

**MINUTES OF A REGULAR MEETING
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)
September 19, 2024**

CALL TO ORDER: Chair Debra Jones called the meeting to order at 7:31 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

CITY OF VICTORVILLE	Debra Jones, Chair
CITY OF HESPERIA	Larry Bird, Vice-Chair
ORO GRANDE (CSA 42) AND SPRING VALLEY LAKE (CSA 64)	Dakota Higgins, Secretary
TOWN OF APPLE VALLEY	Scott Nassif, Treasurer

VWVRA Staff and Legal Counsel:

Darron Poulsen, General Manager
Kristi Casteel, Executive Assistant
Piero Dallarda, Legal Counsel (BB&K)
Robert Coromina, Director of Administration
David Wylie, Safety & Communications Officer
Hillary Chavez, Admin Aide

Guests

Keith Metzler, City of Victorville
Janele Davidson, City of Victorville
Doug Matthews, City of Victorville
Scott Webb, City of Victorville
Rachel Molina, City of Hesperia

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chair Jones called the meeting to order at 8:36 AM.

PUBLIC COMMENTS- REGULAR SESSION AGENDA

NONE

POSSIBLE CONFLICT OF INTEREST

NONE

CONSENT CALENDAR:

3. **Receive, Approve, and File Minutes, August 15, 2024 Regular Meeting**
4. **Receive, Approve and File August 2024 Disbursement**

Moved: Commissioner Higgins

Second: Commissioner Nassif

Approval of the Consent Calendar Items 1 and 2.

Chair Jones- Yes

Commissioner Bird - Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

REPORTS & PRESENTATIONS

5. **Proposed Mid-Year Study Review**

Xiwei Wang presented the Mid-year Rate Study

ACTION ITEMS

6. **Recommendation to Approve Purchase of a New Daft 3 TPS Pump From Misco Water, the Sole Provider for Netzsch Pumps in Southern California, for an amount not to exceed \$94,000**

The Board will consider approval to authorize the General Manager to approve the purchase of a new Daft 3 pump from Misco Water, the sole source provider for Netzsch Pumps in Southern California, for an amount not to exceed \$94,000

Moved: Commissioner Bird

Second: Commissioner Higgins

Approval to purchase a New Daft 3 TPS Pump From Misco Water, the Sole Provider for Netzsch Pumps in Southern California, for an amount not to exceed \$94,000

Chair Jones- Yes

Commissioner Bird - Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

- 7. Recommendation to Authorize the General Manager to Execute an Equipment and Installation Agreement with Anaergia Technologies Inc. for 50% of the Anticipated Cost to Repair Digester One Which with a 10% Contingency will Not Exceed \$130,000 Upon Review and Approval of the Agreement by the VVWRA Legal Team**

The Board will consider authorizing the general manager to execute an Equipment and Installation Agreement with Anaergia Technologies Inc. for 50% of the anticipated cost to repair digester one which with a 10% contingency will not exceed \$130,000 upon review and approval of the Agreement by the VVWRA Legal Team

Moved: Commissioner Higgins

Second: Commissioner Nassif

Approval to authorize the general manager to execute an Equipment and Installation Agreement with Anaergia Technologies Inc. for 50% of the anticipated cost to repair digester one which with a 10% contingency will not exceed \$130,000 upon review and approval of the Agreement by the VVWRA Legal Team

Chair Jones- Yes

Commissioner Bird - Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

- 8. Recommendation to Authorize the General Manager to Approve a Pipeline Relocation Agreement with an Adelanto Landowner That Has Been Reviewed and Approved By Legal**

The Board will consider authorizing the General Manager to approve a pipeline relocation agreement with an Adelanto Landowner that has been reviewed and approved by Legal

Moved: Commissioner Nassif

Second: Commissioner Higgins

Approval to authorize the General Manager to Approve a Pipeline Relocation Agreement with an Adelanto Landowner That Has Been Reviewed and Approved By Legal

Chair Jones- Yes

Commissioner Bird - Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

9. Recommendation to Authorize the General Manager to Award a Three-Year Contract for All Plants Annual Instrumentation Calibration for \$87,725.00 to Tesco Controls Inc

The Board will consider authorizing the General Manager to award a three-year contract for Third-Party Instrumentation Calibration for \$87,725.00 (\$79,725.00 plus a 10% contingency of \$8,000) to the lowest bidder TESCO CONTROLS Inc, pending legal review and approval of the agreement

Moved: Commissioner Higgins

Second: Commissioner Bird

Approval to authorize the General Manager to award a three-year contract for Third-Party Instrumentation Calibration for \$87,725.00 (\$79,725.00 plus a 10% contingency of \$8,000) to the lowest bidder TESCO CONTROLS Inc, pending legal review and approval of the agreement

Chair Jones- Yes

Commissioner Bird - Yes

Commissioner Higgins - Yes

Commissioner Nassif- Yes

Motion passed by a 4-0 roll call vote

ADJOURNMENT

The board will adjourn to a regular board meeting on October 24, 2024 at 7:30 a.m.

APPROVAL:

DATE: October 24, 2024

BY: _____

Approved by Dakota Higgins Secretary
VVWRA Board of Commissioners