on its website at www.vvwra.com. The website is updated on Friday preceding any regularly scheduled board meeting.

MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
August 19, 2021

CALL TO ORDER: Chair Bill Holland called the meeting to order at 7:34 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

CITY OF VICTORVILLE
CITY OF HESPERIA
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)
TOWN OF APPLE VALLEY

Bill Holland, Chair
Dakota Higgins, Vice-Chair
Scott Nassif, Secretary

Debra Jones, Treasurer

VWRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Secretary to GM/Board
Piero Dallarda, Legal Counsel (BB&K)

Chieko Keagy, Controller

Guest Present:

Keith Metzler, City of Victorville

Janele Davidson, City of Victorville

CLOSED SESSION

PUBLIC COMMENTS- CLOSED SESSION AGENDA

Chair Holland asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Holland called for a motion to enter into Closed Session.

Moved: Commissioner Nassif

Second: Commissioner Jones

Motion to enter into Closed Session

Motion passed by a 4-0 roll call vote

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Holland called the meeting to order at 9:27 AM.

REPORT FROM CLOSED SESSION

The Board met in closed session under Government Code Section 54954.5 and 54956.9d to address the settlement agreement between the City of Hesperia and VVWRA concerning the withholding of Connection Fees. We are pleased to announce that there is a final agreement reached between VVWRA and the City of Hesperia that will be brought to the Board for final approval in open session at the next Board meeting.

PUBLIC COMMENTS- REGULAR SESSION AGENDA

None

POSSIBLE CONFLICT OF INTEREST

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 4

CONSENT CALENDAR:

3. Receive, Approve and File Minutes, July 15, 2021
4. Receive, Approve and File July 2021 Disbursement

Moved: Commissioner Higgins

Second: Commissioner Jones

Approval of the Consent Calendar Items 3 and 4 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 4.

Chair Holland - Yes

Commissioner Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 4-0 roll call vote

PUBLIC HEARING:

5. Ordinance 001

Chair Holland opened the Public Hearing at 9:32 am.

VVWRA Regular Meeting Minutes
Thursday, July 15, 2021
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The Secretary of the Board confirmed the posting and publication of the Public Hearing Notice as required by law.

A brief oral presentation was given at the last Board meeting on July 15, 2021 on Ordinance 001 and the changes being made.

Chair Holland asked if there were any comments from the public. There were no public comments.

Chair Holland closed the public hearing at 9:34 am.

ACTION ITEM:

6. Recommendation to Adopt Ordinance 001

The Board will consider approval to read the ordinance by title only, waive further reading of the ordinance and authorize the General Manager to publish Ordinance 001- Rules and Regulations for Sewer Service.

Moved: Commissioner Jones

Second: Commissioner Nassif

Approval to Adopt Ordinance 001- Rules and Regulations for Sewer Service.

Chair Holland - Yes

Commissioner Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 4-0 roll call vote

7. Recommendation to Approve Updated Investment Policy

The Board will consider approval of Resolution 2021-07, the clarifying modifications on the Investment Policy.

Moved: Commissioner Higgins

Second: Commissioner Nassif

Approval of Resolution 2021-07, the clarifying modifications on the Investment Policy.

Chair Holland - Yes

Commissioner Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 4-0 roll call vote

8. Recommendation to Award a Contract to Lyles Construction to Install New Blowers

The Board will consider approval for the General Manager to award a contract to Lyles Construction Inc. to install the new Sulzers blowers at the Regional Plant for \$213,400.00 plus a 10% contingency, to cover unforeseen costs, totaling \$234,740.00 pending legal review and approval of the contract.

Moved: Commissioner Jones

Second: Commissioner Nassif

Approval for the General Manager to award a contract to Lyles Construction Inc. to install the new Sulzers blowers at the Regional Plant for \$213,400.00 plus a 10% contingency, to cover unforeseen costs, totaling \$234,740.00 pending legal review and approval of the contract.

Chair Holland - Yes

Commissioner Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 4-0 roll call vote

9. Recommendation Approve Trussell Technologies to Complete the UV Bioassay Study

The Board will consider approval for the General Manager to award a contract to Trussell Technologies Inc. in the amount of \$84,688 to perform the UV spot check bioassay at the Apple Valley and Hesperia sub-regional facilities, pending legal approval of the agreement.

Moved: Commissioner Higgins

Second: Commissioner Jones

Approval for the General Manager to award a contract to Trussell Technologies Inc. in the amount of \$84,688 to perform the UV spot check bioassay at the Apple Valley and Hesperia sub-regional facilities, pending legal approval of the agreement.

Chair Holland - Yes

Commissioner Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 4-0 roll call vote

VVWRA Regular Meeting Minutes

Thursday, July 15, 2021

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10. Recommendation to Approve Excess Capacity Agreement with the City of Victorville

The Board will consider approval of the General Manager to approve the Excess Capacity Agreement with the City of Victorville for intermittent use of capacity in VVWRA percolation pond 13, following legal approval of the agreement

Moved: Commissioner Jones

Second: Commissioner Nassif

Approval the General Manager to approve the Excess Capacity Agreement with the City of Victorville for intermittent use of capacity in VVWRA percolation pond 13, following legal approval of the agreement

Chair Holland - Yes

Commissioner Higgins- Yes

Commissioner Nassif - Yes

Commissioner Jones - Yes

Motion passed by a 4-0 roll call vote

CLOSED SESSION (If Closed Session is continued)

ADJOURNMENT

The board will adjourn to a regular board meeting on September 16, 2021, at 7:30 a.m.

APPROVAL:

DATE: September 16, 2021,

BY: _____

Approved by VVWRA Board Scott Nassif,
Secretary VVWRA Board of Commissioners



Victor Valley Wastewater Reclamation Authority

A Joint Powers Authority and Public Agency of the State of California

Administrative Offices

20111 Shay Road, Victorville, CA 92394


Telephone: (760) 246-8638

Fax: (760) 948-9897

e-mail: mail@vwwra.com

DATE: September 16, 2021

TO: Darron Poulsen
General Manager

FROM: Chieko Keagy 
Controller

SUBJECT: Cash Disbursements Register

RECOMMENDED ACTION

It is recommended that the Board of Commissioners approve the cash disbursements and payroll register for the Victor Valley Wastewater Reclamation Authority.

BACKGROUND

The Cash Disbursements Register totals represented below are for the month of AUGUST 2021, check numbers 124134-124178 and ACH's.

<i>Accounts Payable</i>			
<i>Checks</i>	<i>ACH's and EFT's</i>	<i>Payroll</i>	<i>Total</i>
<i>\$112,647.68</i>	<i>\$789,859.21</i>	<i>\$349,209.36</i>	<i>\$1,251,716.25</i>

Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 8/1/21 through 8/31/21

Vendor Name	Payment #	Date	Total
Applied Industrial Technologies	124134	08/05/21	\$ 5,606.06
Bnsf Railway Company	124135	08/05/21	\$ 26,602.00
City Of Victorville / Sanitation	124136	08/05/21	\$ 3,832.66
Daily Press	124137	08/05/21	\$ 2,923.30
Evans-Hydro	124138	08/05/21	\$ 28,342.49
Ferguson Enterprise, Inc.	124139	08/05/21	\$ 259.25
Hi-Desert Communications	124140	08/05/21	\$ 150.00
High Desert Lock & Safe	124141	08/05/21	\$ 574.44
Prudential Overall Supply	124142	08/05/21	\$ 720.62
Quill Corporation	124143	08/05/21	\$ 1,538.57
Scott Equipment, Inc	124144	08/05/21	\$ 3,192.72
Answering 365	124145	08/11/21	\$ 123.00
California Tool & Welding Supply	124146	08/11/21	\$ 15.50
Daily Press	124147	08/11/21	\$ 97.52
Ilink Business Management	124148	08/11/21	\$ 527.76
Liberty Utilities	124149	08/11/21	\$ 90.84
Orkin	124150	08/11/21	\$ 565.00
Prudential Overall Supply	124151	08/11/21	\$ 738.86
Royal Industrial Solutions	124152	08/11/21	\$ 17,308.24
Shredyourdocs.Com	124153	08/11/21	\$ 106.40
World Oil Environmental Services	124154	08/11/21	\$ 120.00
Cintas Corporation	124155	08/18/21	\$ 946.35
Daily Press	124156	08/18/21	\$ 579.71
Fha Services, Inc.	124157	08/18/21	\$ 1,271.00
High Desert Lock & Safe	124158	08/18/21	\$ 985.83
Ilink Business Management	124159	08/18/21	\$ 263.88
Labconco Corporation	124160	08/18/21	\$ 688.86
Nor-Cal Pipeline Services	124161	08/18/21	\$ 3,352.66
Orkin	124162	08/18/21	\$ 154.00
Prudential Overall Supply	124163	08/18/21	\$ 710.59
United Rentals Northwest, Inc	124164	08/18/21	\$ 565.00
Airgas Usa, Llc	124165	08/25/21	\$ 607.03
Aquatic Bioassay / Consult Inc.	124166	08/25/21	\$ 245.00
Fha Services, Inc.	124167	08/25/21	\$ 82.00
Heritage Victor Valley Medical Group	124168	08/25/21	\$ 100.00
Higgins, Dakota	124169	08/25/21	\$ 100.00
Holland, William J.	124170	08/25/21	\$ 100.00
Ilink Business Management	124171	08/25/21	\$ 263.88
Jones, Debra	124172	08/25/21	\$ 100.00
Konica Minolta Business Solutions	124173	08/25/21	\$ 87.80
Macleod Watts Inc	124174	08/25/21	\$ 4,650.00
Mojave Desert A.Q.M.D.	124175	08/25/21	\$ 1,000.00
Nassif, Scott	124176	08/25/21	\$ 100.00
Orkin	124177	08/25/21	\$ 411.00
Verizon Wireless	124178	08/25/21	\$ 1,847.86

Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 8/1/21 through 8/31/21

Vendor Name	Payment #	Date	Total
		Total Checks	\$ 112,647.68
2G Energy Inc.	080620211	08/06/21	\$ 1,415.79
A.D.S. Corp.	080620212	08/06/21	\$ 7,150.00
Adt Commercial	081220211	08/12/21	\$ 929.55
Aerzen Usa	081220212	08/12/21	\$ 1,878.48
Air Products And Chemicals, Inc.	082620211	08/26/21	\$ 23,130.70
American Express	081220213	08/12/21	\$ 9,479.68
Anthony, Donna	0819202112	08/19/21	\$ 428.00
Babcock Laboratories, Inc.	082620212	08/26/21	\$ 20,992.40
Beck Oil, Inc.	081920211	08/19/21	\$ 2,899.50
Beck Oil, Inc.	081220214	08/12/21	\$ 25.42
Beck Oil, Inc.	080620213	08/06/21	\$ 31.36
Bergstrom Construction Inc	081220215	08/12/21	\$ 43,500.00
Best, Best & Krieger, L.L.P.	081920212	08/19/21	\$ 25,756.46
Billings, Richard	0819202113	08/19/21	\$ 428.00
Biogas Power Systems- Mojave, Llc	081220216	08/12/21	\$ 64,119.27
Blackline Safety Corp	080620214	08/06/21	\$ 210.00
Brenntag Pacific, Inc	081920213	08/19/21	\$ 10,557.35
California School Veba	081220217	08/12/21	\$ 665.24
Cdw Government, Inc	080620215	08/06/21	\$ 4,506.34
Consumers Pipe & Supply, Co.	081220218	08/12/21	\$ 106.07
Consumers Pipe & Supply, Co.	080620216	08/06/21	\$ 220.18
Correia, Bruce	0819202114	08/19/21	\$ 428.00
Coyle Supply, Inc.	081920214	08/19/21	\$ 478.66
Culligan Water Conditioning	080620217	08/06/21	\$ 555.70
D.K.F. Solutions Group, Llc	081220219	08/12/21	\$ 350.00
Dagnino, Roy	0819202115	08/19/21	\$ 428.00
Davis, Tim	0819202116	08/19/21	\$ 428.00
Dxp Enterprises (Formerly Cortech Engineering)	0812202110	08/12/21	\$ 47,885.58
E&M Electric And Machinery, Inc	080620218	08/06/21	\$ 2,020.00
Evoqua Water Technologies Llc	082620213	08/26/21	\$ 10,213.11
Flint, Terrie Gossard	0819202117	08/19/21	\$ 238.25
Fluence Corporation	080620219	08/06/21	\$ 14,354.75
G.A. Osborne Pipe & Supply	082620214	08/26/21	\$ 735.48
G.A. Osborne Pipe & Supply	0812202111	08/12/21	\$ 1,089.59
Graham Equipment	0806202110	08/06/21	\$ 20,382.50
Grainger	082620215	08/26/21	\$ 847.24
Grainger	081920215	08/19/21	\$ 1,131.40
Grainger	0812202112	08/12/21	\$ 84.30
Grainger	0806202111	08/06/21	\$ 560.14
Granicus, Inc.	081920216	08/19/21	\$ 2,600.00
Graybar Electric Co., Inc.	0812202113	08/12/21	\$ 6,713.70
Gyurcsik, Darline	0819202118	08/19/21	\$ 206.97
Haaker Equipment Company	081920217	08/19/21	\$ 14,193.75

Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 8/1/21 through 8/31/21

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Vendor Name	Payment #	Date	Total
Haaker Equipment Company	0806202112	08/06/21	\$ 32,294.39
Hach Company	0812202114	08/12/21	\$ 2,562.19
High Desert Affordable Landscaping	0812202115	08/12/21	\$ 4,459.76
Hinojosa, Thomas	0819202119	08/19/21	\$ 428.00
Keniston, Olin	0819202120	08/19/21	\$ 238.25
Linde Services, Inc.	0806202113	08/06/21	\$ 12,263.72
Luhdorff And Scalmanini	0819202118	08/19/21	\$ 639.00
Main, Randy	0819202121	08/19/21	\$ 428.00
Mcgee, Mark	0819202122	08/19/21	\$ 428.00
Mcgrath Rentcorp	0806202114	08/06/21	\$ 5,466.43
Mcmaster-Carr Supply Co.	0806202115	08/06/21	\$ 105.37
Montgomery, Lillie	0819202123	08/19/21	\$ 168.56
Nalian, L. Christina	0819202124	08/19/21	\$ 168.56
Nave, Patrick	0819202125	08/19/21	\$ 428.00
Netgain Networks, Inc	0826202116	08/26/21	\$ 2,800.00
Netgain Networks, Inc	0812202116	08/12/21	\$ 2,807.06
Netgain Networks, Inc	0806202116	08/06/21	\$ 19,761.59
Pvf Sales Inc	0826202117	08/26/21	\$ 2,182.14
Pvf Sales Inc	0812202117	08/12/21	\$ 1,127.87
Pvf Sales Inc	0806202117	08/06/21	\$ 2,392.90
Siemens Industry Inc.	0826202118	08/26/21	\$ 2,005.35
Siemens Industry Inc.	0819202119	08/19/21	\$ 295.80
Solenis Llc	0806202118	08/06/21	\$ 9,543.03
Taylor, Craig	0806202119	08/06/21	\$ 350.00
Tesco Controls Inc	0806202120	08/06/21	\$ 15,000.00
T-Mobile	0812202118	08/12/21	\$ 198.88
U.S. Bank	0826202119	08/26/21	\$ 5,990.47
U.S.A. Bluebook	0826202110	08/26/21	\$ 1,246.06
U.S.A. Bluebook	0819202110	08/19/21	\$ 848.37
Underground Service Alert Of Southern California	0812202119	08/12/21	\$ 133.98
V.V. Tow, Inc.	0806202121	08/06/21	\$ 85.00
Vertech Industrial Systems	0806202122	08/06/21	\$ 6,000.00
Veteran Janitorial, Llc	0806202123	08/06/21	\$ 3,005.00
Victor Valley Wastewater Employees Assoc	0806202124	08/06/21	\$ 962.50
W.M. Lyles	0806202125	08/06/21	\$ 19,292.63
Walters Wholesale Electric	0806202126	08/06/21	\$ 1,500.75
Xylem Dewatering Solutions	0806202127	08/06/21	\$ 2,370.20
Xylem Water Solutions	0819202111	08/19/21	\$ 104,856.28
Flyers Energy, Llc	DFT02387	08/26/21	\$ 752.32
Flyers Energy, Llc	DFT02319	08/12/21	\$ 2,594.07
Flyers Energy, Llc	DFT02308	08/05/21	\$ 1,895.23
Konica Minolta Business Solutions	DFT02388	08/26/21	\$ 408.36
Lincoln Financial Group	DFT02309	08/05/21	\$ 4,173.14
Lincoln Financial Group	DFT02310	08/05/21	\$ 80.11
Principal Life Ins. Co.	DFT02311	08/05/21	\$ 2,429.00

**Victor Valley Wastewater Reclamation Authority
Cash Disbursement Register
From 8/1/21 through 8/31/21**

Vendor Name	Payment #	Date	Total
San Bernardino County Fire Protection Dist	DFT02397	08/31/21	\$ 455.00
San Bernardino County Fire Protection Dist	DFT02398	08/31/21	\$ 455.00
Southern California Edison	DFT02389	08/26/21	\$ 16,687.08
Southern California Edison	DFT02361	08/18/21	\$ 18,898.95
Southern California Edison	DFT02362	08/18/21	\$ 1,646.99
Southern California Edison	DFT02312	08/05/21	\$ 68,691.86
Southern California Edison	DFT02317	08/05/21	\$ 960.49
Southern California Edison	DFT02317	08/05/21	\$ 960.49
Southwest Gas Company	DFT02390	08/26/21	\$ 22,275.98
Southwest Gas Company	DFT02363	08/18/21	\$ 56.47
Southwest Gas Company	DFT02320	08/12/21	\$ 29.37
Southwest Gas Company	DFT02321	08/12/21	\$ 47.72
Southwest Gas Company	DFT02313	08/05/21	\$ 9,335.66
Southwest Gas Company	DFT02313	08/05/21	\$ 16,973.92
Sparkletts Drinking Water	DFT02364	08/18/21	\$ 1,006.65
Spectrum (Prev. Charter Communications)	DFT02391	08/26/21	\$ 4,945.07
Town Of Apple Valley	DFT02322	08/12/21	\$ 181.09
Ups	DFT02392	08/26/21	\$ 37.48
Ups	DFT02393	08/26/21	\$ 1,779.54
Ups	DFT02394	08/26/21	\$ 2,260.70
Ups	DFT02365	08/18/21	\$ 280.00
Ups	DFT02315	08/05/21	\$ 15.50
Ups	DFT02314	08/05/21	\$ 356.97
Total ACH and EFT			\$ 789,859.21

Approved

0902-21

Total Checks	\$ 112,647.68
Total ACH and EFT	\$ 789,859.21
Total Payroll - Aug 2021	\$ 349,209.36
Total	\$ 1,251,716.25



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
Board of Commissioners Staff Report**

TO: VVWRA Board of Commissioners
FROM: Darron Poulsen, General Manager
SUBMITTED BY: Darron Poulsen, General Manager
DATE: September 16, 2021

SUBJECT: **RECOMMENDATION TO APPROVE THE HESPERIA
SETTLEMENT AGREEMENT REGARDING THE CURRENT AND
FUTURE WITHHOLDING OF SEWER CONNECTION FEES**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Account Code:	
	<input type="checkbox"/> Funds Budgeted/ Approved:	

STAFF RECOMMENDATION

It is recommended that the Board of Commissioners approve the Hesperia settlement agreement regarding the current and future withholding of sewer connection fees pending discussion on final terms and legal review.

PREVIOUS ACTION(S)

None

BACKGROUND INFORMATION

The Commissioners of the VVWRA have been working diligently to develop an agreement with the City Hesperia regarding the withholding of current and future connections fees per the attached agreement, Exhibit (1). The agreement also looks to set terms for the diversion of flows by the City of Hesperia for a future supply to a City owned treatment facility. All of these terms have been discussed for a number of months and the Member agencies are in agreement that a settlement is the best approach to resolving this disagreement.

It is recommended that the Board of Commissioners approve the Hesperia settlement agreement regarding the current and future withholding of sewer connection fees pending discussion on final terms and legal review.

Attachment(s):

Exhibit | 1 | – Hesperia Settlement Agreement

EXHIBIT 1

SETTLEMENT AGREEMENT

This Settlement Agreement (the “**Settlement Agreement**”) is entered into as of July 1, 2021 (“**Effective Date**”), by and between the following public entities (collectively, the “**Parties**” or individually a “**Party**”): the City of Hesperia (“**Hesperia**”) and the Victor Valley Wastewater Reclamation Authority (“**VVWRA**”).

WHEREAS, VVWRA is a Joint Powers Agency created originally by a Joint Exercise of Powers Agreement dated December 13, 1977, and last amended in December 1998 (the “**Joint Powers Agreement**”);

WHEREAS, the current member entities of VVWRA (collectively, the “**Member Entities**”) are: the City of Victorville, the Town of Apple Valley, Hesperia, and County Services Areas #42 and #64;

WHEREAS, Hesperia commenced withholding connection fees due to VVWRA as a result of actions by the City of Victorville and claims by Hesperia that it had a right to construct its own treatment plant and divert flows within certain areas of the City of Hesperia (“**Retained Connection Fees**”);

WHEREAS, VVWRA filed a government tort claim against Hesperia (the “**Claim**”) on the basis that it violated the Victor Valley Wastewater Reclamation Project Service Agreement, dated November 23, 1976, between the predecessors-in-interest to the Parties (the “**Service Agreement**”) and that VVWRA suffered a financial loss as a result (the “**Dispute**”) (a copy of the Claim is attached hereto as Exhibit A;

WHEREAS, on or about October 29, 2020, VVWRA and the City of Victorville entered into that certain Amended and Restated Settlement Agreement regarding claims by VVWRA against the City of Victorville (the “**Victorville Settlement**”); and

WHEREAS, the Parties now desire to settle the Dispute pursuant to this Settlement Agreement to avoid the cost of litigation.

NOW THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties hereby agree as follows:

1. Incorporation of Recitals. The recitals set forth above are hereby reaffirmed by the Parties and incorporated by this reference into this Settlement Agreement as a substantive portion thereof.

2. Settlement Terms. The terms of settlement are as follows:

A. Regional Treatment Plant; Flow Diversion. VVWRA acknowledges and agrees that Hesperia will have the right to build a regional wastewater treatment plant (“**Hesperia Regional Plant**”) and to divert up to one million four hundred thousand (1,400,000) gallons per day of existing wastewater flows that are currently sent to VVWRA for collection and treatment (“**Flow Diversion**”), as well as an unlimited amount of new flows as a result of future development within Zone H (as defined in Section B) (“**Future Flows**” and collectively with the Flow

Diversion, the “**Hesperia Diversion Rights**”). All existing flows from Hesperia in excess of the Flow Diversion and all future flows from development within Zone V (as defined in Section B) (collectively, “**VVWRA Flows**”) will continue to be sent to VVWRA for collection and treatment at the Westside Wastewater Treatment Plant or such other facilities as may be operated from time to time by VVWRA (including without limitation the facility currently known as the Hesperia Subregional Plant) in accordance with the terms of the Service Agreement and the Joint Powers Agreement or any successor agreement thereto that is adopted by the Member Entities (“**VVWRA Facilities**”). Hesperia will provide no less than three years notice to VVWRA of its intent to build the Hesperia Regional Plant and to exercise the Hesperia Diversion Rights so that VVWRA will have sufficient time to make adjustments to its financial, capital improvement and operational plans. Hesperia will be solely responsible for all costs for the construction of the Hesperia Regional Plant and its supporting laterals, pipelines, pumps stations and other infrastructure necessary to collect and deliver wastewater to the Hesperia Regional Plant, as well as all operational, regulatory compliance and permitting costs (“**Regional Plant Costs**”).

B. Service Area Zones. The current service area of Hesperia will be split into two wastewater service zones as described on **Exhibit “B”** attached hereto and incorporated herein by this reference:

(i) The first zone will consist of those areas from which Hesperia will continue to deliver wastewater flows to VVWRA for treatment at the VVWRA Treatment Facilities (referred to herein as “**Zone V**”). The intent of the Parties is that Zone V will reflect those areas where the existing infrastructure owned and operated by VVWRA provides the most efficient means for the ongoing treatment of wastewater and to ensure that VVWRA Treatment Facilities continue to have sufficient flows to allow VVWRA to satisfy its existing debt obligations and regulatory permits. . Subject to regulatory and operational constraints and a more specific agreement between VVWRA and the member entities, VVWRA agrees to provide Hesperia with all the recycled water produced at the Hesperia Subregional Facility as a dependable source of reclaimed water derived from Zone V Flows. All existing and future flows from Zone V will constitute VVWRA Flows.

(ii) The second zone will consist of those areas from which Hesperia desires to exercise the Hesperia Diversion Rights (“**Zone H**”). The intent of the Parties is that Zone 2 will reflect those areas wherein new development is expected such that the Flow Diversion can supplement Future Flows to allow for the efficient construction and operation of the Hesperia Treatment Plant. Accordingly, all Flow Diversion and Future Flows shall originate within the area of Zone H.

(iii) Zone V and Zone H will be made up of the existing assessor’s parcel numbers within each zone. The new lots created by the subdivision of an existing parcel will remain within the zone of the original parcel. Any merger of existing parcels that would result in the creation of a new parcel that includes parcels from Zone V and Zone H will require the consent of VVWRA, which consent will not be unreasonably withheld provided that there is a legitimate development purpose for the merger and it does not result in a material adverse impact on VVWRA Flows without some agreed form of mitigation or offset.

C. Connection Fees.

(i) Zone V Connection Fees. All connection fees that are collected by Hesperia in connection with real property and development located within Zone V (“**Zone V Connection Fees**”) will be paid to VVWRA and Hesperia agrees that it will actively assess, collect and remit Zone V Connection Fees in coordination with VVWRA and in accordance with past practice. All Retained Connection Fees that constitute Zone V Connection Fees will be paid to VVWRA in a single lump sum within sixty (60) days of the Effective Date.

(ii) Zone H Connection Fees. All connection fees that are collected by Hesperia in connection with real property and development located within Zone H will be referred to herein as “**Zone H Connection Fees**”. Hesperia will identify to VVWRA the amount of Retained Connection Fees that are associated with Zone H within thirty (30) days of the Effective Date (“**Zone H Retained Fees**”). The Zone H Retained Fees will constitute Zone H Connection Fees for the purposes of this Agreement. Hesperia will retain the Zone H Connection Fees collected by Hesperia prior to and following the Effective Date for a period of three (3) years after the Effective Date or until the aggregate amount of such fees equals the sum of two million five hundred thousand dollars (\$2,500,000), whichever occurs first (“**Zone H Repayment Trigger**”). Upon the occurrence of the Zone H Repayment Trigger, Hesperia will commence payment to VVWRA of Zone H Connection Fees in the amount of twenty percent (20%) of the outstanding balance of Zone H Connection Fees held by Hesperia at the end of each fiscal year in excess of \$2,500,000, not to exceed a maximum annual payment of Five Hundred Thousand Dollars (\$500,000). It is the intention of the Parties that such annual payment will compensate VVWRA for the ongoing use of VVWRA Facilities for the collection and treatment of wastewater flows from Zone H.

(iii) Limitations on Zone H Retention Rights. Hesperia acknowledges that VVWRA has ongoing legal and regulatory obligations for capital and capacity planning and that the retention of Zone H Connection Fees is subject to the following limitations:

(1) If Hesperia has not exercised its right to build the Hesperia Treatment Plant (by sending the notice described in Section 2.A) within eight (8) years of the Effective Date, the Hesperia will remit to VVWRA all unspent Zone H Connection Fees that have been collected by Hesperia within sixty (60) days of the eight (8th) anniversary of the Effective Date; or

(2) If Hesperia makes a determination not to build the Hesperia Treatment Plant or agrees to the construction of (i) an expansion of the Westside Wastewater Treatment Plant, or (ii) a new regional treatment plant to be owned and operated by VVWRA that will serve wastewater flows from Zone H, then Hesperia will remit to VVWRA all unspent Zone H Connection Fees that have been collected by Hesperia within sixty (60) days of such determination or approval by Hesperia; or

(3) If at any time during the five year period following the Effective Date, VVWRA is subject to the occurrence of a capacity related emergency which requires the construction or major repair of VVWRA Facilities which requires the Zone H Connection Fees that have been retained by Hesperia to finance operations necessary to treat existing flows, Hesperia will remit such retained Zone H Connection Fees to VVWRA. A

determination that an emergency has occurred and that Hesperia retained Zone H Connection Fees are necessary to respond to such emergency will require unanimous approval by the governing board of VVWRA.

(iv) Reporting of Connection Fees. Concurrent with the payment required pursuant to Section C(i) of this Agreement, Hesperia will provide VVWRA with a detailed accounting of all Retained Connection Fees listed by amount and assessor's parcel number in both Zone V and Zone H. Thereafter, within thirty (30) days of the end of each fiscal year, Hesperia will provide VVWRA with a list of all Zone V Connection Fees and Zone H Connection Fees that have been collected in the previous fiscal year listed by amount and assessor's parcel number. VVWRA will have the right to audit the amount of connection fees reported by Hesperia on an annual basis during normal business hours.

5. Restated Joint Powers Agreement. It is intended that the Member Entities will enter into an amended and restated Joint Powers Agreement that will incorporate the Service Agreement, as amended by the terms set forth in this Agreement and the Victorville Settlement within a single governing document ("**Revised Joint Powers Agreement**"). It is further intended that the Revised Joint Powers Agreement will grant to all Member Entities rights that are similar to the rights granted to Hesperia in this Agreement along with the Victorville Settlement and Hesperia agrees to negotiate in good faith based on such principles to finalize a Revised Joint Powers Agreement for the benefit of all Member Entities.

6. Release of Claims. In consideration of the above, and except as otherwise provided by this Agreement, VVWRA and Hesperia each hereby forever and fully release each other and their respective successors, assigns, directors, officers, agents, board members, representatives, and employees, and all persons, firms, affiliates, subsidiaries, related entities and corporations having an interest in them, from any and all claims and demands of any kind, and from any and all liabilities, damages, injuries, actions or causes of action, either at law or in equity, which arise from the Dispute up to and including the Effective Date.

7. CALIFORNIA CIVIL CODE SECTION 1542 WAIVER. As to the matters released herein, the Parties hereby expressly waive all rights under the provisions of Section 1542 of the California Civil Code and any similar rights in any state or territory or under any similar statute or regulation of the United States or any of its agencies. Section 1542 of the California Civil Code reads as follows:

A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

8. Miscellaneous Provisions.

A. This Settlement Agreement represents the complete and final agreement of the Parties hereto with reference to the subject matter hereof and supersedes all prior written or oral negotiations, representations, or agreements between the Parties relating in any way to the subject matter of this Settlement Agreement. The Parties agree there are no oral understandings between the

Parties and that the Parties' rights and obligations relative to the subject matter of this Settlement Agreement are embodied in this Settlement Agreement. This writing constitutes the final expression of the Parties' agreement and is a complete and exclusive statement of the terms of that agreement. The Parties state that, in executing this Settlement Agreement, they did not rely on any statement, representation, or warranty, except as expressly set forth in this Settlement Agreement.

B. This Settlement Agreement and the rights and obligations of the Parties shall be binding upon and inure to the benefit of the Parties and their respective insurers, successors, assigns, heirs, and personal representatives.

C. The Parties covenant that, prior to the date of this Settlement Agreement, they have not assigned or caused to be transferred to any person or entity not a party to this Settlement Agreement, any claims or rights affected by this Settlement Agreement. The signatories hereto further covenant and agree that they have the full power to enter into and execute this Settlement Agreement for all purposes specified.

D. This Settlement Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument representing the Settlement Agreement of the Parties. Without limiting the manner in which execution of this Settlement Agreement may otherwise be effected, execution by any Party may be effected by facsimile or e-mail transmission of a signature page hereof executed by such Party.

E. This Settlement Agreement shall be interpreted in accordance with the laws of the State of California.

F. It is the express intent of the Parties that all of the provisions of this Settlement Agreement be given full force and effect as written. Should any judicial determination be made that any provision of this Settlement Agreement is unenforceable for any reason, all remaining provisions of the Settlement Agreement will remain in full force and effect as written.

G. In any legal action or other proceeding brought to construe or enforce any of the provisions of this Settlement Agreement, the prevailing Party shall be entitled to recover its costs and reasonable attorneys' fees from the opposing Party.

H. The Parties expressly acknowledge that: (1) they are represented by and have discussed this Settlement Agreement with legal counsel of their choosing; (2) they have read this Settlement Agreement, understand and appreciate its terms, and are fully informed with regard to their rights and obligations under this Settlement Agreement; and (3) they have executed this Settlement Agreement voluntarily with a full and complete understanding of the consequences of that execution.

I. Any notice, demand, request, consent, approval, or communication either Party desires or is required to give to the other Party shall be deemed effective upon (i) receipt when personally delivered, or (ii) two business days after being sent by UPS, FEDEX, or other national overnight delivery service.

To Hesperia: City of Hesperia
 9700 Seventh Avenue
 Hesperia, CA 92345
 Telephone: (760) 947-1000
 Attn: City Manager

With a copy to: Aleshire & Wynder, LLP 3380 Lemon Street, Suite 520
 Riverside, CA 92501
 Attn: Eric Dunn

To VVWRA: Victor Valley Wastewater Reclamation Authority
 20111 Shay Road
 Hesperia, CA 92394
 Telephone: (760) 246-8638
 Attn: Darron Poulsen

With a copy to: Best & Krieger LLP
 3390 University Avenue
 5th Floor
 Riverside, CA 92501
 Telephone: ((951) 826-8338
 Attn: Piero Dallarda

Either Party can provide notice of change of address or other recipient information by giving notice thereof as provided in this paragraph.

J. This Settlement Agreement may not be assigned by either Party unless such assignment is expressly agreed to in writing by the other Party.

K. This Settlement Agreement may be amended at any time by the mutual consent of the Parties or their successors in interest by an instrument in writing signed by the Parties or such applicable successors in interest.

L. The terms, conditions and provisions of this Settlement Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provisions of this Settlement Agreement, as so interpreted, is held to violate applicable law or regulation by the final judgment of a court of competent jurisdiction, the remaining provisions shall nevertheless be carried out and remain enforceable; provided, however, the foregoing shall only apply to the extent it does not deprive either Party of any material benefits hereunder or invalidate or frustrate the overall purpose of the Settlement Agreement.

M. The Parties hereto acknowledge that this Settlement Agreement is a result of a collaborative effort and shall not be construed against either Party as the drafter.

N. The persons executing this Settlement Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Settlement Agreement on behalf of said Parties and that by so executing this Settlement Agreement the Parties are formally bound to the provisions of this Settlement Agreement.

O. The Parties agree to cooperate in good faith with each other as may be necessary or proper in order to consummate and carry into effect the transactions contemplated by this Settlement Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Settlement Agreement as of the Effective Date.

HESPERIA:

VVWRA

CITY OF HESPERIA
a municipal corporation

Victor Valley Wastewater Reclamation
Authority

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

ATTEST:

ATTEST:

City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

City Attorney

Piero C. Dallarda, General Counsel

EXHIBIT A
VVWRA CLAIM

EXHIBIT B
ZONE MAP



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
Board of Commissioners Staff Report**

TO: VVWRA Board of Commissioners
FROM: Darron Poulsen, General Manager
SUBMITTED BY: Darron Poulsen, General Manager
DATE: 9/15/2021

SUBJECT: **RECOMMENDATION TO GRANT AN EASEMENT AGREEMENT
TO SOUTHERN CALIFORNIA EDISON (SCE) TO PROVIDE
POWER TO THE RNG PROJECT**

<input checked="" type="checkbox"/>	For Action	<input checked="" type="checkbox"/>	Fiscal Impact	\$ 0
<input type="checkbox"/>	Information Only	<input type="checkbox"/>	Account Code: N/A	
		<input type="checkbox"/>	Funds Budgeted/ Approved:	

STAFF RECOMMENDATION

It is recommended that the Board of Commissioners authorize the General Manager to execute a Grant of Easement document provided by SCE, pending Legal review and approval of the agreement.

PREVIOUS ACTION(S)

April 18, 2019, the Board of Commissioners authorized the General Manager to sign the Gas Collection Facilities Lease and Energy Storage Agreement with SoCal Biomethane, LLC.

July 27, 2020, the Board of Commissioners authorized the General Manager to execute the first amendment to the Gas Collection Agreement and contract with SoCal Biomethane, LLC upon approval of the amendment by the VVWRA Attorneys.

July 15, 2021, the Board of Commissioners approve the General Manager to execute the Second Amendment to the Gas Collection Facilities Lease and Energy Service Agreement with SoCal Biomethane, LLC upon approval of the amendment by the VVWRA Attorneys.

BACKGROUND INFORMATION

Since April of 2018 VVWRA has been collaborating with SoCal Biomethane in building the Renewable Natural Gas (RNG) project. The partnership has resulted in VVWRA being able to improve our solid side operations and increase digestion capacity. As part of the partnership VVWRA will also receive shared revenues for the sale of RNG. The repairs and new construction on the existing digesters and the methane gas system are almost complete. The SoCal Biomethane facility (RNG facility) which will clean the methane to the required RNG standard is also near completion. To provide a separate metered electricity service to RNG facility SCE must take power from a pole on Shay Road outside the VVWRA gate and install new poles through VVWRA property. Much discussion took place on the placement of the future

poles and the easement to minimize impacts to VVWRA operations. A map detailing the path of the easement is attached as Exhibit 1. The easement utilizes existing roads within the north percolation pond property and are not adjacent to any VVWRA facilities that would impede current or future operations. The Grant of Easement document, Exhibit 2, has been reviewed by VVWRA legal and is attached to this Staff Report for your consideration.

Staff recommends that the Board of Commissioners authorize the General Manager to execute a Grant of Easement document provided by Southern California Edison to provide power to the RNG Facility. The location of this easement does not interfere with any VVWRA operations.

Attachments:

Exhibit 1- Easement Alignment Map Through VVWRA Property

Exhibit 2- SCE Grant of Easement Agreement

EXHIBIT 1

SCE Easement for RNG Facility

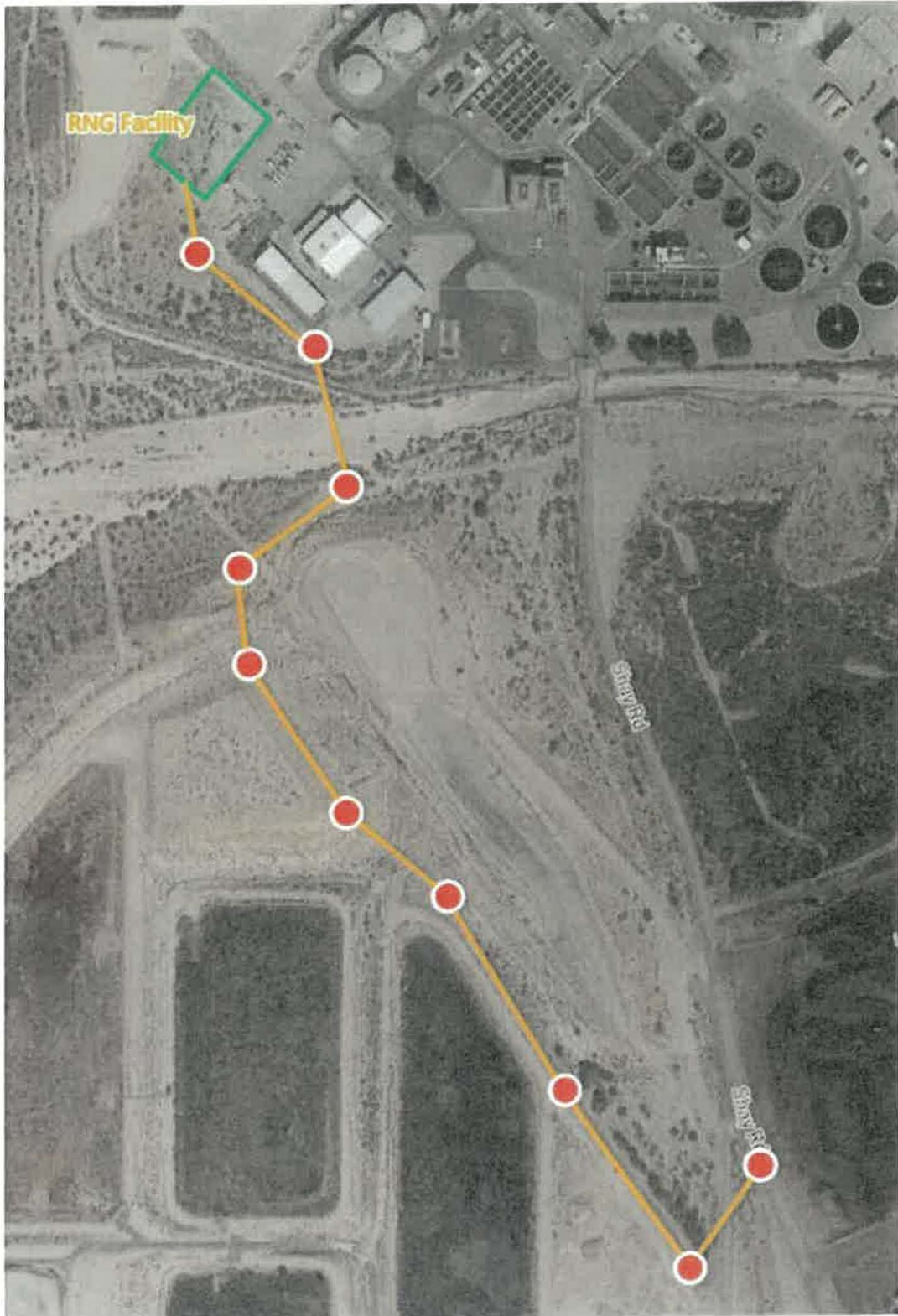


EXHIBIT 2

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO
SOUTHERN CALIFORNIA EDISON COMPANY
2 INNOVATION WAY, 2nd FLOOR
POMONA, CA 91768
Attn: Title and Real Estate Services
Mail Tax Statements to: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.
GRANT OF
EASEMENT

Table with 5 columns: DOCUMENTARY TRANSFER TAX \$ NONE, VALUE AND CONSIDERATION LESS THAN \$100.00, DISTRICT Victorville, SERVICE ORDER TD1838190, SERIAL NO, MAP SIZE, FIM 406-2193-1, APPROVED, BY SLS/BT, DATE 07/03/2021, APN 0468-061-10, 0468-111-13 and 15, VEGETATION & LAND MANAGEMENT.

VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY, a municipal corporation formed under the laws of the State of California, (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time overhead electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of poles, guy wires and anchors, crossarms, wires and other appurtenant fixtures and/or equipment necessary or useful, for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, along and across that certain real property in the County of San Bernardino, State of California, described as follows:

VARIOUS STRIPS OF LAND LYING WITHIN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 12, AND THE NORTH HALF OF SECTION 13, BOTH IN TOWNSHIP 6 NORTH, RANGE 5 WEST, SAN BERNARDINO BASE AND MERIDIAN, THE CENTERLINES OF SAID STRIPS ARE DESCRIBED AS FOLLOWS:

STRIP #1 (10.00 FEET WIDE)

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 13, AS SHOWN ON RECORD OF SURVEY, AS PER MAP FILED IN BOOK 37, PAGE 94 OF RECORD OF SURVEYS, IN THE OFFICE OF SAID COUNTY RECORDER; THENCE ALONG THE EASTERLY LINE OF THE NORTHWEST QUARTER OF SAID SECTION 13, SOUTH 00°12'31" EAST 1574.77 FEET; THENCE LEAVING SAID EASTERLY LINE, SOUTH 89°47'29" WEST 29.24 FEET TO THE TRUE POINT OF BEGINNING; THENCE SOUTH 23°28'05" EAST 103.08 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A"; THENCE CONTINUING SOUTH 23°28'05" EAST 232.00 FEET TO A POINT OF ENDING.

STRIP #2 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "A"; THENCE NORTH 78°03'49" EAST 20.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

STRIP #3 (10.00 FEET WIDE)

BEGINNING AT SAID POINT "A"; THENCE SOUTH 78°03'49" WEST 169.39 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "B"; THENCE NORTH 33°17'25" WEST 1510.41 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "C"; THENCE NORTH 46°24'43" EAST 183.63 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "D"; THENCE NORTH 08°53'53" EAST 271.47 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "E"; THENCE NORTH 44°57'04" WEST 358.02 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "F".

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO JOIN AT THE ANGLE POINTS.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

STRIP #4 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "F"; THENCE NORTH 44°57'04" WEST 15.00 FEET TO A POINT OF ENDING.

STRIP #5 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "E"; THENCE NORTH 08°53'53" EAST 20.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #3 DESCRIBED HEREINABOVE.

STRIP #6 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "E"; THENCE SOUTH 44°57'04" EAST 20.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #3 DESCRIBED HEREINABOVE.

STRIP #7 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "D"; THENCE SOUTH 62°20'42" EAST 15.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #3 DESCRIBED HEREINABOVE.

STRIP #8 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "C"; THENCE NORTH 33°17'25" WEST 20.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #3 DESCRIBED HEREINABOVE.

STRIP #9 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "C"; THENCE SOUTH 46°24'43" WEST 20.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #3 DESCRIBED HEREINABOVE.

STRIP #10 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "B"; THENCE SOUTH 21°48'27" WEST 20.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #3 DESCRIBED HEREINABOVE.

STRIP #11 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "B"; THENCE SOUTH 33°17'25" EAST 25.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #3 DESCRIBED HEREINABOVE.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared by Spectrum Land Services pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

Grantor hereby also grants to Grantee, its successors and assigns, and its and their contractors, agents and employees, the right of free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted, and the right to clear and to keep clear the above described real property, free from explosives, buildings, equipment, brush, combustible material and any and all other obstructions of any kind, and the right to trim or remove any tree or shrub which, in the opinion of Grantee, may endanger said systems, or any part thereof, or interfere with the exercise of the rights herein granted.

EXECUTED this ____ day of _____, 20 ____.

GRANTOR

VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY, a municipal corporation formed under the laws of the State of California

Signature

Print Name

Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

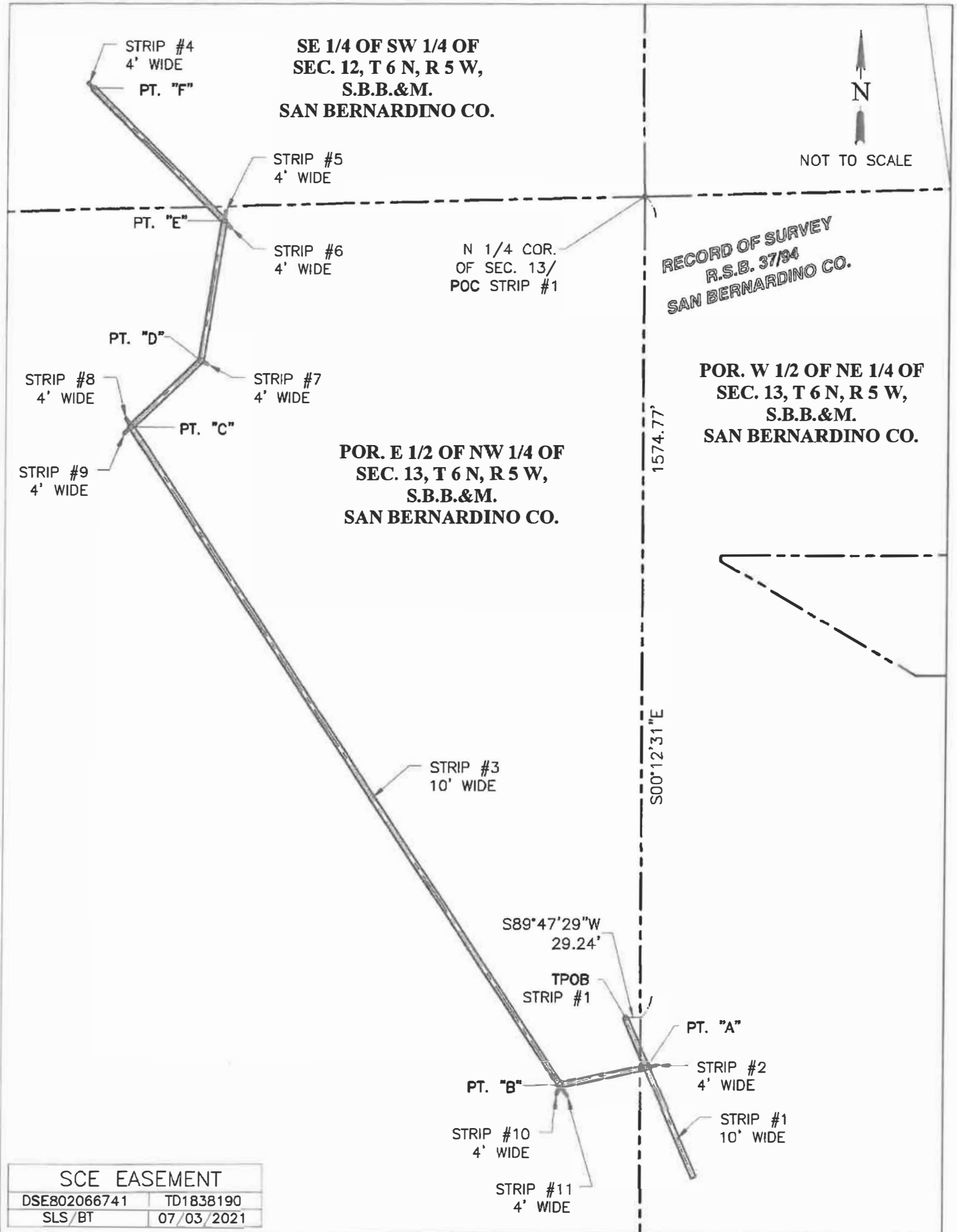
On _____ before me, _____, a Notary Public, personally appeared

_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.


Signature _____ (Seal)



SCE EASEMENT	
DSE802066741	TD1838190
SLS/BT	07/03/2021



VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
Board of Commissioners Staff Report

TO: VVWRA Board of Commissioners
FROM: Darron Poulsen, General Manager
SUBMITTED BY: Kristi Casteel, Executive Assistant 
DATE: September 16, 2021
SUBJECT: RECOMMENDATION TO AMEND THE 2021 BOARD SCHEDULE

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Account Code:	
	<input type="checkbox"/> Funds Budgeted/ Approved:	

STAFF RECOMMENDATION

It is recommended that the Board of Commissioners approve the amended 2021 Board Meeting Schedule.

PREVIOUS ACTION(S)

October 29, 2020- 2021 Board Schedule was approved
July 15, 2021- 2021 Board Schedule Amended to add August Meeting

BACKGROUND INFORMATION

At the August 19, 2021 Board Meeting, it was the consensus of the Board to change the October Board meeting from October 21 to October 28 to avoid a conflict with High Desert Opportunity. The amended schedule detailed in Exhibit (1) has changed the October meeting to the 28th.

Attachment(s):

Exhibit | 1 | – 2021 Amended schedule

EXHIBIT 1



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
BOARD OF COMMISSIONERS
2021
BOARD MEETING SCHEDULE ***

Time: Closed Session: 7:30 AM. Regular Session: 9:00 AM.

Thursday January 21

Thursday February 18

Thursday March 18

Thursday April 15

Thursday May 20

Thursday June 17

Thursday, June 24 (Budget Adoption)

Thursday July 15

Thursday August 19

Thursday September 16

Thursday October 28

Thursday November 18

* VWRA Regular Board Meetings are typically held on the **third Thursday** of the month unless otherwise noticed and posted. Additional Regular or Special Meetings may be scheduled during the year as necessary.

** The October meeting is not the third Thursday due to scheduling conflicts

Approved on: **PROPOSED**

Victor Valley Wastewater Reclamation Authority



Financial and Cash Reports

For the Quarter Ended June 30, 2021

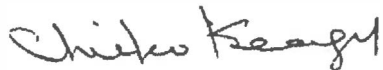
Executive Summary of Financial Statements

For the Quarter Ended June 30, 2021

1. Cash bank balance at June 30, 2021 is \$15,256,212 with reserves required for operations. The agreements with State Water Resources Control Board require we maintain the loan principal and interest payment amount for the following year.

	<u>Current Balance</u>
O&M Reserve: 10% of Prior Year Budgeted Operating Expenses	\$ 1,474,939
R&R Reserve: 1% of Land Improvements/Plants/Interceptors PY CAFR	2,978,402
Reserve for SRF Payments (P& I) - Operating	2,749,736
Reserve for SRF Payments (P& I) - Capital	2,133,074
Cash Available for Operations and Capital	<u>5,920,061</u>
Total Cash	<u>\$ 15,256,212</u>

2. The financial statements for the quarter ended June 30, 2021 show revenues over expenses of \$1,158,151 (and a cumulative year-to-date deficit of \$584,188) to reflect \$2,138,584 (and a cumulative year-to-date \$11,225,596) depreciation expenses. The depreciation expense is a part of financial statements but does not affect our cash flow.
3. The user fee revenue for the quarter is lower than a budgeted average quarterly amount by \$60,622. The connection fee revenue received during the quarter, however, is higher than a budgeted average quarterly amount by \$1,135,728 that reflects two-month catchup by the City of Victorville and an estimate made for the City of Hesperia. The staff have recorded matching expenses at the year-end of June 30, 2021 by accruing incurred costs.



Chieko Keagy, Controller

Victor Valley Wastewater Reclamation Authority
CASH AND RESERVE SUMMARY
 June 30, 2021

G/L Account	Description	Balance	% of Total
1000	DCB Checking Account	\$ 1,113,000	7.30%
1030	DCB Sweep Account	466,576	3.06%
1075	Cal Trust	10,550,772	69.16%
1070	LAIIF	3,125,864	20.49%
	Total Cash	<u>\$ 15,256,212</u>	<u>100.00%</u>

G/L Account	Description	Beginning Balance	Deposits (Disbursement)	Ending Balance
1070	LAIIF	2,122,007	1,003,857	3,125,864
	Quarterly Interest Earned			Quarterly Yield
		2,108		0.10%

G/L Account	Description	Beginning Balance	Deposits (Disbursement)	Ending Balance
1075	Cal Trust	10,542,803	7,969	10,550,772
	Quarterly Interest Earned			Quarterly Yield
		11,440		0.11%

	Current Balance	Restricted	Assigned
O&M Reserve: 10% of Prior Year Budgeted Operating Expenses	\$ 1,474,939	\$	\$ 1,474,939
R&R Reserve: 1% of Land Improvements/Plants/Interceptors PY CAFR	2,978,402		2,978,402
Reserve for SRF Payments (P& I) - Operating	2,749,736	2,749,736	
Reserve for SRF Payments (P& I) - Capital	2,133,074	2,133,074	
Cash Available for Operations and Capital	5,920,061	-	
Total Cash	<u>\$ 15,256,212</u>	<u>\$ 4,882,810</u>	<u>\$ 4,453,341</u>

SRF LOAN PAYMENTS:

	9.5 MGD, 11.0 MGD, NAVI, Phase III-A	Upper Narrows Replacement	Nanticoke Bypass	Sub-Regional Apple Valley	Sub-Regional Hesperia	Total
Reserve for SRF Payments (P& I) - Operating	\$ 770,707	257,745	203,725	625,220	892,339	\$ 2,749,736
Reserve for SRF Payments (P& I) - Capital	1,094,924	-	67,908	399,731	570,512	2,133,074
	<u>\$ 1,865,631</u>	<u>257,745</u>	<u>271,633</u>	<u>1,024,951</u>	<u>1,462,850</u>	<u>\$ 4,882,810</u>

Payment Schedule

Upper Narrows Replacement	December	257,745
NAVI	February	258,151
Subregional - AV	February	1,024,951
Subregional - HES	February	1,462,850
11.0 MGD	April	579,870
Phase III-A	June	1,027,610
Nanticoke	June	271,633
		<u>\$ 4,882,810</u>

Notes: · The above investments are in compliance with the VVWRA investment policy.
 · The above investments are made based on the prediction that the Authority will meet its anticipated expenditure requirements for the next six months.

Victor Valley Wastewater Reclamation Authority
Statement of Net Position
June 30, 2021

<u>Assets and Deferred Outflows of Resources</u>	<u>2021</u>
Current assets:	
Cash and cash equivalents	\$ 15,195,102
Interest receivable	2,108
Accounts receivable	7,686,265
Accounts receivable - Lease	1,173,254
Accounts receivable - Other	12,646
Allowance for Doubtful Accounts	(105,157)
Materials and supplies inventory	48,837
Prepaid expenses and other deposits	112,005
Total current assets	<u>24,125,059</u>
Fixed assets:	
Capital assets not being depreciated	5,119,396
Capital assets being depreciated	168,895,939
Total capital assets	<u>174,015,335</u>
Total assets	<u>198,140,394</u>
Deferred outflows of resources	
Deferred outflows of resources - OPEB	882,348.00
Deferred outflows of resources - pension	1,182,956
Total	<u>\$ 200,205,698</u>
<u>Liabilities, Deferred Inflows of Resources, and Net Position</u>	
Current liabilities:	
Accounts payable and accrued expenses	\$ 1,893,039
Accrued interest on long-term debt	228,912
Long-term liabilities - due within one year:	
Compensated absences	65,509
Lease payables	155,014
Loans payables	3,885,246
Other payables	1,678
Total current liabilities	<u>6,229,399</u>
Non-current liabilities:	
Long-term liabilities - due in more than one year:	
Compensated absences	332,716
Other post employment benefits payable	3,871,850
Lease payables	241,171
Loans payable	72,013,127
Net pension liability	6,458,067
Other payables	-
Total non-current liabilities:	<u>82,916,931</u>
Total liabilities	<u>89,146,329</u>
Deferred inflows of resources	
Deferred inflows of resources - OPEB	-
Deferred inflows of resources - pension	(77,884)
Deferred inflows of resources - lease	1,084,552
Net position:	
Net investment in capital assets	97,643,554
Restricted for capital projects	-
Restricted for SRF loan covenant	4,882,810
Unrestricted	8,110,523
Decrease in net position FY 2020	(584,188)
Total net position	<u>110,052,700</u>
Total	<u>\$ 200,205,698</u>

Victor Valley Wastewater Reclamation Authority
Revenues and Expenses
Operations and Maintenance
For the Quarter Ended June 30, 2021

	Quarter Actual April - June	YTD Actual FY 20-21	Approved Budget FY 20-21
REVENUES			
User Charges	\$ 3,955,877	\$ 16,250,047	\$ 16,065,997
Sludge Flow Charge	32,374	138,822	108,000
High Strength Waste Surcharges	1,086	28,159	20,004
ADM FOG Tipping Fee Revenue	(795)	28,855	200,000
Septage Receiving Facility Charges	191,698	675,042	600,000
Reclaimed Water Sales	3,048	10,293	99,552
Potable Well Water Sales	438	1,656	-
Interest	350	1,303	-
Pretreatment Fees	10,900	46,600	50,400
Finance Charge	2,039	2,039	-
Grant - FEMA/Cal-EMA	-	2,745,775	-
Grant - Proposition 1	-	-	-
Lease	91,660	99,660	-
Settlement Revenue	-	2,200,000	-
Sale of Assets, Scrap, & Misc Income	(3,847)	97,337	1,596
Total REVENUES	\$ 4,284,828	\$ 22,325,588	\$ 17,145,549
EXPENSES			
Personnel	\$ 1,860,721	\$ 5,951,923	\$ 5,675,417
Maintenance	953,640	1,905,014	2,424,560
Operations	948,224	3,481,015	3,778,233
Administrative	593,192	1,997,697	1,772,967
Construction	(887,187)	135,682	817,503
Total EXPENSES	\$ 3,468,589	\$ 13,471,331	\$ 14,468,680
Revenues over Expenses before Depreciation, Debt Service and Transfers	\$ 816,239	\$ 8,854,256	\$ 2,676,869
Depreciation Expense	2,138,584	11,225,596	-
FEMA CalOES Retention	-	-	-
DEBT SERVICE			
SRF Principal	-	-	2,061,035
SRF Interest	266,678	688,702	688,703
	\$ 266,678	\$ 688,702	\$ 2,749,738
FUND TRANSFERS IN			
Salary/Benefits Charge from Capital	-	-	-
Admin Charge from Capital	-	-	-
Total FUND TRANSFERS IN	\$ -	\$ -	\$ -
FUND TRANSFERS OUT			
Transfer to Repairs and Replacements Fund	-	-	-
Inter-fund loan payment to Capital	-	-	-
Total FUND TRANSFERS OUT	\$ -	\$ -	\$ -
Excess Revenues Over Expenses	\$ (1,589,023)	\$ (3,060,042)	\$ (72,869)

Victor Valley Wastewater Reclamation Authority
Revenues and Expenditures
CAPITAL
For the Quarter Ended June 30, 2021

	Quarter Actual January-March	YTD Actual FY 20-21	Approved Budget FY 20-21
REVENUES			
Connection Fees	\$ 1,720,603	\$ 2,966,707	\$ 2,339,500
Title 16 Grant - Subregional	-	-	-
Grant- Water Recycling	-	-	-
Sale of Assets, Scrap, & Misc Income	-	-	-
Interest	11,068	66,717	180,000
Proposition 1 Grant	-	-	-
Proposition 84 Grant	-	-	-
CEC Microgrid Grant	-	-	-
FMV Adjustment	258	(33,667)	-
Grant - FEMA/Cal-EMA	-	-	-
Total REVENUES	\$ 1,731,929	\$ 2,999,757	\$ 2,519,500
CAPITAL EXPENSES			
Personnel	\$ -	\$ -	\$ -
Maintenance	-	-	-
Operations	-	-	-
Administrative	(2,054)	(2,054)	-
Construction	(1,088,614)	169,413	-
Total CAPITAL EXPENSES	\$ (1,090,667)	\$ 167,360	\$ -
Revenues over Expenses before Debt Service and Transfers	\$ 2,822,596	\$ 2,832,398	\$ 2,519,500
DEBT SERVICE			
SRF Principal	\$ -	\$ -	\$ 1,763,058
SRF Interest	75,422	356,544	370,014
	\$ 75,422	\$ 356,544	\$ 2,133,072
FUND TRANSFERS IN			
Capital Recovery - Septage from O&M	\$ -	\$ -	\$ -
Interfund Loan Payment from O&M	-	-	-
Total FUND TRANSFERS IN	\$ -	\$ -	\$ -
FUND TRANSFERS OUT			
Salary/Benefits Charge to O & M	\$ -	\$ -	\$ -
Admin Charge to O & M	-	-	-
Total FUND TRANSFERS OUT	\$ -	\$ -	\$ -
Excess Revenues Over Expenses	\$ 2,747,174	\$ 2,475,854	\$ 386,428

Accrual Basis

Victor Valley Wastewater Reclamation Authority
Statements of Cash Flows
For the Quarter Ended June 30, 2021

		<u>2021</u>
Cash flows from operating activities:		
Cash receipts from customers	\$	5,230,797
Cash paid to employees for salaries and wages		(1,081,352)
Cash paid to vendors and suppliers for materials and services		<u>(2,152,568)</u>
Net cash provided by operating activities		<u>1,996,877</u>
Cash flows from capital and related financing activities:		
Acquisition and construction of capital assets		(335,816)
Payments for flood damage		-
Proceeds from connection fees		915,774
Proceeds from grant funding		-
Proceeds from loans		-
Principal and Interest paid for long-term debt		<u>(1,879,112)</u>
Net cash provided by (used in) capital and related financing activities		<u>(1,299,154)</u>
Cash flows from investing activities:		
Proceeds from sale of investments		-
Investment earnings		<u>12,266</u>
Net cash provided by investing activities		<u>12,266</u>
Net increase in cash and cash equivalents		<u>709,989</u>
Cash and cash equivalents, beginning of quarter		<u>14,485,113</u>
Cash and cash equivalents, end of quarter	\$	<u><u>15,195,102</u></u>
Reconciliation of cash and cash equivalents to the statements of net position:		
Cash and cash equivalents	\$	15,195,102
Total cash and cash equivalents	\$	<u><u>15,195,102</u></u>

VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
SRF LOAN SUMMARY
June 30, 2021

	Existing	Existing	Existing	Existing	Existing	Existing	Existing	Total Agreed SRF Loans
	11 MGD Expansion	North Apple Valley Interceptor	Phase IIIA Regulatory Upgrades	UN Replacement Project	Nanticoke Pump Station Bypass	Apple Valley Sub-Regional	Hesperia Sub-Regional	
SRF LOAN #	4574	4658	5376	7805	7833	4806	4807	
Original Amount Financed	\$ 11,430,726.00	\$ 4,084,688.00	\$ 18,581,561.00	\$ 4,286,380.00	\$ 4,495,212.79	\$ 26,455,228.84	\$ 37,758,384.81	\$ 107,092,181.44
SRF Interest Rate (fixed)	* 0.00%	2.50%	2.70%	1.90%	1.90%	1.00%	1.00%	Varies
Local Match Amount	1,905,159.00	-	-	-	-	-	-	1,905,159.00
Principal Forgiveness	n/a	n/a	3,000,000.00	n/a	n/a	n/a	n/a	3,000,000.00
SRF Amount Borrowed	9,525,567.00	4,084,688.00	15,717,667.66	4,286,380.00	4,495,212.79	26,455,228.84	37,758,384.81	102,323,129.10
Annual Payment Amount	579,869.96	258,151.05	1,027,609.73	257,745.38	271,632.70	1,024,950.85	1,462,850.30	4,882,809.97
Annual Payment Due Date	April 3	February 13	June 30	December 31	June 30	February 28	February 28	Varies
Loan Term (years)	20	20	20	20	20	30	30	Varies
Years remaining	1	3	11	13	16	27	27	Varies
DEBT SERVICE								
Loan Outstanding Balance	571,533.61	737,285.46	9,668,039.48	2,585,107.08	3,717,533.64	24,147,439.76	34,464,179.04	75,891,118.07
Principal Paid to Date	8,954,033.39	3,347,402.54	6,049,628.18	1,701,272.92	777,679.15	2,307,789.08	3,294,205.77	26,432,011.03
Interest Paid to Date	1,896,822.64	1,005,619.10	3,141,084.26	281,262.90	308,851.65	767,063.47	1,094,345.13	8,495,049.15
First Payment Date	April 3, 2003	Feb. 13, 2005	June 30, 2013	Dec. 31, 2016	Jun 30, 2018	February 28 2019	February 28 2019	Varies
Final Payment Date	April 3, 2022	Feb. 13, 2024	June 30, 2032	Dec. 31, 2032	Jun. 30, 2037	February 28, 2048	February 28, 2048	Varies
Effective interest rate	1.850%	2.499%	2.700%	1.900%	1.900%	1.00%	1.00%	Varies

* An imputed interest rate is 1.707% per annum.

Victor Valley Wastewater Reclamation Authority



Operations and Maintenance Report

2nd Quarter 2021

**Victor Valley Wastewater Reclamation Authority
Operations and Maintenance Report**

TO: Board of Commissioners
FROM: Brad Adams – Plant Superintendent
SUBJECT: Operations & Maintenance Report
DATE: September 16, 2021

The following information details the operation of the Victor Valley Wastewater Reclamation Authority for the second quarter of 2021. Included in this report is pertinent information regarding flows, process control information, process sampling, permit requirements, operations activities, and facility maintenance activities.

Pertinent Flow / Receiving Data

Month	April	May	June	Quarterly Total
Total Flow Influent Flow	328.12	333.38	310.07	971.57
Total Flow to Mojave	183.63	251.43	198.74	633.8
Total Flow to Perc Ponds	152.19	93.76	140.24	386.19
Total 3W Flow to American Organics	1.6846	3.5772	3.3922	8.654
Total 3W Flow to Victorville	0.1105	0.1389	1.1230	1.3724
Total Hesperia Influent Flow	6.99	10.78	7.45	25.22
Total 3W Flow to Hesperia	0	0	0.0404	0.0404
Total Apple Valley Influent Flow	6.90	8.41	9.28	24.59
Total 3W Flow to Apple Valley	0	0	0	0
Total Septage Received	641,791	697,158	755,874	2,094,823
Total ADM/FOG Received	0	0	0	0
Total Digester Gas Production	6,590,085	6,639,196	6,375,428	19,604,709

Work Order Activity

KPI	Count				Percent			
	April	May	June	Total	April	May	June	Total
Planned Work Total	153	145	273	571				
Planned Work Completed	132	121	163	416	86.27	83.45	59.71	76.47
Planned Work Completed On-Time	114	106	131	351	74.51	73.10	47.99	65.2
Planned Work Incomplete	21	24	110	155	13.73	16.55	40.29	23.5
Planned Work Completed Late	21	16	39	76	13.73	11.03	14.29	13.02
Reactive Work Completed	81	92	88	261	18.79	20.22	23.66	20.89
PM Work Completed	262	304	210	776	60.79	66.81	56.45	61.35
Total Work Completed	431	455	372	1258				

VVWRA RWWTP Activities

- **Permit Continuous Monitoring Requirements**
 - Permit required monitoring equipment was on-line and working properly.
 - PH and conductivity probes cleaned and calibrated.
 - TSS and Turbidity probes were cleaned and calibrated.
 - UVT probe cleaned and calibrated.
 - Intensity probe verifications completed monthly.
- **Permit Violations**
 - No permit violations.
- **Sampling**
 - All permit required samples for were collected and processed.
- **Safety**
 - Vehicle safety inspections completed monthly.
 - Gas Monitor inspections completed monthly.
 - Eyewash safety showers inspected monthly.
 - SCBA inspections completed monthly.
 - Hazardous storage area inspection completed.
 - Spill kit inspections completed.
- **Backup Generator Tests**
 - Routine testing of the backup generators completed monthly.
- **Essential Equipment Maintenance**
 - Aqua guard pre-treatment screen inspected and serviced, as necessary.
 - Headwork's conveyor belt lubed and inspected.
 - Grit classifier PMs completed.
 - Monthly daft lube PMs completed.
 - Primary clarifier shear pins replaced as needed.
 - Primary sludge pump PMs completed.
 - Pillar blower inspections completed.
 - Service air compressors inspected and serviced, as necessary.
 - Waukesha engine inspections completed.
 - Turblex blowers inspected and serviced, as necessary.
 - Monthly tertiary filters platform PMs completed.
 - Monthly tertiary filter cleaning PMs completed.
 - Monthly tertiary filter festoon inspections completed.
 - UV System cleaning PMs completed.
 - DAFT Air Compressor PMs completed.
 - DAFT monthly PMs completed.
 - Monthly UREA refills on CHPs completed.
 - CHP exhaust differential pressure readings taken.
 - CHP gas differential pressure readings taken.

Operations Activities

- **A. Solids Treatment Disposal**
 - a. Commissioned new Scum pump installed by maintenance and E&I Dept.
 - b. Took Digester 4 out of service for inspection, cleaning, and install of service boxes.
 - c. Purged Digester 4 with Nitrogen and turned it over to maintenance for grit removal.
- **B. Biological Process**
 - a. Began running both UV channels at once to minimize flow going to ponds and maximize recycle water production.
 - b. Suspended flow to pond 13 to allow City of Victorville to utilize. They are installing a new overflow line from their South Pond to our 13.

Maintenance Activities

- **A Digesters #4 and #5**
 - a. Nitrogen purged digesters to acceptable level and opened to atmosphere
 - b. Removed an estimated combined volume of 36,000 cubic feet of sludge and grit.
- **B Vector Cleaning**
 - a. Septage receiving Grit chamber
 - b. Storm Drains
 - c. Rodded primary clarifier scum lines and digester #4 feed lines.
- **C Scum Pump Upgrade**
 - a. Installation of Scum pump, electrical cabinet, and controls.
- **D Blowers #4 and #5 Rehab project completed**
 - a. Waukesha engine that drives blower #4 overhauled and placed back in service.
 - b. Waukesha engine that drives blower #5 overhauled and placed back in service.

VVWRA Apple Valley WRP Activities

- **Permit Continuous Monitoring Requirements**
 - Permit required monitoring equipment was on-line and working properly.
 - PH probes cleaned and calibrated.
 - Turbidity analyzers were cleaned and calibrated.
 - UVT probe cleaned and calibrated.
 - Intensity probe verifications completed monthly.
- **Permit Violations**
 - No permit violations.
- **Sampling**
 - All permit required samples for were collected and processed.

- **Safety**
 - Gas Monitor inspections completed monthly.
 - Eyewash safety showers inspected monthly.
 - Spill kit inspections completed.
- **Backup Generator Tests**
 - Routine testing of the backup generators completed monthly.
- **Essential Equipment Maintenance**
 - Fine screens inspected and serviced, as necessary.
 - Aerzen process blower inspections completed and serviced, as necessary.
 - Aerzen MBR blower inspections completed and serviced, as necessary.
 - UV System cleaning PMs completed.
 - MBR system PMs completed, as necessary.

Operations Activities

- **A. Membrane System**
 - a. Began running both MBR trains, increasing total flow thru the plant.
- **B. Recycle Water System**
 - a. Began running the plant on its own 3W system, minimizing usage from Liberty Water.
 - b. Tested new bypass installed by Christensen Brothers to send reclaim flow to collection system.
 - c. Placed reclaim station fully online and started sending all reclaim flow to disposal ponds.

Maintenance Activities

- **A OTOE Lift Station**
 - a. Vactor cleaned OTOE wet well.
 - b. Replaced pump #3 in basement.
- **B Air Bays**
 - a. Replaced WAS pump #2.
 - b. Installed new DAVIT arm and lifting winch for wasting pump.
- **C Plant Water Pumps**
 - Replaced plant service water pump and sent removed unit out for overhaul.
 - Removed recycle water pump and sent unit out for overhaul.
- **D Weekly inspections**
 - a. Routine inspection and maintenance of MCC line ups, and PLC cabinets.
 - b. Routine inspection and maintenance of mechanical equipment.
- **E Third Party Calibration**
 - a. Calibration of all safety and compliance instruments.
- **F Permeate Pumps**
 - a. Replaced A/C units on VFD cabinets.
 - b. Replaced permeate rotary lobe pump.

VVWRA Hesperia WRP Activities

- **Permit Continuous Monitoring Requirements**
 - Permit required monitoring equipment was on-line and working properly.
 - PH probes cleaned and calibrated.
 - Turbidity analyzers were cleaned and calibrated.
 - UVT probe cleaned and calibrated.
 - Intensity probe verifications completed monthly.
- **Permit Violations**
 - No permit violations.
- **Sampling**
 - All permit required samples for were collected and processed.
- **Safety**
 - Gas Monitor inspections completed monthly.
 - Eyewash safety showers inspected monthly.
 - Spill kit inspections completed.
- **Backup Generator Tests**
 - Routine testing of the backup generators completed monthly.
- **Essential Equipment Maintenance**
 - Fine screens inspected and serviced, as necessary.
 - Aerzen process blower inspections completed and serviced, as necessary.
 - Aerzen MBR blower inspections completed and serviced, as necessary.
 - UV System cleaning PMs completed.
 - MBR system PMs completed, as necessary.

Operations Activities

- **A. Recycle Water System**
 - a. Began running the plant on its own 3W system, minimizing usage from Hesperia Water.
 - b. Tested new bypass installed by Christensen Brothers to send reclaim flow to collection system.
 - c. Placed reclaim station fully online and started sending all reclaim flow to disposal ponds.
 - d. Tested 3W pipeline to City of Hesperia's Recycled water storage tank.
 - e. Encountered issues with UV system. Waiting on parts to replace all Quartz sleeves.

Maintenance Activities

- **A Percolation Pond**
 - a. Replaced flow meter in vault.
- **B Weekly inspections**
 - a. Routine maintenance and inspection of MCC line ups, and PLC cabinets.

- b. Routine maintenance and inspection of mechanical equipment.
- **C Third Party Calibration**
 - a. Calibration of all safety and compliance instruments.
- **D Permeate Pumps**
 - a. Replaced A/C units on VFD cabinets.

Victor Valley Wastewater Reclamation Authority



Environmental Compliance Department Report

April-June 2021

VWRA Environmental Compliance Department
Industrial Pretreatment Program

I. Interceptors Operation and Maintenance:

1. Interceptor's cleaning & CCTV:

None

2. Interceptors Inspections:

The following interceptors were visually inspected for signs of damage, vandalism, and evidence of sanitary sewer overflows:

- ✓ South Apple Valley & North Apple Valley.
- ✓ Schedule 1, 2, 3 & 4
- ✓ UNE Bypass HDPE pipe
- ✓ Hesperia, I Ave and Santa Fe.
- ✓ CSA 64
- ✓ Adelanto
- ✓ SCLA1

3. Damage and repair summary:

- ✓ No Damage found during inspections and no repair was needed or performed.

4. Sanitary sewer overflows (SSO) summary:

- ✓ Date of last reportable SSO: March 12, 2020

5. Interceptors maintenance budget remaining:

- ✓ The fiscal year 2021-2022 Interceptor sewer maintenance amount remaining for sewer cleaning and inspection services is \$120,000.00

6. Dig Alert Underground tickets processed:

- ✓ A total of Two Hundred and Twenty-Nine (229) USA Tickets were received and processed

7. Flow monitoring Studies:

- ✓ A flow monitoring study by ADS Environmental is continuing.

II. Industrial pretreatment Activities:

1. **New Business Questionnaires and permits applications evaluated:**
 - ✓ Twenty (20) New Business Questionnaire were processed in Quarter 2 of 2021.
 - ✓ Five (5) New Business Inspections were conducted in Quarter 2 of 2021.
2. **New permits issued:**
 - ✓ Five (5) New permits were issued in Quarter 2 of 2021.
3. **Permit renewals issued:**
 - ✓ Eighteen (18) Class III permit renewals were issued in Quarter 2 of 2021.
4. **Work Orders:**
 - ✓ 31 Work Orders were completed in Quarter 2 of 2021.
5. **Monthly revenues collected, and invoices issued:**
 - ✓ Revenues: \$11,000.00
 - ✓ Invoiced: \$15,700.00

III. Industrial Pretreatment Activities (continued)

1. Current enforcement actions:

- ✓ No Notice of Violations were issued in January 2021.

2. Current active industrial pretreatment permits:

- ✓ The current number of VVWRA's industrial wastewater discharge permits is 430, they are comprised as follows:

1	Class I	Categorical Industrial User
10	Class II	Non-Categorical Significant Industrial User
406	Class III	Non-Significant Industrial User
3	Class IV	Zero Discharge Industrial User
11	Class V	Sanitary Waste Haulers

- ✓ The permitted establishments include:

15	Automotive Service Facility
10	Bakery
1	Brewery/Winery
24	Car Wash/Truck Wash/Bus Wash
3	Coffee Shop
9	Dry Cleaner
297	FSE
22	Grocery Store
3	Hospital
5	Misc. Food
3	Misc. Industrial
4	Other
1	Photographic
1	Print Shop
1	Prison
3	School/Church
4	Water Retail Store
11	Waste Haulers

- ✓ Permitted businesses are distributed among member entities as follows: 159 in Victorville, 125 in Apple Valley, 121 in Hesperia and 1 in Oro Grande.

Victor Valley Wastewater Reclamation Authority



Environmental Compliance Department

Septage/FOG/ADM Quarterly Report

April-June 2021

1. Septage/FOG/ADM receiving invoices and payments monthly report:

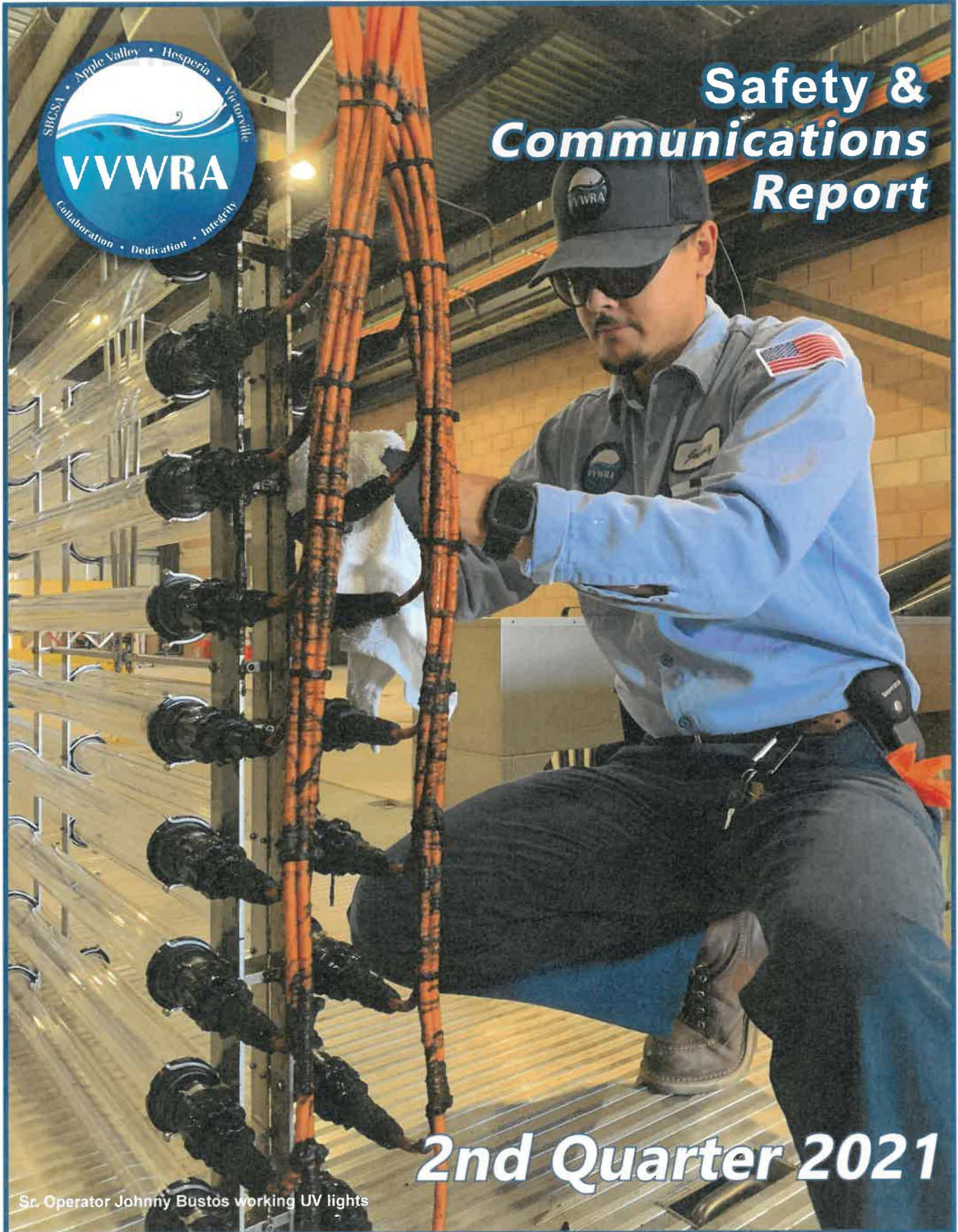
Payments and Invoices period: April 1st thru June 30th – Septage rate per Gallon: \$ 0.0936
FOG/ADM rate per Gallon: \$ 0.04

Receiving invoices

ID No	Septage Hauler	Invoice Date	Total Gallons	Invoice Amount
ABS000	Absolute Pumping	6/28/2021	136,432	\$12,770.04
ALP000	Alpha Omega Septic Service	6/28/2021	704,288	\$65,921.36
BUR000	Burns Septic	6/28/2021	344,000	\$32,198.40
HIT000	Hitt Plumbing	6/28/2021	20,610	\$1,929.10
HON001	Honest Johns Septic Service, Inc	6/28/2021	374,722	\$35,073.98
POO000	Pooman Pumping	6/28/2021	0	\$0
ROT001	T.R. Stewart Corp. dba Roto Rooter	6/28/2021	112,882	\$10,565.76
USA000	USA Septic	6/28/2021	208,300	\$19,496.88
ALP000	Alpha Omega Septic Service (Nutro)	6/28/2021	0	\$0
COW000	Co-West Commodities	6/28/2021	0	\$0
HIT000	Hitt Plumbing	6/28/2021	0	\$0
LIQ000	Liquid Environmental Solutions of CA	6/28/2021	0	\$0
SMC000	SMC Grease Specialist, Inc.	6/28/2021	0	\$0
WES004	West Valley MRF, LLC Burrtec Waste Industries, Inc.	6/28/2021	0	\$0
Grand Totals			1,901,234	\$177,955.50

Septage/FOG/ADM receiving payments:

ID No	Business Name	Payments Received
ABS000	Absolute Pumping	\$14,090.53
ALP000	Alpha Omega Septic Service	\$50,958.45
BUR000	Burns Septic	\$35,568.00
HIT000	Hitt Plumbing	\$3,072.13
HON001	Honest Johns Septic Service, Inc	\$32,611.74
RIG001	Pooman Pumping	\$6,000.00
ROT001	T.R. Stewart Corp. dba Roto Rooter	\$16,856.80
USA000	USA Septic	\$28,856.28
ALP000	Alpha Omega Septic Service (Nutro)	\$0
COW000	Co-West Commodities	\$0
LIQ000	Liquid Environmental Solutions of CA	\$0
SMC000	SMC Grease Specialist, Inc.	\$0
WES004	West Valley MRF, LLC Burrtec Waste Industries, Inc.	\$0
HIT000	Hitt Plumbing	\$0
Grand Total		\$191,768.69





Safety

STAFF SAFETY TAILGATE TRAINING CONDUCTED

- Active Shooter Awareness 4-8-21
- Snakes and other animals 4-22-21
- Heat Illness 4-28-21

- workplace complacency 5-3-21
- Work cart safety 5-10-21
- Teamwork Prevents Accidents 5-17-21
- Back IQ 5-24-21

- Importance of hydration 6-1-21
- Dangers of H2S 6-7-21
- Using Common Sense 6-14-21
- Building Wellness Habits 6-22-21





Safety

Safety Events/ Training

- Safety tailgates
- Daily, weekly and monthly plant inspections
- Staff has been assigned online safety courses including covid awareness
- In-person forklift training
- Hearing and respirator testing
- Monthly safety committee meetings

Unsafe Conditions Reported/Resolved

Date of last recordable accident/injury: August 4th, 2021

- *An employee fell off a pump and hit their head on concrete wall. No serious injuries were found, but their doctor recommended two days off.*

Days since last recordable accident/injury:

50 Days



Safety

NEXT QUARTER'S SCHEDULE OF STAFF TRAINING/SAFETY EVENTS :

- Safety Tailgates will be conducted weekly
- Safety Committee meeting
- Online training
- Front end loader training

Outreach

- Work is continuing our new website. The VWRA website committee is working closely with Granicus on the design and content. The new website is expected to be up and running in the Fall of 2021.
- Social media post encouraging residents not to flush wipes.
- Social media posts regarding new employment opportunities.
- Plant tours remain on hold due to Covid and plant construction.