

As a matter of proper business decorum, the Board of Commissioners respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

**AGENDA**  
**REGULAR BOARD MEETING**  
**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY**  
**VICTORVILLE CITY HALL, CONFERENCE ROOM D**  
**14343 CIVIC DRIVE, VICTORVILLE CA 92392**

**Public can dial-in to listen and participate at: 720-386-7442 or online at:**  
**<https://www.uberconference.com/kcasteel>**

**Thursday, April 15, 2021**  
**7:30 a.m.**

**Teleconference Notice**

Pursuant to the executive order given by Governor of the State of California (Executive Order N-29-20) and the Order of the Health Officer of the County of San Bernardino dated March 17, 2020, participation by the public at the April 15, 2021, VVWRA Board meeting will be held by teleconference to address the concerns regarding public gatherings, public distancing and the contagion of COVID 19 (Corona Virus). The teleconferencing number for the meeting will be 720-386-7442 or online at: <https://www.uberconference.com/kcasteel>

**IMPORTANT COVID-19 NOTICE**

CONSISTENT WITH ORDERS BY THE GOVERNOR OF CALIFORNIA AND THE HEALTH OFFICER OF THE COUNTY OF SAN BERNARDINO, IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE TRANSMISSION OF COVID-19 (CORONAVIRUS) AND TO ENABLE APPROPRIATE SOCIAL DISTANCING, THE VVWRA BOARD MEETING WILL NOT BE OPEN TO PUBLIC ATTENDANCE IN PERSON, BUT THE BOARD MEETING WILL BE OPEN TO THE PUBLIC BY WAY OF BOTH TELECONFERENCING AND E-MAIL.

THE PUBLIC MAY LISTEN IN AND PARTICIPATE IN THIS BOARD MEETING THROUGH THE PHONE NUMBER PROVIDED 720-386-7442 or online at: <https://www.uberconference.com/kcasteel>.

MEMBERS OF THE PUBLIC WHO WISH TO COMMENT ON MATTERS BEFORE THE BOARD MAY PARTICIPATE IN THE FOLLOWING WAYS:

(1) COMMENTS AND CONTACT INFORMATION CAN BE EMAILED TO [PUBCOMMENT@VVWRA.COM](mailto:PUBCOMMENT@VVWRA.COM) BY 3:00 P.M. THE DAY BEFORE THE SCHEDULED MEETING TO BE INCLUDED IN THE WRITTEN RECORD;

(2) A REQUEST TO SPEAK CAN BE EMAILED TO [PUBCOMMENT@VVWRA.COM](mailto:PUBCOMMENT@VVWRA.COM) AND AT THE TIME THE REQUESTED AGENDA ITEM IS TO BE ADDRESSED, THE BOARD SECRETARY WILL CONTACT THE COMMENTER BY PHONE AND ALLOW THE COMMENTER TO SPEAK TO THE BOARD VIA SPEAKER PHONE DURING THE LIVE MEETING FOR UP TO THREE MINUTES. IF YOU WISH TO ADDRESS ANY ITEM ON THE AGENDA, PLEASE INDICATE WHICH ITEM YOU WILL BE ADDRESSING AND WISH TO BE HEARD. IF YOU HAVE NO ACCESS TO E-MAIL OR TELEPHONE, PLEASE CONTACT VVWRA'S BOARD SECRETARY AT 760-246-2896 FOR ALTERNATIVE ARRANGEMENTS.

ACCESS TO THE AGENDA WILL BE MADE AVAILABLE AT VVWRA'S WEBSITE: [WWW.VVWRA.COM](http://WWW.VVWRA.COM); IF YOU NEED ACCESS TO PRINTED (HARD) COPIES OF THE AGENDA PLEASE CONTACT 760-246-2896 OR [KCASTEEL@VVWRA.COM](mailto:KCASTEEL@VVWRA.COM) AND ARRANGEMENTS WILL BE MADE TO PROVIDE HARD COPIES OF THE AGENDA AS NEEDED.

VVWRA is committed to protecting public health and the environment in the Victor Valley by providing effective and fiscally responsible wastewater collection, treatment, and recycling.

**Call to Order**

**Jones**

**Roll Call**

**Casteel**

**Public Comments- Closed Session Agenda Items**

**Jones**

**CLOSED SESSION:** During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted. Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; or (c) employment actions, or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information. Closed Session is scheduled to commence at 7:30 a.m.. If the matters discussed in closed session require additional time beyond 8:00 a.m., in deference to the public, the Board may continue the Closed Session discussion after Open Session is concluded. In that case, Closed Session will resume after the Commissioners Comments section and any reportable action will be reported after the continued Closed Session has concluded and before adjournment.

**Closed Session**

**Item 1. (Gov. Code Sec. 54954.5-54956.9(d))- Government Tort Claim- City of Hesperia- Settlement Discussion**

**Item 2. Item 2. (Gov. Code Sec. 54957)- Conference with Legal Counsel-Public Employee Evaluation- General Manager**

**Call to Order & Pledge of Allegiance**

**Jones**

**Report from Closed Session**

**Legal**

**Public Comment (Government Code Section 54954.3)**

**Jones**

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. VVWRA requests that all public speakers complete a speaker's card and provide it to the Secretary. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record. We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

**Possible Conflicts of Interest**

**Jones**

**Consent Calendar**

**Jones**

All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

<p><b><u>Item 3.</u> Receive, Approve and File Minutes</b></p> <ul style="list-style-type: none"> <li>Regular Board Meeting 03/18/21</li> </ul> <p><b><u>Item 4.</u> Receive, Approve and File March 2021 Disbursement</b></p> <ul style="list-style-type: none"> <li>Warrant Summary Disbursements</li> </ul>	<p><b>Poulsen</b></p>
<p><b><u>Board Action Required</u></b></p> <p>Staff Recommendation: Approve as presented</p>	

**Action Items**

<p><i>The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.</i></p>	
<p><b><u>Item 5.</u> Amendment to Contract of General Manager/Approval and Filing of General Manager’s Performance Evaluation and Contract</b></p>	<p><b>Dallarda</b></p>
<p><b><u>Board Action Required</u></b></p> <p>Staff Recommendation: Approve as Presented</p>	
<p><b><u>Item 6.</u> Recommendation to Adopt Resolution 2021-02 Amend and Adopt 2021 Local Guidelines for Implementing the California Environmental Quality Act (CEQA)</b></p> <p>It is recommended that the Board of Commissioners approve Resolution 2020-01 to amend and adopt 2021 local guidelines for implementing the California Environmental Quality Act.</p>	<p><b>Casteel</b></p>
<p><b><u>Board Action Required</u></b></p> <p>Staff Recommendation: Approve as Presented</p>	
<p><b><u>Item 7.</u> Ratification of General Manager’s Declaration of an Emergency and Approve the Immediate Purchase of Two High Speed Turbo Blowers for an Amount Not to Exceed \$623,000 from the Emergency Reserve Account</b></p> <p>It is recommended that the Board of Commissioners ratify the General Manager’s declaration of an emergency and approve the immediate purchase of two high speed turbo blowers for an amount not to exceed \$623,000 from the emergency reserve account.</p>	<p><b>Poulsen</b></p>
<p><b><u>Board Action Required</u></b></p> <p>Staff Recommendation: Approve as Presented</p>	

<p><b>Item 8. Recommendation to Award a Contract to Carpet Club in the Amount of \$42,997 for the Replacement of Flooring in the Operations and Maintenance Building, Pending Approval of the Final Agreement by General Manager and Legal Counsel</b></p> <p>It is recommended that the Board of Commissioners approve to award a contract to Carpet Club for \$42,997.00 for the replacement of flooring in the Operations and Maintenance Building pending approval of the final agreement by the General Manager and Legal Counsel.</p>	<p><b>Adams</b></p>
<p><b><u>Board Action Required</u></b></p> <p>Staff Recommendation: Approve as Presented</p>	

**Staff Reports**

<p><b>Item 9. General Managers Report</b></p> <p>- Dudek Analysis Interceptor Risk Analysis Results &amp; Recommendations</p>	<p><b>Poulsen</b></p>
<p>The reports below are submitted as presented by Staff on a Quarterly Basis.</p>	
<p><b>Report Range</b></p>	<p><b>Board Meeting Date (Thursday)</b></p>
<p>1st Quarter January 2021-March 2021</p>	<p>May 20, 2021</p>
<p>2<sup>nd</sup> Quarter April 2021-June 2021</p>	<p>September 16, 2021</p>
<p>3<sup>rd</sup> Quarter July 2021- September 2021</p>	<p>November 18, 2021</p>
<p>4<sup>th</sup> Quarter October 2021- December 2021</p>	<p>February Board 2022</p>

**Adjournment**

**Jones**

The board will adjourn to a regular board meeting on April 15, 2021 at 7:30 a.m.

**American Disabilities Act Compliance Statement**  
*Government Code Section 54954.2(a)*



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the VVWRA's Secretary at (760) 246-8638 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

### **Agenda posting**

Government Code Section 54954.2

This agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

### **Agenda items received after posting**

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the VVWRA office located at, 20111 Shay Road, Victorville CA 92394. The materials will also be posted on the VVWRA website at [www.vvwra.com](http://www.vvwra.com).

### **Items Not Posted**

Government Code Section 54954.2(b)

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.

### **Items Continued**

Government Section 54954.2(b)(3)

Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting

### **Meeting Adjournment**

This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice

VVWRA's Board Meeting packets and agendas are available for review on its website at [www.vvwra.com](http://www.vvwra.com). The website is updated on Friday preceding any regularly scheduled board meeting.

**MINUTES OF A REGULAR MEETING**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWVRA)**  
**March 18, 2021**

**CALL TO ORDER:** Chair Debra Jones called the meeting to order at 7:37 AM; in Conference Room D at Victorville City Hall, located at 14343 Civic Drive, Victorville California, with the following members present:

**CITY OF VICTORVILLE**  
**CITY OF HESPERIA**  
**ORO GRANDE (CSA 42) AND**  
**SPRING VALLEY LAKE (CSA 64)**  
**TOWN OF APPLE VALLEY**

**Debra Jones, Chair**  
**Bill Holland, Vice-Chair**  
**Dakota Higgins, Secretary**  
  
**Scott Nassif, Treasurer**

**VWVRA Staff and Legal Counsel:**

**Darron Poulsen, General Manager**  
**Kristi Casteel, Secretary to GM/Board**  
**Piero Dallarda, Legal Counsel (BB&K)**

**Chieko Keagy, Controller**  
**Robert Coromina, Director of Administration**

**Guest Present:**

**Keith Metzler, City of Victorville**  
**Doug Robinson, Town of Apple Valley**

**CLOSED SESSION**

**PUBLIC COMMENTS- CLOSED SESSION AGENDA**

Chair Jones asked if there were any comments from the public regarding any item on the Closed Session Agenda. Hearing none, Chair Jones called for a motion to enter into Closed Session.

**Moved: Commissioner Higgins**

**Second: Commissioner Nassif**

**Motion to enter into Closed Session**

**Motion passed by a 4-0 roll call vote**

**REGULAR SESSION**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

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Chair Jones called the meeting to order at 10:02 AM.

**REPORT FROM CLOSED SESSION**

None

**PUBLIC COMMENTS- REGULAR SESSION AGENDA**

None

**POSSIBLE CONFLICT OF INTEREST**

Commissioner Nassif will be abstaining from any disbursements to Napa Auto Parts on item 4

**CONSENT CALENDAR:**

3. **Receive, Approve and File Minutes February 18, 2021**
4. **Receive, Approve and File February 2021 Disbursement**

**Moved: Commissioner Higgins**

**Second: Commissioner Nassif**

**Approval of the Consent Calendar Items 3 and 4 with Commissioner Nassif abstaining from any disbursements to Napa Auto Parts on item 4.**

**Chair Jones- Yes**

**Commissioner B Holland- Yes**

**Commissioner Higgins- Yes**

**Commissioner Nassif- Yes**

**Motion passed by a 4-0 roll call vote**

**ACTION ITEM:**

5. **Recommendation to Adopt Resolution 2021-01 Reapportionment of Flow Billing Percentages**

The Board will consider approval of Resolution 2021-01 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.

**VVWRA Regular Meeting Minutes****Thursday, March 18, 2021****Page 3****Moved: Commissioner Nassif                      Second: Commissioner Higgins****Approval of Recommendation to Adopt Resolution 2021-01 to amend flow billing percentages and approve the flow billing rates as measured by ADS Environmental Services, Inc.****Chair Jones- Yes****Commissioner Holland- Yes****Commissioner Higgins - Yes****Commissioner Nassif- Yes****Motion passed by a 4-0 roll call vote****6. Recommendation to Approve a Contract with Vasquez and Company, LLP as an Auditor for Financial and Single Audits for Years Ending June 30, 2021, 2022, and 2023**

The Board will consider approval of the General Manager to award a contract to Vasquez and Company, LLP (Vasquez) as an auditor for both financial and Single audits not to exceed \$29,750 each for the years ending June 30, 2021, 2022, and 2023.

**Moved: Commissioner Nassif                      Second: Commissioner Higgins****Approval for General Manager to award a contract to Vasquez and Company, LLP (Vasquez) as an auditor for both financial and Single audits not to exceed \$29,750 each for the years ending June 30, 2021, 2022, and 2023.****Chair Jones- Yes****Commissioner Holland- Yes****Commissioner Higgins - Yes****Commissioner Nassif- Yes****Motion passed by a 4-0 roll call vote****CLOSED SESSION (If Closed Session is continued)****ADJOURNMENT**

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Thursday, March 18, 2021  
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The board will adjourn to a regular board meeting on April 15, 2021 at 7:30 a.m.

APPROVAL:

DATE: April 15, 2021

BY: \_\_\_\_\_

Approved by VVWRA Board Paul Cook,  
Secretary VVWRA Board of Commissioners



## Victor Valley Wastewater Reclamation Authority

*A Joint Powers Authority and Public Agency of the State of California*

Administrative Offices

20111 Shay Road, Victorville, CA 92394

Telephone: (760) 246-8638

Fax: (760) 948-9897

e-mail: mail@vwwra.com

**DATE:** April 8, 2021

**TO:** Darron Poulsen  
General Manager

**FROM:** Chieko Keagy   
Controller

**SUBJECT:** Cash Disbursements Register

### RECOMMENDED ACTION

It is recommended that the Board of Commissioners approve the cash disbursements and payroll register for the Victor Valley Wastewater Reclamation Authority.

### BACKGROUND

The Cash Disbursements Register totals represented below are for the month of MARCH 2021, check numbers 123842-123907 and ACH's.

<i>Accounts Payable</i>			
<i>Checks</i>	<i>ACH's and EFT's</i>	<i>Payroll</i>	<i>Total</i>
<i>\$141,712.07</i>	<i>\$875,603.47</i>	<i>\$209,097.30</i>	<i>\$1,226,412.84</i>

**Victor Valley Wastewater Reclamation Authority  
Cash Disbursement Register  
From 3/1/21 through 3/31/21**

<b>Vendor #</b>	<b>Vendor Name</b>	<b>Type</b>	<b>Payment #</b>	<b>Date</b>	<b>Total</b>
CINT000	Cintas Corporation	Checks	123842	03/04/2021	\$ 294.89
DUNF000	Dunford Roofing Co I.I.	Checks	123843	03/04/2021	\$ 8,500.00
HIDE000	Hi-Desert Communications	Checks	123844	03/04/2021	\$ 100.00
ORKI000	Orkin	Checks	123845	03/04/2021	\$ 150.00
PRUD001	Prudential Overall Supply	Checks	123846	03/04/2021	\$ 675.18
RAIN000	Rain For Rent	Checks	123847	03/04/2021	\$ 8,310.76
SUNL000	Sunland	Checks	123848	03/04/2021	\$ 1,176.80
VERI004	Verizon Wireless	Checks	123849	03/04/2021	\$ 1,803.08
HESP002	City Of Hesperia	Checks	123850	03/11/2021	\$ 3,209.44
VICT003	City Of Victorville / Sanitation	Checks	123851	03/11/2021	\$ 11,911.17
DONE001	Done-Right Concrete Co	Checks	123852	03/11/2021	\$ 2,683.00
FIBR000	Fibracast Ltd	Checks	123853	03/11/2021	\$ 13,443.93
GATE001	Gates Are Us, Inc.	Checks	123854	03/11/2021	\$ 230.00
HARR001	Harrington Industrial Plastics	Checks	123855	03/11/2021	\$ 626.36
KONI000	Konica Minolta Business Solutions	Checks	123856	03/11/2021	\$ 473.21
APPL000	Liberty Utilities	Checks	123857	03/11/2021	\$ 10,533.75
PRUD001	Prudential Overall Supply	Checks	123858	03/11/2021	\$ 675.18
THUR000	Thurlow'S Heating & A/C Inc.	Checks	123859	03/11/2021	\$ 255.00
APEX000	Apex Rentals	Checks	123860	03/17/2021	\$ 790.02
APPL004	Applied Industrial Technologies	Checks	123861	03/17/2021	\$ 474.50
APPL004	Applied Industrial Technologies	Checks	123861	03/17/2021	\$ (474.50)
SENT000	Dan Sentman	Checks	123862	03/17/2021	\$ 206.97
INDU007	Industrial Rubber & Supply, Llc	Checks	123863	03/17/2021	\$ 691.43
JKWE000	J&K Welding	Checks	123864	03/17/2021	\$ 15,360.00
JCBS000	Jcb Southern California, Llc	Checks	123865	03/17/2021	\$ 7,187.09
KAMA000	Kaman Ind. Technologies Corp.	Checks	123866	03/17/2021	\$ 2,789.76
NAPA000	Napa Victorville	Checks	123867	03/17/2021	\$ 77.55
ORKI000	Orkin	Checks	123868	03/17/2021	\$ 700.38
PRUD001	Prudential Overall Supply	Checks	123869	03/17/2021	\$ 676.78
ROBE002	Robertson'S Ready Mix, Ltd	Checks	123870	03/17/2021	\$ 4,202.25
SANB004	San Bernardino County Environmental Health	Checks	123871	03/17/2021	\$ 122.50
SANB000	San Bernardino County Fire Department	Checks	123872	03/17/2021	\$ 1,192.00
APPL004	Applied Industrial Technologies	Checks	123873	03/17/2021	\$ 474.50
AIRG000	Airgas Usa, Llc	Checks	123874	03/23/2021	\$ 2,743.48
ALLP000	All Pro Pest Control	Checks	123875	03/23/2021	\$ 1,990.00
CONC000	Answering 365	Checks	123876	03/23/2021	\$ 123.00
ATMO000	Atmospheric Analysis And Consulting, Inc	Checks	123877	03/23/2021	\$ 1,385.00
HIGG000	Dakota Higgins	Checks	123878	03/23/2021	\$ 100.00
JONE003	Debra Jones	Checks	123879	03/23/2021	\$ 100.00
GREA000	Greater High Desert Chamber Of Commerce	Checks	123880	03/23/2021	\$ 520.00
INDU007	Industrial Rubber & Supply, Llc	Checks	123881	03/23/2021	\$ 524.96
MOJA001	Mojave Desert A.Q.M.D.	Checks	123882	03/23/2021	\$ 1,155.86
ONES001	One Stop Printers & Direct Mail Service	Checks	123883	03/23/2021	\$ 540.51
PARK000	Parkhouse Tire Inc.	Checks	123884	03/23/2021	\$ 390.14
PRUD001	Prudential Overall Supply	Checks	123885	03/23/2021	\$ 674.81
QUAD000	Quadient Leasing Usa, Inc	Checks	123886	03/23/2021	\$ 291.94
ROBE002	Robertson'S Ready Mix, Ltd	Checks	123887	03/23/2021	\$ 2,788.92
ROYA001	Royal Industrial Solutions	Checks	123888	03/23/2021	\$ 578.39
NASS000	Scott Nassif	Checks	123889	03/23/2021	\$ 100.00
THUR000	Thurlow'S Heating & A/C Inc.	Checks	123890	03/23/2021	\$ 227.50
TOWN001	Town & Country Tire	Checks	123891	03/23/2021	\$ 898.48
UNIT000	United Rentals Northwest, Inc	Checks	123892	03/23/2021	\$ 2,826.93
HOLL000	William J. Holland	Checks	123893	03/23/2021	\$ 100.00
VICT003	City Of Victorville / Sanitation	Checks	123894	03/31/2021	\$ 3,782.22
GOVE000	Government Finance Officers Association	Checks	123895	03/31/2021	\$ 460.00
HESP000	Hesperia Hose Supply	Checks	123896	03/31/2021	\$ 1,803.74
HESP004	Hesperia Water District	Checks	123897	03/31/2021	\$ 553.50
KAMA000	Kaman Ind. Technologies Corp.	Checks	123898	03/31/2021	\$ 223.10
MOJA001	Mojave Desert A.Q.M.D.	Checks	123899	03/31/2021	\$ 1,213.47
MOTI000	Motion Industries, Inc.	Checks	123900	03/31/2021	\$ 26.66
MULT000	Multi W Sytems, Inc	Checks	123901	03/31/2021	\$ 3,794.12
PRUD001	Prudential Overall Supply	Checks	123902	03/31/2021	\$ 674.81

**Victor Valley Wastewater Reclamation Authority  
Cash Disbursement Register  
From 3/1/21 through 3/31/21**

<b>Vendor #</b>	<b>Vendor Name</b>	<b>Type</b>	<b>Payment #</b>	<b>Date</b>	<b>Total</b>
QUAD000	Quadient Leasing Usa, Inc	Checks	123903	03/31/2021	\$ 100.00
ROYA001	Royal Industrial Solutions	Checks	123904	03/31/2021	\$ 2,063.04
SCLU000	Southern Counties Lubricants	Checks	123905	03/31/2021	\$ 7,664.24
TOWN001	Town & Country Tire	Checks	123906	03/31/2021	\$ 20.00
VERI004	Verizon Wireless	Checks	123907	03/31/2021	\$ 1,750.27
<b>Total Checks</b>					<b>\$ 141,712.07</b>
LINC000	Lincoln Financial Group	Bank Draft	DFT01827	03/04/2021	\$ 4,229.39
LINC000	Lincoln Financial Group	Bank Draft	DFT01828	03/04/2021	\$ 80.11
PRIN000	Principal Life Ins. Co.	Bank Draft	DFT01829	03/04/2021	\$ 2,640.28
SOUT000	Southern California Edison	Bank Draft	DFT01830	03/04/2021	\$ 47,608.60
UPS0000	Ups	Bank Draft	DFT01831	03/04/2021	\$ 103.97
CALP005	Calpers	Bank Draft	DFT01833	03/12/2021	\$ 1,300.00
CALP005	Calpers	Bank Draft	DFT01834	03/12/2021	\$ 3,870.00
CALP005	Calpers	Bank Draft	DFT01835	03/12/2021	\$ 1,000.00
CALP005	Calpers	Bank Draft	DFT01836	03/12/2021	\$ 559.89
CALP005	Calpers	Bank Draft	DFT01837	03/12/2021	\$ 507.77
CALP005	Calpers	Bank Draft	DFT01838	03/12/2021	\$ 1,720.69
CALP005	Calpers	Bank Draft	DFT01839	03/12/2021	\$ 7,115.32
CALP005	Calpers	Bank Draft	DFT01840	03/12/2021	\$ 1,354.06
CALP005	Calpers	Bank Draft	DFT01841	03/12/2021	\$ 5,060.42
CALP005	Calpers	Bank Draft	DFT01842	03/12/2021	\$ 33.48
CALP005	Calpers	Bank Draft	DFT01843	03/12/2021	\$ 3,493.68
CALP005	Calpers	Bank Draft	DFT01844	03/12/2021	\$ 4,417.76
CALI012	California State Disbursement Unit	Bank Draft	DFT01845	03/12/2021	\$ 23.07
CALI012	California State Disbursement Unit	Bank Draft	DFT01846	03/12/2021	\$ 692.31
CALI012	California State Disbursement Unit	Bank Draft	DFT01847	03/12/2021	\$ 172.61
IRS000	Irs	Bank Draft	DFT01848	03/12/2021	\$ 484.76
IRS000	Irs	Bank Draft	DFT01849	03/12/2021	\$ 4,508.74
EDD000	Employee Development Department	Bank Draft	DFT01850	03/12/2021	\$ 385.55
EDD000	Employee Development Department	Bank Draft	DFT01851	03/12/2021	\$ 6,107.48
IRS000	Irs	Bank Draft	DFT01852	03/12/2021	\$ 15,329.29
EDD000	Employee Development Department	Bank Draft	DFT01853	03/12/2021	\$ 39.09
APPL007	Town Of Apple Valley	Bank Draft	DFT01854	03/11/2021	\$ 155.59
FLYE000	Flyers Energy, Llc	Bank Draft	DFT01855	03/11/2021	\$ 935.26
KONI000	Konica Minolta Business Solutions	Bank Draft	DFT01856	03/11/2021	\$ 351.02
SOUT006	Southwest Gas Company	Bank Draft	DFT01857	03/11/2021	\$ 19,991.13
SPAR000	Sparkletts Drinking Water	Bank Draft	DFT01858	03/09/2021	\$ 591.36
UPS0000	Ups	Bank Draft	DFT01859	03/11/2021	\$ 530.45
SOUT000	Southern California Edison	Bank Draft	DFT01860	03/18/2021	\$ 16,214.69
SOUT000	Southern California Edison	Bank Draft	DFT01861	03/18/2021	\$ 960.49
SOUT000	Southern California Edison	Bank Draft	DFT01862	03/18/2021	\$ 1,371.57
UPS0000	Ups	Bank Draft	DFT01863	03/18/2021	\$ 319.82
CHAR001	Charter Communications	Bank Draft	DFT01864	03/25/2021	\$ 4,945.16
SOUT000	Southern California Edison	Bank Draft	DFT01865	03/25/2021	\$ 11,129.71
SOUT006	Southwest Gas Company	Bank Draft	DFT01866	03/25/2021	\$ 201.72
SOUT006	Southwest Gas Company	Bank Draft	DFT01867	03/25/2021	\$ 53.46
SOUT006	Southwest Gas Company	Bank Draft	DFT01868	03/25/2021	\$ 160.79
UPS0000	Ups	Bank Draft	DFT01869	03/25/2021	\$ 59.18
CALP005	Calpers	Bank Draft	DFT01871	03/26/2021	\$ 1,300.00
CALP005	Calpers	Bank Draft	DFT01872	03/26/2021	\$ 3,870.00
CALP005	Calpers	Bank Draft	DFT01873	03/26/2021	\$ 1,000.00
CALP005	Calpers	Bank Draft	DFT01874	03/26/2021	\$ 501.16
CALP005	Calpers	Bank Draft	DFT01875	03/26/2021	\$ 507.77
CALP005	Calpers	Bank Draft	DFT01876	03/26/2021	\$ 1,720.69
CALP005	Calpers	Bank Draft	DFT01877	03/26/2021	\$ 7,114.27
CALP005	Calpers	Bank Draft	DFT01878	03/26/2021	\$ 1,354.06
CALP005	Calpers	Bank Draft	DFT01879	03/26/2021	\$ 5,060.42
CALP005	Calpers	Bank Draft	DFT01880	03/26/2021	\$ 33.48
CALP005	Calpers	Bank Draft	DFT01881	03/26/2021	\$ 3,492.98
CALP005	Calpers	Bank Draft	DFT01882	03/26/2021	\$ 4,417.77
CALI012	California State Disbursement Unit	Bank Draft	DFT01883	03/26/2021	\$ 23.07

**Victor Valley Wastewater Reclamation Authority  
Cash Disbursement Register  
From 3/1/21 through 3/31/21**

Vendor #	Vendor Name	Type	Payment #	Date	Total
CALI012	California State Disbursement Unit	Bank Draft	DFT01884	03/26/2021	\$ 692.31
CALI012	California State Disbursement Unit	Bank Draft	DFT01885	03/26/2021	\$ 172.61
IRS000	Irs	Bank Draft	DFT01886	03/26/2021	\$ 453.38
IRS000	Irs	Bank Draft	DFT01887	03/26/2021	\$ 4,220.68
EDD000	Employee Development Department	Bank Draft	DFT01888	03/26/2021	\$ 257.37
EDD000	Employee Development Department	Bank Draft	DFT01889	03/26/2021	\$ 5,641.23
IRS000	Irs	Bank Draft	DFT01890	03/26/2021	\$ 14,636.09
EDD000	Employee Development Department	Bank Draft	DFT01891	03/26/2021	\$ 36.57
ENTE000	Enterprise Fm Trust	Electronic Fund Transfer	03222021	03/22/2021	\$ 3,495.36
2GEN000	2G Energy Inc.	Electronic Fund Transfer	030520211	03/05/2021	\$ 7,089.06
APPL013	Applied Maintenance Supplies & Solution	Electronic Fund Transfer	030520212	03/05/2021	\$ 1,809.15
ESBA000	Babcock Laboratories, Inc	Electronic Fund Transfer	030520213	03/05/2021	\$ 27,988.20
BIOG001	Biogas Engineering	Electronic Fund Transfer	030520214	03/05/2021	\$ 12,278.52
BLAC003	Blackline Safety Corp	Electronic Fund Transfer	030520215	03/05/2021	\$ 210.00
COLL000	Collicutt Energy Services Inc	Electronic Fund Transfer	030520216	03/05/2021	\$ 3,081.66
CONS000	Consumers Pipe & Supply, Co.	Electronic Fund Transfer	030520217	03/05/2021	\$ 1,230.61
DKFS000	D.K.F. Solutions Group, Llc	Electronic Fund Transfer	030520218	03/05/2021	\$ 350.00
DUDE000	Dudek	Electronic Fund Transfer	030520219	03/05/2021	\$ 61,909.45
ADSC000	A.D.S. Corp.	Electronic Fund Transfer	031220211	03/12/2021	\$ 7,150.00
PROT001	Adt Commercial	Electronic Fund Transfer	031220212	03/12/2021	\$ 929.55
APPL013	Applied Maintenance Supplies & Solution	Electronic Fund Transfer	031220213	03/12/2021	\$ 104.57
BARG000	Bargain Byte	Electronic Fund Transfer	031220214	03/12/2021	\$ 770.42
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	031220215	03/12/2021	\$ 2,384.24
BREN001	Brenntag Pacific, Inc	Electronic Fund Transfer	031220216	03/12/2021	\$ 10,850.42
VEBA000	California School Veba	Electronic Fund Transfer	031220217	03/12/2021	\$ 650.98
CULL000	Culligan Water Conditioning	Electronic Fund Transfer	031220218	03/12/2021	\$ 833.55
FAST001	Fastenal	Electronic Fund Transfer	031220219	03/12/2021	\$ 606.33
ANTH000	Anthony, Donna	Electronic Fund Transfer	031820211	03/18/2021	\$ 428.00
BILL002	Billings, Richard	Electronic Fund Transfer	031820212	03/18/2021	\$ 428.00
CORR000	Bruce Correia	Electronic Fund Transfer	031820213	03/18/2021	\$ 428.00
DAGIN000	Dagnino, Roy	Electronic Fund Transfer	031820214	03/18/2021	\$ 428.00
DAVI001	Davis, Tim	Electronic Fund Transfer	031820215	03/18/2021	\$ 428.00
FLIN000	Flint, Terrie Gossard	Electronic Fund Transfer	031820216	03/18/2021	\$ 238.25
GILL001	Gillette, Randy	Electronic Fund Transfer	031820217	03/18/2021	\$ 428.00
GYUR000	Gyurcsik, Darline	Electronic Fund Transfer	031820218	03/18/2021	\$ 206.97
HINO000	Hinojosa, Thomas	Electronic Fund Transfer	031820219	03/18/2021	\$ 428.00
ALLC000	All Covered	Electronic Fund Transfer	032420211	03/24/2021	\$ 1,522.02
APPL013	Applied Maintenance Supplies & Solution	Electronic Fund Transfer	032420212	03/24/2021	\$ 100.26
BECK000	Beck Oil, Inc.	Electronic Fund Transfer	032420213	03/24/2021	\$ 2,555.34
BIOG001	Biogas Engineering	Electronic Fund Transfer	032420214	03/24/2021	\$ 24,883.25
BIOG000	Biogas Power Systems- Mojave, Llc	Electronic Fund Transfer	032420215	03/24/2021	\$ 64,119.27
CDWG000	Cdw Government, Inc	Electronic Fund Transfer	032420216	03/24/2021	\$ 3,840.15
COLL000	Collicutt Energy Services Inc	Electronic Fund Transfer	032420217	03/24/2021	\$ 2,235.43
CONS000	Consumers Pipe & Supply, Co.	Electronic Fund Transfer	032420218	03/24/2021	\$ 9,292.96
GRAI000	Grainger	Electronic Fund Transfer	032420219	03/24/2021	\$ 1,932.91
USBA000	U.S. Bank	Electronic Fund Transfer	032520211	03/25/2021	\$ 3,116.42
INNE000	Innerline Engineering	Electronic Fund Transfer	0225202115	03/01/2021	\$ (8,283.75)
ELOG000	Elogger Inc.	Electronic Fund Transfer	0305202110	03/05/2021	\$ 4,406.45
GIEN000	Gi Endurant Llc	Electronic Fund Transfer	0305202111	03/05/2021	\$ 2,015.30
GRAI000	Grainger	Electronic Fund Transfer	0305202112	03/05/2021	\$ 399.15
GRAY000	Graybar Electric Co., Inc.	Electronic Fund Transfer	0305202113	03/05/2021	\$ 2,845.59
HAAK000	Haaker Equipment Company	Electronic Fund Transfer	0305202114	03/05/2021	\$ 899.71
HIDE004	Hi Desert Forklift Service	Electronic Fund Transfer	0305202115	03/05/2021	\$ 315.36
INDU009	Inductive Automation Llc	Electronic Fund Transfer	0305202116	03/05/2021	\$ 4,582.80
ROBI000	John Robinson Consulting, Inc	Electronic Fund Transfer	0305202117	03/05/2021	\$ 2,160.00
LARR000	Larry Walker Associates	Electronic Fund Transfer	0305202118	03/05/2021	\$ 6,412.50
SIEM003	Siemens Industry Inc.	Electronic Fund Transfer	0305202119	03/05/2021	\$ 201.82
SOCA001	Socal Biomethane, Llc	Electronic Fund Transfer	0305202120	03/05/2021	\$ 171,449.25
UNDE000	Underground Service Alert Of Southern California	Electronic Fund Transfer	0305202121	03/05/2021	\$ 180.41
WAGE000	Wageworks, Inc	Electronic Fund Transfer	0305202122	03/05/2021	\$ 102.50
BEAR004	Bearings & Drives, Inc.	Electronic Fund Transfer	0305202123	03/05/2021	\$ 1,109.10
INNE000	Innerline Engineering	Electronic Fund Transfer	0305202124	03/05/2021	\$ 8,283.75

**Victor Valley Wastewater Reclamation Authority  
Cash Disbursement Register  
From 3/1/21 through 3/31/21**

<b>Vendor #</b>	<b>Vendor Name</b>	<b>Type</b>	<b>Payment #</b>	<b>Date</b>	<b>Total</b>
GAOS000	G.A. Osborne Pipe & Supply	Electronic Fund Transfer	0305202125	03/05/2021	\$ 980.22
VVWE000	Victor Valley Wastewater Employees Assoc	Electronic Fund Transfer	0305202126	03/05/2021	\$ 625.00
GAOS000	G.A. Osborne Pipe & Supply	Electronic Fund Transfer	0312202110	03/12/2021	\$ 202.66
GRAI000	Grainger	Electronic Fund Transfer	0312202111	03/12/2021	\$ 840.81
GRAY000	Graybar Electric Co., Inc.	Electronic Fund Transfer	0312202112	03/12/2021	\$ 1,726.11
HACH000	Hach Company	Electronic Fund Transfer	0312202113	03/12/2021	\$ 1,488.57
ILIN000	Ilink Business Management	Electronic Fund Transfer	0312202114	03/12/2021	\$ 527.76
INGE000	Ingersoll Rand	Electronic Fund Transfer	0312202115	03/12/2021	\$ 2,171.92
INNE000	Innerline Engineering	Electronic Fund Transfer	0312202116	03/12/2021	\$ 17,943.75
LUHD000	Luhdorff And Scalmanini	Electronic Fund Transfer	0312202117	03/12/2021	\$ 2,043.75
MCGR000	Mcgrath Rentcorp	Electronic Fund Transfer	0312202118	03/12/2021	\$ 5,383.33
TMOB000	T-Mobile	Electronic Fund Transfer	0312202119	03/12/2021	\$ 196.56
VETE000	Veteran Janitorial, Llc	Electronic Fund Transfer	0312202120	03/12/2021	\$ 1,987.50
ALLI001	Alliant Insurance Services	Electronic Fund Transfer	0312202121	03/12/2021	\$ 658.00
KENI000	Keniston, Olin	Electronic Fund Transfer	0318202110	03/18/2021	\$ 238.25
MAIN000	Main, Randy	Electronic Fund Transfer	0318202111	03/18/2021	\$ 428.00
MCGE000	Mcgee, Mark	Electronic Fund Transfer	0318202112	03/18/2021	\$ 428.00
MONT000	Montgomery, Lillie	Electronic Fund Transfer	0318202113	03/18/2021	\$ 168.56
NALI000	Nalian, L. Christina	Electronic Fund Transfer	0318202114	03/18/2021	\$ 428.00
NAVE000	Nave, Patrick	Electronic Fund Transfer	0318202115	03/18/2021	\$ 428.00
ALSG001	Als Group Usa Corp	Electronic Fund Transfer	0318202116	03/18/2021	\$ 1,110.00
AMER006	American Express	Electronic Fund Transfer	0318202117	03/18/2021	\$ 2,451.62
APPL013	Applied Maintenance Supplies & Solution	Electronic Fund Transfer	0318202118	03/18/2021	\$ 154.26
BEST000	Best, Best & Krieger, L.L.P.	Electronic Fund Transfer	0318202119	03/18/2021	\$ 29,678.58
CSAM000	C.S. Amsco	Electronic Fund Transfer	0318202120	03/18/2021	\$ 5,456.50
COLL000	Collicutt Energy Services Inc	Electronic Fund Transfer	0318202121	03/18/2021	\$ 3,437.68
CRAN000	Crane Pro Services	Electronic Fund Transfer	0318202122	03/18/2021	\$ 1,380.00
EVOQ000	Evoqua Water Technologies Llc	Electronic Fund Transfer	0318202123	03/18/2021	\$ 9,982.87
GRAI000	Grainger	Electronic Fund Transfer	0318202124	03/18/2021	\$ 1,572.63
ILIN000	Ilink Business Management	Electronic Fund Transfer	0318202125	03/18/2021	\$ 263.88
JWCE000	Jwc Environmental Inc	Electronic Fund Transfer	0318202126	03/18/2021	\$ 21,766.95
PACI005	Pacific Technical Electric Services	Electronic Fund Transfer	0318202127	03/18/2021	\$ 4,480.00
PVFS000	Pvf Sales Inc	Electronic Fund Transfer	0318202128	03/18/2021	\$ 23,724.33
QUIN002	Quinn Company	Electronic Fund Transfer	0318202129	03/18/2021	\$ 5,676.53
RAFT000	Raftelis	Electronic Fund Transfer	0318202130	03/18/2021	\$ 6,156.25
WAUK000	Waukesha-Pearce Industries, Llc	Electronic Fund Transfer	0318202131	03/18/2021	\$ 2,960.67
XYLE000	Xylem Dewatering Solutions	Electronic Fund Transfer	0318202132	03/18/2021	\$ 94.77
XYLE001	Xylem Water Solutions	Electronic Fund Transfer	0318202133	03/18/2021	\$ 5,268.94
GRAY000	Graybar Electric Co., Inc.	Electronic Fund Transfer	0324202110	03/24/2021	\$ 2,415.47
HAAK000	Haaker Equipment Company	Electronic Fund Transfer	0324202111	03/24/2021	\$ 361.20
ILIN000	Ilink Business Management	Electronic Fund Transfer	0324202112	03/24/2021	\$ 263.88
ROCK001	Rockwell Engineering	Electronic Fund Transfer	0324202113	03/24/2021	\$ 14,586.65
ASHL000	Solenis Llc	Electronic Fund Transfer	0324202114	03/24/2021	\$ 8,154.51
USAB000	U.S.A. Bluebook	Electronic Fund Transfer	0324202115	03/24/2021	\$ 153.68
<b>Total ACH and EFTs</b>					<b>\$ 875,603.47</b>

**Approved**

<b>Total Checks</b>	\$ 141,712.07
<b>Total ACH and EFT</b>	\$ 875,603.47
<b>Total Payroll - March 2021</b>	\$ 209,097.30
<b>Total</b>	<b>\$ 1,226,412.84</b>



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY  
Board of Commissioners Staff Report**

**TO:** VWRA Board of Commissioners  
**FROM:** Darron Poulsen, General Manager *DP*  
**SUBMITTED BY:** Kristi Casteel, Executive Assistant to the General Manager and Board of Commissioners *KC*  
**DATE:** April 15, 2021  
**SUBJECT:** **RECOMMENDATION TO APPROVE RESOLUTION 2020-01:  
AMEND AND ADOPT 2021 LOCAL GUIDELINES FOR  
IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL  
QUALITY ACT (CEQA)**

- 
- |   |   |             |
|---|---|-------------|
| <input checked="" type="checkbox"/> <b>For Action</b> | <input type="checkbox"/> <b>Fiscal Impact</b>             | <b>\$ 0</b> |
| <input type="checkbox"/> <b>Information Only</b>      | <input type="checkbox"/> <b>Account Code: N/A</b>         |             |
|   | <input type="checkbox"/> <b>Funds Budgeted/ Approved:</b> |             |
- 

**STAFF RECOMMENDATION**

It is recommended that the Board of Commissioners approve Resolution 2020-01 to amend and adopt 2021 local guidelines for implementing the California Environmental Quality Act.

**PREVIOUS ACTION(S)**

It is routine for the Board of Commissioners to amend and adopt the local guidelines for implementing the California Environmental Quality Act on an annual basis.

**BACKGROUND INFORMATION**

The California Environmental Quality Act (“CEQA”), as contained in Public Resources Code sections 21000 et seq., is California's most comprehensive environmental law. It requires all public agencies within the state to evaluate the environmental effects of their actions before they are taken. CEQA also aims to prevent significant environmental effects from occurring as a

result of agency actions by requiring agencies to avoid or reduce, when feasible, the significant environmental impacts of their decisions.

To this end, CEQA requires all public agencies to adopt specific objectives, criteria and procedures for evaluating public and private projects that are undertaken or approved by such agencies.

As a result, the Victor Valley Wastewater Reclamation Authority's Local CEQA Guidelines have been revised and amended to reflect recent changes to the State CEQA Guidelines, the Public Resources Code and relevant court opinions.

**Attachment(s):**

**Exhibit 1- Resolution 2021-01 Amend and Approve the 2021 CEQA Guidelines**

# EXHIBIT 1

**RESOLUTION NO. 2021-02**

**A RESOLUTION OF THE VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUB. RESOURCES CODE §§ 21000 ET SEQ.)**

**WHEREAS**, the California Legislature has amended the California Environmental Quality Act (“CEQA”) (Pub. Resources Code §§ 21000 et seq.), the Natural Resources Agency has amended the State CEQA Guidelines (Cal. Code Regs., tit. 14, §§ 15000 et seq.) and the California courts have interpreted specific provisions of CEQA; and

**WHEREAS**, Public Resources Code section 21082 requires all public agencies to adopt objectives, criteria and procedures for (1) the evaluation of public and private projects undertaken or approved by such public agencies, and (2) the preparation, if required, of environmental impact reports and negative declarations in connection with that evaluation; and

**WHEREAS**, the Victor Valley Wastewater Reclamation Authority must revise its local guidelines for implementing CEQA to make them consistent with the current provisions and interpretations of CEQA and the State CEQA Guidelines.

**NOW, THEREFORE**, the Victor Valley Wastewater Reclamation Authority (“VWVRA”) hereby resolves as follows:

**SECTION 1.** The VWVRA adopts the “2021 Local Guidelines for Implementing the California Environmental Quality Act,” a copy of which is on file at the offices of VWVRA and is available for inspection by the public.

**SECTION 2.** All prior actions of VWVRA enacting earlier guidelines are hereby repealed.

**ADOPTED** this 15<sup>th</sup> day of April, 2021.

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Debra Jones, Chair  
VWVRA Board of Commissioners

**ATTEST:**

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Paul Cook Secretary, VWVRA Board of Commissioners

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Piero Dallarda, General Counsel  
VWVRA Board of Commissioners

**CERTIFICATION:**

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Commissioners held on April 15, 2021.

\_\_\_\_\_  
Kristi Casteel – Clerk of the Board



**VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY**  
**Board of Commissioners Staff Report**

**TO:** VVWRA Board of Commissioners

**FROM:** Darron Poulsen, General Manager *DP*

**SUBMITTED BY:** Brad Adams, Plant Superintendent *BA*

**DATE:** April 15, 2021

**SUBJECT:** **RECOMMENDATION THAT THE BOARD OF COMMISSIONERS RATIFY THE GENERAL MANAGER'S DECLARATION OF AN EMERGENCY, APPROVE THE PURCHASE OF TWO HIGH SPEED TURBO BLOWERS FOR AN AMOUNT NOT TO EXCEED \$623,000 FROM THE OPERATING EMERGENCY CAPITAL RESERVE ACCOUNT.**

---

<input checked="" type="checkbox"/> <b>For Action</b>	<input checked="" type="checkbox"/> <b>Fiscal Impact</b>	<b>\$ 623,000</b>
<input type="checkbox"/> <b>Information Only</b>	<input checked="" type="checkbox"/> <b>Account Code:</b>	<b>Emergency Capital Reserve</b>
	<input checked="" type="checkbox"/> <b>Funds Budgeted/ Approved:</b>	

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**STAFF RECOMMENDATION**

It is recommended that the Board of Commissioners ratify the General Manager's declaration of an emergency and approve the immediate purchase of two high speed turbo blowers for an amount not to exceed \$623,000 from the emergency reserve account.

**PREVIOUS ACTION(S)**

Replacement of the blowers was contemplated as part of the Capital Improvement Plan for 2021-2022.

**BACKGROUND INFORMATION**

As part of the operations of the regional wastewater treatment plant, VVWRA operates two Pillerator electric blowers ("blowers"). The blowers provide the critical air supply to the biological treatment process. The blowers have not reached the intended life span and due to significant down time Staff was in the process of addressing the replacement of these blowers in the FY 2021-22 Capital budget. Unfortunately, the blowers have both had catastrophic failures to vital components and require replacement. These Pillerator turbo blowers use a magnetic bearing technology that allows the compressor wheel to spin very quickly, with almost no resistance producing large volumes of air. This bearing, like all electromagnets needs power to create the magnetic field that allows the bearing to "float". When the blower is spinning at over 23,000rpm and the power goes out (as the Board may recall VVWRA has suffered repeated

power outages related to Southern California Edison issues), the bearing crashes down upon itself and the unit grinds to a stop. In addition, because the tolerances between the two halves of the bearing are very tight, they are subject to premature wearing caused by dust. Over time the units have been plagued with hundreds of thousands of dollars in repairs and before total failure were struggling to provide the amount of air required for proper treatment.

In an effort to continue to supply this air to the treatment process, operations staff have been trying to operate the natural gas-powered back-up blowers. These blowers were knowingly oversized by previous management in 2005 with the idea that more aeration basins would be needed within a few years to treat higher influent flows created by a growth model put together pre-economic downturn and housing bubble burst. Unfortunately, the higher flows never materialized because of the economic downturn, successful water conservation efforts by the member entities, and the sub regional plants diverting away more flows from the regional plant. As a result, the backup blowers are so oversized that it has made it very difficult to tune the engines to meet MDAQMD and ensure proper air delivery. This has led to inconsistent engine operations, overheating issues, and multiple blower failures, all caused by the units working below their efficiency range.

If VVWRA fails to consistently sustain the appropriate amount of air needed for treatment, then it will be unable to meet the water quality requirements in VVWRA's NPDES permit standards, which not only can lead to regulatory penalties as well as potential health and safety issues. To avoid these outcomes, flow has been diverted from the river to the percolation ponds while engine tuning specialist and blower experts have tried, with very limited success, to make the back-up blowers a longer-term solution.

Staff was planning to address the replacement of these blowers in the FY 2021-22 Capital budget. However, due to the difficulty achieving proper operation of the back-up blowers, the current limited space in the percolation ponds and long lead times to receive the replacement electric units, VVWRA's General Manager has been forced to declare an emergency and staff is requesting that the Board ratify this emergency declaration and approve the purchase of these blowers using funds available in the Emergency Capital Reserve Account.

The blowers are highly specialized pieces of equipment and staff has researched the limited number of turbo blower manufacturers currently available in the market. Specifically, Staff reached out to Pillerator, Aerzen, and Sulzer and requested information regarding operational fit within VVWRA's plant footprint, maintenance requirements and costs, price, warranty, and technical and mechanical support in the U.S. (all the manufacturers contacted are in Germany).

The first contact was made to the manufacturer of the current blowers to investigate if repairing the units was a possibility, Pillerator. Pillerator is now owned by Kaiser Air. Pillerator-Kaiser Air indicated that the estimates for repair of VVWRA's two existing units was over \$600,000, with lead times on parts stretching out over 6 months, with no guarantee that the repairs will address the issues. Staff was not surprised by this response, Pillerator-Kaiser Air only has one U.S. distributor, in New York and staff's experience operating these blowers over the last 7 years has shown multiple failures with costly and lengthy repair times.

After ruling out Pillerator, staff reached out to Aerzen. VVWRA operates seven Aerzen rotary lobe blowers across our facilities. Aerzen blowers have proven to be very reliable, and with multiple U.S. distribution and service locations, availability of parts has not been an issue. Aerzen recommended that to meet the required air demand, we would have to remove the existing two turbo blowers and replace them with two rotary lobe blowers and two smaller turbo blowers. Unfortunately, the time that would take to pursue this option and the resulting operation complexity would make this option unavailable. Furthermore, even in a non-emergency setting, this option would mean high costs of installation, power consumption, and maintenance costs.

While researching the Sulzer products, staff discovered that they use a proprietary software that keeps the unit powered up and allows it to properly shut down protecting vital components during brown or black outs. The main problem with the Pillerator blowers. Sulzer is also the only manufacturer have a 5-year warranty on these vital parts included with the purchase cost. Their units have also been designed to work in dirty, dusty areas such as landfills. Making these the perfect choice for VVWRA, because of the of amount of dust our plant is subjected to. Sulzer, like Aerzen, has multiple U.S. distribution and service centers, on top of that they also guarantee support within 48 hours of contacting them for service.

Our engineering consultant, John Robison Consulting, reviewed the project and agreed with the decision to replace the problematic Pillerator blowers and he approves of the recommended the Sulzer blowers. He specified similar Sulzer blowers for Inland Empire Utility Agency (IEUA) at may of their large regional wastewater treatment plants. IEUA operates 14 Sulzer blowers that have been running for over 10 years without any issues other than standard maintenance to keep them operational.

Saddleback Engineering, our local distributor for Sulzer quoted \$623,000 for two Sulzer HST 30-36-1-U250-48 high speed turbo blowers, air freight and commissioning (exhibit 1). These units need to be manufactured in Germany. Saddleback will ship the units via air freight to cut down delivery time. They have committed to the units being onsite the 3<sup>rd</sup> week in July. After receiving the blowers, they will need to be installed. Budget to cover the installation of these blowers will be included in the FY 2021-22 Capital project and the work will be bid out in advance of the blowers being received.

VVWRA staff is confident that, even though our purchasing policy allows the General Manager to forego the standard procurement policies in an emergency, the selected vendor is the most cost effective and reliable option to replace our blowers.

It is recommended that the Board of Commissioners ratify the General Manager's declaration of an emergency, and per the emergency declaration provision in the VVWRA Finance Policies, approve the purchase two high speed turbo blowers for an amount not to exceed \$623,000 from the operating emergency capital reserve account.

#### **ATTACHMENT(S)**

##### **Exhibit 1- Saddleback Environmental Quote for Two Turbo Blowers**

# EXHIBIT 1



**Saddleback Environmental**

Water & Wastewater Treatment Specialists

[www.saddlebackenviro.com](http://www.saddlebackenviro.com)

April 8, 2021

**To: Victor Valley Water Reclamation Authority**

**Attn: Mario Leos**

**Project: VVWRA Emergency Blower Replacement**

**Owner: VVWRA**

**Bids: N/A**

We are pleased to offer the following equipment subject to the detailed description and terms and conditions set forth in the attached manufacturer's detailed proposal.

**Item 1**

**Manufacturer: Sulzer**

**Two(2) Sulzer High Speed Turbo blowers HST 30-36-1-U250-48**

<b>PRICE:</b>	<b><u>\$526,000.00</u></b>
<b>ADDER FOR AIR FREIGHT FOR BOTH UNITS:</b>	<b><u>+\$72,000.00</u></b>
<b>ADDER FOR AIR FILTERS (2 full filter replacements for each blower)</b>	<b><u>+\$5,000.00</u></b>
<b>ADDER FOR WARRANTY (full coverage 5 years on both blowers)</b>	<b><u>+\$20,000.00</u></b>
<b>TOTAL FOR UNIT AND ALL ADDERS:</b>	<b><u>\$623,000.00</u></b>

Thank you for considering our proposal. Should there be any questions, please do not hesitate to contact me.

Steven Seymour  
Saddleback Environmental  
949-291-0555



VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY  
Board of Commissioners Staff Report

**TO:** VVWRA Board of Commissioners  
**FROM:** Darron Poulsen, General Manager   
**SUBMITTED BY:** Brad Adams, Plant Superintendent   
**DATE:** April 15, 2021  
**SUBJECT:** RECOMMENDATION TO THE BOARD OF COMMISSIONERS TO APPROVE THE GENERAL MANAGER TO AWARD A CONTRACT TO CARPET CLUB IN THE AMOUNT OF \$42,997 FOR THE REPLACEMENT OF FLOORING IN THE OPERATIONS AND MAINTENANCE BUILDING, PENDING LEGAL APPROVAL OF THE AGREEMENT.

<input checked="" type="checkbox"/>	<b>For Action</b>	<input checked="" type="checkbox"/>	<b>Fiscal Impact</b>	<b>\$ 42,997.00</b>
<input type="checkbox"/>	<b>Information Only</b>	<input type="checkbox"/>	<b>Account Codes:</b>	<b>01-02-535-6060-9999</b>
		<input checked="" type="checkbox"/>	<b>Funds Budgeted/Approved</b>	

**STAFF RECOMMENDATION**

It is recommended that the Board of Commissioners approve the General Manager to award a contract to Carpet Club for \$42,997.00 for the replacement of flooring in the Operations and Maintenance Building. Pending legal approval of the agreement.

**PREVIOUS ACTION(S)**

On February 18, 2021, the Board of Commissioners approved the General Manager to award a contract to Desert Flooring for \$36,320.72, plus a 10% contingency of \$3,632.00, to cover unforeseen expenses, totaling \$39,952.72, pending legal review and approval of the agreement.

**BACKGROUND INFORMATION**

On January 11, 2021 VVWRA contacted local flooring contractors and requested quotes to replace worn floors in the Operations and Maintenance building at the regional treatment facility on Shay Rd. Two (2) companies Desert Flooring, and Lyon’s Floor Covering and Blinds, walked the job, recommended materials, and submitted quotes. The third company, Quality Floors for Less, was not interested in taking on this job because of limited staff due to the COVID-19 pandemic.

During the contractual review process, it was discovered that Desert Flooring was not able to comply with VVWRA purchasing policies that require registration with the DIR and payment of prevailing wages for contract labor. Staff reached out to the previous bidders and asked for quotes meeting the VVWRA purchasing policies. Desert Flooring and Lyon's Floor Covering and Blinds were unable to meet the DIR and prevailing wage requirements. As such, all their bids were disqualified.

In an effort to find a qualified vendor VVWRA staff reached out to member agencies to see who they have utilized for flooring work, and Carpet Club was recommended by the city of Victorville. Carpet Club provided a very comprehensive and competitive quote, see Exhibit 1, that met all requirements. They can also perform the work within the required timeline and with all the restraints of working in a facility that operates round the clock.

For these reasons staff is seeking approval from the Board to approve the General Manager award a contract to Carpet Club, with a scope of work detailed in their price quote attached as Exhibit 2, not to exceed \$42,997 for replacement of the flooring in the Operations and Maintenance building, pending legal review and approval of the contract.

## **ATTACHEMENT**

### **Exhibit 1-Quotes and Comparison Sheet**

### **Exhibit 2 -Carpet Club, Inc. Quote**

# EXHIBIT 1

### Victor Valley Wastewater Reclamation Authority Quotation Comparison

			Vendor #1				Vendor #2				Vendor #3			
			Name Desert Flooring				Name Lyon's Floor Covering & Blinds				Name Carpet Club, Inc.			
			Contact John				Contact Jeremy				Contact Pat			
			Telephone 760-241-3150				Telephone 760-957-8729				Telephone 760-241-0141			
Item	Description	Qty	Per Unit	Total	+T	+Frt	Per Unit	Total	+Tax	+Frt	Per Unit	Total	+Tax	+Frt
1	O&M Rehab New Flooring	1	39,952.7	39,952.7	N	N	51760	51760	N	N	42,997.0	42,997.0	N	N
2					N	N			N	N			N	N
3					N	N			N	N			N	N
4					N	N			N	N			N	N
5					N	N			N	N			N	N
6					N	N			N	N			N	N
7					N	N			N	N			N	N

Plus Sales Tax  
Plus Shipping/Freight

Total

DOES  
NOT  
QUALIFY

DOES  
NOT  
QUALIFY

42,997.0

# EXHIBIT 2

**CARPET CLUB, INC**  
**12555 Mariposa rd.**  
**Victorville, Ca 92395**  
**(760)241-0141 Fax (760)241-0692**  
**Lic. #364974**

**PROPOSAL**

**Submitted to:**  
**V.V.W.R.A.**

**Job Address**  
**20111 Shay rd**  
**Victorville, Ca**

**Remove existing ceramic tile and prep rooms with VCT. Supply and install EX 32 LVT plank in offices and Library includes MIS office and Electric office glue direct. Supply and install BL 32 squares in hallways, lunch, kitchen and Electric bathroom glue direct. Supply and install 4" cove base throughout. City will move furniture and provide a dumpster for tile disposal. Includes basic floor prep. Any unforeseen problems will be discussed with management. Includes prevailing wage.**

**Ca. CPRT Stewardship Assessment.35 per yd\$.00**  
**DIR # for Ca State 1000006247**

*In the event of a customer failure to pay the contract price, the customer agrees to pay additionally, all attorney fees, court cost and interest at a rate of 2% per month on unpaid balance. There will be a restocking charge of 20% of cash price for any order cancelled. Material and labor required in accordance with the above specifications.*

*material is guaranteed to be as specified. For the sum of [REDACTED] work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner will carry fire and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.*

  
**Authorized Signature**

**3-25-21**  
**Date of Proposal**

.....  
**Authorized Signature**

.....  
**Date of Acceptance**